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PROVINCIAL FINANCIAL ASSISTANCE TO MUNICIPALITIES BOARDS AND COMMISSIONS

JULY 1980



Ontario

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Ministry of Intergovernmental Affairs

Subsidies Branch

Local Government
Division

July 1980

The Honourable Thomas L. Wells
Minister

D.W. Stevenson
Deputy Minister

Additional copies may be purchased from the Government
Book Store, 880 Bay Street, Toronto, Ontario M7A 1N8.

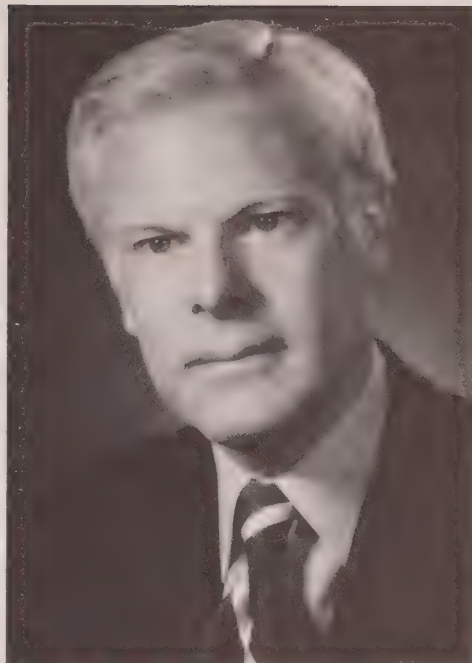


FOREWORD

I am pleased to make this publication available to Members of the Legislature, municipal officials and others interested in the type and extent of provincial financial assistance to local government in Ontario.

This booklet is designed to provide, in a concise format, data covering assistance available to municipalities and their local boards and commissions from the Province through its various ministries and agencies. It should be useful as a source of basic information for municipal officials to make quick reference to the particular types of financial assistance available to them.

Although every effort has been made to ensure accuracy and clarity, the information contained is not intended as a substitute for the relevant statutes, regulations or specific instructions and explanatory material issued from time to time by the various ministries. Municipalities, boards and commissions are strongly urged to consult with the appropriate government ministry before undertaking expenditure commitments in the expectation of receiving provincial assistance.



With best wishes,

Thomas L. Wells.

July 1980

THE HONOURABLE THOMAS L. WELLS
MINISTER OF INTERGOVERNMENTAL AFFAIRS

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Section 1

MINISTRY OF AGRICULTURE AND FOOD

1 DRAINAGE WORKS

Assistance towards

Part of the cost of drainage works that drain agricultural lands, including the cost of embanking and pumping machinery.

Eligible Recipients

Cities
Towns
Villages
Townships

Conditions and Procedures

- Works must be undertaken in accordance with section 4, 74 or 78 of The Drainage Act, 1975 and a report of an engineer describing the current work adopted in accordance with the Act.
- The council must forward to the Minister of Agriculture and Food a copy of the engineering report and an application for grant on Form D.G. 2 (Form available from Ministry of Agriculture and Food).
- Where emergency work must be performed the Minister may authorize work before adoption of the engineer's report.

Basis of Assistance

Municipalities in a county — 33 1/3% of the cost assessed against agricultural land.

Municipalities in a territorial district 66 2/3% of the cost assessed against agricultural land.

References

The Drainage Act, Statutes of Ontario 1975, Chapter 79.

Further Information

Food Land Development Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone (416) 965-9211

2 LIVESTOCK COMPENSATION

Assistance towards

Reimbursing a municipality for compensation it has paid to livestock owners for losses caused by wolves.

Eligible Recipients

Any municipality

Conditions and Procedures

When a livestock owner has livestock killed or injured by a dog or a wolf, he makes application to the municipality for compensation. A municipal valuer investigates and assesses the amount of the damage. The municipality compensates the livestock owner for the market value of the livestock killed or injured. The municipality applies to the Ministry of Agriculture and Food for reimbursement of any compensation it has paid for losses caused by wolves.

Basis of Assistance

The Ministry of Agriculture and Food reimburses the municipality for all compensation it has paid for losses caused by wolves.

References

The Dog Licensing and Livestock and Poultry Protection Act.

Further Information

Livestock Branch
Ontario Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 1B4
Phone (416) 965-5971

Section 2

MINISTRY OF COMMUNITY AND SOCIAL SERVICES

1 CHILDREN'S AID SOCIETIES— CAPITAL GRANTS, GENERAL

Assistance towards

The cost of erecting, purchasing or otherwise acquiring a building or part of a building for occupation by a Children's Aid Society for purposes other than special need.

Eligible Recipients

Counties	} in territorial districts
Metropolitan municipalities	
Cities (Not in Metro)	
Separated Towns (Not in Metro)	
Towns	
Villages	
Townships	}
Improvement Districts	
Children's Aid Society	

Conditions and Procedures

- The prior approval, in writing, of the Minister of Community & Social Services is required.
- Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the municipality or to the society of an amount up to 25% of,

- where the whole building is occupied by the society, the value of the building and land.
- where part of the building is occupied by the society, the proportion of the value of the building that the floor space occupied by the society bears to the total floor space of the buildings.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O.Reg. 388/79 and 389/79.

Further Information

Regional Director, Children's Services, Ministry of Community and Social Services (at the nearest regional office)

Field Offices (see list below)

2

CHILDREN'S AID SOCIETIES— CAPITAL GRANTS, SPECIAL

Assistance towards

The cost of erecting a new building or an addition to an existing building or of the acquisition of an existing building for the provision of facilities and services to meet special needs of children.

Eligible Recipients

Children's Aid Societies

Conditions and Procedures

- a) The prior approval, in writing, of the Minister of Community & Social Services is required.
- b) Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the society of an amount equal to the cost of the new building or addition or the cost of acquisition of a building but not exceeding an amount based on the rate of,

- a) \$5,000 per bed, in the case of a new building or addition,
- b) \$1,200 per bed, in the case of the acquisition of an existing building.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79.

Further Information

Regional Director, Children's Services, Ministry of Community and Social Services (at the nearest regional office)

Field Offices (see list below)

3

CHILDREN'S AID SOCIETIES— OPERATING COST

Assistance towards

Operating costs in the approved estimates of the society.

Eligible Recipients

Children's Aid Societies

Conditions and Procedures

- a) The estimates, prepared in the form prescribed under the Regulations, must receive the approval of the council of each municipality in the area in which the society has jurisdiction, or of the child welfare budget board of a district.
- b) The estimates must also receive the approval of the Minister of Community & Social Services.

Basis of Assistance

80% of the approved operating costs of the society.

Ontario pays 100% of the costs of Indian children with reserve status in the care of the society and all other services of the society for Indian families, computed in accordance with the regulations.

Ontario may pay 100% of the cost (computed in accordance with the regulations) of children who come into the care of Children's Aid Societies from the care of child welfare authorities in other jurisdiction of Director and consistent with interprovincial agreements.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79.

Further Information

Regional Director, Children's Services, Ministry of Community and Social Services (at the nearest regional office)

Field Offices (see list below)

4

CHILDREN'S AID SOCIETIES— OPERATING COST RE UNORGANIZED TERRITORY

Assistance towards

The operating costs of a society attributable to unorganized territory within its jurisdiction.

Eligible Recipients

Children's Aid Society having jurisdiction in territory without municipal organization.

Conditions and Procedures

The estimates must receive the approval of the Minister of Community and Social Services.

Basis of Assistance

100% of:

Children from unorganized territory in care of the society	X	cost of services for children
total no. of children in care		

100% of:

Population of unorganized territory	X	cost of services other than for children in care
Population of area under jurisdiction of society		

Payments by the Province are made in monthly instalments.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79.

Further Information

Regional Director, Children's Services, Ministry of Community and Social Services
(at the nearest regional office)
Field Offices (see list below)

**5
DAY NURSERIES—
CAPITAL CONSTRUCTION COSTS**

Assistance towards

The costs of the construction of a new building, an addition to an existing building, the purchase or other acquisition of an existing building or the furnishing and equipping of a building to be used as a day nursery.

Eligible Recipients

Cities	}	but not if within a metropolitan municipality
Towns		
Villages		
Townships		

Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

- a) Proposals to construct or erect facilities must be approved in principle by the Minister in advance.
- b) The site and plans must be approved in

advance by the Minister of Community and Social Services.

- c) Requests for payment must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that,
 - 1) the erection, addition, purchase or other acquisition or renovation has been completed in accordance with the plans approved by the Minister.
 - 2) the building or addition is ready for use and occupancy.

Basis of Assistance

50% of costs of new buildings computed in accordance with the regulations. 80% of costs of renovation of existing buildings and equipping and furnishing them.

Reference

The Day Nurseries Act, S.O. 1978, C. 72, Reg. 160, R.R.O. 1970, as amended to O. Reg. 380/79.

Further Information

Regional Director, Children's Services, Ministry of Community and Social Services
(at the nearest regional office)
Field Offices (see list below)

**6
DAY NURSERIES—OPERATING COSTS**

Assistance towards

The costs of operation and maintenance of licensed day nurseries operated by the municipality and the cost to a municipality of day nursery services to any child of a person in need under an agreement between the municipality and any person or organization operating a licensed day nursery or supervising private-home day care, (assistance also available to approved corporations).

Eligible Recipients

Cities	}	but not if within a metropolitan municipality
Towns		
Villages		
Townships		

Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

The nursery must be licensed and conducted in accordance with the Regulations. Private homes must be supervised in accordance with the

regulations and “Private-Home Day Care Guidelines”.

Application for the monthly payment of the provincial grant must be in the prescribed form and be forwarded to the Minister before the 20th day of the next month.

Basis of Assistance

80% of costs, computed in accordance with the Regulations for municipalities and Indian Bands. Different formula for corporations.

Reference

The Day Nurseries Act, S.O. 1978, C. 72, Reg. 160, R.R.O. 1970, as amended to O. Reg. 380/79.

Further Information

Regional Director, Children’s Services, Ministry of Community and Social Services
(at the nearest regional office)

Field Offices (see list below)

7

DISTRICT WELFARE ADMINISTRATION BOARDS—INITIAL OPERATION

Assistance towards

The provision of welfare services by a district board in the first year of the board’s establishment.

Eligible Recipients

District Welfare Administration Boards

Conditions and Procedures

- a) Application for the grant must be made in the prescribed form.
- b) The estimated expenditures of the board for the first year of its operation must be approved by the Minister of Community and Social Services.
- c) Payment of the grant may be made during the year either in one amount or by instalments.

Basis of Assistance

The amount of the grant is based on the estimated expenditure for the year of the board determined in accordance with Form 1 and is equal to 50% of the estimated expenditures of the board for the year.

References

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; as amended Reg. 225, R.R.O. 1970, as amended.

Further Information

Director, Income Maintenance Branch
Ministry of Community and Social Services,

10th Floor, 2195 Yonge St.
Toronto, Ontario
M4S 2B2
Phone (416) 965-2648
Field Offices (see list below)

8

GENERAL ASSISTANCE

Assistance towards

The provision of general assistance, by a municipality, district welfare administration board, or Indian Band, to or on behalf of a single person or head of a family who is a person in need (but not a patient or resident in an institution other than a nursing home or hostel).

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under the District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the Province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

General assistance is provided to meet expenditures for food, clothing, personal requirements, utilities, household supplies, shelter and fuel.

The assistance granted to needy persons by a municipality, district board or approved Indian Band is based on the excess of the recipient’s

budgetary requirements over his income and the amounts granted are determined by references to the tables, limitations, and requirements of the Regulations (referenced below).

Provincial reimbursement is 80% of the amounts of general assistance paid. However, if, over a period of six months, the average number of persons receiving assistance equals or is in excess of 6% of the population of the municipality or Indian reserve, as the case may be, the contribution of the Province is increased to 90% in respect of the number of persons receiving assistance in excess of 5% of the population.

Provision is also made for reimbursement by the Province of 100% of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

Reference

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44 and Reg. 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, Income Maintenance Branch
Ministry of Community and Social Services
10th Floor, 2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone (416) 965-2648
Field Offices (see list below)

9

SUPPLEMENTARY AID

Assistance towards

The provision, by a municipality, district board or Indian Band, of supplementary aid to assist the recipient of a governmental benefit (e.g. a pensioner under The Old Age Security Act (Canada), a beneficiary under The Family Benefits Act, 1966, etc.) to meet the cost of shelter or extraordinary needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts

Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.

District Welfare Administration Boards

Approved Indian Bands

Conditions and Procedures

- a) where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the Province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

The Province pays by way of reimbursement to the municipality, district board or Indian Band, 80% of the assistance granted.

Provision is also made for reimbursement by the Province of 100% of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

Reference

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; and Regulation 383 as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, Income Maintenance Branch
Ministry of Community and Social Services
10th Floor, 2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone (416) 965-2648
Field Offices (see list below)

10

SPECIAL ASSISTANCE

Assistance towards

The provision of special assistance, by a

municipality, district board or approved Indian Band, to or on behalf of a person in need, who is a person in financial hardship.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under the District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the Province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

- “Special Assistance” means the provision of,
- i) Drugs prescribed by a physician
 - ii) Surgical supplies and dressings
 - iii) Travel and transportation allowance
 - iv) Moving allowances
 - v) Funerals and burials
 - vi) Dental Services
 - vii) Prosthetic appliances including eyeglasses
 - viii) Vocational training or retraining
 - ix) A comfort allowance where the applicant or recipient is a resident in a nursing home, and
 - x) any other special item or service authorized by the Director.

The Province reimburses the municipality, district board or the council of an approved Indian Band for 50% of the amounts paid to or on behalf of a person in need for special assistance.

Provision is also made for reimbursement by the Province of 100% of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period

of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

Reference

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; and Regulation 383, R.R.O. 1970 as amended.

The District Welfare Administration Boards Act. R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970 as amended.

Further Information

Director, Income Maintenance Branch
Ministry of Community and Social Services
10th Floor, 2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648
Field Offices (see list below)

11

WELFARE SERVICES— ADMINISTRATION AND OTHER COSTS

Assistance towards

The cost of the administration of welfare services.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) No subsidy is payable to any of the above not having a full time welfare administrator.
- b) No subsidy is payable to a district welfare administration board until the board has been in operation for a period of one year.
- c) The welfare administrator is required to complete an application (Form 6 under the Regulations) for monthly payment of cost of administration of welfare services as defined in Section 19 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.
- d) The Minister may require additional information if deemed necessary and may require an inspection and audit of books,

accounts and vouchers relating to the application.

Basis of Assistance

"Costs of administration of welfare services" means:

- i) Payments approved by the Director to or on behalf of a welfare administrator who is employed full time in the administration of welfare services and any other employee of a district welfare administration board, municipality or an approved Indian Band in respect of:
 - a) Salaries, wages and honoraria;
 - b) Employer's contributions in respect of pension, unemployment insurance or workmen's compensation plan or scheme or other employee's benefit plan or scheme.
 - c) Travelling expenses where such expenses are directly related to the administration of welfare services.
- ii) Payments approved by the Director for research or consultation carried out on a contract or fee-for-service basis relating to welfare services.
- iii) Payments approved by the Director for counselling services purchased on a contract or fee-for-services basis from an agency approved by the Director; and
- iv) Payments approved by the Director for operating costs of computer services including rental of equipment incurred after the 1st day of April, 1973 where as a result of such services a welfare administrator is able to provide to the Director such information on the administration and operation of welfare services as the Director requires.

The subsidy payable by the Province to a county that administers welfare assistance, to a district welfare administration board and to an approved Indian Band equals 50% of the cost of the administration of welfare services as defined in the Regulations.

The subsidy payable by the Province to a city, a separated town and any approved municipality that does not form part of a county or a district welfare administration board equals 50% of the amount by which the cost of administration of welfare services (defined in Regulations) for the twelve month period ending on the 31st day of December in each year exceeds such cost to the municipality for the year ending December 31, 1964.

Fees for Staff Training and Living Allowances while receiving training—rate of subsidy 80%, subsidy is claimed on Form 7 and is available to municipalities which employ a part-time Administrator.

Reference

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; S.O. 1972, Chap. 1; S.O. 1972, Chap. 25; S.O. 1973, Chap. 144.

Further Information

Director, Income Maintenance Branch
Ministry of Community and Social Services,
10th Floor, 2195 Yonge St.
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648
Field Offices (see list below)

12

HOME SUPPORT PROGRAM

Assistance towards

Cost of providing Home Support Services including heavy cleaning, gardening, snow shovelling, routine minor repairs and other related Home Care needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties, which with the approval of the Ministry of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator makes submissions to the Ministry's Area Manager and if submission is approved the Administrator must complete a statement of account and forward it in the month next following the month in which the municipality pays for the services.

Basis of Assistance

100% of net costs up to a provincially set daily maximum if services provided directly by a municipality. 80% of net costs based on a provincially set approved rate of services purchased.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1970

13

HOMEMAKERS AND NURSES SERVICES

Assistance towards

Cost of providing homemaking, nursing services

or teaching homemaker services to families or individuals in their own homes who are designated to be "persons in need".

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community & Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator must complete a Statement of Account and forward it to the Ministry's Area Manager, Homemakers and Nurses Services, by the 20th of the month next following the month in which the municipality pays for the services.

Basis of Assistance

Homemakers, Nurse or Teaching Homemaker—80% of the amount by which the total monthly cost of the approved services paid by the municipality or band, exceeds the available monthly income of the person in need, determined in accordance with the Regulations.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1970, Chap. 203; S.O. 1973, Chap. 143; O. Reg. 436 R.R.O. 1970
O. Reg. 65/72
O. Reg. 374/73
O. Reg. 799/73
O. Reg. 384/74
O. Reg. 85/75
O. Reg. 436/76
O. Reg. 996/78

Further Information

Executive Coordinator
Social Services, Adult Services Division
Ministry of Community & Social Services
4th Floor, Hepburn Block
80 Grosvenor Street
Toronto, Ontario M7A 1E9
Phone: (416) 965-5103
Field Offices (see list below)

14

HOMEMAKERS INSTRUCTION

Assistance towards

Course of instruction for homemakers covering child care; hygiene, home economics, meal

planning; laundering, general household duties; other skills incidental to the preceding items.

Eligible Recipients

Any municipality
Approved Indian Bands
Persons or organizations as approved by the Minister

Conditions and Procedures

- 1) Application for a grant must be made to the Ministry, accompanied by
- 2) A written statement showing
 - a) an outline of the purpose and content;
 - b) the duration; and
 - c) the estimated cost of the proposed course of instruction (it is advisable to have the course approved by the Minister prior to any registration of students).
- 3) Recipients of the grant, must in the year following its receipt forward to the Minister at a date specified by him, a certified statement showing the amounts paid and how the proceeds of the grant were disbursed.

Basis of Assistance

100% of approved costs.

Reference

The Homemakers & Nurses Services Act, R.S.O. 1970, Chap. 203; S.O. 1973, Chap. 143; O. Reg. 384/74; O. Reg. 85/75.

Further Information

Executive Coordinator, Social Services,
Adult Services Division
Ministry of Community and Social Services
4th Floor, Hepburn Block
80 Grosvenor Street
Toronto, Ontario M7A 1E9
Phone (416) 965-5103
Field Offices (see list below)

15

HOMES FOR THE AGED— ACQUISITION OR ALTERATION OF AN ACQUIRED BUILDING

Assistance towards

The capital cost of:

- a) Acquiring a building for use as a home
- b) Altering, furnishing and equipping an acquired building.

Eligible Grantees

Any Municipal Home for the Aged approved under the Act

Conditions and Procedures

- a) An area sociological needs study is required

and the site and plans must be approved in advance by the Minister.

- b) Application for grant should be submitted in the prescribed form.
- c) A request for payment must be accompanied by a certificate from a qualified architect or professional engineer certifying that:
 - 1) the building acquired for use as a home is, in his opinion, a suitable building for such use, and
 - 2) the building acquired for use as a home is ready for occupancy.
- d) Requests for payments prior to completion of the work must be accompanied by a certificate of the architect or professional engineer stating the progress made.

Basis of Assistance

- a) 50% of the cost as approved by the Minister, of acquisition when the building is acquired.
- b) 50% of the cost as approved by the Minister, of altering, furnishing and equipping the acquired building, as certified by the municipal auditor for the home when the building is ready for occupancy.
- c) Homes in territorial districts: 100% of the proportion of the capital expenditures allocated in accordance with the Regulations for the unorganized areas.

Reference

The Homes for the Aged Act and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970.

Further Information

Executive Coordinator, Social Services,
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Ministry of Community and Social Services
4th Floor, Hepburn Block
80 Grosvenor Street
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Phone (416) 965-5103
Field Offices (see list below)

16

HOMES FOR THE AGED— ADDITIONAL FURNISHINGS AND EQUIPMENT

Assistance towards

Cost of additional furnishings and equipment that are not replacements and that in the opinion of the Minister of Community and Social Services are necessary for the efficient operation of the home, and cost in excess of \$500.

Eligible Grantees

As in item 15

Conditions and Procedures

- a) Applications for monthly payments of

subsidy should be submitted in the prescribed form.

- b) Expenditures must be approved by the Minister before purchase and be acceptable as capital expenditures under the Act and Regulations.

Basis of Assistance

50% of the cost approved by the Minister as described above. The Province may pay 100% of that portion of the cost allocated in accordance with the Act and Regulations for unorganized areas.

Reference

The Homes for the Aged Act and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970.

Further Information

Executive Coordinator, Social Services,
Adult Services Division
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4th Floor, Hepburn Block
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Field Offices (see list below)

17

HOMES FOR THE AGED— BUILDING OR EXTENDING

Assistance towards

The capital cost of:

- a) erecting a new building;
- b) alteration of a building by an addition, extension or otherwise.

Equipment and furnishings are included.

Eligible Grantees

As in item 15

Conditions and Procedures

- a) A needs study and the site and plans must be approved in advance by the Minister.
- b) An application for grants should be submitted in the prescribed form.
- c) Requests for progress payments must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that:
 - 1) all structural work below the ground floor joists or slabs is completed;
 - 2) the roof is on and the new building, addition, or extension is enclosed;
 - 3) the interior partitions are installed and finished, or
 - 4) the new building, addition or extension is completed and ready for occupancy.

- d) When applying for final payment, the application must be certified by the municipal auditor including indication of all sales tax refunds being taken into account.

Basis of Assistance

- a) 5% of the cost when all structural work below the ground floor joists or slabs is completed;
- b) 20% when the roof is on and the building, addition or extension is enclosed;
- c) 10% when the interior partitions are installed and finished;
- d) such other part of the estimated amount to be paid by Ontario at such other times as the Minister approves (in these cases applications for payment should be accompanied by architects' or engineers' certificates as to the progress made towards completion; and for the final payment, the request shall be certified by the municipal auditor);
- e) The difference between 50% of the approved cost and the total of (a), (b), (c) and (d) when completed and ready for occupancy.

The grant maximum of 50% of the approved cost, excepting in the case of certain homes in territorial districts where, in addition, the Province may pay 100% of that portion of the cost allocated, in accordance with the Act and Regulations, for unorganized areas.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206; Homes for the Aged and Rest Homes Amendment Act 1972, O. Reg. 439, R.R.O. 1970.

Further Information

Executive Coordinator, Social Services,
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Ministry of Community and Social Services
4th Floor, Hepburn Block
80 Grosvenor Street
Toronto, Ontario M7A 1E9
Phone (416) 965-5103
Field Offices (see list below)

18

HOMES FOR THE AGED— MAINTENANCE

Assistance towards

The cost of operating and maintaining a home, computed in the manner prescribed in the Regulations; such cost includes:

- a) food and provisions;
- b) medical, nursing, dental and paramedical services, (including approved drugs, medications, prosthetics, and other medical supplies);

- c) welfare of residents:
clothing, crafts and activities, material and supplies,
pocket money or comfort allowance,
current books, newspapers, etc.
recreation and entertainment;
- d) funeral and burial expenses if resident has insufficient funds put aside;
- e) general operation and administration.

Eligible Grantees

As in item 15

Conditions and Procedures

- a) 1) Applications for monthly payment of provincial subsidy should be made in the prescribed form.
2) Applications for subsidy must be made within 3 months of the 1st day of the month for which the subsidy is requested.
- b) The initial salary or an increase in the salary of the administrator or supervisory staff must be approved in advance by the Minister.
- c) The cost of maintaining a resident or portion of such cost which the Province deems the resident capable of paying but which the resident does not pay, shall be computed as if it had been paid.
- d) The prior approval of the Minister must be obtained for the cost of replacement of furnishings and equipment and the maintenance of the buildings and grounds if in excess of \$1,500.

Basis of Assistance

70% of approved net cost described above for residential care.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970.

Further Information

Executive Coordinator, Social Services,
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Phone (416) 965-5103
Field Offices (see list below)

19

HOMES FOR THE AGED— MAINTENANCE OF RESIDENTS FROM UNORGANIZED TERRITORIES

Assistance towards

Net cost of maintenance of persons whose

residence, before admission to the home was in territory without municipal organization, and as approved by a provincial authority.

Eligible Grantees

As in item 15

Conditions and Procedures

A statement of costs in the prescribed form is required.

Basis of Assistance

100% of net cost (number of resident days multiplied by average gross daily cost of maintenance, less monthly contributions on behalf of residents from unorganized territories from a source other than the provincial government).

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970.

Further Information

Executive Coordinator, Social Services,
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Phone (416) 965-5103
Field Offices (see list below)

20

HOMES FOR THE AGED— RESIDENTIAL SERVICES

Assistance towards

The cost of maintaining a person admissible under the satellite home provisions of the Act.

Eligible Grantees

As in item 15.

Conditions and Procedures

- a) Initially a municipal home setting up a satellite home with residential services must have the approval of the Director prior to the placement of any person, and approval where there would be more than 25 boarders or lodgers.
- b) All satellite homes are to be reported in Form 11 and regularly inspected by municipal authorities.
- c) Application should be made in Form 8.

Basis of Assistance

70% of the approved costs incurred by the municipality, municipalities or band as the case may be, approved by the Director of providing or purchasing residential services.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970.

Further Information

Executive Coordinator, Social Services,
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Field Offices (see list below)

21

HOMES FOR THE AGED— EXTENDED CARE SERVICE

Assistance towards

The cost of extended care services for persons admitted to a home, who are eligible for extended care services on the grounds of medical necessity. Homes must be approved by the Director to provide extended care services and a fixed proportion of beds is allocated.

Eligible Recipients

Any municipal home.

Conditions and Procedures

- a) Home must make monthly application in prescribed form.
- b) Payments based on net operating cost of maintaining persons eligible for extended care services.

Basis of Assistance

70% of

- 1) any part of the basic rate* in effect on a per diem basis.
- 2) any part of the cost that exceeds the ceiling** currently in effect on a per diem basis up to the approved costs for the municipal home.

100% of

- 1) that part of the cost that exceeds the basic rate currently in effect on a per diem basis but that does not exceed a maximum cost** currently in effect on a per diem basis and of the cost incurred in connection with the provision of extended care services, determined in a manner approved by the Minister, of,
 - a) approved drugs and pharmaceuticals, and
 - b) any approved device.

Reference

The Homes for the Aged and Rest Homes Act,

R.S.O. 1970, Chap. 206 and Reg. 439, R.R.O. 1970 as amended.

Further Information

Executive Coordinator, Social Services,
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Field Offices (see list below)

* \$10.52 a day as of February 1, 1980

** \$26.00 a day as of November 1, 1979

Both of these rates subject to periodic revision.

22

ELDERLY PERSONS CENTRES— CAPITAL GRANTS

Assistance towards

The cost of the erection, alteration, extension or acquisition, or the furnishing and equipping of a building or premises for use as a social, recreational drop-in, or day care centre for elderly persons, including the cost of the land, furnishings and equipment.

Eligible Recipients

(a) Municipalities.

"Municipality" means a City, Town, Village, or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Act.

(b) Non-profit corporations may qualify conditionally upon a municipal 20% grant.

Conditions and Procedures

- a) The Minister's approval of the municipal bylaw, area sociological needs study, site plans and proposed programmes must be obtained in advance.
- b) An application to the Minister must be in the prescribed form and be accompanied by:
In the case of the erection, alteration or extension of a building or premises,
 - 1) the site plan showing the location of the building or premises on the site,
 - 2) the plans and specifications, prepared by an architect, showing the construction, equipment and arrangements of the centre.

In the case of the acquisition of the building or premises,

- 1) the site plan showing the location of the building or premises on the site,
- 2) a structural sketch showing the area or areas in the building or premises to be used as a centre.

- c) The Minister's approval of the corporation or municipal by-law, site, plans and proposed program must be obtained in advance.
- d) An application for payment of the grant must be made in the prescribed form and be accompanied by:
 - 1) the certificate of an auditor certifying:
 - i) the actual cost of the building or premises to the corporation;
 - ii) the actual amount that has been paid by the corporations as of the date of the application;
 - iii) that all refundable sales tax has been taken out.
 - 2) the certificate of the architect or professional engineer, in triplicate (Form 3, O. Reg. 235, R.R.O. 1970) certifying that the alteration, extension or acquisition of the building or premises is completed in accordance with the plans approved by the Minister.

Basis of Capital Assistance

Not in excess of 30% of the costs described above, computed in accordance with the Regulations.

Reference

The Elderly Persons Act, R.S.O. 1970, Chap. 140, Reg. 235, R.R.O. 1970 as amended.

Further Information

Executive Coordinator, Social Services,
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Toronto, Ontario M7A 1E9
Phone (416) 965-5103
Field Offices (see list below)

23

ELDERLY PERSONS CENTRES— OPERATING AND SPECIAL PROGRAM GRANTS

Assistance towards

The cost of maintaining and operating social services, drop-in, or day care centres for elderly persons. Special grants for programs or services for elderly persons carried out by approved centres.

Eligible Recipients

Municipalities

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Act.

Providing that the Centre has been approved through the Ministry and the continuing program is satisfactory to the Director, the Province may make grants for maintenance and operation of the centre.

Basis of Assistance

Operating grants to centres shall be 50% of the net monthly expenditure by the municipality, determined in accordance with the regulations, to a ceiling of \$15,000.00 a year whichever is the lesser.

Special Grants

An amount of up to \$15,000.00 in any one calendar year may be made to a municipality in respect of an approved innovative program or services for elderly persons in an approved centre.

NOTE:

"Where non-Municipal and non-profit Corporations establish and operate elderly persons centres, Provincial grants in aid for both capital and operating are conditional on prior payments of at least 20% from the Municipality in which the centre is located or that Municipality together with one or more contiguous Municipalities."

Reference

The Elderly Persons Centres Act, R.S.O. 1970, Chap. 140

The Elderly Persons Centres Amendment Act, 1972

O. Reg. 235, R.R.O. 1970

O. Reg. 99/71; 117/71; 521/71

O. Reg. 40; 346/72

O. Reg. 203/73

Further Information

Executive Coordinator, Social Services,
Adult Services Division
Ministry of Community and Social Services
4th Floor, Hepburn Block
80 Grosvenor Street
Toronto, Ontario M7A 1E9
Phone (416) 965-5103
Field Offices (see list below)

Location	Address	Division		Telephone	Districts, Counties and Regional Municipalities served by Area Offices
		Adult	Child		
Central Regional Office Toronto	110 Eglinton Avenue W., 3rd Floor	X	X	(416) 965-5933 (416) 965-5933	
Area Office Toronto	110 Eglinton Avenue W. 5th Floor and Main Floor (front)	X	X	(416) 965-8449 (416) 965-8449 (416) 965-0232	Toronto *Manager of Operations
Barrie	70 Collier Street 4th & 5th Floors L4M 4Z2	X	X	(705) 737-1311 (705) 737-1311	Peel, Simcoe and York
Northern Regional Office Sault Ste. Marie	473 Queen Street E. 2nd Floor P6A 1Z5	X	X	(705) 942-8052 (705) 942-2910	
Area Office Sudbury	111 Larch Street St. Andrew's Place 8th Floor P3E 4T5	X	X	(705) 674-7543 (705) 674-7543 (807) 475-1515	Algoma, Manitoulin, Muskoka, Nipissing, Parry Sound and Sudbury
Thunder Bay	710 Victoria Avenue Suite 301 P7C 5P7	X	X	(807) 475-1345 (705) 235-3363	Kenora, Rainy River and Thunder Bay
Timmins	Cochrane-Timiskaming Resource Centre, P.O. Box 1720 South Porcupine P0N 1H0 (Temporary Location)	X	X	(705) 235-3363	Cochrane and Timiskaming
Southeastern Regional Office Kingston	336 Alfred Street Ground Floor K7L 3S5	X	X	(613) 549-5932 (613) 549-6461	
Area Office Kingston	1055 Princess Street Ontario Government Building Main Floor & 3rd Floor K7L 4Y3	X	X	(613) 544-6206 (613) 549-6470	Frontenac, Hastings, Lennox & Addington and Prince Edward, Dundas, Glengarry, Leeds, Grenville, Lanark, Ottawa-Carleton, Stormont, Renfrew, Prescott, Russell, Frontenac, Hastings, Lennox & Addington and Prince Edward
Ottawa	2197 East Riverside Drive Pebb Building K1H 7X3 900 Lady Ellen Place Suite 11 K1Z 5L5	X	X	(613) 737-5520 (613) 722-3494	Renfrew, Dundas, Leeds-Grenville, Lanark, Ottawa-Carleton, Glengarry, Prescott, Russell and Stormont
Peterborough	263 1/2 George Street North K9J 3G6 277 George Street North George King Centre K9J 3G9	X	X	(705) 743-1624 (705) 748-5883	*Manager of Operations Durham, Haliburton, Northumberland, Peterborough and Victoria
Southwestern Regional Office London	195 Dufferin Ave. IBM Building 5th Floor N6A 1K7	X	X	(519) 438-8344 (519) 438-8344	
Area Offices Hamilton	100 Main Street E. Century 21 Building 39th & 40th Floor L8N 3N9 499 King Street E. St. John Place 2nd Floor L8N 1E1	X	X	(416) 526-9300 (416) 525-6431	Brant, Halton, Hamilton-Wentworth and Niagara Brant, Halton, Hamilton-Wentworth, Wellington, Waterloo, Bruce, Dufferin, Grey and Niagara
London	495 Richmond Street 6th & 7th Floor N6A 5A9 195 Dufferin Ave. IBM Building 5th Floor N6A 1K7	X	X	(519) 438-5111 (519) 438-8387	Elgin, Haldimand-Norfolk, Huron, Middlesex, Oxford and Perth Elgin, Essex, Huron, Haldimand-Norfolk, Kent, Lambton, Middlesex, Oxford and Perth
Waterloo	75 King Street S. Waterloo Square 5th Floor N2J 1P2	X	X	(519) 886-4700 (519) 658-5101	Bruce, Dufferin, Grey, Wellington and Waterloo *Manager of Operations
Cambridge	101B Holiday Inn Drive N3C 1Z3 (Temporary Location)	X	X	(519) 254-1651	Essex, Kent and Lambton
Windsor	250 Windsor Avenue Ontario Government Building N9A 6V9	X	X		

*Manager of Operations covers all direct operating expenditures in Region.

Section 3

MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

1

LAND TITLES SURVEY FUND

Assistance towards

Cost of and incidental to an application

- a) to have land within a municipality registered under The Land Titles Act, or
- b) to have boundaries of land described in registered conveyances confirmed under The Boundaries Act.

Eligible Recipients

Any municipality.

Conditions and Procedures

- 1) Municipality must pass a by-law authorizing an application to be made to
 - a) the proper Land Registrar, or
 - b) the Director of Titles.
- 2) Costs to be borne by municipality making application. In the case of the municipality making an application on behalf of the owners of the lands, it may recover the costs by levy of a special rate of assessment on all parcels of land included in the application, or in the municipality.
- 3) Consent of the Director of Titles is required before the Land Registrar proceeds with the application to have the land registered under The Land Titles Act.
- 4) Applications for confirmation under The Boundaries Act are made to the Director of Titles.

Basis of Assistance

Generally 25% of the total survey costs.

References

The Land Titles Act R.S.O. 1970, Chap. 234
Section 34
The Land Titles Amendment Act S.O. 1972, Chap. 132
The Boundaries Act. R.S.O. 1970, Chap. 48.

Further Information

Legal and Survey Standards Branch
Property Rights Division
Ministry of Consumer and Commercial Relations
3rd Floor, 543 Yonge St.
Toronto, Ontario M7A 2J8
Phone (416) 963-0436

Section 4

MINISTRY OF CORRECTIONAL SERVICES

1

GRANT-IN-LIEU OF PROPERTY TAXATION — CORRECTIONAL INSTITUTIONS

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities

Conditions and Procedures

There must be situate within the municipality a correctional institute or jail designated by the Minister of Correctional Services.

Basis of Assistance

\$50.00 times the rated bed capacity of the institution or jail on the previous December 31st.

Reference

The Municipal Act, R.S.O. 1970, Section 304(2).

Further Information

Accounts Branch
Ministry of Correctional Services
2001 Eglinton Ave. E.
Scarborough, Ontario M1L 4P1
Phone (416) 750-3450

Section 5

MINISTRY OF CULTURE AND RECREATION

1

COMMUNITY PROGRAMMES OF RECREATION

Assistance towards

Community programmes of recreation.

Eligible Recipients

Cities
Towns
Villages
Townships
Territory without municipal organization
Indian Reserves

Conditions and Procedures

- 1) The recreation programme must be approved by the Minister of Culture and Recreation.

- 2) The expenditures incurred by the recreation committee must be authorized for payment by the council.

Basis of Assistance

- a) 33 1/3% of salary of one full-time municipal recreation director and each assistant municipal recreation director to a maximum of:
 - \$2,500 per annum — if the director has a Type A Permanent Municipal Recreation Director's Certificate;
 - \$2,000 per annum — if the director has a Type A Interim Municipal Recreation Director's Certificate;
 - \$1,600 per annum — if the director has a Type B Permanent Municipal Recreation Director's Certificate;
 - \$1,200 per annum — if the director has a Type B Interim Municipal Recreation Director's Certificate;
 - \$600 per annum — if the director has no certificate but who has been approved by the Minister for the purposes of the grant for that year or
 - \$1,400 per annum — if the director has no certificate but who has, prior to the 31st day of December, 1964 been approved by the Minister for the purpose of the grants that year.
- b) 33 1/3% of the salary of each person employed for the purpose of programme leadership or secretarial service to a maximum of \$500 for each person so employed.
- c) 25% of the approved maintenance and operating costs for the year to a maximum of \$1,000.
- d) The total grant is subject to the following maxima:

PURPOSE	POPULATION OF MUNICIPALITY			
	under 25,000	25,000 but under 75,000	75,000 but under 200,000	200,000 or more
SALARIES	\$5,000	\$8,000	\$11,000	\$14,000
For all purposes including salaries	\$6,000	\$9,000	\$12,000	\$15,000

The Minister may approve a special grant not exceeding \$5,000 for a programme of recreation conducted in territory without municipal organization or on an Indian reserve.

Reference

The Ministry of Culture & Recreation Act, 1974, O. Reg. 200 R.R.O. 1970 (provisionally).

Further Information

Executive Co-ordinator
 Field Services
 Ministry of Culture and Recreation
 77 Bloor St. West, 6th Floor
 Toronto, Ontario M7A 2R9
 Phone (416) 965-0617
 Regional Offices (see list attached)

**2
COMMUNITY RECREATION CENTRES**

Assistance towards

The erection, alteration, extension, acquisition by purchase, lease or otherwise, or the renovation of a community recreation centre. Community recreation centres include:

- 1) Community Hall
- 2) Outdoor playing field for multiple activities
- 3) Regulation size tennis courts and amenities as approved by the Minister
- 4) Indoor and outdoor swimming pool
- 5) Snow skiing facility (not cross country ski trails)
- 6) Outdoor or indoor skating arena suitable for use by the public in the community
- 7) Fun fitness trails and facilities
- 8) Gymnasium
- 9) Cultural centre — to include an auditorium, art gallery, facilities for performance of visual and creative arts.

Eligible Recipients

Any municipality (or group of municipalities). Boards with jurisdiction in territory without municipal organization (e.g. Boards of Education, Approved Corporations), Council of an Indian Band.
 (Boards of Education in organized areas are only eligible for assistance after April 1, 1975 to Centres previously established.)

Conditions and Procedures

- 1) Municipality, band or board must pass a by-law (or resolution) providing for the establishment, maintenance and operation of one or more community recreation centres.
- 2) Property must be owned, leased, or controlled by agreement subject to Minister's approval.
- 3) Ministerial approval of the project must be obtained before its commencement (if buildings involved, plans, specifications prepared by architect or professional engineer required).
- 4) Application for grant must be accompanied by statement of estimated cost, stage of completion, and copy of the bylaw or resolution providing for the establishment of the community recreation centre.

- 5) Application for payment of a capital grant shall be made to the Minister within 3 years after the expenditure of the amounts applied for.
- 6) A municipality may appoint annually a committee of management consisting of at least three members. If there are five or more members at least two must be members of council. All members must be eligible for council.
- 7) The assistance to Indian Bands and localities without municipal organization is on such terms as the Minister determines.

Basis of Assistance

25% of approved costs up to \$75,000 maximum per facility. Where there is an agreement for the joint establishment of a community recreation centre each municipality is eligible for the above proportion of its contribution.

The Minister may approve payments of up to 50% of approved costs up to \$150,000 maximum on a building project which would place an undue financial burden on a municipality.

Special Assistance

Where an applicant provides facilities for handicapped persons that go beyond the requirements of the Building Code Act, 1974, a special grant equal to the additional cost of the special facilities may be available.

Reference

Community/Recreation Centres Act, 1974, O. Reg. 236/75.

Further Information

Manager, Capital Support Unit
Ministry of Culture and Recreation
6th Floor, 77 Bloor St. West
Toronto, Ontario M7A 2R9
Phone (416) 965-5399
Regional Offices (see list attached)

3

HERITAGE CONSERVATION

Assistance towards

The conservation, protection and preservation of areas, properties, buildings and archaeological materials and sites of heritage value in Ontario.

Eligible Recipients

Ontario Municipal Corporations, Conservation Authorities, Heritage Conservation Societies and Groups, private property owners.

Conditions and Procedures

Each application should be by letter, outlining the project proposal.

Further information may be requested by the

Ontario Heritage Foundation before the assistance proposal is considered.

Basis of Assistance

By agreement, as approved by the Directors of the Ontario Heritage Foundation.

Reference

Ontario Heritage Act, 1974 and Regulations.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor St. West, 7th Floor
Toronto, Ontario M7A 2R9
Telephone (416) 965-9504
Regional Offices (see list attached)

4

GRANTS-IN-AID OF PUBLICATION

Assistance towards

The publication of books, monographs, pamphlets, guides, etc., in the field of Ontario heritage which meet good standards of scholarship and organization but because of their local, regional or specialized nature would not ordinarily find a commercial publisher. It is expected that these publications will have demonstrable community interest.

Eligible Recipients

Individuals or groups whose manuscripts would not otherwise be published.

Conditions and Procedures

An application for a grant-in-aid of publication shall be made to the Ontario Heritage Foundation, and shall be accompanied by a copy of the final version of the proposed manuscript, the cost of its publication and such other information as the Foundation may require. The Foundation, before approving a grant-in-aid of publication, may request alterations in the manuscript as a condition of the award.

Basis of Assistance

Foundation grants-in-aid of publication shall not normally exceed \$4,000, but special exceptions may be considered.

Reference

Ontario Heritage Act, 1974.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor St. West, 7th Floor
Toronto, Ontario M7A 2R9
Phone (416) 965-9504
Regional Offices (see list attached)

5

LOCAL HERITAGE MARKERS

Assistance towards

The construction, erection, renovation or alteration of local heritage markers or cairns.

Eligible Recipients

Any non-profit organization that has as one of its purposes or objects the commemoration of subjects of local heritage significance and includes a syndicate, partnership, joint venture or corporation without share capital (including township councils, chambers of commerce, etc.)

Conditions and Procedures

An application for a grant in respect of a project shall be made to the Minister and shall be accompanied by a copy of the proposed inscription for the plaque, the costs of the project and such other information as the Minister may require. The Minister, before approving a grant in respect of a project, shall consult with the Ontario Heritage Foundation.

Basis of Assistance

A grant payable by the Minister in respect of a project approved by the Minister shall be the lesser of:

- a) \$200; or
- b) 50% of the approved cost of the project.

No organization is eligible to receive a grant in respect of more than one project in each year.

Reference

Ontario Heritage Act, 1974 O. Reg. 715/74 as amended by O. Reg. 86/76.

Further Information

Director, Heritage Administration Branch
Ministry of Culture and Recreation
77 Bloor St. West, 7th Floor
Toronto, Ontario M7A 2R9
Phone (416) 965-4021
Regional Offices (see list attached)

6

MUSEUMS — MAINTENANCE

Assistance towards

Maintenance of the museum building, premises, equipment, displays and curatorial salary.

Eligible Recipients

- 1) Municipal Museum Board of Management
- 2) Public Library Board
- 3) Conservation Authority
- 4) Council of an Indian Band
- 5) Non-profit Corporation

Conditions and Procedures

A qualified applicant that:

- a) operates a museum;
- b) does not receive money for the operation of the museum from any other provincial agency; and
- c) owns, maintains and displays a collection of artifacts in a building or structure,

may apply in writing to the Minister before the 1st day of November in any year for a grant in respect of the operation of the museum for the preceding year.

Basis of Assistance

- a) Where the museum is open to the public for at least 1080 hours and at least 180 days of the year, including a minimum of 20 days in each of eight months of the year be paid a grant of:
 - i) the lesser of \$9,000 or the excess of the gross receipts of the preceding year over the grant paid in such year under this part or a predecessor thereof, and
 - ii) the lesser of \$3,000 or one-third of the annual salary of each curator and assistant curator of the museum; and
 - iii) where the net receipts of an applicant in a calendar year exceed \$60,000 an amount equal to 10 per cent of the amount over \$60,000 but not to exceed a grant of \$60,000
- b) where the museum is open to the public for 360 or more hours and 60 or more days of the year but is not eligible for a grant under clause (a), be paid a grant of:
 - i) the lesser of \$6,000 or the excess of the gross receipts of the museum in respect of the preceding year over the grant paid in such year under this part or predecessor thereof, and
 - ii) the lesser of \$2,000 or one-third of the annual salary of each curator or assistant curator of the museum.

Reference

Ontario Heritage Act, 1974 O. Reg. 837/74 as amended by O. Reg. 709/75 and O. Reg. 187/77.

Further Information

Director, Heritage Administration Branch
Ministry of Culture and Recreation
77 Bloor St. W., 7th Floor
Toronto, Ontario M7A 2R9
Phone (416) 965-4021
Regional Offices (see list attached)

7

ART GALLERIES — MAINTENANCE

Assistance towards

Ongoing operational costs of art galleries, such

as maintenance of the gallery building, premises, salaries, office supplies, educational and extension costs.

Eligible Recipients

- 1) A Board of Management appointed by a Council of a Municipality to operate the gallery
- 2) A Public Library Board
- 3) A Council of a Band as defined in the Indian Act (Canada)
- 4) A Board appointed by the Senate of a publicly-supported post-secondary institution
- 5) A Board of volunteers drawn directly from the community

Conditions and Procedures

A qualified applicant that operates a gallery that:

- a) employs one or more persons paid to provide full-time direction of the gallery;
- b) owns or leases space exclusively devoted to gallery-related activities which is open to public a minimum of 1500 hours over at least ten months of the year;
- c) demonstrates that at least 40% of operating and program expenditures are raised in the local community;
- d) is not already funded for basic operating by any other provincial government source;
- e) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, may apply in writing to the Minister approximately three months before the end of its fiscal year for assistance for the following year.

Basis of Assistance

- a) Operating grants to eligible galleries will be based on 20% of the gallery's previous year's operating expenses.
- b) Effective January 1, 1981, galleries will be limited to an increase of approximately 10% over their last year's grant.

Further Information

Director, Arts Services Branch
Ministry of Culture and Recreation
77 Bloor St. West, 7th Floor
Toronto, Ontario M7A 2R9
Phone (416) 965-6256
Regional Offices (see list attached)

8

MUNICIPAL AND COUNTY PUBLIC LIBRARY BOARDS

Purpose of Assistance

To aid in the cost of library operation.

Eligible Recipients

- 1) Public Library Boards established under Part 1 of The Public Libraries Act (generally, Library Boards established by local municipalities).
- 2) County Boards established under Part 4 of The Public Libraries Act.

Basis of Assistance

The board shall be paid a grant equal to the amount computed by multiplying \$1.80 by the population of the municipality or municipalities for which the library is established.

In addition a basic grant of \$15,000 shall be paid to the board of a county library or a county library cooperative for establishment and maintenance of library services.

9

FOR INDIAN BANDS

Eligible Recipients

A public library established by the council of an Indian Band with the approval of the Minister.

Basis of Assistance

The grant is equal to the amount computed by multiplying \$1.80 by the population of the Indian Band.

10

REGIONAL LIBRARY SYSTEM BOARDS

Eligible Recipients

Regional Library System Boards established under Part 3 of The Public Libraries Act.

Basis of Assistance

The board shall be paid a grant equal to,

- a) The amount computed by multiplying 60¢ by the population of the municipality or municipalities for which the board is established; and
- b) \$4.00 for each square mile area of the region, not in excess of \$300,000.

Special Grants

In addition to the grant payable above, the Minister may make a payment to a board of a regional library system to assist in the development of a province-wide network of library services. Under this category, \$1.80 per capita is paid for (1) population in municipally-unorganized areas; (2) population in Northern Indian reserves without libraries; also, \$15,000 is paid for each county, district and regional municipality for which grant is not paid under the county library provision in (9) above.

Reference

The Public Libraries Act, R.S.O. 1970, Chap. 381,
S.O. 1971, Chap. 98, S.O. 1972, Chap. 1, O. Reg.
446/73, O. Reg. 544/74, O. Reg. 200/77

Further Information

Director, Libraries and Community Information
Ministry of Culture and Recreation
7th Floor, 77 Bloor St. W.
Toronto, Ontario M7A 2R9
Phone (416) 965-2696
Regional Offices (see list attached)

REGIONAL OFFICES

Northwestern Region

Regional Manager
1825 Arthur St. East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone (807) 475-1255

Serving: District of Thunder Bay

District Office
District Supervisor
P.O. Box 3000
479 Government Rd., 2nd Floor
Dryden, Ontario P8N 3B3
Phone (807) 223-2271

Serving: Dryden and Surrounding Area and
Northern and Isolated Communities

Northeastern Region

Regional Manager
215 Oak St. E., 2nd Floor
North Bay, Ontario P1B 1A2
Phone (705) 474-3821

Serving: Districts of Muskoka, Nipissing, Parry
Sound, North Bay and Timiskaming South

District Office
Field Consultant
1760 Regent St. S.
Sudbury, Ontario P3E 3Z8
Phone (705) 522-1416

Serving: Sudbury, Manitoulin, North Shore and
Mississauga Reserve

District Office
District Supervisor
390 Bay St; 3rd Floor
Sault Ste. Marie, Ontario P6A 1X2
Phone (705) 942-3751

Serving: Sault Ste. Marie, Algoma

District Office
Field Consultant
23 Wilcox St., 2nd Floor
Timmins, Ontario P4N 3K6
Phone (705) 267-7117

Serving: Cochrane, Timiskaming and Timmins

Eastern Region

Regional Manager
Rideau Trust Building, Room 1116
1 Nicholas St., 11th Floor
Ottawa, Ontario K1N 7B7
Phone (613) 566-3721 and 566-3725 and 566-3728

Serving: City of Ottawa, Nepean, March,
Goulbourn, Rideau, West Carleton Twp., Town of
Vanier, Cumberland Twp., Rockcliffe, Gloucester
& Osgoode Twps., Prescott, Russell & Glengarry,
Stormont, Dundas, Lanark & Renfrew, and
Francophones in Cornwall

District Office
Field Consultant
1055 Princess St., Suite 204
Kingston, Ontario K7L 5T3
Phone (613) 542-7349

Serving: Counties of Frontenac, Lennox and
Addington, Leeds and South Grenville.

District Office
District Supervisor
280 Pinnacle St., Suite 3
Belleville, Ontario K8N 3B1
Phone (613) 968-3474

Serving: Hastings and Prince Edward County,
Kingston and Belleville

Southwestern Region

Regional Manager
495 Richmond St., 5th Floor
London, Ontario N6A 5A9
Phone (519) 438-2947

Serving: Middlesex, Perth, Huron, Lambton,
Oxford and Elgin Counties.

District Office
Field Consultant
250 Windsor Ave., 6th Floor
Windsor, Ontario N9A 1J2
Phone (519) 256-4919

Serving: Windsor, Essex County, Kent

District Office
Field Consultant
427-10th Ave.
Hanover, Ontario N4N 1P8
Phone (807) 364-1626

Serving: Grey and Bruce Counties, Huron

Central West Region

Regional Manager
1083 Barton St. E., 2nd Floor
Hamilton, Ontario L8L 3E2
Phone (416) 549-2471

Serving: Hamilton, Ancaster, Dundas,
Flamborough, Stoney Creek, Townships of
Glanbrook and Halton

District Office
District Supervisor
55 Erb St. E., Suite 307
Waterloo, Ontario N2J 3W7
Phone (519) 886-3520

Serving: Regional Municipalities of Waterloo, Wellington, Dufferin.

District Office
District Supervisor
71 King St., Suite 301
St. Catharines, Ontario L2R 3H7
Phone (416) 686-6472

Serving: Cities of St. Catharines, Niagara Falls, Port Colborne, Thorold and Welland, Regional Municipality of Haldimand-Norfolk, towns of Grimsby, Pelham, Fort Erie, Niagara-on-the-Lake and Lincoln, and townships of West Lincoln and Wainfleet.

Central East Region

Regional Manager
700 Bay St., 8th Floor
Toronto, Ontario M5G 1Z6
Phone (416) 965-0283

Serving: Metropolitan Toronto, Borough of York, City of North York, Caledon, Peel, Borough of Etobicoke, East York and Scarborough.

District Office
District Supervisor
114 Worsley St.
Barrie, Ontario L4M 1M1
Phone (705) 737-3301

Serving: York, Simcoe, Muskoka

District Office
District Supervisor
305 Stewart Street
Peterborough, Ontario K9J 3N2
Phone (705) 748-3711

Serving: Peterborough, Haliburton County, Victoria, Northumberland, Regional Durham.

Section 6
MINISTRY OF EDUCATION

GRANTS TO SCHOOL BOARDS 1980

Under Ontario Regulation 228/80, the following grants are payable to school boards. In the case of divisional boards of education, the grants are calculated separately for the elementary schools and the secondary schools.

1
ORDINARY OPERATING EXPENDITURE GRANTS

The *grant payable* is the excess of the recognized portion of the school board operating expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The *recognized ordinary expenditure* is the lesser of the actual cost and the product of \$1546 in the case of an elementary school pupil or \$2154 in the

case of a secondary school pupil and trainable retarded pupils, a weighting factor that is determined by the Ministry for the school board, and the average daily enrolment of pupils of the board in day school, summer school and (subject to a maximum) in continuing education.

The average daily enrolment of pupils for a board is determined in accordance with Ontario Regulation 863/76. For day school this is determined as 30% of the enrolment on each of the last school days of January and April, and 40% of the enrolment on the last school day of September. For summer school and evening classes it is determined as the full-time equivalent in terms of instructional time. Effective September 1980, kindergarten and junior kindergarten enrolment subject to grant will be limited to a one-half day basis.

The average daily enrolment for purposes of grant calculation is increased in the case of trainable mentally retarded pupils by 85% and in the case of grades 9 and 10 pupils in elementary schools by 13.5%.

The *weighting factors* address the variations among school boards in the need for education services and in the cost of providing comparable education services. The factor components are:

- Special Education
- Compensatory Education
- Language Instruction
- French-English Mixed Schools
- Technical Programs
- Cost of Goods and Services (Northern)
- Small School Boards
- Small Schools
- Teacher Experience and Qualifications

The *mill rate* used to determine the local portion of the recognized expenditure is calculated in the following manner:

4.106 Elementary Schools	X	Total Recognized Ordinary Expenditure (incl. total tuition fees paid)
OR		
3.111 Secondary Schools		Maximum Recognized Day School Ordinary Expenditure (incl. tuition fees at the maximum recognized rate of per pupil expenditure for the board)

The assessment used in the calculation is equalized using the equalization factors issued by the Ministry of Revenue in 1979. Also, the Ministry has changed the split between residential and commercial mill rates to 15% (formerly 10%).

2
EXTRAORDINARY EXPENDITURE GRANTS

Extraordinary Expenditure pertains to the types of expenditure that for reasons related to the nature

or development of the jurisdiction served, differ in terms of per pupil costs among school boards. These are costs in respect of the acquisition of facilities and for the transportation of pupils.

The portions of these expenditures recognized for grant assistance are determined by specific approvals.

The recognized expenditure is divided into two groups —

- a) specific debt charges and pupil transportation expenditure that is in excess of \$203 per day school pupil of average daily enrolment, and
- b) the remainder.

The *grant* in respect of each group is the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the school board.

The *mill rates* used to determine the local portion of the recognized expenditure are:

- a) .031 for elementary schools or .015 for secondary schools for each \$100 of per pupil recognized expenditure.
- b) .153 for elementary schools or .074 for secondary schools for each \$100 of per pupil recognized expenditure.

Commencing April 1, 1980, boards will receive grant on approved capital projects as the expenditures are incurred, payments to be made on a quarterly basis on progress certificates submitted by the school boards.

The prior arrangements involved boards receiving grants in accordance with the financing of the project including grant on debenture instalments.

3

FRENCH-LANGUAGE INSTRUCTION GRANTS

The *recognized expenditure* for grant assistance is:

- a) For French-language schools or classes \$150 per elementary school pupil, \$45 per subject credit for grades 9 and 10 secondary school pupils, \$50 per subject credit for grades 11 to 13 secondary school pupils and \$225 per trainable mentally retarded pupil. In addition there is recognition for some start-up costs where French-language classrooms are established.
- b) For French-language instruction for non French-speaking pupils the recognized expenditure is determined by formulae that takes into account the number of pupils instructed, their grade level, the time devoted to instruction each day and the total accumulated hours of French-language instruction.

The amounts range from \$50 to \$150 per pupil at elementary schools and from \$20 to \$75 per subject credit for a secondary school pupil.

The *grant payable* is:

- a) For French-language schools or classes, 100% of the recognized expenditure.
- b) For French-language instruction for non French speaking pupils, the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The mill rates are .153 for elementary schools or .084 for secondary schools for each \$100 of per pupil recognized expenditure.

Provisions were introduced in 1980 to encourage French language educational programs at the secondary school level and involve a reorganization grant to offset the start-up costs associated with the establishment of new homogeneous French language school entities.

For schools established with an enrolment of 100 or fewer, the grant is \$1,200 per pupil. For larger schools, the grant is \$105,000 plus \$150 per pupil to a maximum of \$150,000.

4

HERITAGE LANGUAGE GRANTS

Elementary school boards receive a grant of \$22 per *classroom* hour in respect of Heritage Language instruction.

5

ASSESSMENT EQUALIZATION FACTORS

The 1980 formula includes a provision which guarantees that no board will receive less grant for reason of using the new provincial assessment equalization factors issued by the Ministry of Revenue in 1979.

Similarly, grants have been provided to school boards to ensure that there is no increase in the proportion of the school board requisition that is borne by a municipality for reason of the new assessment equalization factors.

6

SPECIAL DEBENTURE ASSISTANCE

Debt charges on debentures issued by a school board prior to 1974 that were not approved for grant assistance at the time of issue are now eligible for grant to the extent that such expenditure for the year exceeds:

- a) In the case of debentures issued prior to 1970, the yield of .14 mills for elementary schools or .32 mills for secondary schools in the dollar upon the equalized assessment for the board.
- b) In the case of debentures issued by a school board in 1970, through 1973, the yield of .28 mills in the dollar upon the equalized assessment for the board.

7

COST OF EDUCATION REIMBURSEMENT

Where a school board provides education for:

- a) a pupil who resides in Ontario in an area that is not within the jurisdiction of a school board, is not Federal Crown Land or is not an Indian Reserve;
- b) a pupil who is resident in, admitted to or detained in certain specified facilities, institutions or homes; or
- c) a pupil who is a ward of a Children's Aid Society,

A grant is payable to reimburse the board the cost of education for the pupil.

The amount of reimbursement is the same as is permitted for inter-board billing of tuition fees. This is calculated in accordance with Ontario Regulation 229/80.

8

GRANTS FOR SPECIAL EDUCATION PROGRAMS IN INSTITUTIONS OR HOSPITALS

Where a school board employs a teacher to provide a special education program in certain specified facilities, institutions or hospitals, subject to approval, a grant is payable to reimburse the board for the cost of the teacher's salary, related employee benefit costs plus a \$1,450 allowance for administrative costs etc; and for the cost of classroom furniture and equipment up to a maximum of \$3,300.

9

GRANTS FOR PROFESSIONAL DEVELOPMENT OF TEACHERS IN FRENCH-LANGUAGE SCHOOLS OR CLASSES, STUDENT TRAVEL AND EXCHANGE AND CULTURAL ACTIVITIES

Grants are payable to reimburse school boards for approved expenditure that pertains to:

- a) the cost of having teachers of French-language schools or classes attend approved winter courses or full-time study or conferences, seminars and workshops to improve their qualifications;
- b) the cost of programs of student travel, student exchange visits and cultural activities in French-language schools, and
- c) the salaries and related employee benefit cost of employees on loan to the Ministry to be engaged in providing services to French-language schools and classes.

Further Information

Grants Services, Financial Services Branch
Ministry of Education
21st Floor, Mowat Block
Queen's Park, Toronto, Ontario
Phone (416) 965-7954

Section 7

MINISTRY OF THE ENVIRONMENT

Water & Sewage Service

The programs of the Ministry of the Environment are mainly directed towards assisting the construction of communal water and sanitary sewage works and the repair or renewal of private water and sewage systems. The number of projects assisted annually is limited by funds available. Projects are selected for award of grants by means of an MBR assessment system.

1

15% GRANTS FOR MAJOR WORKS

Any municipality can apply for a grant towards the capital cost of major components of communal water and sewage works.

This includes for water supply: intakes, treatment and storage facilities and trunk feeder mains; for sewerage: treatment facilities, outfall and trunk sanitary sewers and associated pumping stations.

Priority is given to:

- a) works to service an area encompassing more than one municipality;
- b) works providing for an increased supply of serviced lots in growth areas.

Grants are equal to 15% of capital cost after deduction of federal or other grants.

Payment is made following contract award calculated on the project cost less 10% holdback. Final payment is made against audited final costs.

2

GRANTS AND LOANS TO SMALL MUNICIPALITIES FOR HIGH COST PROJECTS

Small municipalities of population less than 7,500 can apply for grants to assist the construction of new communal water and sewage works to service existing communities. Local distribution and collection works as well as major components are eligible.

Other conditions include:

- a) Substantially all the built up areas must be serviced;
- b) Where buildings have means of access to the service, municipalities must require that a connection be made, in accordance with Section 362a of The Municipal Act.

Priority is given to projects according to their contribution to health and environmental benefits and the servicing of urban growth.

Grants are calculated after deduction of federal or other grants. The assistance enables municipal costs to be limited to \$1,100 and \$1,400 per connection, for water and sewage service respectively, subject to a maximum of 75% of net project cost.

Payment is made through quarterly advances against projected expenditures less 10% holdback. Final payment is made against audited final costs.

Loans up to a 30 year term at the provincial interest rate may be made available to municipalities lacking access to commercial funds.

3
GRANTS FOR THE REPAIR OR RENEWAL OF PRIVATE WATER AND SEWAGE SYSTEMS

This grant is for the benefit of small communities currently serviced by private systems, where health and environmental problems exist. Typically, the area considered would have insufficient potential for growth to require a communal system in the future.

Other conditions include:

- a) grants will be made towards the cost of repair or renewal of systems serving homes that are principal residence in defined problem area;
- b) grants may be considered for costs associated with systems for other dwellings, commercial buildings and small industries only when located in the defined problem area;
- c) where a request is accepted, the Ministry will retain a consulting engineer to prepare a report to identify the problems and propose alternative solutions;
- d) subject to the availability of funds, grants may extend over a two year period.

Priority is given to projects according to their contribution to health and environmental benefits.

Grants are equal to:

- a) 100% of the cost of the report;
- b) 75% of the costs of implementing the solution recommended in the approved report.

The amount of the grant will be committed over the period of construction.

4
COMMUNITY SERVICES CONTRIBUTION PROGRAM (CSCP)

The CMHC Municipal Infrastructure Program is now terminated. In its place, the Federal Government will assist the construction of

municipal water and sewage works through a new Community Services Contribution Program. The Ministry of the Environment administers the scheme, coordinated with its own programs of funding.

CSCP assistance is in the form of grants and the former CMHC loans are discontinued; otherwise CMHC rules for award of assistance are generally followed.

Eligible for grants: major components of new or expanded sewage works; for water supply and trunk storm sewer projects, only the portion serving new residential development; for smaller municipalities (population not exceeding 5,000) a portion of the local sewage collection works may qualify.

Funding:

One-sixth of eligible project costs; an increased grant may be made for sewage works projects with high costs per capita (as determined by the Ministry in accordance with the former CMHC high cost formula). Grants may also be made to cover not more than one-half the cost of the preparation of a Regional Sewerage/Water plan.

Schedule of payments:

Payment will be made in the year following the start of construction of approved projects.

Applications and requests for further information should be made to the nearest regional office of the Ministry:

P.O. Box 5000
435 James Street S.
Thunder Bay, Ontario
P7C 5G6
Phone (807) 475-1205

469 Bouchard Street
Regency Mall
Sudbury, Ontario
P3E 2K8
Phone (705) 522-8282

985 Adelaide Street S.
London, Ontario
N6E 1V3
Phone (519) 681-3600

140 Centennial Parkway N.
Stoney Creek, Ontario
L8E 3H2
Phone (416) 561-7410

Suite 700
150 Ferrand Drive
Don Mills, Ontario
L8E 3H2
Phone (416) 424-3000

133 Dalton St.
P.O. Box 820
Kingston, Ontario
K7L 4X6
Phone (613) 549-4000

or Project Coordination Branch
40 St. Clair Avenue West
Toronto, Ontario
M4V 1K6
Phone (416) 965-7062

5 WASTE MANAGEMENT AREA PLANNING STUDIES

For information on the nature of assistance available, please refer to:

Director
Waste Management Branch
135 St. Clair Avenue West
Toronto, Ontario
M4V 1P5
Phone (416) 965-6191

Section 8 MINISTRY OF HEALTH

1 AMBULANCE SERVICES

Assistance towards

Expenditures in operating a twenty-four hour daily ambulance service.

Eligible Recipients

- 1) Municipalities — includes metropolitan, regional or district municipalities but not area municipalities thereof.
- 2) Local Boards of Health.
- 3) Public Hospitals.
- 4) Licensed private and volunteer operators.

Conditions and Procedures

- 1) There must be a need for ambulance services in the area of proposed operation.
- 2) Ambulance services, once licensed by the Ministry and in operation, must be available on a twenty-four-hour daily basis.
- 3) Services must conform to the operational policy and procedures of the Ministry as well as to The Ambulance Act and its regulation.

An annual operating budget must be submitted to the Ministry for approval in accordance with set procedures and deadlines. Amendments to an approved budget may be presented for consideration during the course of the operating year.

Every municipality, etc., must provide the Minister, within 90 days of the end of a fiscal year, with a financial statement of its ambulance operations during that year.

Basis of Assistance

Up to 100% of costs as approved by the Minister.

Reference

The Ambulance Act, R.S.O. 1970, Chap. 20; S.O. 1972, Chap. 93, and Ontario Regulation 599/75 as amended.

Further Information

Ambulance Services Branch
Ministry of Health
7 Overlea Boulevard
Toronto, Ontario M4H 1A8
Phone (416) 965-8034

2 BOARDS OF HEALTH

Assistance towards

The expenses of the local Boards of Health incurred in the process of providing full-time public health services in accordance with The Public Health Act and its regulations.

Eligible Recipients

Local Boards of Health

Conditions and Procedures

- 1) Each local Board must submit an annual budget to the Minister at the start of each operating year.
- 2) Not later than February 1, each Board must submit to the Minister a financial statement covering the preceding year's activities.
- 3) Payments to a Board may be reduced by:
 - a) 40% where the office of the Medical Officer of Health (M.O.H.) remains vacant for 12 months;
 - b) 50% where the office of the M.O.H. remains vacant for 24 months.

Basis of Assistance

- A. Provincial support for the approved general expenses of a Board is based on the following structure:
 - 1) 33 1/3% of the expenses of the Board of a Municipality;
 - 2) 60% of the expenses of the Board of a Health Unit;
 - 3) 75% of expenses of the Board of a District Health Unit.

This assistance is flowed to each Board in twelve roughly equal monthly payments; adjustments to the total aid flowed are made as necessary at year's end, upon receipt by the Ministry of the required financial statement from each board.

- B. Separate Provincial assistance is available to Boards for the following programs:
 - 1) Home Care — 100% of costs approved by the Minister;

- 2) Family Planning — 100% of costs approved by the Minister;
 - 3) Venereal Disease Control — cf. 4 VENEREAL DISEASE CLINIC;
 - 4) Immunization — provision of free vaccines and biologicals.
- C. A Board which assumes the responsibilities for the public health services of an unorganized territory receives an Unorganized Territories Grant which is intended to cover the full costs of services undertaken there.

Reference

The Public Health Act, R.S.O.. 1970 Chap. 377, O. Reg. 709, R.R.O. 1970 O. Reg. 711, R.R.O. 1970.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone (416) 965-2426

3

COMMUNITY HEALTH FACILITIES

Assistance towards

The acquisition of new facilities, the alteration of, addition or renovation to existing community health facilities, or parts thereof that have become obsolete or inadequate (land costs are excluded).

Eligible Recipients

Local Boards of Health
Municipal Corporations
Non-profit organizations (as designated by regulations).

Basis of Assistance

2/3 of the approved costs of the building project, where "approved costs" means that portion of the actual cost of the building project approved by the Minister, including:

- a) fees for architects, consulting engineers, and other consultants as approved by the Minister;
- b) necessary basic equipment and furnishings, and the installation thereof;
- c) land survey and soil tests, and necessary paving and sodding but not landscaping, gardens or decorations.

Conditions and Procedures

- 1) Application for grants, accompanied by preliminary sketch plans in triplicate, must be made to the Minister and approved prior to the issuing of tenders or the commencement of work.

- 2) The applicant must undertake not to mortgage, sell, dispose of, alter physically or functionally the facility without the approval of the Minister.
- 3) The grant is paid in the following portions as construction approaches completion:
20% when the contract for the project is signed;
10% for each 1/8 of the work completed, with final payment upon the completion of the project to the satisfaction of the Minister.

Reference

The Public Health Act, R.S.O. 1970, Chap. 377, O. Reg. 702, R.R.O. 1970.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone (416) 965-2426

4

VENEREAL DISEASE CLINIC

Assistance towards

The cost of treating, examining, supervising and giving after-care to persons infected or suspected of being infected with venereal disease.

Eligible Recipients

Local Boards of Health
Hospitals

Conditions and Procedures

- a) A designated venereal disease clinic must be established and maintained.
- b) The Director of the Division of Venereal Disease Control of the Ministry of Health is to be permitted to inspect the records, equipment, administration and treatment services of a clinic at any time.
- c) The local Board or hospital must provide such examination, treatment, supervision, and aftercare for venereal disease as necessary to any person who applies at the clinic.
- d) No charge is to be made for the services thus given.

Basis of Assistance

An amount of \$7.50 in respect of each clinic attendance.

Reference

The Venereal Disease Prevention Act, R.S.O. 1970, Chap. 479, O. Reg. 819, R.R.O. 1970, O. Reg. 3/71.

Further Information

Health Programs Division

Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone (416) 965-4058

5 VENEREAL DISEASE PHYSICIANS' ACCOUNT

Assistance towards

Payment to physicians for the treatment of venereal disease in persons who are not insured under The Health Insurance Act, 1972.

Eligible Recipients

Municipalities

Conditions and Procedures

- a) A physician must submit an account of all eligible services performed by him under the direction of a Board's M.O.H., to the municipal treasurer within three months of the rendering of those services.
- b)
 - 1) Each physician's statement of accounts should equal the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
 - 2) The cost of drugs used for treatment should also be reported.
- c) The treasurer must forward all such accounts to the Minister within three months of receiving them.

Basis of Assistance

- 1) 75% of the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
- 2) 100% of the costs of approved drugs.

Reference

The Venereal Diseases Prevention Act, R.S.O. 1970, Chap. 479, O. Reg. 819, R.R.O. 1970, O. Reg. 3/71, The Health Insurance Act, 1972.

Further Information

Health Program Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone (416) 965-4058

6 HOME CARE PROGRAM

Assistance towards

The provision of co-ordinated home nursing, physiotherapy, occupational therapy, speech

therapy, medical social work, nutrition counselling, and homemaking and other support service to patients in their own homes.

Eligible Recipients

Local Boards of Health
Local Branches of the Victorian Order of Nurses
Local Hospital Boards
Home Care Program of Metropolitan Toronto

Conditions and Procedures

A local Home Care Program must be established and maintained in accordance with Minister's guidelines.

Basis of Assistance

100% of the costs of services provided by the Program to eligible patients, and a local annual program budget approved by the Minister.

Reference

The Health Insurance Act, 1972 O. Reg. 323, Section 41(b).

Further Information

Program Advisory Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone (416) 963-0921

7 ASSISTANCE TO HOSPITALS CLASSIFICATION OF HOSPITALS

Hospitals are classified as general hospitals, general rehabilitation hospitals, hospitals for chronic patients, active treatment teaching psychiatric hospitals, active treatment hospitals for alcoholism and drug addiction and rehabilitation hospitals, graded as follows:

- a) Group A hospitals are general hospitals providing facilities for giving instruction to medical students of any university;
- b) Group B hospitals are general hospitals having not fewer than 100 beds;
- c) Group C hospitals are general hospitals having fewer than 100 beds;
- d) Group D hospitals are general hospitals operated by the Ontario Division of the Canadian Red Cross Society;
- e) Group E hospitals are general rehabilitation hospitals;
- f) Group F hospitals are hospitals for chronic patients and having not fewer than 200 beds;
- g) Group G hospitals are hospitals for chronic patients and having fewer than 200 beds;
- h) Group H hospitals are psychiatric hospitals providing facilities for giving instruction to medical students for any university;
- i) Group I hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction;

- j) Group J hospitals are hospitals designated by the Minister to provide special rehabilitation services for disabled persons in a region of Ontario specified by the Minister for each hospital;
- k) Group K hospitals are separate organized facilities approved as such by the Minister to provide local diagnostic and treatment services in a community or district to handicapped or disabled individuals requiring restorative and adjustable services in an integrated and co-ordinated program;
- l) Group L hospitals, are hospitals for the treatment of patients suffering from alcoholism and drug addiction and providing facilities for giving instruction to medical students of any university as evidenced by a written agreement between the hospital and the university with which it is affiliated.
- m) Group M hospitals are general hospitals which may charge and receive payment for the use of C.A.T. Scan Services.

Reference

O. Reg. 726, R.R.O. 1970, O. Reg. 118/71, O. Reg. 244/71, O. Reg. 176/72, O. Reg. 513/72.

8

CAPITAL GRANTS FOR HOSPITAL CONSTRUCTION AND RENOVATIONS

Ontario Regulation 210/79 under the Public Hospital Act stipulates that the Province of Ontario accepts responsibility for either 2/3rds or 5/6ths of the approved cost of constructing or renovating community hospitals. Approved costs include the cost of construction or renovation, professional fees and necessary basic equipment.

The 5/6ths of approved costs refers to hospitals located in a municipality with a population of not more than 12,000 in a territorial district or a provisional county.

Regulation 725/70 under the Public Hospitals Act stipulates that regarding capital grants for teaching hospitals, the Province accepts responsibility for the approved capital cost of the University Hospitals and of teaching and research facilities forming part of the University affiliated hospital.

Regulation 724/70 under the Public Hospitals Act stipulates that the Province accepts responsibility for the approved capital cost of a Regional Rehabilitation hospital or that part of a hospital which provides special facilities for medical rehabilitation of patients. To qualify the hospital is expected to provide a wide range of special services and must be approved by the Minister as a Regional Rehabilitation Centre before becoming eligible for grants on the basis of full cost. For rehabilitation facilities serving a local community or district (e.g. Crippled Children's

Treatment Centres) the grant amounts to 2/3rds of the approved cost.

Further Information

Institutional Planning — Grants
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone (416) 965-8081

Section 9 MINISTRY OF HOUSING

1

HOUSING DEVELOPMENT STUDY GRANTS

Assistance towards

Limited emergency or unusual work necessary for planned development to proceed.

Eligible Recipients

Principally municipalities with population of 10,000 or more.

Conditions and Procedures

Detailed criteria and procedure available from Development Co-ordination Unit, Plans Administration Division.

Basis of Assistance

Grants will vary according to the extent of the development that would follow the work for which the grant was made available.

Further Information

Development Co-ordination Unit
Plans Administration Division
Ministry of Housing
8th Floor, 56 Wellesley St. West
Toronto, Ontario M7A 2K4
Phone (416) 965-6418

2

COMMUNITY PLANNING STUDY GRANTS

Assistance towards

Planning studies for the preparation of updates, as appropriate, of:

- a) Official Plans and Zoning By-laws
- b) Interim land severance policies
- c) Secondary plans
- d) Strategy plans
- e) Special planning related studies.

Eligible Recipients

Principally small municipalities with populations 15,000 or less.

Municipalities with populations of 60,000 or less may be eligible for funds to study their downtown areas and prepare specific policies applying to the development of their downtown.

Conditions and Procedures

Priority will be given to:

- a) Small Municipalities with little or no planning resources for official plans and zoning by-laws, especially where these will replace existing Minister's zoning orders.
- b) Regional, County or district governments for interim land severance policies.
- c) The preparation of Secondary Plans where they are necessary.
- d) Updating municipal official plans or zoning by-laws to conform with regional official plans.
- e) Strategy plans in small municipalities outside defined planning areas with the endorsement of local Council, where one exists, before a comprehensive by-law is prepared and subject to O.M.B. approval.
- f) Where deficiencies become apparent in existing Official Plans for which special studies would be beneficial in correcting the situation. Other special planning studies will be considered for grants if they provide an incentive to become involved in a formal planning program. (e.g. Planning Appraisals).

Basis of Assistance

Each application is reviewed on an individual basis. Upon approval, an advance payment of up to 50% of the grant may be made. Final payment is made on the completion of the study and its submission for approval as required.

Further Information

Community Planning Advisory Branch
Ministry of Housing
8th Floor, 60 Bloor St. W.
Toronto, Ontario M4W 3K7
Phone (416) 965-9562

3

MUNICIPAL HOUSING STATEMENT GRANTS

Assistance towards

The preparation and updating of municipal housing statements outlining municipalities' housing policies and needs.

When endorsed by Council and approved by the Ministry, a statement forms the basis for a municipality's request for federal and provincial funding for housing programs.

Eligible Recipients

All Ontario municipalities are eligible to apply for municipal housing statement grants; those with

approved statements may be eligible for funding to update their statement. Municipalities under 10,000 population may also request ministry staff to complete a statement on their behalf.

Conditions and Procedures

Municipal Council must pass a resolution requesting assistance of funding. With a funding request an application must be submitted for a grant.

The concurrence of Regional Council should be obtained for any aspect of the municipal housing statement that requires action by the Region, including the application for a study grant or direct technical assistance.

Basis of Assistance

Each application will be considered on its merits, and maximum grant levels have been established according to municipal size. During the term of the approved study, progress payments will be made. The final amount being paid upon Ministry approval of a housing statement adopted by Council.

Further Information

Policy and Program
Development Secretariat
Queen's Park, 4th Floor, Hearst Block
Toronto, Ontario M7A 2K5
Phone (416) 965-7025

and

Market Survey Section
13th Floor, 101 Bloor St. West
Toronto, Ontario M5A 2P8
Phone: (416) 965-9834

4

ONTARIO HOME RENEWAL PROGRAM (OHRP)

Assistance towards

OHRP provides per capita grants to municipalities to administer directly as loans to owner-occupants in that municipality whose adjusted annual family income is no greater than \$12,500. The prime objective of these loans is the repair of faulty structural and sanitary conditions and the upgrading of the plumbing, heating and electrical systems of the residences of the eligible owner-occupant to bring their housing up to municipal health and safety standards.

The maximum amount of an OHRP loan to an applicant within the participating municipality shall not exceed \$7,500 less any federal funding. The amount of interest charged on this loan will be determined by the annual family income of the applicant; a portion of the loan may be "forgiven" and therefore need not be paid back, upon completion of a designated number of years of continuous occupancy.

Eligible Recipients

- a) All Ontario municipalities are eligible to receive OHRP funds if they have adopted and are enforcing property maintenance and occupancy standards or are willing to implement building and/or health and safety standards to be used as guidelines in providing financial aid to property owners.
- b) Owner-occupants are eligible provided the annual "adjusted family income" of the owner- occupant does not exceed \$12,500, and the house is below the standards referred to under (a) above.

Conditions and Procedures

Every municipality that receives a grant shall:

- a) ensure that loans made to supplement assistance received by owners from Federal funding shall not exceed 25 per cent of the annual grant made by the Minister under this Regulation to the municipality.
- b) ensure that there be taken in the name of the municipality as security for any loan, including the forgivable and repayable portions thereof, a lien as provided for by subsection 2 of section 2a of the Act; and shall follow the procedures set forth in subsections 2 and 3 of section 2a of the Act.
- c) establish a fund and deposit in the fund all monies received pursuant to this Regulation, all monies received in repayment of loans made under this Regulation, and all interest accruing thereon; and
- d) provide the Minister with whatever information records of accounts he may require pertaining to any application, loan or any other matter provided for in this Regulation.

Reference

The Housing Development Act, R.S.O. 1970, Chap. 213.

Further Information

Community Renewal Branch
Ministry of Housing
8th Floor, 60 Bloor St. W.
Toronto, Ontario M4W 3K7
Phone (416) 965-2826

Regional Offices (see list below)

5

COMMUNITY SERVICES CONTRIBUTION PROGRAM

The Community Services Contribution Program provides financial assistance to municipalities through a Federal/Provincial agreement. Municipalities are eligible for assistance under the following program components provided they meet certain eligibility criteria.

5A

NEIGHBOURHOOD IMPROVEMENT PROGRAM

Assistance towards

The Province has allocated a portion of the funds it will receive under the Community Services Contribution Program (C.S.C.P.) to municipalities for a Neighbourhood Improvement Program.

The Program provides funds to assist in the repair and construction of Community facilities such as clinics, day-care centres, senior citizen centres, arenas, playgrounds, tot lots, neighbourhood parks, youth centres, community hall, libraries, street lighting, sewers, water lines, curbs, sidewalks, boulevards, roadworks, street signs, traffic signals, etc.

Eligible Recipients

All municipalities in the Province which have an approved official plan and have in effect or are willing to develop a minimum standards and occupancy by-law under Section 36 of The Planning Act.

Conditions and Procedures

Municipalities should submit applications to the Ministry of Housing at the beginning of the fiscal year. After review and consideration of the applications by the Province a list of municipal projects and fiscal allocations is submitted to the Federal Government for concurrence.

Basis of Assistance

The cost of the projects is cost shared by three levels of government as follows: 50% federal 25% provincial and 25% municipal.

Further Information

Community Renewal Branch
8th Floor, 60 Bloor St. West
Toronto, Ontario M4W 3K7
Phone (416) 965-2826
(Neighbourhood Improvement Program)

5B

MUNICIPAL NON-PROFIT EQUITY

Assistance towards

The Province allocates grants to municipalities on behalf of municipal non-profit corporations in order to reduce the mortgage amount of non-profit projects.

Eligibility Criteria

To be eligible for financial assistance under the municipal non-profit housing component of the Community Services Contribution Program, a municipality must comply with the following criteria:

- a) A municipality must form one or more municipal non-profit housing corporations (as

required) pursuant to Section 12 of The Housing Development Act of Ontario.

- b) Each project must be developed or planned to be developed and operated under the 1978 Municipal Non-Profit Housing Program.
- c) Land for the project must either be owned or under option.
- d) Concept drawings and an estimate of capital costs must be received by the Ministry of Housing. The estimate of capital costs must be no greater than the Maximum Unit Price in effect at the time of application for the C.S.C.P. grant. The grant will not exceed 10 per cent of the estimate of capital costs for the shelter component of the project. Should the initial approved lending value of the shelter component be less than the original estimate of capital costs, then the grant will be calculated on this lesser amount.

Eligible Recipients

Municipal non-profit projects complying with the eligibility criteria prior to December 31, 1979 will be classified as first program year projects, while those complying with the criteria from January 1 to December 31, 1980 will be classified as second program year projects.

Grants under the municipal non-profit equity component are funded entirely by the Federal Government with disbursements through the Province.

Payment Procedures

Grants for eligible expenditures will be paid out on receipt of proof that a construction contract for the project has been executed, footings have been poured and capital expenditures up to the amount of the grant have been made.

Further Information

Community Housing Division
12th Floor, 101 Bloor St. West
Toronto, Ontario M5S 1P8
Phone (416) 965-9640
(Municipal Non-Profit Housing)

5C

MUNICIPAL INFRASTRUCTURE

See Ministry of Environment.

B

ONTARIO DOWNTOWN REVITALIZATION PROGRAM (ODRP)

Assistance towards

Provincial funds are available on a loan basis for the implementation of projects in downtown core areas where there is clear evidence of sluggish private sector renewal activity.

Eligible Recipients

Any municipality with a maximum population of 125,000.

Conditions and Procedures

A municipality must meet the following criteria:

- a) have an approved Official Plan with policies concerning the downtown;
- b) have a property maintenance and occupancy standards by-law applicable to commercial and residential buildings and being administered effectively;
- c) have municipal council commitment and public support for the revitalization of the downtown;
- d) demonstrate financial and administrative resources;
- e) have a downtown revitalization project proposal capable of being completed within five years of the provincial financial commitment to the project;
- f) the proposed revitalization is in accordance with provincial policies.

Basis of Assistance

The Province will provide assistance in the form of partially recoverable loans up to a maximum of 2/3 of the approved cost of a municipal downtown revitalization project. Such a project would be expected to generate additional revenue to the municipality in the form of taxes and/or rents. In addition, the project must be a development which acts as a "seeding" element for other complementary downtown improvements.

The total anticipated Provincial recovery under this Program is limited to 110% of the initial Provincial 2/3 contribution towards the implementation of a downtown revitalization project.

The terms and conditions of the provincial financial assistance and its subsequent partial recovery will be contained in all executed provincial- municipal enabling agreements under Section 24 of The Planning Act.

Further Information

Community Renewal Branch
Ministry of Housing
8th Floor, 60 Bloor St. West
Toronto, Ontario M4W 3K7
Phone (416) 965-2826
Regional Offices (see list below)

7

MAIN STREET REVITALIZATION PROGRAM

Assistance towards

Provincial funds are available on a loan basis for

business improvement area projects in downtown areas of small communities.

Eligible Recipients

Municipalities with a population of less than 30,000.

Conditions and Procedures

A municipality must meet the following criteria:

- a) have an approved Official Plan;
- b) have a property maintenance and occupancy standards by-law;
- c) have municipal council commitment and public support for the improvement of the downtown;
- d) have an active business improvement area under Section 361 of The Municipal Act;
- e) demonstrate financial and administrative resources;
- f) have a downtown project proposal under Section 361 of The Municipal Act;
- g) the proposed project is in accordance with provincial policies.

Basis of Assistance

- i) The maximum provincial loan to an eligible municipality is \$150,000.
- ii) No more than 2/3 of the provincial loan for an approved business improvement plan can be used for parking purposes. The loan is intended to be used for comprehensive improvements, e.g. not solely for the development of parking lots.
- iii) Provincial financial assistance shall be confined only to one central business district per municipality.
- iv) All terms and conditions of the loan will be incorporated in an agreement between the Minister of Housing and the municipality in accordance with Section 361(20) of The Municipal Act R.S.O. 1970.
- v) The total provincial recovery would be 110% of the provincial loan over a maximum 10 year period.

Further Information

Community Renewal Branch
Ministry of Housing
8th Floor, 60 Bloor St. West
Toronto, Ontario M4W 3K7
Phone (416) 965-2826

Regional Offices

Community Planning Advisory Branch
Central Region
2nd Floor, 47 Sheppard Ave. East
Toronto, Ontario M2N 2Z8

South East Region
3rd Floor, 244 Rideau Street
Ottawa, Ontario K1N 5Y3

North East Region
758 La Salle Blvd. West
Sudbury, Ontario P3A 1X3

North West Region
435 James St. South
Thunder Bay, Ontario P7C 5G6

South Western Region
7th Floor, 495 Richmond St.
London, Ontario N6A 5A9

Section 10
MINISTRY OF INTERGOVERNMENTAL AFFAIRS

1
UNCONDITIONAL GRANTS

These grants consist of:

per capita grants	— general
	— police
	— density
resource equalization grants	
general support grants	
special support grants	

Reference

The Ontario Unconditional Grants Act, 1975, as amended

Further Information

Subsidies Branch
Local Government Division
Ministry of Intergovernmental Affairs
56 Wellesley Street West
6th Floor, Sunoco Building
Toronto, Ontario M7A 2R8
Phone (416) 965-1667
Field Offices (see list below)

1980 MUNICIPAL GRANTS POPULATION

Where reference is made below to population for grants purposes, the population will be determined in accordance with the Regulations made under *The Ontario Unconditional Grants Act, 1975*.

The 1980 municipal grants population is the greater of:

- a) • the 1979 population, excluding population living on a military base, as determined under Sections 23 and 23(a) of *The Assessment Act*; plus

- a deemed temporary population equal to one-third the number by which the above population falls below the product of 2.5 times the number of non-military households in 1979; plus
- the residents of military bases which are designated by the Department of National Defence as not self-contained; plus
- one-third of the residents of a self-contained military base, designated as such by the Department of National Defence.

or:

- b) • the average of the 1978, 1979 and 1980 grants population as calculated above.

I. PER CAPITA GRANTS

Assistance towards the cost of providing municipal services and in recognition of the higher per capita expenditures that municipalities with larger populations are required to make on certain municipal services.

Eligible Recipients

Group "A"

The following municipalities in Counties and Districts, excluding those in Group "B", are eligible recipients:

Cities
Separated Towns
Towns
Villages
Townships
Improvement Districts

Group "B"

The municipality of Metropolitan Toronto and all regional municipalities, including the County of Oxford and the District Municipality of Muskoka, on behalf of their area municipalities.

Basis of Assistance

Each municipality in Group "A" receives a payment, based on its population, according to the following schedule.

GENERAL PER CAPITA GRANTS 1980 SCHEDULE

POPULATION RANGE	RATE OF GRANT
0 — 5,000	\$7.00 X (Pop.)
5,001 — 10,000	\$ 35,000 + \$7.40 X (Pop. over 5,000)
10,001 — 15,000	\$ 72,000 + \$7.60 X (Pop. over 10,000)
15,001 — 20,000	\$ 110,000 + \$7.80 X (Pop. over 15,000)
20,001 — 25,000	\$ 149,000 + \$8.00 X (Pop. over 20,000)
25,001 — 50,000	\$ 189,000 + \$8.20 X (Pop. over 25,000)
50,001 — 75,000	\$ 394,000 + \$8.40 X (Pop. over 50,000)
75,001 — 100,000	\$ 604,000 + \$8.60 X (Pop. over 75,000)
100,001 — 200,000	\$ 819,000 + \$8.80 X (Pop. over 100,000)
200,001 or more	\$1,699,000 + \$9.00 X (Pop. over 200,000)

In addition to the rate shown in the above schedule, each municipality in Group "A" receives \$10.00 per capita if it provides its own police force or is under contract with the Ontario Provincial Police in accordance with *The Police Act*.

Municipalities in Group "B" receive assistance as follows:

- 1) general per capita grant equal to \$10.00 per capita,
- 2) a) per capita grant in respect of policing equal to \$15.00 per capita where a regional municipality is deemed to be a city for the purposes of *The Police Act*, or
b) \$10.00 per capita, based on population of each area municipality providing law enforcement by its own force or under contract with the Ontario Provincial Police in accordance with *The Police Act*, and
- 3) an amount per capita based on the density of each area municipality as per the following schedule, where density is defined as the ratio of residential households to hectares of an area municipality.

Density	Amount per Capita
0.375 and under	\$5.00
Over 0.375 to and including 0.75	4.00
Over 0.75 to and including 1.125	3.00
Over 1.125 to and including 1.5	2.00
Over 1.5 to and including 1.875	1.00
Over 1.875	Nil

Conditions and Procedures

Each year Group "B" municipalities shall credit each "area municipality" with the amount obtained by multiplying the population of the area municipality by the sum of:

- 1) \$10.00 — general per capita grant
- 2) \$15.00 where a regional municipality is deemed to be a city under *The Police Act* or \$10.00 if the area municipality provides its own law enforcement; and
- 3) the amount determined according to the density schedule above.

II. RESOURCE EQUALIZATION GRANT

The Resource Equalization Grant is designed to reinforce the fiscal capacity of lower tier municipalities with below average tax bases, in order to increase their ability to upgrade local servicing without incurring excessive property tax rates. A portion of this grant is paid directly to upper tier municipalities.

Eligible Recipients

All lower tier and upper tier municipalities.

Basis of Assistance

The resource equalization grant is payable to each lower tier municipality whose 1979 equalized assessment is below:

- a) \$11,050 per capita, when the assessment is equalized according to the old equalization factor, or
- b) \$21,200 per capita, when the assessment, with residential and farm taxable assessment being discounted by 15 per cent, is equalized according to the new equalization factor. The resulting equalized assessment is constrained to 1.76063 (minimum) and 2.15189 (maximum) of the equalized assessment determined in a) above.

“Old equalization factor” and “new equalization factor” are factors appearing in Ontario Regulation 515/80 columns A and B respectively, of Schedule 2.

The resource equalization grant rate is based on the proportion that 60 per cent of the municipality's deficiency of the 1979 equalized assessment per capita bears to \$11,050 and \$21,200, respectively, to a maximum of 25%. The grant rates as determined under a) and b), are applied to the net general dollar levy of the lower tier municipality which is defined as the combined lower and upper tier municipal 1979 tax requirements and excludes taxation in respect of school boards.

The 1980 resource equalization grant will be the *lesser* of the grant as determined under b) or the summation of the municipality's 1979 resource equalization grant entitlement and the product of its 1980 grants population and \$10. Where the grant associated with the old factor under a) exceeds the amount derived by employing the new factor under b), a municipality is guaranteed to receive additional funds equal to the dollar difference in the two calculations.

The portion of the resource equalization grant, determined on a basis of the ratio of upper tier taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, other than school purposes, is paid directly to the upper tier municipality. The Region or County is required to credit this amount against the requisition of the lower tier municipality.

The lower tier municipality is paid a resource equalization grant equal to the difference between the total grant and the amount payable to the Region or County. This portion of the grant should be applied against taxes for own purposes.

III. SUPPORT GRANTS

Assistance towards the financing of municipal services.

Basis of Assistance

- a) General Support Grant: Provides an amount equal to 6 per cent of the 1979 net general dollar levy to all municipalities, both upper and lower tier.
- b) Special Support Grant: Provides an additional amount equal to 18 per cent of the 1979 net general dollar levy to:
 - i) all municipalities situated in the northern part of Ontario and
 - ii) all municipalities situated in the District of Parry Sound and to the Townships of Airy and Chisholm and the Improvement District of Cameron.

This grant is in recognition of the generally higher costs of municipal goods and services in such areas.

“Net general dollar levy” for the purposes of these grants means a municipality's own 1979 tax requirements, excluding upper tier and school board taxation.

2A INVOLVEMENT IN MUNICIPAL ADMINISTRATION

Assistance towards

Providing meaningful employment and practical experience for students interested in municipal government.

Eligible Participants

For administration students, all municipalities and municipal associations; for planning students, only municipalities and planning boards with a population not exceeding 50,000.

Conditions and Procedures

- a) Ontario University and Community College students must be registered in an environmental studies program, e.g. urban geography, urban or regional planning, or core programs of business administration, commerce, economics, or political science. All courses are subject to Ministry approval.
- b) Staff members are expected to supervise and monitor the students' work programs (qualified Planners for the Planning work program). Must ensure that students receive meaningful job experience beneficial to their academic studies.
- c) Subject to the population criterion, allotment

of positions is limited to a maximum of 2 administration and 1 planning student per municipality.

- d) March 1st is the deadline date for requesting positions each year. Participants must communicate their request for positions prior to this date, otherwise no assurance can be given for approval. Applications should be submitted as soon as all pertinent student information is available.
- e) Records and working papers used in compiling data used on final claim for reimbursement must be retained so costs may be verified.

Basis of Assistance

80% of student's weekly salary, to a maximum of \$125 per student per week, for a period of 20 weeks.

After application has been approved an advance payment of 80% of the estimated reimbursable payroll costs as shown on the application will be processed to the participant.

Further Information

Subsidies Branch
Local Government Division
Ministry of Intergovernmental Affairs
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone (416) 965-3500
Field Offices (see list below)

2B

ONTARIO MUNICIPAL TRAINING PROGRAM

Assistance towards

Developing qualified municipal managers and training college and university graduates in municipal government.

Eligible Participants

All municipalities, recent graduates of university and college programs with a substantial local government content, and current, part-time municipal employees with equivalent academic qualifications.

Conditions and Procedures

- a) Candidates must submit an application for participation, including a letter of nomination, transcripts, curriculum vitae, and description of personal goals. Applications will be matched with municipal submissions and forwarded to the appropriate municipalities for consideration.
- b) Municipalities must submit a plan for work assignments in both finance and general administration.

- c) The total number of trainees is not expected to exceed 25 in any one year with only one position assigned to each participating municipality.
- d) The term of employment under the program will be 2 years. A contract will be drawn up between the municipality and the successful candidate specifying the terms of employment and providing a plan of the work assignments.

Basis of Assistance

50% of the trainee's salary to a maximum of \$6,000 in the first year, and \$4,000 in the second year.

Further Information

Subsidies Branch
Local Government Division
Ministry of Intergovernmental Affairs
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone (416) 965-3500
Field Offices (see list below)

3

MUNICIPAL AND SCHOOL TAX CREDITS

Assistance towards

The payment and recovery of municipal and school tax credits or refunds granted in respect of real property owned and occupied by persons 65 years of age or over.

Eligible Recipients

Municipalities
School boards in unorganized territory.

Conditions and Procedures

The procedures for claiming provincial reimbursement for the credits and refunds allowed are set out in detail in a Memorandum obtainable from the Ministry of Intergovernmental Affairs.

In summary the municipality or school board, after formally adopting the provisions of the Act and upon granting tax credits or refunds, is required to arrange for the registration of the Province's interest by Notice of Lien against the property in respect of which a tax credit or refund has been allowed.

The municipal treasurer is then required to complete a "Record of Tax Credits Allowed" (copies obtainable from the Ministry) which includes a claim for reimbursement. In due course this form, together with such other documents as a "Summary of Tax Credits Allowed", a certified copy of the Notice of Lien and a "Certificate of Allowance" must be submitted to the Ministry.

Basis of Assistance

Reimbursement by the Province of 100% of the amount of credits and refunds allowed each year, provided that

- a) no credit or refund exceeds the lesser of \$150 or one-half of the municipal and school taxes imposed in respect of the eligible property,
- b) no credit or refund is allowed to any person in respect of more than one such property in any one year.

Reference

The Municipal and School Tax Credit Assistance Act, R.S.O. 1970, Chap. 285

2) Effective January 1, 1981 the Act is repealed except for those sections dealing with registration and repayment of liens, and with applications by municipalities for reimbursement.

Further Information

Subsidies Branch
Local Government Division
Ministry of Intergovernmental Affairs
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone (416) 965-3500
Field Offices (see list below)

**4
MUNICIPAL TAX ASSISTANCE —
LOCAL IMPROVEMENT, DRAINAGE
ASSESSMENTS AND WATER, SEWAGE, AND
GARBAGE RATES**

Assistance towards

Payment of drainage assessments and some special charges.

Eligible Recipients

All municipalities

Conditions and Procedures

The property on which the payment is made must be provincially owned, but not including properties owned or held in trust by Ontario Hydro.

Basis of Assistance

Special assessments made under The Local Improvement Act, The Drainage Act and sections 354(1)78 and 362 of The Municipal Act.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Local Government Division

Ministry of Intergovernmental Affairs
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone (416) 965-2428
Field Offices (see list below)

**5
PAYMENTS-IN-LIEU — BUSINESS TAX**

Assistance towards

Payments-in-lieu of business taxes.

Eligible Recipients

All municipalities

Conditions and Procedures

There must be situate within the municipality land which is occupied or used by the Crown in right of Ontario or any Crown agency for the purpose or in connection with any business. The legislative, executive, and administrative activities of the Government of Ontario shall not be deemed to be the carrying on of a business.

Basis of Assistance

An amount may be paid equal to what would have been produced if that part of the business mill rate which is levied for general municipal purposes were applied against the business assessment as determined by the Ministry of Revenue for the previous year.

Reference

The Municipal Tax Assistance Act

Further Information

Subsidies Branch
Local Government Division
Ministry of Intergovernmental Affairs
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone (416) 965-2428
Field Offices (see list below)

**5A
PAYMENTS-IN-LIEU — REAL PROPERTY**

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities

Conditions and Procedures

There must be situate within the municipality provincial property not owned or held in trust by Ontario Hydro (the exceptions set out in section 3(6) of The Municipal Tax Assistance Act should be noted).

Basis of Assistance

An amount may be paid equal to what would have been produced if the commercial mill rate levied for general municipal purposes were applied to the real property assessment as determined by the Ministry of Revenue in the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Local Government Division
Ministry of Intergovernmental Affairs
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone (416) 965-2428
Field Offices (see list below)

6 PROVINCIAL PARKS MUNICIPAL TAX ASSISTANCE

Assistance towards

Compensation for municipal tax revenue loss involved in provincial parkland ownership.

Eligible Recipients

All municipalities

Conditions and Procedures

The municipality must contain all or part of a provincial park within its boundaries. A provincial park in this context means a provincial park, a wilderness area or a historical park.

Basis of Assistance

- 1) The greater of \$12.35 per hectare for each of the first 40 hectares of the park; \$5.00 for each hectare in excess of 40 hectares to a maximum of 4,000 hectares; and \$1.25 for each hectare in excess of 4,000 hectares, or
- 2) \$100

Municipalities whose jurisdiction includes any part of The Niagara Escarpment Planning Area, or The Parkway Belt Planning Area as defined by the respective acts, are eligible for such payments.

Reference

The Provincial Parks Municipal Tax Assistance Act, 1974

Further Information

Subsidies Branch
Local Government Division
Ministry of Intergovernmental Affairs
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone (416) 965-2428
Field Offices (see list below)

7A SPECIAL EMERGENCY

Assistance towards

Costs of undertaking emergency work necessary for the repair or protection of municipal roads and dykes damaged by high water levels in the Great Lakes.

Eligible Recipients

Any municipality bordering on the Great Lakes.

Conditions and Procedures

- a) Works must be those for which municipality is directly responsible in order to maintain adequate level of service.
- b) Notification of participation of each emergency situation must be forwarded to the Ministry.
- c) Final eligible costs subject to Ministerial criteria.
- d) Upon approval of the notification of participation, the province will forward funds equal to 60% of total estimated eligible amount.

Basis of Assistance

80% of the final actual eligible costs of the works — less any other provincial grant contributions made or to be made in connection with such works.

Further Information

Subsidies Branch
Local Government Division
Ministry of Intergovernmental Affairs
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone (416) 965-3500
Field Offices (see list below)

7B SHORELINE PROPERTIES

Assistance towards

Owners of properties bordering lakes, rivers or other bodies of water, to repair or to protect their properties from damage due to water or ice action.

Through the Agency of

The municipality, which must pass a borrowing by-law pursuant to "The Shoreline Property Assistance Act, 1973". Such by-law must be approved in accordance with Sections 64 and 65 of The Ontario Municipal Board Act. Municipalities within Regional Municipalities must also submit the by-law to the Regional Municipality.

Procedures

The individual property owner makes application

to the municipality for a loan. When approved work is completed and inspected, the municipality (or the Regional Municipality on its behalf) may debenture the amount to be loaned with the Province, and pass a rating by-law providing for repayment by equal annual instalments on the annual property taxes.

Basis of Assistance

Loans at the rate of 8% per annum with a term of 20 years. The maximum loan available in respect of any individual property is

- i) in respect of building repairs, 90% of the cost of such repairs or \$20,000, whichever is the lesser,
- ii) in respect of protective works, 90% of the cost of such works or \$500 per shoreline metre, whichever is the lesser.

Reference

The Shoreline Property Assistance Act, 1973

Further Information

Subsidies Branch
Local Government Division
Ministry of Intergovernmental Affairs
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone (416) 965-3500
Field Offices (see list below)

**8
MUNICIPAL SERVICES IN FRENCH**

Assistance towards

Support of providing municipal services in French. The program includes assistance for French-language instruction for anglophone councillors and employees and English-language instruction for francophone councillors and employees. There is also provision for assisting municipalities to translate some of their publications into French.

Eligible Recipients

Municipalities

Conditions and Procedures

Municipalities may apply for funds from either or both sub-programs, that is, language instruction and/or the translation of documents. Municipalities may enter the program by submitting a written request from the clerk or other senior officer of the municipality. The request should indicate whether the municipality wishes to receive assistance for language instruction or for the French translation of documents, or both.

Basis of Assistance

Financial assistance is available for both

language training and the translation of municipal documents into French. Assistance is for a four-year period, on a reducing scale, with the Province meeting 80% of the costs in the first year, 60% in the second year, 40% in the third year, and 20% in the fourth year. The maximum amount of assistance available each year is related to the population of the municipality.

Further Information

Municipal Administration Branch
Local Government Division
Ministry of Intergovernmental Affairs
3rd Floor, Mowat Block
Queen's Park
Toronto, Ontario M7A 1C2
Phone (416) 965-3514

FIELD OFFICES

Toronto

Director
Field Services Branch
Local Government Division
Ministry of Intergovernmental Affairs
3rd Floor, Mowat Block
Queen's Park
Toronto, Ontario M7A 1B9
Phone (416) 965-1495

Brantford

Manager
172 Dalhousie Street N3T 2J7
Phone (519) 756-0360

Serves: Regional Municipalities of Haldimand-Norfolk, Hamilton-Wentworth, Niagara, Waterloo; and counties of Brant, Oxford.

Guelph

Manager
30 Edinburgh Road North N1H 7J1
Phone (519) 836-2531

Serves: Regional Municipalities of Halton, Peel; and counties of Bruce, Dufferin, Grey, Wellington.

London

Manager
495 Richmond Street N6A 5A9
Phone (519) 438-7255

Serves: Counties of Elgin, Essex, Huron, Kent, Lambton, Middlesex, Perth.

North Bay

Manager
347 Sherbrooke Street P1B 2C1
Phone (705) 476-4300

Serves: Districts of Nipissing, Parry Sound, Timiskaming.

Orillia

Manager
15B Matchedash Street L3V 4T4
Phone (705) 325-6144

Serves: Regional Municipality of York; District Municipality of Muskoka; and counties of Haliburton, Simcoe.

Oshawa

Manager
74 Simcoe Street South L1H 4G6
Phone (416) 571-1515

Serves: Regional Municipality of Durham; and counties of Northumberland, Peterborough, Victoria, Hastings, Prince Edward.

Ottawa

Manager
244 Rideau Street K1N 5Y3
Phone (613) 566-3711

Serves: Regional Municipality of Ottawa-Carleton; and counties of Prescott and Russell, Stormont, Dundas and Glengarry, Renfrew, Lanark, Leeds and Grenville, Frontenac, Lennox and Addington.

Sudbury

Manager
5th Floor 199 Larch Street P3E 5P9
Phone (705) 675-4343

Serves: Regional Municipality of Sudbury; and Districts of Algoma, Cochrane, Manitoulin, Sudbury.

Thunder Bay

Manager
435 James Street South P7E 6E3
Phone (807) 475-1621

Serves: Districts of Kenora, Rainy River, Thunder Bay.

Section 11 MINISTRY OF NATURAL RESOURCES

1

ACCESS ROADS TO PROVINCIAL PARKS

Assistance towards

The construction, reconstruction or maintenance of a road under the jurisdiction and control of a municipality, for the purpose of providing access to a Provincial Park.

Eligible Recipients

Any municipality.
Road commissioners under The Statute Labour Act.

Conditions and Procedures

Approval for an agreement must be obtained from the Lieutenant Governor in Council.

Basis of Assistance

By agreement with the Minister of Natural Resources.

Reference

The Provincial Parks Act, R.S.O. 1970, Chap. 371.

Further Information

Parks & Recreational Areas Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone (416) 965-2745
Regional Offices (see list below)

2

PARKS ASSISTANCE

Assistance towards

- a) The acquisition of land for an approved park;
- b) The development of an approved park;
- c) The conversion of a provincial or public park into an approved park.

Eligible Recipients

Any municipality (including school boards in territory without municipal organization). Any Indian Band (which, under the Indian Act (Canada), controls and manages its revenues).

Conditions and Procedures

- 1) Applicant must have unencumbered title to land, or hold a long term lease.
- 2) Park must be maintained and operated for the enjoyment of the public in a manner complementary to the use of provincial parks, and may provide overnight camping and trailer facilities at comparable fees.
- 3) Approval of the purchase or development of the proposed park lands must be approved by the Minister in advance.
- 4) If the purpose of the park is the development of a natural beach for recreation, then overnight camping facilities and entrances controlling admission do not need to be provided and no entrance fees need be charged.

Basis of Assistance

Up to 50% of the total cost of acquisition and development or to a maximum of \$100,000 in respect of any one park. (Grant towards land acquisition not to exceed \$25,000). Grant may be paid on either beach development park, camping park, or a combination of both.

Reference

The Parks Assistance Act, R.S.O. 1970, Chap. 337,
O. Reg. 652, R.R.O. 1970.

Further Information

Administrator, Extension Services
Parks & Recreational Areas Branch
Ministry of Natural Resources
3rd Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone (416) 965-6278
Regional Offices (see list below)

**3
CONSERVATION AREAS**

Assistance towards

The purchase and development of approved land purchased primarily in the interest of conservation, including areas of woodland, flood-plain land, swamps which feed the headwaters of streams, small areas for reforestation and areas for demonstrating special conservation practices. Development includes fences, woodland improvement, woodland roads and trails, fire breaks, stream improvements.

As an ancillary to the conservation and water and related land management objectives of an authority, lands may be acquired and developed for outdoor recreation opportunities by a conservation authority, providing the developments are consistent with the authority's overall water management programs.

Eligible Recipients

Any Conservation Authority

Conditions and Procedures

- a) Municipal member on Authority should present project to Authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an Authority.

Basis of Assistance

55% of the assistance for water management of erosion control projects.
50% of the assistance for conservation area projects.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park

Toronto, Ontario M7A 1W3
Phone (416) 965-6287
Regional Offices (see list below)

**4A
WATER CONTROL STUDY (ENGINEERING)**

Assistance towards

Engineering studies to determine the physical and financial and environmental feasibility of constructing water control structures.

Eligible Recipients

Any Conservation Authority

Conditions and Procedures

- a) Municipal member on Authority should present project to Authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an Authority.

Basis of Assistance

55% of the assistance described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone (416) 965-6287
Regional Offices (see list below)

**4B
FLOOD RISK MAPPING**

Assistance towards

Flood risk mapping undertaken under the Canada/Ontario Flood Damage Reduction Agreement to identify areas which would be susceptible to flooding.

Eligible Recipients

Any Conservation Authority and where there is no Conservation Authority, any municipality.

Conditions and Procedures

- a) Municipality should present project to Authority or Ministry of Natural Resources where no Conservation Authority exists, for adoption.
- b) Proposed project must be approved by The Steering Committee of the Canada/Ontario Flood Damage Reduction program and by the Minister of Natural Resources.

- c) Grants may be made by the Minister of Natural Resources.

Basis of Assistance

90% of the assistance described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78. The Canada Water Act Canada/Ontario Flood Damage Reduction Agreement, March 31, 1978; Order-in-Council 908/78.

5

WATER CONTROL STRUCTURES

Assistance towards

The building of dams and reservoirs for the prevention of flooding and conservation of water. Channel improvements, erosion control and related works, construction and maintenance. The maintenance and operation of major dams.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on Authority should present project to Authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an Authority.

Basis of Assistance

55% of the assistance described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone (416) 965-6287
Regional Offices (see list below)

6

CONSERVATION EDUCATION

Assistance towards

The development of educational and interpretive programs and facilities on lands owned by a conservation authority for the purposes of increasing the watershed residents' awareness of proper resource management practices and of the Authority's watershed management program.

Eligible Recipients

Any Conservation Authority

Conditions and Procedures

- a) Municipal member on Authority should present project to Authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an Authority.

Basis of Assistance

50%-55% of the assistance depending upon the project described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone (416) 965-6287
Regional Offices (see list below)

7

FIRES ON CROWN LANDS WITHIN FIRE REGIONS

Assistance towards

The cost of extinguishing fires originating from or confined to Crown lands within municipalities where no agreement (as in #8) exists.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

- a) The above assistance applies in fire regions.
- b) Satisfactory proof that the fire started on Crown land within the municipal limits must be furnished by the municipality.
- c) Invoices showing costs incurred must be submitted to the Minister of Natural Resources.

Basis of Assistance

Total cost where fire proven to have started on Crown land within the municipality.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone (705) 942-1800
Regional Offices (see list below)

**8
FIRE IN FIRE REGIONS**

Assistance towards

Prevention and control of grass, brush or forest fires in organized municipalities having an agreement with the Ministry.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

- a) The above assistance applies only in fire regions.
- b) As many fire wardens must be appointed as is deemed necessary for the enforcement of the Forest Fire Prevention Act within the municipality.
- c) The municipality must acquire and maintain in good repair fire fighting equipment which is, in the opinion of the Minister of Natural Resources, adequate to combat grass, brush or forest fires.

Basis of Assistance

By agreement.

Reference

The Forest Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone (705) 942-1800
Regional Offices (see list below)

**9
SURVEYS, COORDINATE CONTROL**

Assistance towards

The installation and maintenance of coordinate control networks.

Eligible Recipients

Municipalities

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the performance of coordinate control survey and the installation and maintenance of monuments.

Basis of Assistance

Usually on a cost sharing arrangement.

Reference

The Surveys Act, R.S.O. 1970, Chap. 453.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone (416) 965-4538
Regional Offices (see list below)

**10
SURVEYS, MUNICIPAL**

Assistance towards

A survey made for the purpose of fixing the position of a disputed or lost line, boundary or corner that is in the municipality and that has been surveyed under competent authority or under The Land Titles Act or The Registry Act.

Eligible Recipients

Municipalities

Conditions and Procedures

- 1) The council of a municipality or the board of trustees of an improvement district, upon its own motion, may, or upon the petition of one-half of the landowners affected shall, pass a by-law authorizing an application to the Minister to cause a survey to be made.
- 2) A surveyor selected by the municipality is appointed and instructed by the Minister to make the survey. Upon confirmation and subsequent registration the survey becomes an original survey within the meaning of The Surveys Act.

Basis of Assistance

Subject to negotiation.

Reference

The Surveys Act, R.S.O. 1970, Chap. 453, Part VIII.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone (416) 965-4538
Regional Offices (see list below)

11
ONTARIO BASIC MAPPING

Assistance towards

The provision of 1:2000 scale basic mapping.

Eligible Recipients

Municipalities

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the provision of OBM standard 1:2000 scale basic topographic mapping. The program is in a start-up stage, capacity is limited, and priorities are set by an inter-ministry committee.

Basis of Assistance

Cost-sharing arrangement

Further Information

Mapping Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone (416) 965- 4941

12
LAND FOR FORESTRY PURPOSES

Assistance towards

The purchase of lands suitable for "forestry purposes" as defined in The Forestry Act.

Eligible Recipients

Regional Municipalities
Counties
Townships
Conservation Authorities
Villages with a population over 10,000 who have a Forestry Agreement with the Minister of Natural Resources under The Forestry Act.

Conditions and Procedures

- a) The approval of the Minister must be sought before purchase.
- b) The land must be placed under the existing Forestry Agreement.
- c) The land may not be sold for any purpose inconsistent with forestry purposes without the approval of the Lieutenant Governor in Council.
- d) The land may not be sold, leased or otherwise disposed of without the approval of the Lieutenant Governor in Council.
- e) Grants may be made by the Minister to an agreement to acquire additional lands.

Basis of Assistance

Grants are from 50% to 75% of the purchase price

and legal fees depending on the terms of the agreement.

Reference

The Forestry Act, R.S.O. 1970, Chap. 181, S.O. 1971, Chap. 17; Chap. 50.

Further Information

Forest Resources Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone (416) 965-2785
Regional Offices (see list below)

REGIONAL OFFICES

Northern Ontario:

Northwestern Region
Regional Director
808 Robertson Street, Box 5160
Kenora, Ontario P9N 3X9
Phone (807) 468-3111

North Central Region
Regional Director
435 James St. South, P.O. Box 5000
Thunder Bay, Ontario P7C 5G6
Phone (807) 475-1261

Northern Region
Regional Director
140 Fourth Avenue, Box 3000
Cochrane, Ontario P0L 1C0
Phone (705) 272-4287

Northeastern Region
Regional Director
174 Douglas Street West
Sudbury, Ontario P3E 1G1
Phone (705) 673-1111

Southern Ontario:

Algonquin Region
Regional Director
Brendale Square, Box 9000
Huntsville, Ontario P0A 1K0
Phone (705) 789-9611

Eastern Region
Regional Director
Provincial Government Building
South Boundary Road
Kemptville, Ontario K0G 1J0
Phone (613) 258-3413

Central Region
Regional Director
10670 Yonge Street
Richmond Hill, Ontario L4C 3C9
Phone (416) 884-9203

Southwestern Region
Regional Director
1106 Dearness Drive
London, Ontario N6E 1N9
Phone (519) 681-5350

Section 12

MINISTRY OF REVENUE

1

RETAIL SALES TAX

Municipalities and local boards thereof are exempt from retail sales tax on the purchase of the following items:

- a) Materials purchased directly or through a contractor for incorporation into capital works. (Capital works means buildings or other structures and includes machinery directly servicing such buildings or structures. It does not include machinery or equipment used in water or sewage treatment plants, utility substations, etc.)
- b) Fire fighting vehicles, street flushers and street sweepers costing over \$1,000 per vehicle.
- c) Buses to provide public transportation (but not school buses).
- d) Chemicals used in sewage treatment or water purification.

Reference

Retail Sales Tax Act, Chap. 415, R.S.O. 1970.

Further Information

Retail Sales Tax Branch District Offices and the areas served by each are listed below:

BELLEVILLE

208 Dundas St. East
K8N 1E3
Phone (613) 962-9108

Regional Municipality of Durham
— Town of Newcastle
County of Frontenac
Provisional County of Haliburton
County of Hastings
County of Lennox & Addington
County of Northumberland
County of Peterborough
County of Prince Edward
County of Victoria

HAMILTON

361 King St. West
L8P 1B4
Phone (416) 528-8393

County of Brant
Regional Municipality of Halton
Regional Municipality of Peel
Regional Municipality of Hamilton-Wentworth

KITCHENER

449 Belmont Ave. W.
N2M 1N2
Phone (519) 576-8400
Zenith 71020

County of Huron
County of Perth
Regional Municipality of Waterloo
County of Wellington

LONDON

310 Wellington Road
N6C 4P4
Phone (519) 433-3901
Zenith 62350

County of Elgin
County of Lambton
County of Middlesex
County of Oxford

NORTH BAY

1500 Fisher Street
Northgate Plaza
P1B 2H3
Phone (705) 474-4900
Toll Free 1-800-461-1564

District of Cochrane
District of Nipissing
District of Parry Sound
District of Timiskaming

ORILLIA

19 Front St. North
P.O. Box 670
L3V 6K5
Phone (705) 325-9587

County of Bruce
County of Dufferin
County of Grey
District Municipality of Muskoka
County of Simcoe
Regional Municipality of Durham
— Township of Brock
— Township of Uxbridge (Scott)
Regional Municipality of York
— Township of Georgina
— Township of East Gwillimbury

OTTAWA

1355 Bank Street
K1H 8K7
Phone (613) 523-9760

Regional Municipality of Ottawa-Carleton
United Counties of Stormont, Dundas & Glengarry
United Counties of Prescott & Russell
United Counties of Leeds & Grenville
County of Lanark
County of Renfrew

SUDBURY

1536 LaSalle Boulevard
P3A 1Z7
Phone (705) 674-3151

District of Algoma
District of Manitoulin
District of Sudbury
Regional Municipality of Sudbury

THUNDER BAY

435 James St. South
P.O. Box 5000
P7C 5G6
Phone (807) 475-1681

District of Kenora
District of Rainy River
District of Thunder Bay

TORONTO

2300 Yonge Street
10th Floor
M4P 1H6
Phone (416) 487-7161

Regional Municipality of Durham
— City of Oshawa
— Town of Ajax
— Town of Pickering
— Town of Whitby
— Township of Scugog
— Township of Uxbridge (Uxbridge)

Regional Municipality of York
 — Town of Aurora
 — Town of Markham
 — Town of Newmarket
 — Town of Richmond Hill
 — Town of Vaughan
 — Town of Whitchurch-Stouffville
 — Township of King
 Regional Municipality of Metropolitan Toronto

WELLAND
 76 Division Street
 L3B 3Z7
 Phone (416) 732-1318
 In St. Catharines and Niagara Falls, call 688-1360
 or 688- 1368

Regional Municipality of Haldimand-Norfolk
 Regional Municipality of Niagara

WINDSOR
 250 Windsor Ave.
 N9A 6V9
 Phone (519) 252-4404

County of Essex
 County of Kent

e) The Chairman of the Ontario Police Commission must approve the "Project Submissions".

Basis of Assistance

The program in Ontario permits the sharing of approved activity expenditures as follows:

	Large Systems	Small Systems
By the Province	50%	75%
By the Municipality	50%	25%

*A large system is, by definition, one which contains more than one radio channel for support of normal police operations (not including inter-communications or CPIC channels).

Reference

Letter to — Chiefs of Police
 Boards of Commissioners of Police
 Police Committees of Council

Date: February 14, 1974

File: Technical Services Branch COM 01-02

Further Information

Ontario Police Commission
 Technical Services Branch
 Ministry of the Solicitor-General
 10th Floor, The George Drew Building
 25 Grosvenor Street
 Toronto, Ontario M7A 2H3
 Phone (416) 965-3281

Section 13 MINISTRY OF THE SOLICITOR GENERAL

1 POLICE RADIO COMMUNICATIONS SERVICES

Assistance towards

Costs incurred by municipal police forces in upgrading police radio communications services which incorporate an inter-communications (Common Channel) capability and ease of access to the Canadian Police Information Centre.

Eligible Recipients

Municipalities which have not been incorporated in regional governments (regions are aided by startup costs).

Conditions and Procedures

- New radio systems must have the provincial inter-communications capability and provide for all necessary "satellite" access to CPIC computer terminals.
- Systems design, performance and operation must meet minimum standards as set forth by the Ontario Police Commission.
- Application for financial assistance must be submitted by police forces on award of system contract and approved as meeting the Commission's minimum standards by the Technical Services Branch.
- Financial assistance is limited to actual one time capital costs as detailed in a formally submitted and approved "Project". Recurring lease or rental items are not eligible.

Section 14 MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

1 ROADS, BRIDGES AND CULVERTS

Assistance towards

The construction and maintenance of roads, bridges and culverts.

Eligible Recipients

Regional, District and Metropolitan Municipalities
 Counties
 Townships
 Improvement Districts
 Villages
 Towns
 Cities and Separated Towns
 Indian Reserves

Conditions and Procedures

- The Minister will annually advise the eligible recipients of the monies allocated for road improvements for that year and on request may make supplementary allocation.
- Work on which a claim is being made must be

included in a detailed statement covering annual estimated expenditures on roads for the calendar year (due March 31st) or in a supplementary statement and be approved by the Minister of Transportation and Communications.

- c) Municipalities shall make annually, and may with the consent of the Minister at any time during the progress of road construction and maintenance, submit to the Minister:
- 1) a detailed statement of receipts and expenditures in the form prescribed by the Minister;
 - 2) a declaration of the road superintendent that the statement of receipts and expenditures is correct and the work has been done in accordance with requirements of the Minister;
 - 3) a declaration of the treasurer that the statement is correct; and
 - 4) petition for the payment of the subsidy, authorized by resolution of council (or, in the case of a county, an interim statement by resolution of the road committee).
- d) Cities or separated towns must contribute toward construction and maintenance of suburban roads to be eligible for grants.

Basis of Assistance

Counties

50% of road and bridge construction and maintenance;
up to 80% of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Townships, Improvement Districts and Indian Reserves

50% of road construction and maintenance under ordinary conditions;
80% of bridge and culvert construction and maintenance under ordinary conditions; up to 80% of road construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it; up to 100% of bridge and culvert construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it.

Non-Separated Towns or Villages

50% of road construction and maintenance;
up to 80% for bridges and culverts construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Cities or Separated Towns

50% of road, bridge and culvert construction and maintenance.

Regions, Metro Toronto and District of Muskoka

50% of road and bridge construction and maintenance;
up to 80% of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

References

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201
The Municipality of Metropolitan Toronto Act, R.S.O. 1970, Chap. 295, S.O. 1971, Chap. 7 and 80.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3621

2

SUBURBAN ROADS

Assistance towards

Expenditures on suburban roads and bridges.

Eligible Recipients

Counties

Conditions and Procedures

- a) A suburban roads commission must be appointed.
- b) An appropriation must be made to the suburban roads commission by the county council.

Basis of Assistance

50% of road and bridge construction and maintenance
up to 80% of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3621

3

KING'S HIGHWAY CONNECTING LINKS

Definition

A route which connects parts of the King's Highway or an extension of the King's Highway.

Assistance towards

- i) The cost of construction in cities and separated towns.
- ii) The cost of construction and maintenance in towns, villages, and townships.

Eligible Recipients

Cities and Separated Towns

Towns

Villages

Townships

Counties

Conditions and Procedures

- a) The highway must be designated a connecting link by the Lieutenant Governor in Council.
- b) Where the work is undertaken as a local improvement under The Local Improvement Act, the owner's share of the cost shall not be included in the cost of the work upon which the Province's contribution is calculated.

Basis of Assistance

By agreement with the Minister, subject to the following maximums:

- a) Where the highway is in a town, not being a separated town, having a population of not more than 2,500 or in a village or township having a population of not more than 2,500: the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.
- b) Where the highway is in a town, not being a separated town, having a population of more than 2,500 or in a village or township having a population of more than 2,500:
90% of the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.
- c) Where the highway is in a separated town or city:
75% of the cost of the eligible items of construction of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 20; Chap. 67.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3621

4

DEVELOPMENT ROADS

Assistance towards

The construction and maintenance of a road or proposed road which, because of the requirements of traffic, the Minister of Transportation and Communications considers should be constructed, improved or maintained to a higher standard than is reasonable having regard to the economic situation of the municipality.

Eligible Recipients

Townships

Improvement Districts

Towns and Villages in Territorial Districts

Conditions and Procedures

- a) The road or proposed road must be designated by the Minister of Transportation and Communications as a development road.
- b) An agreement with the Minister is required.

Basis of Assistance

Any proportion up to 100% of construction costs, except property acquisition, damage claims and fencing.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 20; Chap. 67.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3621

5

LOCAL ROADS BOARDS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in an area in which a local roads board has been elected.

Eligible Recipients

Local Roads Boards

Conditions and Procedures

- a) Local roads area must have been established and a Local Roads Board elected under the provisions of The Local Roads Boards Act.
- b) The secretary-treasurer of the board must remit to the Minister of Transportation and Communications an amount equal to taxes received, less incidental administrative cost.
- c) Ministry of Transportation and Communications personnel supervise the work.

Basis of Assistance

An amount equal to twice that remitted to the Minister for work on roads and up to 100% of the cost of bridges and culverts.

Reference

The Local Roads Boards Act, R.S.O. 1970, Chap. 256.
The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 20; Chap. 67.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3621

**6
STATUTE LABOUR BOARDS AND GROUPS
— TERRITORY WITHOUT MUNICIPAL
ORGANIZATION**

Assistance towards

The cost of work performed on local roads in unincorporated areas other than those in which local roads boards have been formed.

Eligible Recipients

Statute Labour Boards and Groups in territory without municipal organization.

Conditions and Procedures

A Statute Labour Board must have been elected under provisions of the Statute Labour Act or where there are not the requisite number of landholders, a group may appoint an agent and make application for aid to the Ministry of Transportation and Communications.

Basis of Assistance

An amount equal to the Group's contribution or to the value of acceptable statute labour work on roads and up to 100 percent of the total cost for bridges and culverts.

Reference

The Statute Labour Act, R.S.O. 1970, Chap. 445,
The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 210; Chap. 67.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3621

**7
SIDEWALKS ON KING'S HIGHWAY OR COUNTY
ROAD**

Assistance towards

Construction of sidewalks on the King's Highway or a County Road.

Eligible Recipients

Townships

Conditions and Procedures

- a) The authority of the Minister of Transportation and Communications to construct the sidewalk must be obtained.
- b) Upon completion of the work the township must apply to the Minister for payment.

Basis of Assistance

A maximum of 50% of the cost of the work.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3621

**8
MUNICIPAL TRANSPORTATION PLANNING**

Assistance towards

Studies of the development and improvement of transportation systems (including all modes of transporting people and goods).

Eligible Recipients

Regional Municipalities
Cities
Towns
Townships
Counties
Separated Towns
Villages

Conditions and Procedures

Agreement with the Minister of Transportation and Communications.

Basis of Assistance

By agreement with the Minister, up to 75% of cost.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201.

Further Information

TRANSIT — Manager, Transit Office
ROADS — Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3785 & 248-3727

9 MUNICIPAL TRANSIT CAPITAL AND OPERATION

Assistance towards

- Subway construction
- Transit capital assistance
- The operation of a public transportation system

Eligible Recipients

All municipalities are eligible for capital and operating assistance of a public transportation system under criteria designated by the Minister. For rapid transit construction the system must receive special approval.

Conditions and Procedures

- Assistance for subway construction and transit capital is provided under conditions and procedures outlined in a Municipal Transit Manual which is available from the address shown below.
- Having regard for the cost of the operation of the public transportation service, the Minister may determine the extent to which expenditures are eligible for financial assistance. Submission is to be made in accordance with instructions contained in a Municipal Transit Manual available to each municipality from the address shown below.

Basis of Assistance

- 75% of the subway construction expenditures property chargeable to subway construction.
- 75% of the cost of buses, trolleys and transit terminals, etc.
- Percentage of operating costs based on population.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 20; Chap. 67.

Further Information

Manager, Transit Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3785

10 AIRPORTS

Assistance towards

- The cost of construction of municipal airports.

Eligible Recipients

- Designated municipalities in northern and eastern Ontario.
- The cost of maintaining municipal airports.

Eligible Recipients

Designated municipalities in northern Ontario.

Conditions and Procedures

The expenditure of funds must be approved by the Lieutenant Governor in Council. An agreement with the Minister is required.

Basis of Assistance

50% or 80% of construction costs depending on the project.

50% of maintenance costs up to a limiting amount which varies according to the airport traffic.

Reference

The Airports Act, R.S.O. 1970, Chap. 17.

Further Information

Manager, Aviation Services Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone (416) 248-3325

Section 15 MINISTRY OF TREASURY AND ECONOMICS

1 ONTARIO MUNICIPAL IMPROVEMENT CORPORATION

Assistance towards

An auxiliary financial program of assistance is

provided to municipalities and school boards in the purchase by OMIC of their debentures, as follows:

- 1) by providing last resort lending for municipalities under 20,000 population
- 2) by providing loans for residual requirements under the direct capital grants program of the Ministry of Education for school construction.

Municipal Financing

Last resort lending is available as an assurance of debenture financing, subject to statutory and procedural considerations, to the smaller municipalities which might otherwise have no reasonable source of capital funds. Municipalities will be expected to search out fully other alternative sources of capital funds. Treasury staff assistance and guidance is available for this. In practice, most borrowers do in fact find more advantageous financing elsewhere. The OMIC lending rate for this purpose is normally approximately 3/4 of 1% higher than the market rate for the Province's own obligations in the public market place.

School Financing

OMIC lending towards residual needs for school financing is available to both municipalities and school boards. The lending rate for this purpose will be 1/4 of 1% lower than the current "last resort" rate, to assist in the smooth implementation of the new program of direct capital grants. However, it is expected that most borrowers will be able to borrow to advantage in the public market place.

Further Information

A descriptive bulletin on procedures regarding a debenture loan is available. For any information requirements, please contact:

The Ontario Municipal Improvement Corporation
Ministry of Treasury and Economics
5th Floor, Frost Building South
Queen's Park
Toronto, Ontario M7A 1Y7
Phone (416) 965-2451

**Section 16
ONTARIO HYDRO**

**1
PAYMENTS-IN-LIEU OF TAXES —
BUSINESS ASSESSMENT**

Assistance towards

Payments-in-lieu of business taxes on:

- a) lands owned by and vested in Ontario Hydro;

- b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro; and
- c) generating station buildings and transformer station buildings owned by and vested in the Ontario Hydro;

excepting where property is residential or where land or buildings are rented to other persons for commercial purposes or rented land not presently required for Ontario Hydro purposes.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Basis of Payment

An amount equal to what would have been produced if the commercial mill rate had been applied to 60% of the real property assessment as determined by Ministry of Revenue.
The total of payments from the Ontario Hydro to any municipality shall not exceed 50% of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 47 of The Power Corporation Act, R.S.O. 1970, Chap. 354 as amended.

Further Information

Property Records and Taxation Officer
Ontario Hydro
700 University Ave.
Toronto, Ontario M5G 1X6
Phone (416) 592-3245

**2
PAYMENTS-IN-LIEU OF TAXES —
BUSINESS ASSESSMENT,
ELECTRICAL GOODS RETAIL**

Assistance towards

Payments-in-lieu of business taxes on buildings owned or occupied by the Ontario Hydro for carrying on the business of retail selling of electrical goods, supplies or appliances.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Basis of Payment

An amount equal to what would have been produced if the commercial mill rate had been

applied to the business assessment as determined by the Ministry of Revenue. The total of payments from the Ontario Hydro to any municipality shall not exceed 50% of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 47 of The Power Corporation Act, R.S.O. 1970, Chap. 354 as amended.

Further Information

Property Records and Taxation Officer
Ontario Hydro
700 University Ave.
Toronto, Ontario M5G 1X6
Phone (416) 592-3245

**3
PAYMENTS-IN-LIEU OF TAXES —
GENERATING AND TRANSFORMER STATIONS**

Assistance towards

Payments-in-lieu of property taxes on generating station building or transformer station buildings owned and vested in the Ontario Hydro, except in cases where the plant is not in operation.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

The assessment is to be based on \$8 for each square foot of inside ground floor area of the actual buildings housing generating, transforming and auxiliary equipment and machinery, multiplied by the equalizing factor used by the Ministry of Revenue.

Basis of Payment

An amount equal to what would have been produced if the commercial mill rate had been applied to the assessment. The total of payments from the Ontario Hydro to any municipality shall not exceed 50% of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 47 of The Power Corporation Act, R.S.O. 1970, Chap. 354 as amended.

Further Information

Property Records and Taxation Officer
Ontario Hydro
700 University Ave.
Toronto, Ontario M5G 1X6
Phone (416) 592-3245

**4
PAYMENT-IN-LIEU OF TAXES —
LANDS AND BUILDINGS**

Assistance towards

Payments-in-lieu of property taxes on:

- a) lands owned by and vested in Ontario Hydro,
- b) buildings used exclusively for executive and administrative purposes and owned by and vested in Ontario Hydro, or
- c) buildings owned by and vested in the Ontario Hydro and rented by it to other persons.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the real property assessment as determined by the Ministry of Revenue, except on residential properties in which case the residential mill rate would be applied.

The total of payments from the Ontario Hydro to any municipality shall not exceed 50% of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 47 of The Power Corporation Act, R.S.O. 1970, Chap. 354 as amended.

Further Information

Property Records and Taxation Officer
Ontario Hydro
700 University Ave.
Toronto, Ontario M5G 1X6
Phone (416) 592-3245

Section 17**OTHER PUBLICATIONS AVAILABLE: MINISTRY OF INTERGOVERNMENTAL AFFAIRS, LOCAL GOVERNMENT DIVISION**

		Price
A MUNICIPAL FINANCE PUBLICATIONS		
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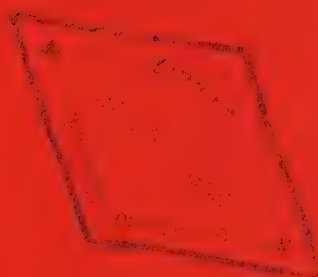
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PROVINCIAL FINANCIAL ASSISTANCE TO MUNICIPALITIES BOARDS AND COMMISSIONS



AUGUST 1981



Compiled and
Published by

**Ministry of
Municipal Affairs
and Housing**

Subsidies Branch

Municipal Affairs

August 1981

The Honourable Claude F. Bennett
Minister

R.M. Dillon
Deputy Minister

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FOREWORD

With the recent creation of the Ministry of Municipal Affairs and Housing, we are, I believe, entering a new era of co-operative and responsive relations between the Government of Ontario and the municipalities and communities across the province.

An important part of these relations is the various types of financial assistance which the province makes available to local governments in Ontario, and it gives me pleasure to make this booklet available to the Members of the Legislature, municipal representatives and other interested persons.

The publication provides concise information on assistance to municipalities and their local boards and commissions which is made available through various provincial ministries and agencies, and it should be of particular use as a quick reference source for municipal officials.

However, the contents are not intended to be a substitute for precise information contained in legislation, regulations or explanatory material issued from time to time by ministries and agencies, and officials are advised to consult directly with the appropriate ministry or agency before committing funds prior to receiving notice that provincial assistance has been approved.

As mentioned, this financial assistance is available through many provincial sources. My ministry, of course, offers assistance and guidance to the municipalities in many other ways, and I personally am looking forward to a warm and mutually beneficial association with their representatives.



Yours sincerely,

A handwritten signature in dark ink, reading "Claude F. Bennett". The signature is written in a cursive, flowing style.

Claude F. Bennett
Minister
M.P.P. Ottawa South

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Section 1
MINISTRY OF
AGRICULTURE AND FOOD

1
DRAINAGE WORKS

Assistance towards

Part of the cost of drainage works that drain agricultural lands, including the cost of embanking and pumping machinery.

Eligible Recipients

Cities
Towns
Villages
Townships

Conditions and Procedures

- a) Works must be undertaken in accordance with section 4, 74 or 78 of The Drainage Act, 1975.
- b) The council must forward to the Minister of Agriculture and Food a copy of the engineering report and/or an application for grant (Form available from Ministry of Agriculture and Food).
- c) Where emergency work must be performed the Minister may authorize work before adoption of the engineer's report.

Basis of Assistance

Municipalities in a county — 33 1/3% of the cost assessed against agricultural land.

Municipalities in a territorial district 66 2/3% of the cost assessed against agricultural land.

Reference

The Drainage Act, Statutes of Ontario 1975, Chapter 79.

Further Information

Food Land Development Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 965-9211

2
LIVESTOCK COMPENSATION

Assistance towards

Reimbursing a municipality for compensation it has paid to livestock owners for losses caused by wolves.

Eligible Recipients

Any municipality.

Conditions and Procedures

When a livestock owner has livestock killed or injured by a dog or a wolf, he makes application to the municipality for compensation. A municipal valuer investigates and assesses the amount of the damage. The municipality compensates the livestock owner for the market value of the livestock killed or injured. The municipality applies to the Ministry of Agriculture and Food for reimbursement of any compensation it has paid for losses caused by wolves.

Basis of Assistance

The Ministry of Agriculture and Food reimburses the municipality for all compensation it has paid for losses caused by wolves.

Reference

The Dog Licensing and Livestock and Poultry Protection Act.

Further Information

Livestock Branch
Ontario Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 1B4
Phone: (416) 965-5971

Section 2
MINISTRY OF COMMUNITY
AND SOCIAL SERVICES

1
CHILDREN'S AID SOCIETIES—
CAPITAL GRANTS, GENERAL

Assistance towards

The cost of erecting, purchasing or otherwise acquiring a building or part of a building for occupation by a Children's Aid Society for purposes other than special need.

Eligible Recipients

Counties	}	in territorial districts
Metropolitan municipalities		
Cities (Not in Metro)		
Separated Towns (Not in Metro)		
Towns		
Villages	}	in territorial districts
Townships		
Improvement Districts		
Children's Aid Society		

Conditions and Procedures

- a) The prior approval, in writing, of the Minister of Community & Social Services is required.
- b) Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the municipality or to the society of an amount up to 25% of,

- where the whole building is occupied by the society, the value of the building and land.
- where part of the building is occupied by the society, the proportion of the value of the building that the floor space occupied by the society bears to the total floor space of the buildings.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O.Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section)

2

CHILDREN'S AID SOCIETIES— CAPITAL GRANTS, SPECIAL

Assistance towards

The cost of erecting a new building or an addition to an existing building or of the acquisition of an existing building for the provision of facilities and services to meet special needs of children.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- a) The prior approval, in writing, of the Minister of Community & Social Services is required.
- b) Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the society of an amount equal to the cost of the new building or addition or the cost of acquisition of a building but not exceeding an amount based on the rate of,

- a) \$5,000 per bed, in the case of a new building or addition.
- b) \$1,200 per bed, in the case of the acquisition of an existing building.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section)

3

CHILDREN'S AID SOCIETIES— OPERATING COST

Assistance towards

Operating costs in the approved estimates of the society.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- a) The estimates, prepared in the form prescribed under the Regulations, must receive the approval of the council of each municipality in the area in which the society has jurisdiction, or of the child welfare budget board of a district.
- b) The estimates must also receive the approval of the Minister of Community & Social Services.

Basis of Assistance

80% of the approved operating costs of the society.

Ontario pays 100% of the costs of Indian children with reserve status in the care of the society and all other services of the society for Indian families, computed in accordance with the regulations.

Ontario may pay 100% of the cost (computed in accordance with the regulations) of children who come into the care of Children's Aid Societies from the care of child welfare authorities in other jurisdiction of Director and consistent with interprovincial agreements.

Ontario may pay 100% of the cost of a demonstration project approved by the Minister.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section)

4

CHILDREN'S AID SOCIETIES— OPERATING COST RE UNORGANIZED TERRITORY

Assistance towards

The operating costs of a society attributable to unorganized territory within its jurisdiction.

Eligible Recipients

Children's Aid Society having jurisdiction in territory without municipal organization.

Conditions and Procedures

The estimates must receive the approval of the Minister of Community and Social Services.

Basis of Assistance

100% of:
Children from unorganized territory in care of the society _____ X cost of services for children
total no. of children in care

100% of:
Population of unorganized territory _____ X cost of services other than for children in care
Population of area under jurisdiction of society

Payments by the Province are made in monthly instalments.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section)

5 DAY NURSERIES—CAPITAL CONSTRUCTION COSTS

Assistance towards

The costs of the construction of a new building, an addition to an existing building, the purchase or other acquisition of an existing building or the furnishing and equipping of a building to be used as a day nursery.

Eligible Recipients

- Cities
Towns
Villages
Townships
- } but not if within a metropolitan municipality

Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

- a) Proposals to construct or erect facilities must be approved in principle by the Minister in advance.
- b) The site and plans must be approved in advance by the Minister of Community and Social Services.

- c) Requests for payment must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that,
 - 1) the erection, addition, purchase or other acquisition or renovation has been completed in accordance with the plans approved by the Minister.
 - 2) the building or addition is ready for use and occupancy.

Basis of Assistance

50% of costs of new buildings computed in accordance with the regulations. 80% of costs of renovation of existing buildings and equipping and furnishing them.

Reference

The Day Nurseries Act, S.O. 1978, C. 72, Reg. 160, R.R.O.1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section)

6 DAY NURSERIES—OPERATING COSTS

Assistance towards

The costs of operation and maintenance of licensed day nurseries operated by the municipality and the cost to a municipality of day nursery services to any child of a person in need under an agreement between the municipality and any person or organization operating a licensed day nursery or supervising private-home day care, (assistance also available to approved corporations).

Eligible Recipients

- Cities
Towns
Villages
Townships
- } but not if within a metropolitan municipality

Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

The nursery must be licensed and conducted in accordance with the Regulations. Private homes must be supervised in accordance with the regulations and "Private-Home Day Care Guidelines". Application for the monthly payment of the provincial grant must be in the prescribed form

and be forwarded to the Minister before the 20th day of the next month.

Basis of Assistance

80% of costs, computed in accordance with the Regulations for municipalities and Indian Bands. Different formula for corporations and 100% of the costs for services to handicapped children, with some exceptions.

Reference

The Day Nurseries Act, S.O. 1978, C. 72, Reg. 160, R.R.O.1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section)

7

DISTRICT WELFARE ADMINISTRATION BOARDS—INITIAL OPERATION

Assistance towards

The provision of welfare services by a district board in the first year of the board's establishment.

Eligible Recipients

District Welfare Administration Boards.

Conditions and Procedures

- a) Application for the grant must be made in the prescribed form.
- b) The estimated expenditures of the board for the first year of its operation must be approved by the Minister of Community and Social Services.
- c) Payment of the grant may be made during the year either in one amount or by instalments.

Basis of Assistance

The amount of the grant is based on the estimated expenditure for the year of the board determined in accordance with Form 1 and is equal to 50% of the estimated expenditures of the board for the year.

References

The District Welfare Administration Boards Act R.S.O. 1970, Chap. 132; as amended Reg. 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

8

GENERAL ASSISTANCE

Assistance towards

The provision of general assistance, by a municipality, district welfare administration board, or Indian Band, to or on behalf of a single person or head of a family who is a person in need (but not a patient or resident in an institution other than a nursing home or hostel).

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under the District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the Province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

General assistance is provided to meet expenditures for food, clothing, personal requirements, utilities, household supplies, shelter and fuel.

The assistance granted to needy persons by a municipality, district board or approved Indian Band is based on the excess of the recipient's budgetary requirements over his income and the amounts granted are determined by references to the tables, limitations, and requirements of the Regulations (referenced below).

Provincial reimbursement is 80% of the amounts of general assistance paid. However, if, over a period of six months, the average number of persons receiving assistance equals or is in

excess of 6% of the population of the municipality or Indian reserve, as the case may be, the contribution of the Province is increased to 90% in respect of the number of persons receiving assistance in excess of 5% of the population.

Provision is also made for reimbursement by the Province of 100% of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44 and Reg. 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

**9
SUPPLEMENTARY AID**

Assistance towards

The provision, by a municipality, district board or Indian Band, of supplementary aid to assist the recipient of a governmental benefit (e.g. a pensioner under The Old Age Security Act (Canada), a beneficiary under The Family Benefits Act, etc.) to meet the cost of shelter or extraordinary needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts

Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.

District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go

forward to the Minister before the 20th day of the next month.

- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the Province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

The Province pays by way of reimbursement to the municipality, district board or Indian Band, 80% of the assistance granted.

Provision is also made for reimbursement by the Province of 100% of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; and Regulation 383 as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

**10
SPECIAL ASSISTANCE**

Assistance towards

The provision of special assistance, by a municipality, district board or approved Indian Band, to or on behalf of a person in need, who is a person in financial hardship.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister

of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under the District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the Province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

“Special Assistance” means the provision of,

- i) Drugs prescribed by a physician
- ii) Surgical supplies and dressings
- iii) Travel and transportation allowance
- iv) Moving allowances
- v) Funerals and burials
- vi) Dental Services
- vii) Prosthetic appliances including eyeglasses
- viii) Vocational training or retraining
- ix) A comfort allowance where the applicant or recipient is a resident in a nursing home, and
- x) any other special item or service authorized by the Director.

The Province reimburses the municipality, district board or the council of an approved Indian Band for 50% of the amounts paid to or on behalf of a person in need for special assistance.

Provision is also made for reimbursement by the Province of 100% of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; and Regulation 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act,

R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

11

**WELFARE SERVICES—
ADMINISTRATION AND OTHER COSTS**

Assistance towards

The cost of the administration of welfare services.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) No subsidy is payable to any of the above not having a full time welfare administrator.
- b) No subsidy is payable to a district welfare administration board until the board has been in operation for a period of one year.
- c) The welfare administrator is required to complete an application (Form 6 under the Regulations) for monthly payment of cost of administration of welfare services as defined in Section 19 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.
- d) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.

Basis of Assistance

“Costs of administration of welfare services” means:

- i) Payments approved by the Director to or on behalf of a welfare administrator who is employed full time in the administration of welfare services and any other

employee of a district welfare administration board, municipality or an approved Indian Band in respect of:

- a) Salaries, wages and honoraria.
 - b) Employer's contributions in respect of pension, unemployment insurance or workmen's compensation plan or scheme or other employee's benefit plan or scheme.
 - c) Travelling expenses where such expenses are directly related to the administration of welfare services.
- ii) Payments approved by the Director for research or consultation carried out on a contract or fee-for-service basis relating to welfare services.
- iii) Payments approved by the Director for operating costs of computer services including rental of equipment incurred after the 1st day of April, 1973 where as a result of such services a welfare administrator is able to provide to the Director such information on the administration and operation of welfare services as the Director requires.

The subsidy payable by the Province to a county that administers welfare assistance, to a district welfare administration board and to an approved Indian Band equals 50% of the cost of the administration of welfare services as defined in the Regulations.

The subsidy payable by the Province to a city, a separated town and any approved municipality that does not form part of a county or a district welfare administration board equals 50% of the amount by which the cost of administration of welfare services (defined in Regulations) for the twelve month period ending on the 31st day of December in each year exceeds such cost to the municipality for the year ending December 31, 1964.

Fees for Staff Training and Living Allowances while receiving training—rate of subsidy 80%, subsidy is claimed on Form 7 and is available to municipalities which employ a part-time Administrator.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44, and Regulations 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; S.O. 1972, Chap. 1; S.O. 1972, Chap. 25; S.O. 1973, Chap. 144 and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

12

HOME SUPPORT PROGRAM

Assistance towards

Cost of providing Home Support Services including heavy cleaning, gardening, snow shovelling, routine minor repairs and other related Home Care needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Ministry of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator makes submissions to the Ministry's Area Manager and if submission is approved the Administrator must complete a statement of account and forward it in the month next following the month in which the municipality pays for the services.

Basis of Assistance

100% of net costs up to a provincially set daily maximum if services provided directly by a municipality. 80% of net costs based on a provincially set approved rate of services purchased.

References

The Ministry of Community and Social Services Act, R.S.O. 1970, C. 120.

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section)

13

HOMEMAKERS AND NURSES SERVICES

Assistance towards

Cost of providing homemaking, nursing services or teaching homemaker services to families or individuals in their own homes who are designated to be "persons in need".

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister

of Community & Social Services, administer welfare assistance.

District Welfare Administration Boards

Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator must complete a Statement of Account and forward it to the Ministry's Area Manager, Homemakers and Nurses Services, by the 20th of the month next following the month in which the municipality pays for the services.

Basis of Assistance

Homemakers, Nurse or Teaching Homemaker—80% of the amount by which the total monthly cost of the approved services paid by the municipality or band, exceeds the available monthly income of the person in need, determined in accordance with the Regulations.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1970, Chap. 203; S.O. 1973, Chap. 143; O. Reg. 436, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

14

HOMEMAKERS INSTRUCTION

Assistance towards

Course of instruction for homemakers covering child care, hygiene, home economics, meal planning, laundering, general household duties, other skills incidental to the preceding items.

Eligible Recipients

Any municipality

Approved Indian Bands

Persons or organizations as approved by the Minister.

Conditions and Procedures

- 1) Application for a grant must be made to the Ministry, accompanied by
- 2) A written statement showing
 - a) an outline of the purpose and content;
 - b) the duration; and
 - c) the estimated cost of the proposed course of instruction (it is advisable to have the course approved by the Minister prior to any registration of students).
- 3) Recipients of the grant, must in the year following its receipt forward to the Minister at a date specified by him, a certified statement showing the amounts paid and how the proceeds of the grant were disbursed.

Basis of Assistance

100% of approved costs.

Reference

The Homemakers & Nurses Services Act, R.S.O. 1970, Chap. 203; S.O. 1973, Chap. 143; O. Reg. 436 R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

15

HOMES FOR THE AGED— ACQUISITION OR ALTERATION OF AN ACQUIRED BUILDING

Assistance towards

The capital cost of:

- a) Acquiring a building for use as a home
- b) Altering, furnishing and equipping an acquired building.

Eligible Grantees

Any Municipal Home for the Aged approved under the Act.

Conditions and Procedures

- a) An area sociological needs study is required and the site and plans must be approved in advance by the Minister.
- b) Application for grant should be submitted in the prescribed form.
- c) A request for payment must be accompanied by a certificate from a qualified architect or professional engineer certifying that:
 - 1) the building acquired for use as a home is, in his opinion, a suitable building for such use, and
 - 2) the building acquired for use as a home is ready for occupancy.
- d) Requests for payments prior to completion of the work must be accompanied by a certificate of the architect or professional engineer stating the progress made.

Basis of Assistance

- a) 50% of the cost as approved by the Minister, of acquisition when the building is acquired.
- b) 50% of the cost as approved by the Minister, of altering, furnishing and equipping the acquired building, as certified by the municipal auditor for the home when the building is ready for occupancy.
- c) Homes in territorial districts: 100% of the proportion of the capital expenditures allocated in accordance with the Regulations for the unorganized areas.

Reference

The Homes for the Aged Act and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

**16
HOMES FOR THE AGED—
ADDITIONAL FURNISHINGS AND EQUIPMENT**

Assistance towards

Cost of additional furnishings and equipment that are not replacements and that in the opinion of the Minister of Community and Social Services are necessary for the efficient operation of the home, and cost in excess of \$500.

Eligible Grantees

As in item 15.

Conditions and Procedures

- a) Capital Claims may be made on minor capital claims forms, obtained from the local area office of the Ministry.
- b) Expenditures must be approved by the Minister before purchase and be acceptable as capital expenditures under the Act and Regulations.

Basis of Assistance

50% of the cost approved by the Minister as described above. The Province may pay 100% of that portion of the cost allocated in accordance with the Act and Regulations for unorganized areas.

Reference

The Homes for the Aged Act and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

**17
HOMES FOR THE AGED—
BUILDING OR EXTENDING**

Assistance towards

The capital cost of:

- a) erecting a new building;
 - b) alteration of a building by an addition, or extension.
- Equipment and furnishings are included.

Eligible Grantees

As in item 15.

Conditions and Procedures

- a) A needs study and the site and plans must be approved in advance by the Minister.
- b) An application for grants should be submitted in the prescribed form.
- c) Requests for progress payments must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that:
 - 1) all structural work below the ground floor joists or slabs is completed;
 - 2) the roof is on and the new building, addition, or extension is enclosed;
 - 3) the interior partitions are installed and finished, or
 - 4) the new building, addition or extension is completed and ready for occupancy.
- d) When applying for final payment, the application must be certified by the municipal treasurer or auditor including indication of all sales tax refunds being taken into account.

Basis of Assistance

- a) 5% of the cost when all structural work below the ground floor joists or slabs is completed;
- b) 20% when the roof is on and the building, addition or extension is enclosed;
- c) 10% when the interior partitions are installed and finished;
- d) Such other part of the estimated amount to be paid by Ontario at such other times as the Minister approves (in these cases applications for payment should be accompanied by architects' or engineers' certificates as to the progress made towards completion; and for the final payment, the request shall be certified by the municipal auditor);
- e) The difference between 50% of the approved cost and the total of (a), (b), (c) and (d) when completed and ready for occupancy.

The grant maximum of 50% of the approved cost, excepting in the case of certain homes in territorial districts where, in addition, the Province may pay 100% of that portion of the cost allocated, in accordance with the Act and Regulations, for unorganized areas.

References

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206; Homes for the Aged and Rest Homes Amendment Act 1972, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and

Social Services (at nearest regional office — see addresses at end of Section).

18 HOMES FOR THE AGED— MAINTENANCE

Assistance towards

The cost of operating and maintaining a home, computed in the manner prescribed in the Regulations; such cost includes:

- a) food and provisions;
- b) medical, nursing, dental and paramedical services, (including approved drugs, medications, prosthetics, and other medical supplies);
- c) welfare of residents:
clothing, crafts and activities, material and supplies,
pocket money or comfort allowance,
current books, newspapers, etc.
recreation and entertainment;
- d) funeral and burial expenses if resident has insufficient funds put aside;
- e) general operation and administration.

Eligible Grantees

As in item 15.

Conditions and Procedures

- a) 1) Applications for monthly payment of provincial subsidy should be made in the prescribed form.
2) Applications for subsidy must be made within 3 months of the 1st day of the month for which the subsidy is requested.
- b) The initial salary or an increase in the salary of the administrator or supervisory staff must be approved in advance by the Minister.
- c) The cost of maintaining a resident or portion of such cost which the Province deems the resident capable of paying but which the resident does not pay, shall be computed as if it had been paid.
- d) The prior approval of the Minister must be obtained for the cost of replacement of furnishings and equipment and the maintenance of the buildings and grounds if in excess of \$1,500.

Basis of Assistance

70% of approved net cost described above for residential care.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

19 HOMES FOR THE AGED— MAINTENANCE OF RESIDENTS FROM UNORGANIZED TERRITORIES

Assistance towards

Net cost of maintenance of persons whose residence, before admission to the home was in territory without municipal organization, and as approved by a provincial authority.

Eligible Grantees

As in item 15.

Conditions and Procedures

A statement of costs in the prescribed form is required.

Basis of Assistance

100% of net cost (number of resident days multiplied by average gross daily cost of maintenance, less monthly contributions on behalf of residents from unorganized territories from a source other than the provincial government).

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

20 HOMES FOR THE AGED— RESIDENTIAL SERVICES

Assistance towards

The cost of maintaining a person admissible under the satellite home provisions of the Act.

Eligible Grantees

As in item 15.

Conditions and Procedures

- a) Initially a municipal home setting up a satellite home with residential services must have the approval of the Director prior to the placement of any person, and approval where there would be more than 25 boarders or lodgers.

- b) All satellite homes are to be reported in Form 11 and regularly inspected by municipal authorities.
- c) Application should be made in Form 8.

Basis of Assistance

70% of the approved costs incurred by the municipality, municipalities or band as the case may be, approved by the Director of providing or purchasing residential services.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

**21
HOMES FOR THE AGED—
EXTENDED CARE SERVICE**

Assistance towards

The cost of extended care services for persons admitted to a home, who are eligible for extended care services on the grounds of medical necessity. Homes must be approved by the Director to provide extended care services and a fixed proportion of beds is allocated.

Eligible Recipients

Any Municipal Home approved for the purpose.

Basis of Assistance

70% of

- 1) any part of the basic rate in effect on a per diem basis that cannot be paid by the resident.
- 2) any part of the cost that exceeds the ceiling currently in effect on a per diem basis up to the approved costs for the municipal home.

100% of

- 1) that part of the cost that exceeds the basic rate currently in effect on a per diem basis but that does not exceed a maximum cost currently in effect on a per diem basis and of the cost incurred in connection with the provision of extended care services, determined in a manner approved by the Minister, of,
 - a) approved drugs and pharmaceuticals, and
 - b) any approved device.

Reference

The Homes for the Aged and Rest Homes Act,

R.S.O. 1970, Chap. 206 and Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

**22
ELDERLY PERSONS CENTRES—
CAPITAL GRANTS**

Assistance towards

The cost of the erection, alteration, extension or acquisition, or the furnishing and equipping of a building or premises for use as a social, recreational drop-in, or day care centre for elderly persons, including the cost of the land, furnishings and equipment.

Eligible Recipients

(a) Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Elderly Persons Centres Act.

(b) Non-profit corporations may qualify conditionally upon a municipal 20% grant.

Conditions and Procedures

- a) The Minister's approval of the municipal by-law, the area sociological needs study, the site plans, and the proposed programmes must be obtained in advance. In addition, when the service is provided by a non-profit corporation, the Minister's approval of the corporation is required.
- b) An application to the Minister must be in the prescribed form and be accompanied by:
 - In the case of the erection, alteration or extension of a building or premises,
 - 1) the site plan showing the location of the building or premises on the site,
 - 2) the plans and specifications, prepared by an architect, showing the construction, equipment and arrangements of the centre.
 - In the case of the acquisition of the building or premises,
 - 1) the site plan showing the location of the building or premises on the site,
 - 2) a structural sketch showing the area or areas in the building or premises to be used as a centre.
- c) The Minister's approval of the corporation or municipal by-law, site, plans and proposed program must be obtained in advance.
- d) An application for payment of the grant must be made in the prescribed form and be accompanied by:

- 1) the certificate of an auditor certifying:
 - i) the actual cost of the building or premises to the corporation;
 - ii) the actual amount that has been paid by the corporations as of the date of the application;
 - iii) that all refundable sales tax has been taken out.
- 2) the certificate of the architect or professional engineer, in triplicate (Form 3, O. Reg. 235, R.R.O. 1970) certifying that the alteration, extension or acquisition of the building or premises is completed in accordance with the plans approved by the Minister.

Basis of Capital Assistance

Not in excess of 30% of the costs described above, computed in accordance with the Regulations.

Reference

The Elderly Persons Act, R.S.O. 1970, Chap. 140, Reg. 235, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

23

ELDERLY PERSONS CENTRES— OPERATING AND SPECIAL PROGRAM GRANTS

Assistance towards

The cost of maintaining and operating social services, drop-in, or day care centres for elderly persons. Special grants for programs or services for elderly persons carried out by approved corporations.

Eligible Recipients

Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Elderly Persons Centres Act.

Providing that the Corporation operating the centre and the Centre has been approved through the Ministry and the continuing program is satisfactory to the Director, the Province may make grants for maintenance and operation of the centre.

Basis of Assistance

Operating grants to centres shall be 50% of the net monthly expenditure by the municipality, determined in accordance with the regulations, to a ceiling of \$15,000 a year whichever is the lesser.

Special Grants

An amount of up to \$15,000 for any one year may be made to a municipality, or an approved corporation, in respect of an approved innovative program or services for elderly persons in an approved centre.

NOTE:

"Where non-Municipal and non-profit Corporations establish and operate elderly persons centres, Provincial grants in aid for both capital and operating are conditional on prior payments of at least 20% from the Municipality in which the centre is located or that Municipality together with one or more contiguous Municipalities."

Reference

The Elderly Persons Centres Act, R.S.O. 1970, Chap. 140 as amended, and O. Reg. 235, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

24

HOME SUPPORT SERVICES FOR SENIORS

Assistance towards

Cost of providing Home Support Services to Seniors including Meals-on-Wheels, Wheels-to-Meals, Housekeeping Services, Home Maintenance, Handyman Services, Transportation for Shopping, Medical appointments, Friendly Visiting Telephone Reassurance, Security Checks, Personal Care Services, Counselling and Referral and Day Care.

Eligible Recipients

Elderly Persons in the communities 60+ years of age and meets the requirement of a person in need.

Conditions and Procedures

Municipalities, Charitable Corporations, or Indian Bands make submissions to the Ministry's Area Manager requesting subsidy allocation for the coming fiscal year. The Ministry's Area Manager reviews the requests and approve subsidy allocation.

Basis of Assistance

50% of net costs up to a provincially set allocation for each fiscal year approved by the Ministry's Area Manager.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

25
WORK ACTIVITY PROJECTS

Assistance towards

The cost of operating work activity projects for the purpose of preparing for entry or return to employment, persons who by reason of personal, family or environmental circumstances have difficulty in obtaining or holding down steady employment.

Eligible Recipients

- Cities
- Regional Municipalities
- Towns
- Villages
- Townships
- Improvement Districts
- Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
- District Welfare Administration Boards
- Approved Indian Bands

Conditions and Procedures

- a) The project must be approved in advance by the Federal Government for Federal Cost Sharing under Part III of the Canada Assistance Plan.
- b) The welfare administrator is required to complete an application (Form 8 under the Regulations) for monthly payment of cost of administration of welfare services as defined in Section 19 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.
- c) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the applications.

Basis of Assistance

80% of the cost of the administration and operation of the work activity project as defined in the regulations. 80% of the amount (defined in the Regulations) of an incentive allowance paid to a participant in the project.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50. s. 44 and Reg. 383, R.R.O. 1970, as amended. The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Reg. 225, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

26
PURCHASED COUNSELLING SERVICES

Assistance towards

Cost of providing direct counselling service to needs tested persons.

Eligible Recipients

Municipalities and Indian Bands.

Conditions and Procedures

The Municipal Welfare Administrator contracts with a service provider, which is approved by the Ministry's Area Manager, for costing, service content and agency. The Administrator must complete a statement of account, and forward it to the Ministry's Area Manager by the 20th of the month following.

Basis of Assistance

The subsidy payable by the province is 80% of the approved cost.

Reference

The general Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44 and Reg. 383, Reg. 384, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

Ministry of Community and Social Services

Regional office	With Area Offices at:
Central Regional Office 110 Eglinton Ave. West Toronto, Ontario M4R 2C9 Phone: (416) 481-5156	Toronto Barrie
Northern Regional Office 473 Queen Street East Sault Ste. Marie, Ontario P6A 1Z5 Phone: (705) 942-8052	Sudbury Thunder Bay Timmins
Southeastern Regional Office 336 Alfred Street Kingston, Ontario K7L 3S5 Phone: (613) 549-5932/6461	Kingston Ottawa Peterborough
Southwestern Regional Office 195 Dufferin Avenue London, Ontario N6A 1K7 Phone: (519) 438-8344	Hamilton London Waterloo Windsor

Location	Address	Division		Telephone	Districts, Counties and Regional Municipalities served by Area Offices
		Adult	Child		
Central Regional Office Toronto	110 Eglinton Avenue W., 3rd Floor	X	X	(416) 965-5933 (416) 965-5933	
Area Office Toronto	110 Eglinton Avenue W. 5th Floor and Main Floor (front)	X		(416) 965-8449	Toronto
Barrie	70 Collier Street 4th & 5th Floors L4M 4Z2	X	X X	(416) 965-8449 (416) 965-0232 (705) 737-1311 (705) 737-1311	*Manager of Operations Peel, Simcoe and York
Northern Regional Office Sault Ste. Marie	473 Queen Street E. 2nd Floor P6A 1Z5	X	X	(705) 942-8052 (705) 942-2910	
Area Office Sudbury	111 Larch Street St. Andrew's Place 8th Floor P3E 4T5	X	X	(705) 674-7543 (705) 674-7543	Algoma, Manitoulin, Muskoka, Nipissing, Parry Sound and Sudbury
Thunder Bay	710 Victoria Avenue Suite 301 P7C 5P7	X	X	(807) 475-1515 (807) 475-1345	Kenora, Rainy River and Thunder Bay
Timmins	Cochrane-Timiskaming Resource Centre, P.O. Box 1720 South Porcupine P0N 1H0 (Temporary Location)	X	X	(705) 235-3363 (705) 235-3363	Cochrane and Timiskaming
Southeastern Regional Office Kingston	336 Alfred Street Ground Floor K7L 3S5	X	X	(613) 549-5932 (613) 549-6461	
Area Office Kingston	1055 Princess Street Ontario Government Building Main Floor & 3rd Floor K7L 4Y3	X	X	(613) 544-6206 (613) 549-6470	Frontenac, Hastings, Lennox & Addington and Prince Edward, Dundas, Glengarry, Leeds, Grenville, Lanark, Ottawa-Carleton, Stormont, Renfrew, Prescott, Russell, Frontenac, Hastings, Lennox & Addington and Prince Edward
Ottawa	2197 East Riverside Drive Pebb Building K1H 7X3 900 Lady Ellen Place Suite 11 K1Z 5L5	X	X	(613) 737-5520 (613) 722-3494	Renfrew, Dundas, Leeds-Grenville, Lanark, Ottawa-Carleton, Glengarry, Prescott, Russell and Stormont *Manager of Operations
Peterborough	263 1/2 George Street North K9J 3G6 277 George Street North George King Centre K9J 3G9	X	X	(705) 743-1624 (705) 748-5883	Durham, Haliburton, Northumberland, Peterborough and Victoria
Southwestern Regional Office London	195 Dufferin Ave. IBM Building 5th Floor N6A 1K7	X	X	(519) 438-8344 (519) 438-8344	
Area Offices Hamilton	100 Main Street E. Century 21 Building 39th & 40th Floor L8N 3N9 499 King Street E. St. John Place 2nd Floor L8N 1E1	X	X	(416) 526-9300 (416) 525-6431	Brant, Halton, Hamilton-Wentworth and Niagara Brant, Halton, Hamilton-Wentworth, Wellington, Waterloo, Bruce, Dufferin, Grey and Niagara
London	495 Richmond Street 6th & 7th Floor N6A 5A9 195 Dufferin Ave. IBM Building 5th Floor N6A 1K7	X	X	(519) 438-5111 (519) 438-8387	Elgin, Haldimand-Norfolk, Huron, Middlesex, Oxford and Perth Elgin, Essex, Huron, Haldimand-Norfolk, Kent, Lambton, Middlesex, Oxford and Perth
Waterloo	75 King Street S. Waterloo Square 5th Floor N2J 1P2	X	X	(519) 886-4700 (519) 658-5101	Bruce, Dufferin, Grey, Wellington and Waterloo *Manager of Operations
Cambridge	101B Holiday Inn Drive N3C 1Z3 (Temporary Location)	X	X	(519) 254-1651	Essex, Kent and Lambton
Windsor	250 Windsor Avenue Ontario Government Building N9A 6V9	X			

*Manager of Operations covers all direct operating expenditures in Region.

Section 3

MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

1

LAND TITLES SURVEY FUND

Assistance towards

Cost of and incidental to an application

- a) to have land within a municipality registered under The Land Titles Act, or
- b) to have boundries of land described in registered conveyances confirmed under The Boundaries Act.

Eligible Recipients

Any municipality.

Conditions and Procedures

- 1) Municipality must pass a by-law authorizing an application to be made to
 - a) the proper Land Registrar, or
 - b) the Director of Titles.
- 2) Costs to be borne by municipality making application. In the case of the municipality making an application on behalf of the owners of the lands, it may recover the costs by levy of a special rate of assessment on all parcels of land included in the application, or in the municipality.
- 3) Consent of the Director of Titles is required before the Land Registrar proceeds with the application to have the land registered under The Land Titles Act.
- 4) Applications for confirmation under The Boundaries Act are made to the Director of Titles.

Basis of Assistance

Generally 25% of the total survey costs.

References

The Land Titles Act, R.S.O. 1970, Chap. 234 Section 34.

The Land Titles Amendment Act, S.O. 1972, Chap. 132.

The Boundaries Act, R.S.O. 1980, Chap. 51.

Further Information

Legal and Survey Standards Branch
Property Rights Division
Ministry of Consumer and Commercial Relations
3rd Floor, 543 Yonge Street
Toronto, Ontario M7A 2J8
Phone: (416) 963-0436

Section 4

MINISTRY OF CORRECTIONAL SERVICES

1

GRANT-IN-LIEU OF PROPERTY TAXATION — CORRECTIONAL INSTITUTIONS

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality a correctional institute or jail designated by the Minister of Correctional Services.

Basis of Assistance

\$50 times the rated bed capacity of the institution or jail on the previous December 31st.

Reference

The Municipal Act, R.S.O. 1970, Section 304(2).

Further Information

Accounts Branch
Ministry of Correctional Services
2001 Eglinton Ave. E.
Scarborough, Ontario M1L 4P1
Phone: (416) 750-3450

Section 5

MINISTRY OF CULTURE AND RECREATION

1

COMMUNITY PROGRAMMES OF RECREATION

Assistance towards

Community programmes of recreation.

Eligible Recipients

Cities
Towns
Villages
Townships
Territory without municipal organization
Indian Reserves
Local Services Boards

Conditions and Procedures

- 1) The recreation programme must be approved by the Minister of Culture and Recreation.

- 2) The expenditures incurred by the recreation committee must be authorized for payment by the council.

Basis of Assistance

- a) 33 1/3% of salary of one full-time municipal recreation director and each assistant municipal recreation director to a maximum of:
 \$2,500 per annum — if the director has a Type A Permanent Municipal Recreation Director's Certificate;
 \$2,000 per annum — if the director has a Type A Interim Municipal Recreation Director's Certificate;
 \$1,600 per annum — if the director has a Type B Permanent Municipal Recreation Director's Certificate;
 \$1,200 per annum — if the director has a Type B Interim Municipal Recreation Director's Certificate;
 \$600 per annum — if the director has no certificate but who has been approved by the Minister for the purposes of the grant for that year or
 \$1,400 per annum — if the director has no certificate but who has, prior to the 31st day of December, 1964 been approved by the Minister for the purpose of the grants that year.
- b) 33 1/3% of the salary of each person employed for the purpose of programme leadership or secretarial service to a maximum of \$500 for each person so employed.
- c) 25% of the approved maintenance and operating costs for the year to a maximum of \$1,000.
- d) The total grant is subject to the following maxima:

PURPOSE	POPULATION OF MUNICIPALITY			
	under 25,000	25,000 but under 75,000	75,000 but under 200,000	200,000 or more
SALARIES	\$5,000	\$8,000	\$11,000	\$14,000
For all purposes including salaries	\$6,000	\$9,000	\$12,000	\$15,000

The Minister may approve a special grant not exceeding \$5,000 for a programme of recreation conducted in territory without municipal organization or on an Indian reserve.

Reference

The Ministry of Culture & Recreation Act, 1974, O. Reg. 200 R.R.O. 1970 (provisionally).

Further Information

Assistant Deputy Minister,
 Field Services, Sports and Recreation
 Ministry of Culture and Recreation
 77 Bloor St. West, 6th Floor
 Toronto, Ontario M7A 2R9
 Phone: (416) 965-0617
 Regional Offices (see addresses at end of Section).

**2
COMMUNITY RECREATION CENTRES**

Assistance towards

The erection, alteration, extension, acquisition by purchase, lease or otherwise, or the renovation of a community recreation centre. Community recreation centres include:

- 1) Community Hall
- 2) Outdoor playing field for multiple activities
- 3) Regulation size tennis courts and amenities as approved by the Minister
- 4) Indoor and outdoor swimming pool
- 5) Snow skiing facility (not cross country ski trails)
- 6) Outdoor or indoor skating arena suitable for use by the public in the community
- 7) Fun fitness trails and facilities
- 8) Gymnasium
- 9) Cultural centre — to include an auditorium, art gallery, facilities for performance of visual and creative arts.

Eligible Recipients

Any municipality (or group of municipalities), Boards with jurisdiction in territory without municipal organization (e.g. Boards of Education, Approved Corporations, Local Service Board), Council of an Indian Band.

(Boards of Education in organized areas are only eligible for assistance after April 1, 1975 to Centres previously established).

Conditions and Procedures

- 1) Municipality, band or board must pass a by-law (or resolution) providing for the establishment, maintenance and operation of one or more community recreation centres.
- 2) Property must be owned, leased or controlled by agreement subject to Minister's approval.
- 3) Ministerial approval of the project must be obtained before its commencement (if buildings involved, plans, specifications prepared by architect or professional engineer required).
- 4) Application for grant must be accompanied by statement of estimated cost, stage of completion, and copy of the by-law or resolution providing for the establishment of the community recreation centre.

- 5) Application for payment of a capital grant shall be made to the Minister within 3 years after the expenditure of the amounts applied for.
- 6) A municipality may appoint annually a committee of management consisting of at least three members. If there are five or more members, at least two must be members of council. All members must be eligible for council.
- 7) The assistance to Indian Bands and localities without municipal organization is on such terms as the Minister determines.

Basis of Assistance

25% of approved costs up to \$75,000 maximum per facility. Where there is an agreement for the joint establishment of a community recreation centre each municipality is eligible for the above proportion of its contribution.

The Minister may approve payments of up to 50% of approved costs up to \$150,000 maximum on a building project which would place an undue financial burden on a municipality.

Reference

Community Recreation Centres Act, 1974, O. Reg. 236/75.

Further Information

Manager, Capital Grants Unit
Grants Administration Branch
Ministry of Culture and Recreation
6th Floor, 77 Bloor Street West
Toronto, Ontario M7A 2R9
Phone: (416) 965-5399
Regional Offices (see addresses at end of Section).

3 HERITAGE CONSERVATION

Assistance towards

The conservation, protection and preservation of areas, properties, buildings and archaeological materials and sites of heritage value in Ontario.

Eligible Recipients

Ontario Municipal Corporations, Conservation Authorities, Heritage Conservation Societies and Groups, private property owners.

Conditions and Procedures

Each application should be by letter, outlining the project proposal.

Further information may be requested by the Ontario Heritage Foundation before the assistance proposal is considered.

Basis of Assistance

By agreement, as approved by the Directors of the Ontario Heritage Foundation.

Reference

Ontario Heritage Act, 1974 and Regulations.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor St. West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of Section).

4 GRANTS-IN-AID OF PUBLICATION

Assistance towards

The publication of books, monographs, pamphlets, guides, etc., in the field of Ontario heritage which meet good standards of scholarship and organization but because of their local, regional or specialized nature would not ordinarily find a commercial publisher. It is expected that these publications will have demonstrable community interest.

Eligible Recipients

Individuals or groups whose manuscripts would not otherwise be published.

Conditions and Procedures

An application for a grant-in-aid of publication shall be made to the Ontario Heritage Foundation, and shall be accompanied by a copy of the final version of the proposed manuscript, the cost of its publication and such other information as the Foundation may require. The Foundation, before approving a grant-in-aid of publication, may request alterations in the manuscript as a condition of the award.

Basis of Assistance

Foundation grants-in-aid of publication shall not normally exceed \$4,000, but special exceptions may be considered.

Reference

Ontario Heritage Act, 1974.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor St. West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of Section).

LOCAL HERITAGE MARKERS

Assistance towards

The construction, erection, renovation or alteration of local heritage markers or cairns.

Eligible Recipients

Any non-profit organization that has as one of its purposes or objectives the commemoration of subjects of local heritage significance and any syndicate, partnership, joint venture or corporation without share capital (including township councils, chambers of commerce, etc.).

Conditions and Procedures

An application for a grant in respect of a project shall be made to the Minister and shall be accompanied by a copy of the proposed inscription for the plaque, the costs of the project and such other information as the Minister may require. The Minister, before approving a grant in respect of a project, shall consult with the Ontario Heritage Foundation.

Basis of Assistance

A grant payable by the Minister in respect of a project approved by the Minister shall be the lesser of:

- a) \$200; or
- b) 50% of the approved cost of the project.

No organization is eligible to receive a grant in respect of more than one project in each year.

Reference

Ontario Heritage Act, 1974, O. Reg. 715/74 as amended by O. Reg. 86/76.

Further Information

Director, Heritage Administration Branch
Ministry of Culture and Recreation
77 Bloor St. West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021
Regional Offices (see addresses at end of Section).

COMMUNITY MUSEUMS — MAINTENANCE

Assistance towards

Ongoing operational costs of community museums, including salaries, administration, maintenance of building, and conservation, research, exhibition and interpretation of collections.

Eligible recipients

- 1) A non-profit corporation that has its head office in the Province of Ontario

- 2) A Council of a municipality
- 3) A public library board
- 4) A council of an Indian band as defined in The Indian Act (Canada)
- 5) A conservation authority established by or under The Conservation Authorities Act.

Conditions and Procedures

A qualified applicant that operates a community museum that:

- a) is established for the purpose of acquiring, conserving, studying, interpreting, assembling and exhibiting to the public a collection of historical artifacts
- b) has a statement of purpose
- c) has a written collections management policy
- d) has an appointed or elected governing body that is solely responsible for the management of the museum
- e) owns a catalogued collection of historical artifacts
- f) has a definable site used exclusively for the operation of the museum that apportions its physical space to meet the needs of a museum as outlined in the Ministry guidelines
- g) has a curator whose full time service is devoted to the museum
- h) is open to the public either 360 or more hours and sixty or more days to meet the minimum hours requirement, or 1,080 hours and at least 180 days, including a minimum of 20 days in each of eight months to meet the extended hours requirement
- i) is not already funded by any other federal or provincial source
- j) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, and having supplied such information as the Minister may require, may apply on the form provided by the Minister before the first of September in any year.

Basis of Assistance

Operating grants to eligible community museums are based on a percentage of the eligible operating expenses, with museums having expenses of \$25,000 or less receiving up to 50%, and those with extended hours and with higher expenses being governed by a decreasing sliding scale as expenditures rise.

Reference

The Ontario Heritage Act, 1974, as amended 1981.

Further Information

Director, Heritage Administration Branch
Ministry of Culture and Recreation
77 Bloor St. W., 7th Floor

Toronto, Ontario M7A 2R9
Phone: (416) 965-4021
Regional Offices (see addresses at end of Section).

7 ART GALLERIES — MAINTENANCE

Assistance towards

Ongoing operational costs of art galleries, such as maintenance of the gallery building, premises, salaries, office supplies, educational and extension costs.

Eligible Recipients

- 1) A Board of Management appointed by a Council of a Municipality to operate the gallery
- 2) A Public Library Board
- 3) A Council of a Band as defined in the Indian Act (Canada)
- 4) A Board appointed by the Senate of a publicly-supported post-secondary institution
- 5) A Board of volunteers drawn directly from the community.

Conditions and Procedures

A qualified applicant that operates a gallery that:

- a) employs one or more persons paid to provide full-time direction of the gallery
- b) owns or leases space exclusively devoted to gallery-related activities which is open to public a minimum of 1500 hours over at least ten months of the year
- c) demonstrates that at least 50% of operating and program expenditures are raised in the local community
- d) is not already funded for basic operating by any other provincial government source
- e) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, may apply in writing to the Minister approximately three months before the end of its fiscal year for assistance for the following year.

Basis of Assistance

Operating grants to eligible galleries will be based on a review of the gallery's previous year's operating expenses, the previous year's grant and available Ministry funds.

Further Information

Director, Arts Services Branch
Ministry of Culture and Recreation
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-6256
Regional Offices (see addresses at end of Section).

8 MUNICIPAL AND COUNTY PUBLIC LIBRARY BOARDS

Purpose of Assistance

To aid every public library board "to provide in cooperation with other boards a comprehensive and efficient library service" (The Public Libraries Act, Section 17).

Eligible Recipients

- 1) Public Library Boards established under Part 1 of the Public Libraries Act (generally, Library Boards established by local municipalities)
- 2) County Boards established under Part 4 of the Public Libraries Act.

Basis of Assistance

The board of a public library in Southern Ontario shall be paid a grant equal to the amount computed by multiplying \$1.95 by the population of the municipality or municipalities for which the library is established.

The board of a public library in Northern Ontario shall be paid a grant equal to the amount computed by multiplying \$2.00 by the population of the municipality or municipalities for which the library is established.

In addition a basic grant of \$19,000 shall be paid to the board of a county library or a county library cooperative.

Conditions

The board shall transmit to the Minister all reports required by the Public Libraries Act and the regulations as requested by the Minister.

9 FOR INDIAN BANDS

Eligible Recipients

A public library established by the council of an Indian Band with the approval of the Minister.

Basis of Assistance

The grant for Southern Ontario is equal to the amount computed by multiplying \$1.95 by the population of the Indian band.

The grant for Northern Ontario is equal to the amount computed by multiplying \$2.00 by the population of the Indian band.

Conditions

The board shall transmit to the Minister all reports required by the Public Libraries Act and the regulations as requested by the Minister.

REGIONAL LIBRARY SYSTEM BOARDS

Purpose of Assistance

To enable regional library system boards to provide, in consultation with municipal and county public library boards, the coordination, development and network services essential to the provision of basic library service.

Eligible Recipients

Regional Library System Boards established under Part 3 of the Public Libraries Act.

Basis of Assistance

A Southern Ontario board shall be paid a grant equal to the amount computed by multiplying 65¢ by the population of the municipalities and Indian Bands for which the board is established.

A Northern Ontario board shall be paid a grant equal to the amount computed by multiplying 70¢ by the population of the municipalities and Indian Bands for which the board is established.

A board (North or South) shall be paid a grant equal to the amount computed by multiplying \$1.68 each square kilometre up to 194,250 square kilometres that forms part of the area of the regional library system.

In addition, a board (North or South) shall be paid a grant of \$19,000 for each county, regional municipality, district municipality and territorial district, not organized into a county library or county library cooperative under Part 4 of the Public Libraries Act.

Conditions

The board shall transmit to the Minister all reports required by the Public Libraries Act and the regulations as requested by the Minister.

Special Grants

In addition to the grants payable above, the Minister may make a payment to a board of a regional library system to assist in the provision of service to the councils of Indian bands and territories without municipal organization. Under this category, \$2.70 per capita is paid for population in municipally organized areas and \$2.00 per capita is paid for population in Northern Indian reserves without libraries.

In addition to any other grants payable, the Minister may make a payment to a board of a public library, a board of a county library, a board of a regional library system or an incorporated library association for the purpose of developing a province-wide network of library service. Under this category, a grant of \$2.00 per title catalogued by multi-regional cataloguing centres, based on operations in the previous calendar year, is paid to Ontario's three regional library system cataloguing centres.

Reference

The Public Libraries Act, R.S.O. 1970, Chap. 381, S.O. 1971, Chap. 18, S.O. 1972. 1, O. Reg. 160/81.

Further Information

Director, Libraries and Community Information
Ministry of Culture and Recreation
7th Floor, 77 Bloor Street West
Toronto, Ontario
M7A 2R9

Phone: (416) 965-2696

Regional Offices (see addresses at end of Section).

WINTARIO CAPITAL GRANTS

Assistance towards

The purchase, construction or renovation of cultural and recreational facilities and the conservation of heritage buildings.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board, library board, Indian band council, or local service board.

Conditions and Procedures

- 1) Applications will be accepted between April 1 and September 30 in the current fiscal year for those applicants requesting funds in the provincial government's next fiscal year.
- 2) A complete application must be received and confirmed as accepted by the Ministry before any capital project is commenced for which a Wintario Capital grant is being requested.
- 3) Applicants must demonstrate to the Ministry that they have the ability to finance the remaining balance of the project cost. This financing could be all private, all municipal, or a combination of both.
- 4) Applications will be evaluated after September 30 and applicants will be notified by the Minister if their project is approved for a grant.
- 5) Commitment of a Wintario Capital Grant is subject to the availability of proceeds from the Wintario Lottery.

Basis of Assistance

One-third funding of the net eligible costs of a project after all federal and provincial grants have been deducted will be available for approved projects in Southern and Western Ontario, and up to a maximum of one-half in Northern and Eastern Ontario.

Reference

Applicant's Guide to Wintario Capital Grants.

Further Information

Manager, Capital Grants Unit
Grants Administration Branch

Ministry of Culture and Recreation
6th Floor, 77 Bloor Street West
Toronto, Ontario M7A 2R9
Phone: (416) 965-5399
Regional Offices (see addresses at end of Section).

WINTARIO PLANNING GRANTS PROGRAM

Assistance towards

Cultural and recreational planning studies including master plans, feasibility studies and energy-related studies.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board, library board, Indian band council or local service board.

Conditions and Procedures

- 1) Applications should be submitted to the local Ministry field office. Ministry staff will assist applicants in the preparation of the application and in formulating terms of reference for the study.
- 2) Applications will be evaluated by the Ministry and applicants will be notified by the Minister if their proposed study is approved for a grant. Applicants should not incur costs or tender the study until approval is received.
- 3) Successful bid proposal, draft and final reports must be submitted to the Ministry.

Basis of Assistance

A grant may be provided of up to 50% of the eligible costs of a planning study after all federal and provincial grants have been deducted.

In communities with a population of under 5,000 enriched funding of up to 75% may be provided.

Reference

Applicant's Guide to the Wintario Planning Grants Program.

Further Information

Senior Advisor, Planning and Technical Services
Grants Administration Branch
Ministry of Culture and Recreation
2nd Floor, 77 Bloor Street West
Toronto, Ontario M7A 2R9
Phone: (416) 965-0322
Regional Offices (see addresses at end of Section).

WINTARIO ACCESS GRANTS

Assistance towards

Improvements to public facilities that are used for cultural and recreational purposes to make them more accessible to disabled people.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board, library board, Indian band council or local service board.

Conditions and Procedures

- 1) ACCESS is a special Wintario Capital grants program, celebrating the International Year of Disabled Persons. Applications should be submitted to the Ministry by December 1, 1981.
- 2) Applications must be submitted to the Ministry before any capital costs are incurred for which an ACCESS grant is being requested.
- 3) Applicants must identify to the Ministry that they have the ability to finance the remaining balance of the project cost. This financing could be all private, all municipal, or a combination of both.

Basis of Assistance

For facilities constructed after 1975, access features for disabled people that exceed the requirements of The Building Code Act of 1975 may be eligible for 75% funding of the cost of those features as approved by the Minister.

For facilities constructed prior to 1975, the stipulation that the access features must exceed The Building Code will not apply.

Reference

An Applicant's Guide to ACCESS.

Further Information

Manager, Capital Grants Unit
Grants Administration Branch
Ministry of Culture and Recreation
6th Floor, 77 Bloor Street West
Toronto, Ontario M7A 2R9
Phone: (416) 965-5399
Regional Offices (see addresses at end of Section).

REGIONAL OFFICES

Northwestern Region

Regional Manager
1825 Arthur St. East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1255
Serving: District of Thunder Bay
District Office
District Supervisor
P.O. Box 3000
479 Government Rd., 2nd Floor
Dryden, Ontario P8N 3B3
Phone: (807) 223-2271

Serving: Dryden and Surrounding Area and Northern and Isolated Communities

Northeastern Region

Regional Manager

215 Oak St. E., 2nd Floor
North Bay, Ontario P1B 1A2
Phone: (705) 474-3821

Serving: Districts of Muskoka, Nipissing, Parry Sound, North Bay and Timiskaming South

District Office
Field Consultant
1760 Regent St. S.
Sudbury, Ontario P3E 3Z8
Phone: (705) 522-1416

Serving: Sudbury, Manitoulin, North Shore and Mississauga Reserve

District Office
District Supervisor
390 Bay St., 3rd Floor
Sault Ste. Marie, Ontario P6A 1X2
Phone: (705) 942-3751

Serving: Sault Ste. Marie, Algoma

District Office
Field Consultant
23 Wilcox St., 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-7117

Serving: Cochrane, Timiskaming and Timmins

Eastern Region

Regional Manager
Rideau Trust Building, Room 1116
1 Nicholas St., 11th Floor
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3721, or 566-3725, or 566-3728

Serving: City of Ottawa, Nepean, March, Goulbourn, Rideau, West Carleton Twp., Town of Vanier, Cumberland Twp., Rockcliffe, Gloucester & Osgoode Twps., Prescott, Russell & Glengarry, Stormont, Dundas, Lanark & Renfrew, and Francophones in Cornwall

District Office
Field Consultant
1055 Princess St., Suite 204
Kingston, Ontario K7L 5T3
Phone: (613) 542-7349

Serving: Counties of Frontenac, Lennox and Addington, Leeds and South Grenville

District Office
District Supervisor
280 Pinnacle St., Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-3474

Serving: Hastings and Prince Edward County, Kingston and Belleville

Southwestern Region

Regional Manager
495 Richmond St., 5th Floor
London, Ontario N6A 5A9
Phone: (519) 438-2947

Serving: Middlesex, Perth, Huron, Lambton, Oxford and Elgin Counties

District Office
Field Consultant
250 Windsor Ave., 6th Floor
Windsor, Ontario N9A 1J2
Phone: (519) 256-4919

Serving: Windsor, Essex County, Kent

District Office
Field Consultant
427-10th Ave.
Hanover, Ontario N4N 1P8
Phone: (807) 364-1626

Serving: Grey and Bruce Counties, Huron

Central West Region

Regional Manager
1083 Barton St. E., 2nd Floor
Hamilton, Ontario L8L 3E2
Phone: (416) 549-2471

Serving: Hamilton, Ancaster, Dundas, Flamborough, Stoney Creek, Townships of Glanbrook and Halton

District Office
District Supervisor
55 Erb St. E., Suite 307
Waterloo, Ontario N2J 3W7
Phone: (519) 886-3520

Serving: Regional Municipalities of Waterloo, Wellington, Dufferin

District Office
District Supervisor
71 King St., Suite 301
St. Catharines, Ontario L2R 3H7
Phone: (416) 686-6472

Serving: Cities of St. Catharines, Niagara Falls, Port Colborne, Thorold and Welland, Regional Municipality of Haldimand-Norfolk, Towns of Grimsby, Pelham, Fort Erie, Niagara-on-the-Lake and Lincoln, and Townships of West Lincoln and Wainfleet

Central East Region

Regional Manager
700 Bay St., 8th Floor
Toronto, Ontario M5G 1Z6
Phone: (416) 965-0283

Serving: Metropolitan Toronto, Borough of York, City of North York, Caledon, Peel, Borough of Etobicoke, East York and Scarborough

District Office
District Supervisor
114 Worsley St.
Barrie, Ontario L4M 1M1
Phone: (705) 737-3301

Serving: York, Simcoe, Muskoka

District Office
District Supervisor
305 Stewart St.

Peterborough, Ontario K9J 3N2
Phone: (705) 748-3711
Serving: Peterborough, Haliburton County,
Victoria, Northumberland, Regional Durham

Section 6
MINISTRY OF EDUCATION

GRANTS TO SCHOOL BOARDS 1981

Under Ontario Regulation 127/81, the following grants are payable to school boards. In the case of divisional boards of education, the grants are calculated separately for the elementary schools and the secondary schools.

1
ORDINARY OPERATING EXPENDITURE GRANTS

The *grant payable* is the excess of the recognized portion of the school board operating expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The *recognized ordinary expenditure* is the lesser of the actual cost and the product of \$1730 in the case of an elementary school pupil or \$2403 in the case of a secondary school pupil or trainable retarded pupil, a weighting factor that is determined by the Ministry for the school board, and the average daily enrollment of pupils of the board in day school, summer school and (subject to a maximum) in continuing education.

The average daily enrollment of pupils for a board is determined in accordance with Ontario Regulation 863/76. For day school this is determined as 30% of the enrollment on each of the last school days of January and April, and 40% of the enrollment on the last school day of September. For summer school and evening classes it is determined as the full-time equivalent in terms of instructional time. Kindergarten and junior kindergarten subject to grant is limited to a one-half day basis enrollment.

The average daily enrollment for purposes of grant calculation is increased in the case of trainable mentally retarded pupils by 85% and in the case of grades 9 and 10 pupils in elementary schools by 15%.

The *weighting factors* address the variations among school boards in the need for education services and in the cost of providing comparable education services. The factor components are:

- Special Education
- Compensatory Education
- Language Instruction
- French-English Mixed Schools
- Technical Programs
- Cost of Goods and Services (Northern)
- Small School Boards

Small schools
Teacher Experience and Qualifications
The *mill rate* used to determine the local portion of the recognized expenditure is calculated in the following manner:

4.177 Elementary Schools	X	Total Recognized Ordinary Expenditure (incl. total tuition fees paid)
OR		
3.169 Secondary Schools		Maximum Recognized Day School Ordinary Expenditure (incl. tuition fees at the maximum recognized rate of per pupil expenditure for the board)

The assessment used in the calculation is equalized using the equalization factors issued by the Ministry of Revenue in 1980, and is adjusted to reflect the 15% difference between residential and commercial mill rates.

2
EXTRAORDINARY EXPENDITURE GRANTS

Extraordinary Expenditure pertains to the types of expenditure that for reasons related to the nature or development of the jurisdiction served, differ in terms of per pupil costs among school boards. These are costs in respect of the acquisition of facilities and for the transportation of pupils.

The portions of these expenditures recognized for grant assistance are determined by specific approvals.

The recognized expenditure is divided into two groups —

- a) specific debt charges and pupil transportation expenditure that is in excess of \$213 per day school pupil of average daily enrollment, and
- b) the remainder.

The *grant* in respect of each group is the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the school board.

The *mill rates* used to determine the local portion of the recognized expenditure are:

- a) .028 for elementary schools or .013 for secondary schools for each \$100 of per pupil recognized expenditure.
- b) .142 for elementary schools or .064 for secondary schools for each \$100 of per pupil recongized expenditure.

Since April 1, 1980, the grants to school boards for approved capital projects are paid as the expenditures are incurred. Payments are made on a quarterly basis on progress certificates submitted by the school boards.

The prior arrangements involved boards receiving grants in accordance with the financing of the project including grant on debenture instalments.

3

FRENCH-LANGUAGE INSTRUCTION GRANTS

The recognized expenditure for grant assistance is:

- a) For French-language schools or classes \$165 per elementary school pupil, \$50 per subject credit for grades 9 and 10 secondary school pupils, \$55 per subject credit for grades 11 to 13 secondary school pupils, and \$250 per trainable mentally retarded pupil. In addition there is recognition for some start-up costs where French-language classrooms are established.
- b) For French-language instruction for non French-speaking pupils the recognized expenditure is determined by formulae that takes into account the number of pupils instructed, their grade level, the time devoted to instruction each day and the total accumulated hours of French-language instruction.

The amounts range from \$55 to \$165 per pupil at elementary schools and from \$22 to \$85 per subject credit for a secondary school pupil.

The *grant payable* is:

- a) For French-language schools or classes, 100% of the recognized expenditure.
- b) For French-language instruction for non French-speaking pupils, the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The mill rates are .142 for elementary schools or .064 for secondary schools for each \$100 of per pupil recognized expenditure.

Provisions were introduced in 1980 to encourage French-language educational programs at the secondary school level and involve a reorganization grant to offset the start-up costs associated with the establishment of new homogeneous French-language school entities.

For the first year of operation of such schools with an enrollment of 100 or fewer, the grant is \$1,200 per pupil. For larger schools, the grant is \$105,000 plus \$150 per pupil to a maximum of \$150,000. For the second year of operation, the grant is \$800 per pupil for a school with an enrollment of 100 or fewer and for larger schools is \$70,000 plus \$100 per pupil to a maximum of \$100,000.

4

HERITAGE LANGUAGE GRANTS

Elementary school boards receive a grant of \$24.50 per *classroom* hour in respect of Heritage Language instruction.

5

ASSESSMENT EQUALIZATION FACTORS

The 1981 formula includes a provision which

guarantees that no board will receive less grant for reason of using the provincial assessment equalization factors issued by the Ministry of Revenue in 1980. The comparison is the assessment equalized using the factors that were applicable in 1979.

Similarly, grants have been provided to school boards to ensure that there is no increase in the proportion of the school board requisition that is borne by a municipality for reason of the new assessment equalization factors.

6

SPECIAL DEBENTURE ASSISTANCE

Debt charges acceptable to the Minister on debentures issued by a school board prior to April 1980 that were not approved for grant assistance at the time of issue are now eligible for grant to the extent that such expenditure for the year exceeds the yield of .142 mills for elementary schools or .064 mills for secondary schools in the dollar upon the equalized assessment for the board in respect of each \$25 per pupil of such expenditure. This base mill rate cannot be less than .13 for elementary schools or .26 for secondary schools.

7

COST OF EDUCATION REIMBURSEMENT

Where a school board provides education for:

- a) a pupil who resides in Ontario in an area that is not within the jurisdiction of a school board, is not Federal Crown Land or is not an Indian Reserve;
- b) a pupil who is resident in, admitted to or detained in certain specified facilities, institutions or homes; or
- c) a pupil who is a ward of a Children's Aid Society,

A grant is payable to reimburse the board the cost of education for the pupil.

The amount of reimbursement is the same as is permitted for inter-board billing of tuition fees. This is calculated in accordance with Ontario Regulation 128/81.

8

GRANTS FOR SPECIAL EDUCATION PROGRAMS IN INSTITUTIONS OR HOSPITALS

Where a school board employs a teacher to provide a special education program in certain specified facilities, institutions or hospitals, subject to approval a grant is payable to reimburse the board for the cost of the teacher's salary, related employee benefit costs plus a \$1600 allowance for administrative costs etc; and for the cost of classroom furniture and equipment up to a maximum of \$3,300.

9

GRANTS FOR PROFESSIONAL DEVELOPMENT OF TEACHERS IN FRENCH-LANGUAGE SCHOOLS OR CLASSES, STUDENT TRAVEL AND EXCHANGE AND CULTURAL ACTIVITIES

Grants are payable to reimburse school boards for approved expenditure that pertains to:

- a) the cost of having teachers of French-language schools or classes attend approved winter courses or full-time study or conferences, seminars and workshops to improve their qualifications;
- b) the cost of programs of student travel, student exchange visits and cultural activities in French-language schools, and
- c) the salaries and related employee benefit cost of employees on loan to the Ministry or be engaged in providing services to French-language schools and classes.

10

GRANTS FOR ENERGY CONSERVATION PROGRAMS

A grant was introduced in 1981 to assist school boards to fund projects to achieve energy use reductions in school buildings. This relates to works in the field of:

- a) Building and mechanical system controls
- b) Lighting and electrical system changes, and
- c) Ventilation system changes.

11

GRANT FOR CO-OPERATIVE SCHOOL SYSTEMS REVIEW

A grant was introduced in 1981 to reimburse school boards for costs incurred up to \$20,000 where the board enters into an agreement with the Minister for a comprehensive school system review.

Further Information

Grants Services, Financial Services Branch
Ministry of Education
21st Floor, Mowat Block
Queen's Park, Toronto, Ontario
Phone: (416) 965-7954

Section 7

MINISTRY OF THE ENVIRONMENT

Water & Sewage Service

The programs of the Ministry of the Environment are mainly directed towards assisting the construction of communal water and sanitary sewage works and the repair or renewal of private water and sewage systems. The number of projects assisted annually is limited by funds available. Projects are selected for award of grants by means of an MBR assessment system.

1

15% GRANTS FOR MAJOR WORKS

Any municipality can apply for a grant towards the capital cost of major components of communal water and sewage works.

This includes for water supply: intakes, treatment and storage facilities and trunk feeder mains; for sewerage: treatment facilities, outfall and trunk sanitary sewers and associated pumping stations.

Priority is given to:

- a) works to service an area encompassing more than one municipality;
- b) works providing for an increased supply of serviced lots in growth areas.

Grants are equal to 15% of capital cost after deduction of federal or other grants.

Payment is made following contract award calculated on the project cost less 10% holdback. Final payment is made against audited final costs.

2

GRANTS AND LOANS TO SMALL MUNICIPALITIES FOR HIGH COST PROJECTS

Small municipalities of population less than 7,500 can apply for grants to assist the construction of new communal water and sewage works to service existing communities. Local distribution and collection works as well as major components are eligible.

Other conditions include:

- a) Substantially all the built up areas must be serviced;
- b) Where buildings have means of access to the service, municipalities must require that a connection be made, in accordance with Section 362a of The Municipal Act.

Priority is given to projects according to their contribution to health and environmental benefits and the servicing of urban growth.

Grants are calculated after deduction of federal or other grants. The assistance enables municipal costs to be limited to \$1,100 and \$1,400 per connection, for water and sewage service respectively, subject to a maximum of 75% of net project cost.

Payment is made through quarterly advances against projected expenditures less 10% holdback. Final payment is made against audited final costs.

Loans up to a 30 year term at the provincial interest rate may be made available to municipalities lacking access to commercial funds.

3

GRANTS FOR THE REPAIR OR RENEWAL OF PRIVATE WATER AND SEWAGE SYSTEMS

This grant is for the benefit of small communities

currently serviced by private systems, where health and environmental problems exist. Typically, the area considered would have insufficient potential for growth to require a communal system in the future.

Other conditions include:

- a) grants will be made towards the cost of repair or renewal of systems serving homes that are principal residence in defined problem area;
- b) grants may be considered for costs associated with systems for other dwellings, commercial buildings and small industries only when located in the defined problem area;
- c) where a request is accepted, the Ministry will retain a consulting engineer to prepare a report to identify the problems and propose alternative solutions;
- d) subject to the availability of funds, grants may extend over a two year period.

Priority is given to projects according to their contribution to health and environmental benefits.

Grants are equal to:

- a) 100% of the cost of the report;
- b) 75% of the costs of implementing the solution recommended in the approved report.

The amount of the grant will be committed over the period of construction.

Applications and requests for further information should be made to the nearest regional office of the Ministry:

P.O. Box 5000
435 James Street S.
Thunder Bay, Ontario
P7C 5G6
Phone: (807) 475-1205

469 Bouchard Street
Regency Mall
Sudbury, Ontario
P3E 2K8
Phone: (705) 522-8282

985 Adelaide Street S.
London, Ontario
N6E 1V3
Phone: (519) 681-3600

140 Centennial Parkway N.
Stoney Creek, Ontario
L8E 3H2
Phone: (416) 561-7410

Suite 700
150 Ferrand Drive
Don Mills, Ontario
L8E 3H2
Phone: (416) 424-3000

133 Dalton St.
P.O. Box 820
Kingston, Ontario
K7L 4X6

Phone: (613) 549-4000

or Project Coordination Branch
40 St. Clair Avenue West
Toronto, Ontario
M4V 1K6
Phone: (416) 965-7062

4

WASTE MANAGEMENT AREA PLANNING STUDIES

- 1) Waste Management
- 2) Improvement Program
- 3) Source Separation Incentives Program

For information on the nature of assistance available, please refer to:

Director
Waste Management Branch
135 St. Clair Avenue West
Toronto, Ontario
M4V 1P5
Phone: (416) 965-6191

Section 8 MINISTRY OF HEALTH

1

AMBULANCE SERVICES

Assistance towards

Expenditures in operating a twenty-four hour daily ambulance service.

Eligible Recipients

- 1) Municipalities — includes metropolitan, regional or district municipalities but not area municipalities thereof
- 2) Local Boards of Health
- 3) Public Hospitals
- 4) Licensed private and volunteer operators.

Conditions and Procedures

- 1) There must be a need for ambulance services in the area of proposed operation.
- 2) Ambulance services, once licensed by the Ministry and in operation, must be available on a twenty-four-hour daily basis.
- 3) Services must conform to the operational policy and procedures of the Ministry as well as to The Ambulance Act and its regulations.

An annual operating budget must be submitted to the Ministry for approval in accordance with set procedures and deadlines. Amendments to an approved budget may be presented for consideration during the course of the operating year.

Every ambulance operator, etc., must provide the Minister, within 90 days of the end of a fiscal year,

with a financial statement of its ambulance operations during that year.

Basis of Assistance

Up to 100% of costs as approved by the Minister.

Reference

The Ambulance Act, R.S.O. 1970, Chap. 20; S.O. 1972, Chap. 93, and Ontario Regulation 599/75 as amended.

Further Information

Ambulance Services Branch
Ministry of Health
7 Overlea Boulevard
Toronto, Ontario M4H 1A8
Phone: (416) 965-8034

2

BOARDS OF HEALTH

Assistance towards

The expenses of the local Boards of Health incurred in the process of providing approved public health services in accordance with The Public Health Act and its regulations and identified community health needs.

Eligible Recipients

Local Boards of Health.

Conditions and Procedures

- 1) Each local Board must submit an annual budget to the Minister not later than the 1st day of March of each operating year.
- 2) Not later than February 1, each Board must submit to the Minister a financial statement covering the preceding year's activities.
- 3) Payments to a Board may be reduced by:
 - a) 40% where the office of the Medical Officer of Health (M.O.H.) remains vacant for 12 months;
 - b) 50% where the office of the M.O.H. remains vacant for 24 months.

Basis of Assistance

- A. Provincial support for the approved general expenses of a Board is based on the following structure:
 - 1) 33 1/3% of the expenses of the Board of a Municipality;
 - 2) 75% of the expenses of the Board of a Health Unit;
 - 3) 75% of expenses of the Board of a District Health Unit.

This assistance is flowed to each Board in twelve roughly equal monthly payments; adjustments to the total aid flowed are made as necessary at year's end, upon receipt by the Ministry of the required financial statement from each board.

B. Separate Provincial assistance is available to Boards for the following programs:

- 1) Home Care — 100% of costs approved by the Minister;
- 2) Family Planning — 100% of costs approved by the Minister;
- 3) Venereal Disease Control — cf. 4 VENEREAL DISEASE CLINIC;
- 4) Immunization — provision of free vaccines and biologicals.

C. A Board which assumes the responsibilities for the public health services of an unorganized territory receives an Unorganized Territories Grant which is intended to cover the full costs of services undertaken there.

Reference

The Public Health Act, R.S.O. 1970 Chap. 377, O. Reg. 709, R.R.O. 1970 O. Reg. 711, R.R.O. 1970.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

3

COMMUNITY HEALTH FACILITIES

Assistance towards

The acquisition of new facilities, the alteration of, addition or renovation to existing community health facilities, or parts thereof that have become obsolete or inadequate (land costs are excluded).

Eligible Recipients

Local Boards of Health
Municipal Corporations
Non-profit organizations (as designated by regulations)

Basis of Assistance

2/3 of the approved capital costs of the building project, where "approved costs" means that portion of the actual cost of the building project approved by the Minister, including:

- a) fees for architects, consulting engineers, and other consultants as approved by the Minister
- b) necessary basic equipment and furnishings, and the installation thereof
- c) land survey and soil tests, and necessary paving and sodding but not landscaping, gardens or decorations.

Conditions and Procedures

- 1) Application for grants, accompanied by

preliminary sketch plans in triplicate, must be made to the Minister and approved prior to the issuing of tenders or the commencement of work.

- 2) The applicant must undertake not to mortgage, sell, dispose of, alter physically or functionally the facility without the approval of the Minister.
- 3) The grant is paid in the following portions as construction approaches completion:
20% when the contract for the project is signed;
10% for each 1/8 of the work completed, with final payment upon the completion of the project to the satisfaction of the Minister.

Reference

The Public Health Act, R.S.O. 1970, Chap. 377, O. Reg. 702, R.R.O. 1970.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

4

VENEREAL DISEASE CLINIC

Assistance towards

The cost of treating, examining, supervising and giving after-care to persons infected or suspected of being infected with venereal disease.

Eligible Recipients

Local Boards of Health
Hospitals

Conditions and Procedures

- a) A designated venereal disease clinic must be established and maintained.
- b) The Director of the Public Health Branch or designate, of the Ministry of Health is to be permitted to inspect the records, equipment, administration and treatment services of a clinic at any time.
- c) The local Board or hospital must provide such examination, treatment, supervision, and aftercare for venereal disease as necessary to any person who applies at the clinic.
- d) No charge is to be made for the services thus given.

Basis of Assistance

An amount of \$7.50 in respect of each clinic attendance.

Reference

The Venereal Disease Prevention Act, R.S.O. 1970, Chap. 479, O. Reg. 819, R.R.O. 1970, O. Reg. 3/71.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-4058

5

VENEREAL DISEASE PHYSICIANS' ACCOUNT

Assistance towards

Payment to physicians for the treatment of venereal disease in persons who are not insured under The Health Insurance Act, 1972.

Eligible Recipients

Municipalities.

Conditions and Procedures

- a) A physician must submit an account of all eligible services performed by him under the direction of a Board's M.O.H., to the municipal treasurer within three months of the rendering of those services.
- b)
 - 1) Each physician's statement of accounts should equal the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
 - 2) The cost of drugs used for treatment should also be reported.
- c) The treasurer must forward all such accounts to the Minister within three months of receiving them.

Basis of Assistance

- 1) 100% of the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
- 2) 100% of the costs of approved drugs.

References

The Venereal Diseases Prevention Act, R.S.O. 1970, Chap. 479, O. Reg. 819, R.R.O. 1970, O. Reg. 3/71, The Health Insurance Act, 1972.

Further Information

Health Program Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-4058

6

HOME CARE PROGRAM

Assistance towards

The provision of co-ordinated home nursing,

physiotherapy, occupational therapy, speech therapy, medical social work, nutrition counselling, and homemaking and other support service to patients in their own homes.

Eligible Recipients

Local Boards of Health
Local Branches of the Victorian Order of Nurses
Local Hospital Boards
Home Care Program of Metropolitan Toronto

Conditions and Procedures

A local Home Care Program must be established and maintained in accordance with Minister's guidelines.

Basis of Assistance

100% of the costs of services provided by the Program to eligible patients, and a local annual program budget approved by the Minister.

Reference

The Health Insurance Act, 1972 O. Reg. 323, Section 41(b).

Further Information

Program Advisory Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 963-0921

7

ASSISTANCE TO HOSPITALS CLASSIFICATION OF HOSPITALS

Hospitals are classified as general hospitals, general rehabilitation hospitals, hospitals for chronic patients, active treatment teaching psychiatric hospitals, active treatment hospitals for alcoholism and drug addiction and rehabilitation hospitals, graded as follows:

- a) Group A hospitals are general hospitals providing facilities for giving instruction to medical students of any university;
- b) Group B hospitals are general hospitals having not fewer than 100 beds;
- c) Group C hospitals are general hospitals having fewer than 100 beds;
- d) Group D hospitals are general hospitals operated by the Ontario Division of the Canadian Red Cross Society;
- e) Group E hospitals are general rehabilitation hospitals;
- f) Group F hospitals are hospitals for chronic patients and having not fewer than 200 beds;
- g) Group G hospitals are hospitals for chronic patients and having fewer than 200 beds;
- h) Group H hospitals are psychiatric hospitals providing facilities of giving instruction to medical students for any university;

- i) Group I hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction;
- j) Group J hospitals are hospitals designated by the Minister to provide special rehabilitation services for disabled persons in a region of Ontario specified by the Minister for each hospital;
- k) Group K hospitals are separate organized facilities approved as such by the Minister to provide local diagnostic and treatment services in a community or district to handicapped or disabled individuals requiring restorative and adjunctive services in an integrated and co-ordinated program;
- l) Group L hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction and providing facilities for giving instruction to medical students of any university as evidenced by a written agreement between the hospital and the university with which it is affiliated;
- m) Group M hospitals are general hospitals which may charge and receive payment for the use of C.A.T. Scan Services.

Reference

O. Reg. 726, R.R.O. 1970, O. Reg. 118/71, O. Reg. 244/71, O. Reg. 176/72, O. Reg. 513/72.

8

CAPITAL GRANTS FOR HOSPITAL CONSTRUCTION AND RENOVATIONS

Ontario Regulation 210/79 under the Public Hospitals Act stipulates that the Province of Ontario accepts responsibility for either 2/3rds or 5/6ths of the approved cost of constructing or renovating community hospitals. Approved costs include the cost of construction or renovation, professional fees and necessary basic equipment.

The 5/6ths of approved costs refers to hospitals located in a municipality with a population of not more than 12,000 in a territorial district or a provisional county.

Regulation 725/70 under the Public Hospitals Act stipulates that regarding capital grants for teaching hospitals, the Province accepts responsibility for the approved capital cost of the University Hospitals and of teaching and research facilities forming part of the University affiliated hospital.

Regulation 724/70 under the Public Hospitals Act stipulates that the Province accepts responsibility for the approved capital cost of a Regional Rehabilitation hospital or that part of a hospital which provides special facilities for medical rehabilitation of patients. To qualify the hospital is expected to provide a wide range of special services and must be approved by the Minister as a Regional Rehabilitation Centre before

becoming eligible for grants on the basis of full costs. Regulation 407/71 under The Public Hospitals Act stipulates that for rehabilitation facilities serving a local community or district (e.g. Crippled Children's Treatment Centres) the grant amounts to 2/3rds of the approved cost.

Regulation 358/77 under The Public Hospitals Act stipulates that 100% of the capital cost of economic investment projects will be paid where operating savings to the government will recover the capital cost within 5 or fewer years.

Further Information

Institutional Planning — Grants
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-8076

Section 9
MINISTRY OF INDUSTRY AND TOURISM

1
ONTARIO INDUSTRIAL PARKS PROGRAMS
(OIPP) — INDUSTRIAL PARK LOANS

Assistance towards

An Ontario municipality's acquisition and/or servicing of industrial land for sale or lease to industry as suitable sites for new plant construction.

Eligible Applicants

Any municipality in Ontario, excluding the Regional Municipalities of Durham, York, Metro Toronto, Peel and Halton.

Conditions and Procedures

- 1) The industrial land site must be within the applicant municipality's boundaries.
- 2) The interested municipality should contact the Industry and Tourism field office in the area in which the park is to be located.
- 3) If deemed eligible, the municipality will complete an OIPP loan application Part I. The Ministry's representative will forward it and other supporting documents to the Ministry for consideration by an Interministerial Committee. Each of the ten Ministries involved evaluates its particular interest and reports its conclusions.
- 4) If the project is recommended by the Interministerial Committee, it is forwarded to the Minister of Industry and Tourism for his approval in principle.
- 5) Following this approval, the Development Corporation involved (ODC, NODC, or EODC) provides the municipality with an OIPP loan

application Part II along with a request for plans, specifications, cost estimates, and other detailed information on the proposed project. This data is evaluated and used to prepare a presentation to the Development Corporation's Board of Directors for consideration and decision.

Basis of Assistance

The program provides for the Development Corporations to lend up to:

- a) 50% of the cost of purchasing and servicing suitable industrial land by a municipality;
- b) 75% of the cost of servicing land already owned by a municipality.

Approved loans will extend over a 15-year period.

Loan principal repayments are deferred for five years, except for pro rata principal repayments when industrial sites are sold.

Loans are offered at a rate 1-1/4% below the Corporation's base interest rate which is fixed on a quarterly basis.

Further Information

Ministry of Industry and Tourism field offices are listed below:

ONTARIO INDUSTRY BUSINESS OFFICES

Brockville
143 Parkedale Avenue
K6V 6B2
Phone: (613) 342-5522

Hamilton
Suite 601
20 Hughson Street South
L8N 2A1
Phone: (416) 527-3194

Kingston
Suite 308
1055 Princess Street
K7L 5T3
Phone: (613) 546-1191

Kitchener
Suite 507
305 King Street West
N2G 1B9
Phone: (519) 744-6391

London
Suite 607
195 Dufferin Avenue
N6A 1K7
Phone: (519) 433-8105

North Bay
Northgate Plaza
1500 Fisher Street
P1B 2H3
Phone: (705) 472-9660

Orillia
Box 488, 2nd Floor
73 Mississauga Street East

L3V 6K2
Phone: (705) 325-1363

Ottawa
Suite 404
56 Sparks Street
K1P 5A9
Phone: (613) 566-3703

Owen Sound
Nor-Towne Plaza, Suite 104
1131 Second Avenue East
N4K 2J1
Phone: (519) 376-3875

Peterborough
139 George Street North
K9J 3G6
Phone: (705) 742-3459

St. Catharines
Suite 401
15 Church Street
L2R 3B5
Phone: (416) 684-2345

Sault Ste. Marie
120 Huron Street
P6A 1P8
Phone: (705) 253-1103

Sudbury
Ontario Government Building
199 Larch Street, 4th Floor
P3E 5P9
Phone: (705) 675-4330

Thunder Bay
435 James Street South
P7C 5G6
Phone: (807) 475-1325

Timmins
Suite 200
273 Third Avenue
P4N 1E2
Phone: (705) 264-5393

Willowdale
Suite 480
5 Fairview Mall Drive
M2J 2Z1
Phone: (416) 491-7680

Windsor
250 Windsor Avenue
2nd Floor, Room 227
N9A 6V9
Phone: (519) 252-3475

resource equalization grants
general support grants

Reference

The Ontario Unconditional Grants Act, 1975, as amended.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
56 Wellesley Street West
5th Floor,
Toronto, Ontario M7A 2R8
Phone: (416) 965-1667
Field Offices (see addresses at end of Section).

1981 MUNICIPAL GRANTS POPULATION

Where reference is made below to population for grant purposes, the population will be determined in accordance with the Regulations made under *The Ontario Unconditional Grants Act, 1975.*

The 1981 municipal grants population is the greater of:

- a) • the 1980 population, excluding population living on a military base, as determined under Sections 23 and 23(a) of *The Assessment Act*; plus
- a deemed temporary population equal to one-third the number by which the above population falls below the product of 2.5 times the number of non-military households in 1980; plus
- the residents of the military bases located in the City of North Bay, City of London, City of North York, City of Ottawa and the Township of Gloucester; plus
- one-third of the residents of the military bases located in the Township of Bosanquet, Township of Essex, Township of Tosorontio, Township of Pittsburgh, Village of Petawawa, Township of Petawawa, Township of Sidney, Town of Valley East and Township of Opasatika.

or:

- b) • the average of the 1979, 1980 and 1981 grants population as calculated above.

Section 10
MINISTRY OF MUNICIPAL AFFAIRS
AND HOUSING

1
UNCONDITIONAL GRANTS

These grants consist of:
per capita grants

- general
- police
- density

I. PER CAPITA GRANTS

Assistance towards the cost of providing municipal services and in recognition of the higher per capita expenditures that municipalities with larger populations are required to make on certain municipal services.

Eligible Recipients

Group "A"

The following municipalities in Counties and

Districts, excluding those in Group “B”, are eligible recipients:

- Cities
- Separated Towns
- Towns
- Villages
- Townships
- Improvement Districts

Group “B”

The municipality of Metropolitan Toronto and all regional municipalities, including the County of Oxford and the District Municipality of Muskoka, on behalf of their area municipalities.

Basis of Assistance

Each municipality in Group “A” receives a payment, based on its population, according to the following schedule:

GENERAL PER CAPITA GRANTS
1981 SCHEDULE

POPULATION RANGE	RATE OF GRANT
0 — 5,000	\$7.00 X (Pop.)
5,001 — 10,000	\$ 35,000 + \$7.40 X (Pop. over 5,000)
10,001 — 15,000	\$ 72,000 + \$7.60 X (Pop. over 10,000)
15,001 — 20,000	\$ 110,000 + \$7.80 X (Pop. over 15,000)
20,001 — 25,000	\$ 149,000 + \$8.00 X (Pop. over 20,000)
25,001 — 50,000	\$ 189,000 + \$8.20 X (Pop. over 25,000)
50,001 — 75,000	\$ 394,000 + \$8.40 X (Pop. over 50,000)
75,001 — 100,000	\$ 604,000 + \$8.60 X (Pop. over 75,000)
100,001 — 200,000	\$ 819,000 + \$8.80 X (Pop. over 100,000)
200,001 or more	\$1,699,000 + \$9.00 X (Pop. over 200,000)

In addition to the rate shown in the above schedule, each municipality in Group “A” receives \$12 per capita if it provides its own police force or is under contract with the Ontario Provincial Police in accordance with *The Police Act*.

Municipalities in Group “B” receive assistance as follows:

- 1) general per capita grant equal to \$10 per capita,
- 2) a) per capita grant in respect of policing equal to \$17 per capita where a regional municipality is deemed to be a city for the purposes of *The Police Act*, or
b) \$12 per capita, based on population of each area municipality providing law enforcement by its own force or under contract with the Ontario Provincial Police in accordance with *The Police Act*, and
- 3) an amount per capita based on the density of each area municipality as per the following schedule, where density is defined as the ratio of residential households to hectares of an area municipality.

Density	Amount per Capita
0.375 and under	\$5.00
Over 0.375 to and including 0.75	4.00

Over 0.75 to and including 1.125	3.00
Over 1.125 to and including 1.5	2.00
Over 1.5 to and including 1.875	1.00
Over 1.875	Nil

Conditions and Procedures

Each year Group “B” municipalities shall credit each “area municipality” with the amount obtained by multiplying the population of the area municipality by the sum of:

- 1) \$10 — general per capita grant
- 2) \$17 where a regional municipality is deemed to be a city under *The Police Act* or \$12 if the area municipality provides its own law enforcement; and
- 3) the amount determined according to the density schedule above.

II. RESOURCE EQUALIZATION GRANT

The Resource Equalization Grant is designed to reinforce the fiscal capacity of lower tier municipalities with below average tax bases, in order to increase their ability to upgrade local servicing without incurring excessive property tax rates. A portion of this grant is paid directly to upper tier municipalities.

Eligible Recipients

All lower tier and upper tier municipalities.

Basis of Assistance

The resource equalization grant is payable to each lower tier municipality whose 1980 equalized assessment is below \$18,600 per capita, when the assessment, with residential and farm taxable assessment being discounted by 45 per cent, is equalized according to the equalization factor appearing in the 1981 Regulation to the Act.

The assessment deficiency rate recognized for resource equalization grant is based on the proportion that 60 per cent of the municipality’s deficiency of the 1980 equalized assessment per capita bears to \$18,600, to a maximum of 25%. This deficiency rate is then applied to the net general dollar levy of the lower tier municipality which is defined as the combined lower and upper tier municipal 1980 tax requirements and excludes taxation in respect of school boards.

The 1981 resource equalization grant is equal to the product of the municipality’s net general dollar levy and its assessment deficiency rate, up to the maximum of:

- a) the sum of the total 1980 resource equalization grant entitlement (lower and upper tier shares) and 1980 ad hoc payment, or
- b) the sum of the total 1980 resource equalization grant entitlement and the product of its 1981 grants population and \$7, whichever is greater.

The portion of the resource equalization grant,

determined on a basis of the ratio of upper tier taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, other than school purposes, is paid directly to the upper tier municipality. The Region or County is required to credit this amount to its general revenues.

The lower tier municipality is paid a resource equalization grant equal to the difference between the total grant and the amount payable to the Region or County. This portion of the grant should be applied against taxes for own purposes.

III. SUPPORT GRANTS

Assistance towards the financing of municipal services.

Basis of Assistance

- a) General Support Grant: Provides an amount equal to 6 per cent of the 1980 net general dollar levy to all municipalities, both upper and lower tier.
- b) Special Support Grant: Provides an additional amount equal to 18 per cent of the 1980 net general dollar levy to:
 - i) all municipalities situated in the northern part of Ontario, and
 - ii) all municipalities situated in the District of Parry Sound and to the Townships of Airy, Chisholm and the Improvement District of Cameron.

This grant is in recognition of the generally higher costs of municipal goods and services in such areas.

“Net general dollar levy” for the purposes of these grants means a municipality’s own 1980 tax requirements, excluding upper tier and school board taxation.

2A INVOLVEMENT IN MUNICIPAL ADMINISTRATION

Assistance towards

Providing meaningful employment and practical experience for students interested in municipal government.

Eligible Participants

For computer science and administration students, all municipalities and municipal associations; for planning students, only municipalities and planning boards with a population not exceeding 50,000.

Conditions and Procedures

- a) Ontario University and Community College students must be registered in an

environmental studies program, e.g. urban geography, urban or regional planning, or core programs of business administration, commerce, economics, political science, or computer science. All courses are subject to Ministry approval.

- b) Staff members are expected to supervise and monitor the students’ work programs (qualified Planners for the Planning work program). Must ensure that students receive meaningful job experience beneficial to their academic studies.
- c) Subject to the population criterion, allotment of positions is limited to a maximum of 1 administration and 1 planning student per municipality.
- d) March 15th is the deadline date for requesting positions each year. Participants must communicate their requests for positions prior to this date, otherwise no assurance can be given for approval. Applications should be submitted as soon as all pertinent student information is available.
- e) Records and working papers used in compiling data used on final claim for reimbursement must be retained so costs may be verified.

Basis of Assistance

75% of student’s weekly salary, to a maximum of \$135 per student per week, for a period of 18 weeks.

After application has been approved an advance payment of 75% of the estimated reimbursable payroll costs as shown on the application will be processed to the participant.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

2B ONTARIO MUNICIPAL TRAINING PROGRAM

Assistance towards

Developing qualified municipal managers and training college and university graduates in municipal government.

Eligible Participants

All municipalities, recent graduates of university and college programs with a substantial local government content, and current, part-time municipal employees with equivalent academic qualifications.

Conditions and Procedures

- a) Candidates must submit an application for participation, including a letter of nomination, transcripts, curriculum vitae, and description of personal goals. Applications will be matched with municipal submissions and forwarded to the appropriate municipalities for consideration.
- b) Municipalities must submit a plan for work assignments in both finance and general administration.
- c) The total number of trainees is not expected to exceed 25 in any one year with only one position assigned to each participating municipality.
- d) The term of employment under the program will be 2 years. A contract will be drawn up between the municipality and the successful candidate specifying the terms of employment and providing a plan of the work assignments.

Basis of Assistance

50% of the trainee's salary to a maximum of \$6,000 in the first year, and \$4,000 in the second year.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

**3
MUNICIPAL TAX ASSISTANCE —
LOCAL IMPROVEMENT, DRAINAGE
ASSESSMENTS AND WATER, SEWAGE, AND
GARBAGE RATES**

Assistance towards

Payment of drainage assessments and some special charges.

Eligible Recipients

All municipalities.

Conditions and Procedures

The property on which the payment is made must be provincially owned, but not including properties owned or held in trust by Ontario Hydro.

Basis of Assistance

Special assessments made under The Local Improvement Act, The Drainage Act and sections 354(1)78 and 362 of The Municipal Act.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

**4
PAYMENTS-IN-LIEU — BUSINESS TAX**

Assistance towards

Payments-in-lieu of business taxes.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality land which is occupied or used by the Crown in right of Ontario or any Crown agency for the purpose or in connection with any business. The legislative, executive, and administrative activities of the Government of Ontario shall not be deemed to be the carrying on of a business.

Basis of Assistance

An amount may be paid equal to what would have been produced if that part of the business mill rate which is levied for general municipal purposes were applied against the business assessment as determined by the Ministry of Revenue for the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

**4A
PAYMENTS-IN-LIEU — REAL PROPERTY**

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality provincial property nor owned or held in trust by Ontario Hydro (the exceptions set out in section 3(6) of The Municipal Tax Assistance Act should be noted).

Basis of Assistance

An amount may be paid equal to what would have been produced if the commercial mill rate levied for general municipal purposes were applied to the real property assessment as determined by the Ministry of Revenue in the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section) .

**5
PROVINCIAL PARKS
MUNICIPAL TAX ASSISTANCE**

Assistance towards

Compensation for municipal tax revenue loss involved in provincial parkland ownership.

Eligible Recipients

All municipalities.

Conditions and Procedures

The municipality must contain all or part of a provincial park within its boundaries. A provincial park in this context means a provincial park, a wilderness area or a historical park.

Basis of Assistance

- 1) The greater of \$12.35 per hectare for each of the first 40 hectares of the park; \$5.00 for each hectare in excess of 40 hectares to a maximum of 4,000 hectares; and \$1.25 for each hectare in excess of 4,000 hectares, or
- 2) \$100

Municipalities whose jurisdiction includes any part of The Niagara Escarpment Planning Area, or The Parkway Belt Planning Area as defined by the respective acts, are eligible for such payments.

Reference

The Provincial Parks Municipal Tax Assistance Act, 1974

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

**6A
SPECIAL EMERGENCY**

Assistance towards

Costs of undertaking emergency work necessary for the repair or protection of municipal roads and dykes damaged by high water levels in the Great Lakes.

Eligible Recipients

Any municipality bordering on the Great Lakes.

Conditions and Procedures

- a) Works must be those for which municipality is directly responsible in order to maintain adequate level of service.
- b) Notification of participation of each emergency situation must be forwarded to the Ministry.
- c) Final eligible costs subject to Ministerial criteria.
- d) Upon approval of the notification of participation, the province will forward funds equal to 60% of total estimated eligible amount.

Basis of Assistance

80% of the final actual eligible costs of the works — less any other provincial grant contributions made or to be made in connection with such works.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

**6B
SHORELINE PROPERTIES**

Assistance towards

Owners of properties bordering lakes, rivers or other bodies of water, to repair or to protect their properties from damage due to water or ice action.

Through the Agency of

The municipality, which must pass a borrowing by-law pursuant to "The Shoreline Property Assistance Act, 1973". Such by-law must be approved in accordance with Sections 64 and 65 of The Ontario Municipal Board Act. Municipalities within Regional Municipalities must also submit the by-law to the Regional Municipality.

Procedures

The individual property owner makes application to the municipality for a loan. When approved work is completed and inspected, the municipality (or the Regional Municipality on its behalf) may debenture the amount to be loaned with the Province, and pass a rating by-law providing for repayment by equal annual instalments on the annual property taxes.

Basis of Assistance

Loans at the rate of 11¾% per annum with a term of 10 years. The maximum loan available in respect of any individual property is

- i) in respect of building repairs, 75% of the cost of such repairs or \$20,000, whichever is the lesser,
- ii) in respect of protective works, 75% of the cost of such works or \$500 per shoreline metre, whichever is the lesser.

References

The Shoreline Property Assistance Act, 1973.
The Shoreline Property Assistance Amendment Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

7

MUNICIPAL SERVICES IN FRENCH

Assistance towards

- a) Language instruction in either English or French as a second language for members of municipal councils and staff of municipalities.
- b) Translation of documents by municipal staff and/or commercial translators from English into French and from French into English.
- c) Printing costs associated with the production of municipal bilingual documents in French and English and municipal documents that have been translated from English into French or from French into English.
- d) Acquisition by lease or rental of

simultaneous-interpretation services for council and/or special public meetings.

- e) A one-time special grant of up to 70% of the cost of purchasing simultaneous-interpretation equipment.
- f) A one-time special grant to cover consulting fees incurred for developing a French-language-services program for a municipality, such payment not to exceed \$125 per day, plus expenses, up to a maximum of 15 working days.

Assistance is not necessarily restricted to the activities mentioned above. Depending on their individual needs, municipalities may provide additional services, within the limits of the financial assistance offered under the program, provided that assistance is not available for similar services through other government programs.

Eligible recipients

Municipalities. Other local authorities may also be eligible for assistance, depending on the availability of funds and other government programs.

Conditions and Procedures

Municipalities may enter the program by submitting a written request indicating the French-language services the municipality expects to provide under the program and the estimated expenditures likely to be incurred in each of the first two years.

Basis of Assistance

The assistance offered under the program is for one term of five consecutive years and is not subject to renewal or extension. Each participating municipality is eligible to receive reimbursement of 50% of actual costs, up to a maximum of \$50,000 each year. The special grants relating to the purchase of simultaneous-interpretation equipment and to consulting fees are in addition to this general assistance.

Further Information

Municipal Administration Branch
Municipal Operations Division
Ministry of Municipal Affairs and Housing
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario M7A 1C2
Phone: (416) 965-3514

8

MUNICIPAL ENERGY AUDIT GRANTS

This is a new program which came into effect in August. It is administered by the Ministry of Municipal Affairs & Housing, and will run for three years with a \$3.6 million budget provided by the Ministry of Energy.

Assistance towards

Employing an energy auditor, for a three-year period, to measure municipal energy use, set standards for municipal energy consumption, and develop mechanisms for achieving and maintaining reductions in that consumption.

Eligible Participants

All municipalities are eligible to participate. Counties and regional governments are encouraged to apply on behalf of their area municipalities.

Conditions and Procedures

- a) Municipalities must submit a proposal, including a statement of the goals and objectives to be achieved by participation and a firm estimate of the energy savings to be realized in each of the three years.
- b) The auditor must submit semi-annual reports to the Ministry summarizing the energy consumption measured during the previous period, the measures implemented for reducing the consumption, and the results achieved.

Basis of Assistance

80% of the total cost of employing an auditor, including salary and benefits, travel, support services, etc., to a maximum of \$20,000 in the first year, \$18,000 in the second year, and \$15,000 in the third year. The Ministry will also provide information and training seminars for the auditors.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

For further information about energy conservation

Conservation and Renewable Energy Group
Ministry of Energy
10th Floor, 56 Wellesley Street West
Toronto, Ontario
Phone: (416) 965-3051

9

HOUSING DEVELOPMENT STUDY GRANTS

Assistance towards

Limited emergency or unusual work necessary for planned development to proceed.

Eligible Recipients

Principally municipalities with population of 10,000 or more.

Conditions and Procedures

Detailed criteria and procedure available from Development Co-ordination Unit, Plans Administration Division.

Basis of Assistance

Grants will vary according to the extent of the development that would follow the work for which the grant was made available.

Further Information

Development Co-ordination Unit
Plans Administration Division
Ministry of Municipal Affairs and Housing
8th Floor, 56 Wellesley St. West
Toronto, Ontario M7A 2K4
Phone: (416) 965-6418

10

COMMUNITY PLANNING STUDY GRANTS

Assistance towards

Planning studies for the preparation of new or amended:

- a) Official Plans and Zoning By-laws
- b) Secondary plans
- c) Strategy plans
- d) Special planning related studies.

Eligible Recipients

Principally small municipalities with populations 15,000 or less.

Municipalities with populations of 60,000 or less may be eligible for funds to study their downtown areas and prepare specific policies applying to the development of their downtown.

Conditions and Procedures

Priority will be given to:

- a) Small Municipalities with little or no planning resources for official plans and zoning by-laws, especially where these will replace existing Minister's zoning orders.
- b) The preparation of Secondary Plans where they are necessary.
- c) Updating municipal official plans or zoning by-laws to conform with regional official plans.
- d) Strategy plans in small municipalities outside defined planning areas with the endorsement of local Council, where one exists, before a comprehensive by-law is prepared and subject to O.M.B. approval.
- e) Existing Official Plans, where deficiencies become apparent for which special studies would be beneficial in correcting the situation. Other special planning studies will also be considered for grants and studies related to energy conservation in land use planning will receive priority.

Basis of Assistance

Each application is reviewed on an individual basis. Upon approval, an advance payment of up to 50% of the grant may be made. Final payment is made on the completion of the study and its submission for approval as required.

Further Information

Community Planning Advisory Branch
Ministry of Municipal Affairs and Housing
3rd Floor, 56 Wellesley St. West
Toronto, Ontario
Phone: (416) 965-3352

11

ENERGY CONSERVATION THROUGH LAND USE PLANNING GRANTS

Introduction

As one of the Provincial initiatives to ensure that the most efficient use is made of energy resources, this program to provide for the consideration of energy efficiency in land use planning came into effect on April 1, 1981. The program is administered by the Ministry of Municipal Affairs and Housing, and with \$250,000 funding for 1981/82 provided by the Ministry of Energy.

Assistance towards

Funding is available for land-use planning studies aimed at energy conservation in the community. The Ministry of Municipal Affairs and Housing will consider any planning study which has land-use and energy-efficiency implications, whether or not the study is directly related to a document produced under the Planning Act. Data collection and surveys of the existing situation, necessary before policies can be formulated, will also be eligible for grants.

Eligible Recipients

Energy conservation through land-use planning grants are designed to assist municipalities with populations of more than 15,000. (Smaller communities can apply for community planning study grants for similar assistance).

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than \$15,000. CPAB staff can advise on the use of Ministry of Municipal Affairs and Housing consultant selection procedures and are available to assist in the process.

Municipal staff time is also eligible for funding, subject to prior agreement with the Ministry on reporting procedures.

To be eligible for funding, the approval of the Ministry of Municipal Affairs and Housing must be received before the commencement of the study. Staff of the community planning advisory

branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

Grants are available to cover 75 per cent of the cost of a study, to a maximum of \$50,000 per study.

Upon agreement of the province to provide funding, an advance payment (normally 50 per cent of study costs) would be made. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and ministry at the time of the grant commitment. Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records, before recommending subsequent payments.

Further Information

Community Planning Advisory Branch regional offices:

Central Region

Community Planning Advisory Branch
47 Sheppard Ave. E., Suite 207
Willowdale, Ont. M2N 2Z8
Phone: (416) 224-7635
Zenith 5-2650

Southeastern Region

Community Planning Advisory Branch
244 Rideau Street
Ottawa, Ont. K1N 5Y3
Phone: (613) 566-3801
Zenith 5-2650

Southwestern Region

Community Planning Advisory Branch
495 Richmond Street
London, Ont. N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region

Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ont. P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region

Community Planning Advisory Branch
435 James St. South
Box 5000
Thunder Bay, Ont. P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

12

MUNICIPAL HOUSING STATEMENTS GRANTS

Assistance towards

The preparation and updating of municipal

housing statements outlining municipalities' housing policies and needs.

When endorsed by Council and approved by the Ministry, a statement forms the basis for a municipality's request for federal and provincial funding for housing programs.

Eligible Recipients

All Ontario municipalities are eligible to apply for municipal housing statement grants; those with approved statements may be eligible for funding to update their statement. Municipalities under 10,000 population may also request ministry staff to complete a statement on their behalf.

Conditions and Procedures

Municipal Council must pass a resolution requesting assistance or funding. With a funding request an application must be submitted for a grant.

The concurrence of Regional Council should be obtained for any aspect of the municipal housing statement that requires action by the Region, including the application for a study grant or direct technical assistance.

Basis of Assistance

Each application will be considered on its merits, and maximum grant levels have been established according to municipal size. During the term of the approved study, progress payments will be made. The final amount being paid upon Ministry approval of a housing statement adopted by Council.

Further Information

Policy and Program
Development Secretariat
Queen's Park, 4th Floor, Hearst Block
Toronto, Ontario M7A 2K5
Phone: (416) 965-7025
and

Market Survey Section
13th Floor, 101 Bloor St. West
Toronto, Ontario M5S 1P8
Phone: (416) 965-9834

systems of the residences of the eligible owner-occupant to bring their housing up to municipal health and safety standards.

The maximum amount of an OHRP loan to an applicant within the participating municipality shall not exceed \$7,500 less any federal funding. The amount of interest charged on this loan will be determined by the annual family income of the applicant; a portion of the loan may be "forgiven" and therefore need not be paid back, upon completion of a designated number of years of continuous occupancy.

Eligible Recipients

- a) All Ontario municipalities are eligible to receive OHRP funds if they have adopted and are enforcing property maintenance and occupancy standards or are willing to implement building and/or health and safety standards to be used as guidelines in providing financial aid to property owners.
- b) Owner-occupants are eligible provided the annual "adjusted family income" of the owner-occupant does not exceed \$15,500, and the house is below the standards referred to under (a) above.

Conditions and Procedures

Every municipality that receives a grant shall:

- a) ensure that loans made to supplement assistance received by owners from Federal funding shall not exceed 25 per cent of the annual grant made by the Minister under this Regulation to the municipality.
- b) ensure that there be taken in the name of the municipality as security for any loan, including the forgivable and repayable portions thereof, a lien as provided for by subsection 2 of section 2a of the Act; and shall follow the procedures set forth in subsections 2 and 3 of section 2a of the Act.
- c) established a fund and deposit in the fund all monies received pursuant to this Regulation, all monies received in repayment of loans made under this Regulation, and all interest accruing thereon; and
- d) provide the Minister with whatever information records of accounts he may require pertaining to any application, loan or any other matter provided for in this Regulation.

Reference

The Housing Development Act, R.S.O. 1970, Chap. 213.

Further Information

Community Housing Division
Ministry of Municipal Affairs and Housing
12th Floor, 101 Bloor St. W.
Toronto, Ontario M5S 1P8
Phone: (416) 965-9650

Assistance towards

OHRP provides per capita grants to municipalities to administer directly as loans to owner-occupants in that municipality whose adjusted annual family income is no greater than \$15,500. The prime objective of these loans is the repair of faulty structural and sanitary conditions and the upgrading of the plumbing, heating and electrical

ONTARIO DOWNTOWN REVITALIZATION PROGRAM (ODRP)

Assistance towards

Provincial funds are available on a loan basis to assist eligible municipalities with seeding projects to restore confidence in the core area of a community.

Eligible Recipients

Any municipality with a maximum population of 125,000.

Conditions and Procedures

A municipality must meet the following criteria:

- a) have an approved Official Plan with policies concerning the downtown
- b) have a property maintenance and occupancy standards by-law applicable to commercial and residential buildings which is being administered effectively
- c) have municipal council commitment and public support for the revitalization of the downtown
- d) demonstrate financial and administrative resources
- e) have a downtown revitalization project proposal capable of being completed within five years of the provincial financial commitment to the project
- f) the proposed revitalization is in accordance with provincial policies.

Basis of Assistance

The Province will provide assistance in the form of partially recoverable loans up to a maximum of 2/3 of the approved cost of a municipal downtown revitalization project. Such a project would be expected to generate additional revenue to the municipality in the form of taxes and/or rents. In addition, the project must be a development which acts as a "seeding" element for other complementary downtown improvements.

The total anticipated Provincial recovery under this Program is limited to 110% of the initial Provincial 2/3 contribution towards the implementation for a downtown revitalization project.

The terms and conditions of the provincial financial assistance and its subsequent partial recovery will be contained in all executed provincial-municipal enabling agreements under Section 24 of The Planning Act.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
3rd Floor, 56 Wellesley St. W.
Toronto, Ontario
Phone: (416) 965-2826

ONTARIO MAIN STREET REVITALIZATION PROGRAM

Assistance towards

Provincial funds are available on a loan basis for business improvement area projects in downtown areas of small communities.

Eligible Recipients

Municipalities with a maximum population of 35,000.

Conditions and Procedures

A municipality must meet the following criteria:

- a) have an approved Official Plan
- b) have a property maintenance and occupancy standards by-law
- c) have municipal council commitment and public support for the improvement of the downtown
- d) have an active business improvement area under Section 361 of The Municipal Act
- e) demonstrate financial and administrative resources
- f) have a downtown project proposal under Section 361 of The Municipal Act
- g) demonstrate that the proposed project is in accordance with provincial policies.

Basis of Assistance

- i) The maximum provincial loan to an eligible municipality is \$150,000.
- ii) No more than 2/3 of the provincial loan for an approved business improvement plan can be used for parking purposes. The loan is intended to be used for comprehensive improvements, e.g. not solely for the development of parking lots.
- iii) Provincial financial assistance shall be confined only to one central business district per municipality. In the case of amalgamated municipalities within regional governments, more than one identifiable central business district is eligible under the program, providing the new amalgamated municipality meets all other criteria, including population.
- iv) All terms and conditions of the loan will be incorporated in an agreement between the Minister of Municipal Affairs and Housing and the municipality in accordance with Section 361(20) of The Municipal Act R.S.O. 1970.
- v) The total provincial recovery would be 110% of the provincial loan over a maximum 10 year period.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
3rd Floor, 56 Wellesley St. West

Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

16
ONTARIO NEIGHBOURHOOD IMPROVEMENT PROGRAM

Assistance towards

Provincial grants are available to all eligible municipalities to assist them to upgrade and improve local neighbourhoods and thereby optimize existing community facilities.

Eligible Recipients

All Ontario municipalities.

Conditions and Procedures

A municipality must meet the following criteria:

- a) Have in effect an Official Plan under which it is possible to designate a redevelopment area pursuant to Section 22(2) of The Planning Act.
- b) Have or agree to develop a comprehensive Community Improvement policy statement.
- c) Undertake to involve the residents of the neighbourhood during the preparation of the Neighbourhood Improvement plan.
- d) Have or agree to develop a property maintenance standards by-law pursuant to Section 36 of The Planning Act and commit itself to administer that by-law effectively.
- e) Have the financial and administrative capacity to undertake the Neighbourhood Improvement project planning and implementation.
- f) Have a neighbourhood which meets the following neighbourhood eligibility criteria:
 - i) A significant portion of the housing stock is in need of rehabilitation.
 - ii) Other elements in the physical environment are in need of rehabilitation.
 - iii) There are deficiencies in neighbourhood recreational and social facilities.
 - iv) The area is occupied for the most part by low and moderate income people.
 - v) The area is potentially stable in terms of residential land uses and densities.
 - vi) The area is predominantly residential.

Basis of Assistance

The cost sharing arrangement between the province and the municipality is at a ratio of 50:50 of total eligible project costs, subject to the execution of the provincial/municipal agreement.

The Program provides funds to assist in the repair and construction of Community facilities such as clinics, day-care centres, senior citizen centres, arenas, playgrounds, tot lots, neighbourhood parks, youth centres, community halls, libraries, street lighting, sewers, water lines, curbs,

sidewalks, boulevards, roadworks, street signs, traffic signals, etc.

For Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
56 Wellesley St. W., 3rd Floor
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

17
INCENTIVE LOANS AND GRANT PROGRAM

Assistance towards

The Province provides incentive funding to those municipalities developing municipal non-profit housing projects for the first time. The funding is in the form of a grant and an interest free loan.

Eligible Recipients

An initial grant of up to \$5,000 is available to municipalities to explore the feasibility of starting a Municipal Non-Profit Housing project.

To be eligible, a municipality must:

- a) be in the process of developing municipal non-profit housing for the first time
- b) have had the need for assisted and market rent housing approved by the Ministry of Municipal Affairs and Housing.

The amount of the grant that a municipality receives is commensurate with its population as follows:

Population	Grant
Up to 5,000	\$3,000
5,001-10,000	\$4,000
10,000 plus	\$5,000

A municipality also becomes eligible for an interest free loan (up to 1.75% of the approved capital cost of a project) to cover those administrative expenses incurred until the first mortgage draw. The loan is to be capitalized against project costs and is repayable to the Province at the time of the first project mortgage draw. If at any point during development process, the project fails, the loan may be forgiven.

Conditions and Procedures

To receive the incentive grant, an interested municipality puts in a written request to:

The Office of the Corporate Secretary
Ministry of Municipal Affairs and Housing
14th Floor
101 Bloor Street West
Toronto, Ontario
M5S 1P8

The municipality attaches to its request the following material:

- a) Council Resolution requesting the Incentive Grant

To receive the interest-free loan, the Municipal Non-Profit Housing Corporation submits an Initial Project Application MOH Form 560 and the following material:

- a) A copy of the Incorporation Charter and By-Laws
- 2) Preliminary Organizational Plan
- 3) Preliminary Administrative and Property Management Plan
- 4) Rationale for any non-residential space proposed
- 5) Procurement Technique
- 6) Shelter and Site Requirements.

Basis of Assistance

The costs of the grants and loans is covered 100% by the Province. The Legislative Authority for both components of the Programme is Section 7(d) and 7(a) of the Ministry of Housing Act.

Further Information

Community Housing Division
Ministry of Municipal Affairs and Housing
12th Floor, 101 Bloor Street West
Toronto, Ontario
M5S 1P8
Phone: (416) 965-9650

FIELD OFFICES — MUNICIPAL AFFAIRS

Toronto

Director
Field Services Branch
Municipal Operations Division
Ministry of Municipal Affairs and Housing
3rd Floor, Mowat Block
Queen's Park
Toronto, Ontario, M7A 1B9
Phone: (416) 965-1495

Cambridge

Manager
150 Main Street, N1R 6P9
Phone: (519) 622-1500

Serves: Regional Municipalities of Haldimand-Norfolk, Halton, Hamilton-Wentworth, Niagara, Peel, Waterloo; and Counties of Brant, Oxford.

Guelph

Manager
30 Edinburgh Road North, N1H 7J1
Phone: (519) 836-2531

Serves: Counties of Bruce, Grey, Wellington.

Kingston

Manager
1055 Princess Street, K7L 5T3
Phone: (613) 546-3103

Serves: Counties of Frontenac, Hastings, Leeds and Grenville, Lennox and Addington, Prince Edward.

London

Manager
495 Richmond Street, N6A 5A9
Phone: (519) 438-7255

Serves: Counties of Elgin, Essex, Huron, Kent, Lambton, Middlesex, Perth.

North Bay

Manager
347 Sherbrooke Street, P1B 2C1
Phone: (705) 476-4300

Serves: Districts of Nipissing, Parry Sound, Timiskaming.

Orillia

Manager
15B Matchedash Street North, L3V 4T4
Phone: (705) 325-6144

Serves: Regional Municipality of York, District Municipality of Muskoka; and Counties of Dufferin, Haliburton, Simcoe.

Oshawa

Manager
74 Simcoe Street South, L1H 7V5
Phone: (416) 571-1515

Serves: Municipality of Metropolitan Toronto, Regional Municipality of Durham; and Counties of Northumberland, Peterborough, Victoria.

Ottawa

Manager
244 Rideau Street, K1N 5T3
Phone: (613) 566-3711

Serves: Regional Municipality of Ottawa-Carleton; and Counties of Lanark, Prescott and Russell, Renfrew, Stormont, Dundas and Glengarry.

Sudbury

Manager
199 Larch Street, 5th Floor, P3E 1C4
Phone: (705) 675-4343

Serves: Regional Municipality of Sudbury; and Districts of Algoma, Cochrane, Manitoulin, Sudbury.

Thunder Bay

Manager
435 James Street South, P7C 5G6
Phone: (807) 475-1621

Serves: Districts of Kenora, Rainy River, Thunder Bay.

Section 11

MINISTRY OF NATURAL RESOURCES

1

ACCESS ROADS TO PROVINCIAL PARKS

Assistance towards

The construction, reconstruction or maintenance of a road under the jurisdiction and control of a municipality, for the purpose of providing access to a Provincial Park.

Eligible Recipients

Any municipality.
Road commissioners under The Statute Labour Act.

Conditions and Procedures

Approval for an agreement must be obtained from the Lieutenant Governor in Council.

Basis of Assistance

By agreement with the Minister of Natural Resources.

Reference

The Provincial Parks Act, R.S.O. 1970, Chap. 371.

Further Information

Parks & Recreational Areas Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2745
Regional Offices (see addresses at end of Section).

2

PARKS ASSISTANCE

Assistance towards

- a) The acquisition of land for an approved park;
- b) The Planning and development of an approved park;
- c) The conversion of a provincial or public park into an approved park.

Eligible Recipients

Any municipality (including school boards in territory without municipal organization). Any Indian Band (which, under the Indian Act (Canada), controls and manages its revenues).

Conditions and Procedures

- 1) Applicant must have unencumbered title to land, or hold a long term lease.
- 2) Park must be maintained and operated for the enjoyment of the public in a manner complementary to the use of provincial parks,

and may provide overnight camping and trailer facilities at comparable fees.

- 3) Approval of the purchase or development of the proposed park lands must be approved by the Minister in advance.
- 4) If the purpose of the park is the development of a natural beach for recreation, then overnight camping facilities and entrances controlling admission do not need to be provided and no entrance fees need be charged.

Basis of Assistance

Up to 50% of the total cost of acquisition and development or to a maximum of \$100,000 in respect of any one park. (Grant towards land acquisition not to exceed \$25,000). Grant may be paid on either beach development park, camping park, or a combination of both.

Reference

The Parks Assistance Act, R.S.O. 1970, Chap. 337, O. Reg. 652, R.R.O. 1970.

Further Information

Administrator, Extension Services
Parks & Recreational Areas Branch
Ministry of Natural Resources
3rd Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6278
Regional Offices (see addresses at end of Section).

3

CONSERVATION AREAS

Assistance towards

The purchase and development of approved land purchased primarily in the interest of conservation, including areas of woodland, flood-plain land, swamps which feed the headwaters of streams, small areas for reforestation and areas for demonstrating special conservation practices.

Development includes fences, woodland improvement, woodland roads and trails, fire breaks, stream improvements.

As an ancillary to the conservation and water and related land management objectives of an authority, lands may be acquired and developed for outdoor recreation opportunities by a conservation authority, providing the developments are consistent with the authority's overall water management programs.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on Authority should present project to Authority for adoption.

- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an Authority.

Basis of Assistance

55% of the assistance for water management of erosion control projects.

50% of the assistance for conservation area projects.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

**4A
WATER CONTROL STUDY (ENGINEERING)**

Assistance towards

Engineering studies to determine the physical and financial and environmental feasibility of constructing water control structures.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on Authority should present project to Authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an Authority.

Basis of Assistance

55% of the assistance described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

**4B
FLOOD RISK MAPPING**

Assistance towards

Flood risk mapping undertaken under the Canada/Ontario Flood Damage Reduction Agreement to identify areas which would be susceptible to flooding.

Eligible Recipients

Any Conservation Authority and where there is no Conservation Authority, any municipality.

Conditions and Procedures

- a) Municipality should present project to Authority or Ministry of Natural Resources where no Conservation Authority exists, for adoption.
- b) Proposed project must be approved by The Steering Committee of the Canada/Ontario Flood Damage Reduction program and by the Minister of Natural Resources.
- c) Grants may be made by the Minister of Natural Resources.

Basis of Assistance

90% of the assistance described above.

References

The Conservation Authorities Act, R.S.O. 1970, Chap. 78. The Canada Water Act Canada/Ontario Flood Damage Reduction Agreement, March 31, 1978; Order-in-Council 908/78.

**5
WATER CONTROL STRUCTURES**

Assistance towards

The building of dams and reservoirs for the prevention of flooding and conservation of water. Channel improvements, erosion control and related works, construction and maintenance. The maintenance and operation of major dams.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on Authority should present project to Authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an Authority.

Basis of Assistance

55% of the assistance described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

6

CONSERVATION EDUCATION

Assistance towards

The development of educational and interpretive programs and facilities on lands owned by a conservation authority for the purposes of increasing the watershed residents' awareness of proper resource management practices and of the Authority's watershed management program.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- Municipal member on Authority should present project to Authority for adoption.
- Proposed expenditures must be approved by the Minister of Natural Resources.
- Grants may be made by the Minister to an Authority.

Basis of Assistance

50%-55% of the assistance depending upon the project described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

7

FIRES ON CROWN LANDS WITHIN FIRE REGIONS

Assistance towards

The cost of extinguishing fires originating from or confined to Crown lands within municipalities where no agreement (as in #8) exists.

Eligible Recipients

Cities
Towns

Villages
Townships
Improvement Districts

Conditions and Procedures

- The above assistance applies in fire regions.
- Satisfactory proof that the fire started on Crown land within the municipal limits must be furnished by the municipality.
- Invoices showing costs incurred must be submitted to the Minister of Natural Resources.

Basis of Assistance

Total cost where fire proven to have started on Crown land within the municipality.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of Section).

8

FIRE IN FIRE REGIONS

Assistance towards

Prevention and control of grass, brush or forest fires in organized municipalities having an agreement with the Ministry.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

- The above assistance applies only in fire regions.
- As many fire wardens must be appointed as is deemed necessary for the enforcement of the Forest Fire Prevention Act within the municipality.
- The municipality must acquire and maintain in good repair fire fighting equipment which is, in the opinion of the Minister of Natural Resources, adequate to combat grass, brush or forest fires.

Basis of Assistance

By agreement.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of Section).

**9
SURVEYS, COORDINATE CONTROL**

Assistance towards

The installation and maintenance of coordinate control networks.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the performance of coordinate control survey and the installation and maintenance of monuments.

Basis of Assistance

Usually on a cost sharing arrangement.

Reference

The Surveys Act, R.S.O. 1970, Chap. 453.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of Section).

**10
SURVEYS, MUNICIPAL**

Assistance towards

A survey made for the purpose of fixing the position of a disputed or lost line, boundary or corner that is in the municipality and that has been surveyed under competent authority or under The Land Titles Act or The Registry Act.

Eligible Recipients

Municipalities.

Conditions and Procedures

- a) The council of a municipality or the board of trustees of an improvement district, upon its

own motion, may, or upon the petition of one-half of the landowners affected shall, pass a by-law authorizing an application to the Minister to cause a survey to be made.

- b) A surveyor selected by the municipality is appointed and instructed by the Minister to make the survey. Upon confirmation and subsequent registration the survey becomes an original survey within the meaning of The Surveys Act.

Basis of Assistance

Subject to negotiation.

Reference

The Surveys Act, R.S.O. 1970, Chap. 453, Part VIII.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-5438
Regional Offices (see addresses at end of Section).

**11
ONTARIO BASIC MAPPING**

Assistance towards

The provision of 1:2000 scale basic mapping.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the provision of OBM standard 1:2000 scale basic topographic mapping. The program is in a start-up stage, capacity is limited, and priorities are set by an inter-ministry committee.

Basis of Assistance

Cost-sharing arrangement.

Further Information

Mapping Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4941

**12
LAND FOR FORESTRY PURPOSES**

Assistance towards

The purchase of land suitable for "forestry purposes" as defined in The Forestry Act.

Eligible Recipients

Regional Municipalities
Counties
Townships
Conservation Authorities
Villages with a population over 10,000 who have a Forestry Agreement with the Minister of Natural Resources under The Forestry Act.

Conditions and Procedures

- a) The approval of the Minister must be sought before purchase.
- b) The land must be placed under the existing Forestry Agreement.
- c) The land may not be sold for any purpose inconsistent with forestry purposes without the approval of the Lieutenant Governor in Council.
- d) The land may not be sold, leased or otherwise disposed of without the approval of the Lieutenant Governor in Council.
- e) Grants may be made by the Minister to an agreement to acquire additional lands.

Basis of Assistance

Grants are from 50% to 75% of the purchase price and legal fees depending on the terms of the agreement.

Reference

The Forestry Act, R.S.O. 1970, Chap. 181, S.O. 1971, Chap. 17; Chap. 50.

Further Information

Forest Resources Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2785
Regional Offices (see addresses at end of Section).

REGIONAL OFFICES

Northern Ontario

Northwestern Region
Regional Director
808 Robertson Street, Box 5160
Kenora, Ontario P9N 3X9
Phone: (807) 468-3111

North Central Region
Regional Director
435 James St. South, P.O. Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1261

Northern Region
Regional Director
140 Fourth Avenue, Box 3000
Cochrane, Ontario P0L 1C0
Phone: (705) 272-4287

Northeastern Region
Regional Director
174 Douglas Street West
Sudbury, Ontario P3E 1G1
Phone: (705) 673-1111

Southern Ontario

Algonquin Region
Regional Director
Brendale Square, Box 9000
Huntsville, Ontario P0A 1K0
Phone: (705) 789-9611

Eastern Region
Regional Director
Provincial Government Building
South Boundary Road
Kemptville, Ontario K0G 1J0
Phone: (613) 258-3413

Central Region
Regional Director
10670 Yonge Street
Richmond Hill, Ontario L4C 3C9
Phone: (416) 884-9203

Southwestern Region
Regional Director
1106 Dearness Drive
London, Ontario N6E 1N9
Phone: (519) 681-5350

Section 12 MINISTRY OF REVENUE

1

RETAIL SALES TAX

Municipalities and local boards thereof are exempt from retail sales tax on the purchase of the following items:

- a) Materials purchased directly or through a contractor for incorporation into capital works. (Capital works means buildings or other structures and includes machinery directly servicing such buildings or structures. It does not include machinery or equipment used in water or sewage treatment plants, utility substations, etc.)
- b) Fire fighting vehicles, street flushers and street sweepers costing over \$1,000 per vehicle.
- c) Buses to provide public transportation (but not school buses).
- d) Chemicals used in sewage treatment or water purification.

Reference

Retail Sales Tax Act, Chap. 415, R.S.O. 1970.

Further Information

Retail Sales Tax Branch District Offices and the areas served by each are listed below:

REGIONAL OFFICES

Belleville

208 Dundas St. East
K8N 1E3
Phone: (613) 962-9108
Zenith 71820

Regional Municipality of Durham
— Town of Newcastle
County of Frontenac
Provisional County of Haliburton
County of Hastings
County of Lennox & Addington
County of Northumberland
County of Peterborough
County of Prince Edward
County of Victoria

Hamilton

361 King St. West
L8P 1B4
Phone: (416) 528-8393
Zenith 71440

County of Brant
Regional Municipality of Halton
Regional Municipality of Peel
Regional Municipality of Hamilton-Wentworth

Kitchener

449 Belmont Ave. W.
N2M 1N2
Phone: (519) 576-8400
Zenith 71020

County of Huron
County of Perth
Regional Municipality of Waterloo
County of Wellington

London

310 Wellington Road
N6C 4P4
Phone: (519) 433-3901
Zenith 62350

County of Elgin
County of Lambton
County of Middlesex
County of Oxford

North Bay

1500 Fisher Street
Northgate Plaza
P1B 2H3
Phone: (705) 474-4900
In area code 705:
Toll Free 1-800-461-1564
Zenith 71420

District of Cochrane
District of Nipissing
District of Parry Sound
District of Timiskaming

Orillia

19 Front St. North

P.O. Box 670
L3V 6K5
Phone: (705) 325-9587
Zenith 71830

County of Bruce
County of Dufferin
County of Grey
District Municipality of Muskoka
County of Simcoe
Regional Municipality of Durham
— Township of Brock
— Township of Uxbridge (Scott)
Regional Municipality of York
— Township of Georgina
— Township of East Gwillimbury

Ottawa

1355 Bank Street
K1H 8K7
Phone: (613) 523-9760
Zenith 71400

Regional Municipality of Ottawa-Carleton
United Counties of Stormont, Dundas & Glengarry
United Counties of Prescott & Russell
United Counties of Leeds & Grenville
County of Lanark
County of Renfrew

Sudbury

199 Larch St.
P3E 5P9
Phone: (705) 674-3151
Zenith 71850

District of Algoma
District of Manitoulin
District of Sudbury
Regional Municipality of Sudbury

Thunder Bay

435 James St. South
P.O. Box 5000
P7C 5G6
Phone: (807) 475-1681
Zenith 72310
In Dryden Wabigoon and Oxdrift
Zenith 62350

District of Kenora
District of Rainy River
District of Thunder Bay

Toronto

2300 Yonge Street
10th Floor
M4P 1H6
Phone: (416) 487-7161
Zenith 71800

Regional Municipality of Durham
— City of Oshawa
— Town of Ajax
— Town of Pickering
— Town of Whitby
— Township of Scugog
— Township of Uxbridge (Uxbridge)

Regional Municipality of York
— Town of Aurora
— Town of Markham
— Town of Newmarket
— Town of Richmond Hill
— Town of Vaughan
— Town of Whitchurch-Stouffville
— Township of King
Regional Municipality of Metropolitan Toronto

Welland

76 Division Street
L3B 3Z7
Phone: (416) 732-1318
Zenith 71410
In St. Catharines and Niagara Falls, call 688-1360
or 688-1368

Regional Municipality of Haldimand-Norfolk
Regional Municipality of Niagara

Windsor

250 Windsor Ave.
N9A 6V9
Phone: (519) 252-4404
Zenith 71450

County of Essex
County of Kent

Section 13
MINISTRY OF THE SOLICITOR
GENERAL

1
POLICE RADIO COMMUNICATIONS
SERVICES

Assistance towards

Costs incurred by municipal police forces in upgrading police radio communications services which incorporate an inter-communications (Common Channel) capability and ease of access to the Canadian Police Information Centre.

Eligible Recipients

Municipalities which have not been incorporated in regional governments (regions are aided by startup costs).

Conditions and Procedures

- a) New radio systems must have the provincial inter-communications capability and provide for all necessary "satellite" access to CPIC computer terminals.
- b) Systems design, performance and operation must meet minimum standards as set forth by the Ontario Police Commission.
- c) Application for financial assistance must be submitted by police forces on award of system contract and approved as meeting the

Commission's minimum standards by the Technical Services Branch.

- d) Financial assistance is limited to actual one time capital costs as detailed in a formally submitted and approved "Project". Recurring lease or rental items are not eligible.
- e) The Chairman of the Ontario Police Commission must approve the "Project Submissions".

Basis of Assistance

The program in Ontario permits the sharing of approved activity expenditures as follows:

	Large Systems	Small Systems
By the Province	50%	75%
By the Municipality	50%	25%

*A large system is, by definition, one which contains more than one radio channel for support of normal police operations (not including inter-communications or CPIC channels).

Reference

Letter to — Chiefs of Police
Boards of Commissioners of Police
Police Committees of Council

Date: February 14, 1974
File: Technical Services Branch COM 01-02

Further Information

Ontario Police Commission
Technical Services Branch
Ministry of The Solicitor-General
10th Floor, The George Drew Building
25 Grosvenor Street
Toronto, Ontario M7A 2H3
Phone: (416) 965-3281

Section 14
MINISTRY OF TRANSPORTATION
AND COMMUNICATIONS

1
ROADS, BRIDGES AND CULVERTS

Assistance towards

The construction and maintenance of roads, bridges and culverts.

Eligible Recipients

Regional, District and Metropolitan Municipalities
Counties
Townships
Improvement Districts
Villages
Towns
Cities and Separated Towns
Indian Reserves

Conditions and Procedures

- a) The Minister will annually advise the eligible

recipients of the monies allocated for road improvements for that year and on request may make supplementary allocation.

- b) Work on which a claim is being made must be included in a detailed statement covering annual estimated expenditures on roads for the calendar year (due March 31st) or in a supplementary statement and be approved by the Minister of Transportation and Communications.
- c) Municipalities shall make annually, and may with the consent of the Minister at any time during the progress of road construction and maintenance, submit to the Minister:
 - 1) a detailed statement of receipts and expenditures in the form prescribed by the Minister;
 - 2) a declaration of the road superintendent that the statement of receipts and expenditures is correct and the work has been done in accordance with requirements of the Minister;
 - 3) a declaration of the treasurer that the statement is correct; and
 - 4) petition for the payment of the subsidy authorized by resolution of council (or in the case of a county, an interim statement by resolution of the road committee).
- d) Cities or separated towns must contribute toward construction and maintenance of suburban roads to be eligible for grants.

Basis of Assistance

Counties:

50% of road and bridge construction and maintenance;
up to 80% of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Townships, Improvement Districts and Indian Reserves:

50% of road construction and maintenance under ordinary conditions;
80% of bridge and culvert construction and maintenance under ordinary conditions; up to 80% of road construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it; up to 100% of bridge and culvert construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it.

Non-Separated Towns or Villages:

50% of road construction and maintenance;
up to 80% for bridges and culverts construction and maintenance if the Minister of Transportation and Communications

regards the needs and financial capability of the municipality merit it.

Cities or Separated Towns:

50% of road, bridge and culvert construction and maintenance.

Regions, Metro Toronto and District of Muskoka:

50% of road and bridge construction and maintenance;
up to 80% of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

References

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201; The Municipality of Metropolitan Toronto Act, R.S.O. 1970, Chap. 295, S.O. 1971, Chap. 7 and 80.

Further Information

Manager, Municipal Roads Office,
Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

2

SUBURBAN ROADS

Assistance towards

Expenditures on suburban roads and bridges.

Eligible Recipients

Counties.

Conditions and Procedures

- a) A suburban roads commission must be appointed.
- b) An appropriation must be made to the suburban roads commission by the county council.

Basis of Assistance

50% of road and bridge construction and maintenance;
up to 80% of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

3

KING'S HIGHWAY CONNECTING LINKS

Definition

A route which connects parts of the King's Highway or an extension of the King's Highway.

Assistance towards

- i) The cost of construction in cities and separated towns.
- ii) The cost of construction and maintenance in towns, villages, and townships.

Eligible Recipients

Cities and Separated Towns
Towns
Villages
Townships
Counties

Conditions and Procedures

- a) The highway must be designated a connecting link by the Lieutenant Governor in Council.
- b) Where the work is undertaken as a local improvement under The Local Improvement Act, the owner's share of the cost shall not be included in the cost of the work upon which the Province's contribution is calculated.

Basis of Assistance

By agreement with the Minister, subject to the following maximums:

- a) Where the highway is in a town, not being a separated town, having a population of not more than 2,500 or in a village or township having a population of not more than 2,500: the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.
- b) Where the highway is in a town, not being a separated town, having a population of more than 2,500 or in a village or township having a population of more than 2,500:
90% of the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.
- c) Where the highway is in a separated town or city:
75% of the cost of the eligible items of construction of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 20; Chap. 67.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

4

DEVELOPMENT ROADS

Assistance towards

The construction and maintenance of a road or proposed road which, because of the requirements of traffic, the Minister of Transportation and Communications considers should be constructed, improved or maintained to a higher standard than is reasonable having regard to the economic situation of the municipality.

Eligible Recipients

Townships
Improvement Districts
Towns and Villages in Territorial Districts

Conditions and Procedures

- a) The road or proposed road must be designated by the Minister of Transportation and Communications as a development road.
- b) An agreement with the Minister is required.

Basis of Assistance

Any proportion up to 100% of construction costs, except property acquisition, damage claims and fencing.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 20; Chap. 67.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

5

LOCAL ROADS BOARDS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in an area in which a local roads board has been elected.

Eligible Recipients

Local Roads Boards.

Conditions and Procedures

- a) Local roads area must have been established and a Local Roads Board elected under the provisions of The Local Roads Boards Act.
- b) The secretary-treasurer of the board must remit to the Minister of Transportation and Communications an amount equal to taxes received, less incidental administrative costs.
- c) Ministry of Transportation and Communications personnel supervise the work.

Basis of Assistance

An amount equal to twice that remitted to the Minister for work on roads and up to 100% of the cost of bridges and culverts.

References

The Local Roads Boards Act, R.S.O. 1970, Chap. 256.
The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 20; Chap. 67.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**6
STATUTE LABOUR BOARDS AND GROUPS
— TERRITORY WITHOUT MUNICIPAL
ORGANIZATION**

Assistance towards

The cost of work performed on local roads in unincorporated areas other than those in which local roads boards have been formed.

Eligible Recipients

Statute Labour Boards and Groups in territory without municipal organization.

Conditions and Procedures

A Statute Labour Board must have been elected under provisions of the Statute Labour Act or where there are not the requisite number of landholders, a group may appoint an agent and make application for aid to the Ministry of Transportation and Communications.

Basis of Assistance

An amount equal to the Group's contribution or to the value of acceptable statute labour work on roads and up to 100 percent of the total cost for bridges and culverts.

References

The Statute Labour Act, R.S.O. 1970, Chap. 445.
The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 210; Chap. 67.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**7
SIDEWALKS ON KING'S HIGHWAY OR
COUNTY ROAD**

Assistance towards

Construction of sidewalks on the King's Highway or a County Road.

Eligible Recipients

Townships.

Conditions and Procedures

- a) The authority of the Minister of Transportation and Communications to construct the sidewalk must be obtained.
- b) Upon completion of the work the township must apply to the Minister for payment.

Basis of Assistance

A maximum of 50% of the cost of the work.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**8
MUNICIPAL TRANSPORTATION PLANNING**

Assistance towards

Studies of the development and improvement of transportation systems (including all modes of transporting people and goods), traffic operation and the collection of certain traffic data.

Eligible Recipients

Regional Municipalities
Cities
Towns
Townships
Counties
Separated Towns
Villages

Conditions and Procedures

Agreement with the Minister of Transportation and Communications.

Basis of Assistance

By agreement with the Minister, up to 75% of cost.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201.

Further Information

TRANSPORTATION SYSTEM — Director, Policy Planning Branch
Phone: (416) 248-3638

TRAFFIC OPERATIONS — Manager, Traffic Engineering Office
Phone: (416) 248-3781

TRANSIT — Manager, Transit Office
Phone: (416) 248-3785

ROADS — Manager, Municipal Roads Office
Phone: (416) 248-3621

Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8
Phone: (416) 248-3785

9

MUNICIPAL TRANSIT CAPITAL AND OPERATION

Assistance towards

- Subway construction
- Transit capital
- The operation of a public transportation system
- The capital and operating costs of public transit for the physically disabled
- Demonstration projects.

Eligible Recipients

All municipalities are eligible for capital and operating assistance of a public transportation system and for assistance towards approved demonstration projects under criteria designated by the Minister. For rapid transit construction the system must receive special approval.

Conditions and Procedures

- Assistance for subway construction and transit capital is provided under conditions and procedures outlined in a Municipal Transit Manual which is available from the address shown below.
- Having regard for the cost of the operation of the public transportation service, the Minister may determine the extent to which expenditures are eligible for financial assistance. Submission is to be made in accordance with instructions contained in a Municipal Transit Manual available to each municipality from the address shown below.

- The assistance available for transit for the physically disabled is detailed in a Guide to Transit for the Physically Disabled which is available from the address shown below.

Basis of Assistance

- 75% of the subway construction expenditures properly chargeable to subway construction.
- 75% of the cost of buses, trolleys and transit terminals, etc.
- Percentage of operating costs based on population.
- 50% of all costs, both capital and operating, for transit for the physically disabled.
- The assistance available for demonstration projects depends on the nature of the project and can be up to 100%.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1970, Chap. 201, S.O. 1971, Chap. 61, S.O. 1973, Chap. 20, Chap. 67.

Further Information

Manager, Transit Office,
Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8
Phone: (416) 248-3785

10

AIRPORTS

Assistance towards

- The cost of construction of municipal airports
- The cost of maintaining municipal airports.

Eligible Recipients

Designated municipalities in northern and eastern Ontario.

Conditions and Procedures

An agreement with the Minister is required.

Basis of Assistance

50% or 80% of construction costs depending on the project.

50% of maintenance costs up to a limiting amount which varies according to the airport traffic.

Reference

The Airports Act, R.S.O. 1970, Chap. 17.

Further Information

Manager, Air Office
Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8
Phone: (416) 248-3325 — 248-7186

Section 15

MINISTRY OF TREASURY AND ECONOMICS

1

ONTARIO MUNICIPAL IMPROVEMENT CORPORATION

Assistance towards

An auxiliary financial program of assistance is provided to municipalities and school boards in the purchase by OMIC of their debentures, as follows:

- 1) by providing last resort lending for municipalities under 20,000 population
- 2) by providing loans for residual requirements under the direct capital grants program of the Ministry of Education for school construction.

Municipal Financing

Last resort lending is available as an assurance of debenture financing, subject to statutory and procedural considerations, to the smaller municipalities which might otherwise have no reasonable source of capital funds. Municipalities will be expected to search out fully other alternative sources of capital funds. Treasury staff assistance and guidance is available for this. In practice, most borrowers do in fact find more advantageous financing elsewhere. The OMIC lending rate for this purpose is normally approximately 3/4 of 1% higher than the market rate for the Province's own obligations in the public market place.

School Financing

OMIC lending towards residual needs for school financing is available to both municipalities and school boards. The lending rate for this purpose will be 1/4 of 1% lower than the current "last resort" rate, to assist in the smooth implementation of the new program of direct capital grants. However, it is expected that most borrowers will be able to borrow to advantage in the public market place.

Further Information

A descriptive bulletin on procedures regarding a debenture loan is available. For any information requirements, please contact:

The Ontario Municipal Improvement Corporation
Ministry of Treasury and Economics
5th Floor, Frost Building South
Queen's Park
Toronto, Ontario M7A 1Y7
Phone: (416) 965-2451

Section 16

ONTARIO HYDRO

1

PAYMENTS-IN-LIEU OF TAXES — BUSINESS ASSESSMENT

Assistance towards

Payments-in-lieu of business taxes on:

- a) lands owned by and vested in Ontario Hydro;
- b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro; and
- c) generating station buildings and transformer station buildings owned by and vested in the Ontario Hydro;

excepting where property is residential or where land or buildings are rented to other persons for commercial purposes or rented land not presently required for Ontario Hydro purposes.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Basis of Payment

An amount equal to what would have been produced if the commercial mill rate had been applied to 60% of the real property assessment as determined by Ministry of Revenue.

The total of payments from the Ontario Hydro to any municipality shall not exceed 50% of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 47 of The Power Corporation Act, R.S.O. 1970, Chap. 354, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

2

PAYMENTS-IN-LIEU OF TAXES — BUSINESS ASSESSMENT, ELECTRICAL GOODS RETAIL

Assistance towards

Payments-in-lieu of business taxes on buildings owned or occupied by the Ontario Hydro for carrying on the business of retail selling of electrical goods, supplies or appliances.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Basis of Payment

An amount equal to what would have been produced if the commercial mill rate had been applied to the business assessment as determined by the Ministry of Revenue. The total of payments from the Ontario Hydro to any municipality shall not exceed 50% of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 47 of The Power Corporation Act, R.S.O. 1970, Chap. 354, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

**3
PAYMENTS-IN-LIEU OF TAXES —
GENERATING AND TRANSFORMER STATIONS**

Assistance towards

Payments-in-lieu of property taxes on generating station buildings or transformer station buildings owned and vested in the Ontario Hydro, except in cases where the plant is not in operation.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

The assessment is to be based on \$8 for each square foot of inside ground floor area of the actual buildings housing generating, transforming and auxiliary equipment and machinery, multiplied by the equalizing factor used by the Ministry of Revenue.

Basis of Payment

An amount equal to what would have been produced if the commercial mill rate had been applied to the assessment. The total of payments from the Ontario Hydro to any municipality shall not exceed 50% of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 47 of The Power Corporation Act, R.S.O. 1970, Chap. 354, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

**4
PAYMENT-IN-LIEU OF TAXES —
LANDS AND BUILDINGS**

Assistance towards

Payments-in-lieu of property taxes on:

- a) lands owned by and vested in Ontario Hydro,
- b) buildings used exclusively for executive and administrative purposes and owned by and vested in Ontario Hydro, or
- c) buildings owned by and vested in the Ontario Hydro and rented by it to other persons.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the real property assessment as determined by the Ministry of Revenue, except on residential properties in which case the residential mill rate would be applied.

The total of payments from the Ontario Hydro to any municipality shall not exceed 50% of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 47 of The Power Corporation Act, R.S.O. 1970, Chap. 354, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

Section 17

OTHER PUBLICATIONS AVAILABLE: MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING — MUNICIPAL AFFAIRS WING

		Price
A MUNICIPAL FINANCE PUBLICATIONS		
1)	A Guide for the Municipal Auditors in Ontario	* \$3.00
2)	Financial Disclosure to the Public — A Code for Municipalities in Ontario	* 2.00
3)	Provincial Financial Assistance to Municipalities, Boards and Commissions	* 3.50
4)	Standardized Budget Format — Preliminary Current and Capital Budget (for Small and Medium Sized Municipalities)	** Free
5)	The 1980 Financial Report and Instructions for its completion	** Free
B FINANCIAL PROCEDURES BULLETINS		
F.1	Cash Management in Municipalities, 1978, 14 pp.	* 1.00
F.2	Bank Reconciliation Procedure for Municipalities, 1979, 17 pp.	* 1.00
F.3	Municipal Investments, 1979, 21 pp.	* 1.00
F.4	Zero-Base Budgeting, May 1979, 39 pp.	* 1.00
F.5	Reserves, Reserve Funds, Allowances and Other Special Funds, July 1979, 30 pp.	* 1.00
F.6	Property Taxation — Billing and Collections (in draft)	* 1.00
C MANAGEMENT ADVISORY PUBLICATIONS		
1)	Developing a Municipal Code	* 1.00
2)	Duties of the Municipal Treasurer	* 1.00
3)	Getting More for Consulting Dollars	* 3.00
4)	Metric Conversion	* 1.50
5)	Records Management	* 1.50
6)	Statutory Duties of the Municipal Clerk	* 3.00
7)	Using Computers	* 4.50
8)	Managing Purchasing — A Guide for Municipalities in Ontario	* 2.50
D LOCAL GOVERNMENT BULLETINS		
Bulletin No.		
1	Highlights of the Municipal Elections Act, 1977, January 1978, 11 pp.	* 1.00
2	Conflict of Interest in Municipal Government, March 1978, 3 pp.	* 1.00
3	Amendments to the Municipal Elections Act, 1977, April 1978, 10 pp.	* 1.00
4	Council Agenda and Minutes — Committee Agenda and Reports, April 1978, 40 pp.	* 1.00
5	An Alphabetic Filing System Suitable for a Small Municipality, May 1978, 10 pp.	* 1.00
6	Bargaining Information, May 1978, 7 pp.	* 1.00
7	Drafting Municipal By-Laws, May 1978, 21 pp.	* 1.00
8	Municipal Insurance, May 1978, 15 pp.	* 1.00
9	The Municipality and the Law, June 1978, 8 pp.	* 1.00
10	Labour Relations — The Organizing Process, June 1978, 9 pp.	* 1.00

11	Procedure By-Law, July 1978, 34 pp.	*	1.00
12	Dismissal, July 1978, 9 pp.	*	1.00
13	Labour Relations — Components of a Collective Agreement, August 1978, 12 pp.	*	1.00
14	The Head of Council, October 1978, 10 pp.	*	1.00
15	An Act to Amend The Municipal Act (Bill 80) Remuneration and Expenses, October 1978, 5 pp.	*	1.00
16	Municipal Staff Reports, January 1979, 11 pp.	*	1.00
17	Council Committees, January 1979, 13 pp.	*	1.00
18	Liability Protection, February 1979, 6 pp.	*	1.00
19	Summary of 1978 Legislation Respecting Remuneration and Expenses, February 1979, 5 pp.	*	1.00
20	Microrecording, March 1979, 15 pp.	*	1.00
21	Holidays and Time Calculations, March 1979, 8 pp.	*	1.00
22	Minicomputers, March 1979, 17 pp.	*	1.00
23	Training Opportunities for Staff in Small Municipalities, April 1979, 13 pp.	*	1.00
24	Animal Control, May 1979, 23 pp.	*	1.00
25	Purchasing in Small Municipalities, June 1979, 18 pp.	*	1.00
26	Recruiting — I. Planning the Process, June 1979, 10 pp.	*	1.00
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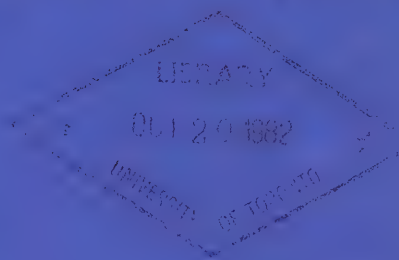
Ministry of Municipal Affairs and Housing

Government
Publication



Ontario

PROVINCIAL FINANCIAL ASSISTANCE TO MUNICIPALITIES BOARDS AND COMMISSIONS



SEPTEMBER, 1982



Ontario

Compiled and
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**Ministry of
Municipal Affairs
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Subsidies Branch

Municipal Affairs Wing

September 1982

The Honourable Claude F. Bennett
Minister

W.M. Cornell
Deputy Minister

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Section 1 MINISTRY OF AGRICULTURE AND FOOD

1

DRAINAGE WORKS

Assistance towards

Part of the cost of drainage works that drain agricultural lands, including the cost of embanking, pumping machinery and maintenance.

Eligible Recipients

Cities
Towns
Villages
Townships

Conditions and Procedures

- a) Works must be undertaken in accordance with section 4, 74 or 78 of The Drainage Act, 1975.
- b) The council must forward to the Minister of Agriculture and Food a copy of the engineering report and/or an application for grant (Form available from Ministry of Agriculture and Food).
- c) Where emergency work must be performed, the Minister may authorize work before adoption of the engineer's report.
- d) Where municipalities are doing maintenance work they must have a ministry approved drainage superintendent before they are eligible for grants.

Basis of Assistance

Municipalities in a county — 33⅓ per cent of the cost assessed against agricultural land.

Municipalities in a territorial district — 66⅔ per cent of the cost assessed against agricultural land.

Reference

The Drainage Act, R.S.O. 1980.

Further Information

Capital Improvements Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 965-9921

2

LIVESTOCK COMPENSATION

Assistance towards

Reimbursing a municipality for compensation it has paid to livestock owners for losses caused by wolves.

Eligible Recipients

Any municipality.

Conditions and Procedures

When a livestock owner has livestock killed or injured by a dog or a wolf, he makes application to the municipality for compensation. A municipal valuer investigates and assesses the amount of the damage. The municipality compensates the livestock owner for the market value of the livestock killed or injured. The municipality applies to the Ministry of Agriculture and Food for reimbursement of any compensation it has paid for losses caused by wolves.

Basis of Assistance

The Ministry of Agriculture and Food reimburses the municipality for all compensation it has paid for losses caused by wolves.

Reference

The Dog Licensing and Livestock and Poultry Protection Act.

Further Information

Livestock Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 1B4
Phone: (416) 965-5971

Section 2 MINISTRY OF CITIZENSHIP AND CULTURE

1

HERITAGE CONSERVATION

Assistance towards

The conservation, protection and preservation of areas, properties, buildings and archaeological materials and sites of heritage value in Ontario.

Eligible Recipients

Ontario Municipal Corporations, Conservation Authorities, Heritage Conservation Societies and Groups, private property owners.

Conditions and Procedures

Each application should be by letter, outlining the project proposal.

Further information may be requested by the Ontario Heritage Foundation before the assistance proposal is considered.

Basis of Assistance

By agreement, as approved by the Directors of the Ontario Heritage Foundation.

Reference

Ontario Heritage Act, 1974 and Regulations.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of Section).

GRANTS-IN-AID OF PUBLICATION

Assistance towards

The publication of books, monographs, pamphlets, guides, etc., in the field of Ontario heritage which meet good standards of scholarship and organization but because of their local, regional or specialized nature would not ordinarily find a commercial publisher. It is expected that these publications will have demonstrable community interest.

Eligible Recipients

Individuals or groups whose manuscripts would not otherwise be published.

Conditions and Procedures

An application for a grant-in-aid of publication shall be made to the Ontario Heritage Foundation, and shall be accompanied by a copy of the final version of the proposed manuscript, the cost of its publication and such other information as the Foundation may require. The Foundation, before approving a grant-in-aid of publication, may request alterations in the manuscript as a condition of the award.

Basis of Assistance

Foundation grants-in-aid of publication shall not normally exceed \$5,000, but special exceptions may be considered.

Reference

Ontario Heritage Act, 1974.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of Section).

LOCAL HERITAGE MARKERS

Assistance towards

The construction, erection, renovation or alteration of local heritage markers or cairns.

Eligible Recipients

Any non-profit organization that has as one of its purposes or objectives the commemoration of subjects of local heritage significance and any syndicate, partnership, joint venture or corporation without share capital (including township councils, chambers of commerce, etc.).

Conditions and Procedures

An application for a grant in respect of a project shall be made to the Minister and shall be accompanied by a copy of the proposed inscription for the plaque, the costs of the project, and such other information as the Minister may require. The Minister, before approving a grant in respect of a project shall consult with the Ontario Heritage Foundation.

Basis of Assistance

A grant payable by the Minister in respect of a project approved by the Minister shall be the lesser of:

- a) \$200; or
 - b) 50 per cent of the approved cost of the project.
- No organization is eligible to receive a grant in respect of more than one project in each year.

Reference

Ontario Heritage Act, 1974, O. Reg. 715/74 as amended by O. Reg. 86/76.

Further Information

Director, Heritage Administration Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021
Regional Offices (see addresses at end of Section).

COMMUNITY MUSEUMS — MAINTENANCE

Assistance towards

Ongoing operational costs of community museums, including salaries, administration, maintenance, of building, and conservation, research, exhibition and interpretation of collections.

Eligible recipients

- 1) A non-profit corporation that has its head office in the Province of Ontario
- 2) A council of a municipality
- 3) A public library board
- 4) A council of an Indian band as defined in The Indian Act (Canada)
- 5) A conservation authority established by or under The Conservation Authorities Act.

Conditions and Procedures

A qualified applicant that operates a community

museum that:

- a) is established for the purpose of acquiring, conserving, studying, interpreting, assembling and exhibiting to the public a collection of historical artifacts
- b) has a statement of purpose
- c) has a written collections management policy
- d) has an appointed or elected governing body that is solely responsible for the management of the museum
- e) owns a catalogued collection of historical artifacts
- f) has a definable site used exclusively for the operation of the museum that apportions its physical space to meet the needs of a museum as outlined in the Ministry guidelines
- g) has a curator whose full time service is devoted to the museum
- h) is open to the public either 360 or more hours and sixty or more days to meet the minimum hours requirement, or 1,080 hours and at least 180 days, including a minimum of 20 days in each of eight months to meet the extended hours requirement
- i) is not already funded by any other federal or provincial source
- j) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, and having supplied such information as the Minister may require, may apply on the form provided by the Minister before the first of September in any year.

Basis of Assistance

Operating grants to eligible community museums are based on a percentage of the eligible operating expenses, with museums having expenses of \$25,000 or less receiving up to 50 per cent, and those with extended hours and with higher expenses being governed by a decreasing sliding scale as expenditures rise.

Reference

The Ontario Heritage Act, 1974, as amended 1981.

Further Information

Director, Heritage Administration Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021
Regional Offices (see addresses at end of Section).

5 ART GALLERIES — MAINTENANCE

Assistance towards

Ongoing operational costs of art galleries, such as maintenance of the gallery building, premises, salaries, office supplies, educational and extension costs.

Eligible Recipients

- 1) A board of management appointed by a council of a municipality to operate the gallery
- 2) A public library board
- 3) A council of a band as defined in the Indian Act (Canada)
- 4) A board appointed by the senate of a publicly-supported post-secondary institution
- 5) A board of volunteers drawn directly from the community.

Conditions and Procedures

A qualified applicant that operates a gallery that:

- a) employs one or more persons paid to provide full-time direction of the gallery
- b) owns or leases space exclusively devoted to gallery-related activities which is open to the public a minimum of 1,500 hours over at least ten months of the year
- c) demonstrates that at least 50 per cent of operating and program expenditures are raised in the local community
- d) is not already funded for basic operating by any other provincial government source
- e) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, may apply in writing to the Minister approximately three months before the end of its fiscal year for assistance for the following year.

Basis of Assistance

Operating grants to eligible galleries will be based on a review of the gallery's previous year's operating expenses, the previous year's grant and available ministry funds.

Further Information

Director, Arts Services Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-6256
Regional Offices (see addresses at end of Section).

6 MUNICIPAL AND COUNTY PUBLIC LIBRARY BOARDS

Purpose of Assistance

To support and enhance public library service at the municipal level.

Eligible Recipients

- 1) Public library boards established under Part 1 of the Public Libraries Act.
- 2) County library boards established under Part 4 of the Public Libraries Act.

Basis of Assistance

The board shall be paid a grant equal to the amount computed by multiplying \$2.06 by the population of the municipality or municipalities for which the library is established.

County library systems and library systems established by regional governments who receive \$25,000 for maintenance of library service.

7

FOR INDIAN BANDS

Eligible Recipients

A public library established by the council of an Indian band with the approval of the Minister.

Basis of Assistance

The grant for Southern Ontario is equal to the amount computed by multiplying \$2.06 by the population of the Indian band.

The grant for Northern Ontario is equal to the amount computed by multiplying \$2.12 by the population of the Indian band.

Conditions

The board shall transmit to the Minister all reports required by The Public Libraries Act and the regulations as requested by the Minister.

8

REGIONAL LIBRARY SYSTEM BOARDS

Purpose of Assistance

To enable regional library system boards to provide, in consultation with municipal and county public library boards, the coordination, development and network services essential to the provision of basic library service.

Eligible Recipients

Regional library system boards established under Part 3 of The Public Libraries Act.

Basis of Assistance

A Southern Ontario board may be paid a grant up to the amount computed by multiplying 65¢ by the population of the municipalities and Indian bands for which the board is established.

A Northern Ontario board may be paid a grant up to the amount computed by multiplying 70¢ by the population of the municipalities and Indian bands for which the board is established.

A board (North or South) may be paid a grant up to the amount computed by multiplying \$1.68 each square kilometre up to 194,250 square kilometres that forms part of the area of the regional library system.

Conditions

The board shall transmit to the Minister all reports required by the Public Libraries Act and the regulations as requested by the Minister.

Reference

The Public Libraries Act, R.S.O. 1970, Chap. 381, S.O. 1971, Chap. 18, S.O. 1972, 1.

Further Information

Director, Libraries and Community Information
Ministry of Citizenship and Culture
7th Floor, 77 Bloor Street West
Toronto, Ontario
M7A 2R9
Phone: (416) 965-2696
Regional Offices (see addresses at end of Section).

9

WINTARIO CAPITAL GRANTS

Assistance towards

The purchase, construction or renovation of cultural and recreational facilities and the conservation of heritage buildings.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board, library board, Indian band council, or local service board.

Conditions and Procedures

- 1) Applications will be accepted between May 15 and September 30 in the current fiscal year for those applicants requesting funds in the provincial government's next fiscal year.
- 2) A complete application must be received and confirmed as accepted by the ministry before any capital project is commenced for which a wintario capital grant is being requested.
- 3) Applicants must demonstrate to the ministry that they have the ability to finance the remaining balance of the project cost. This financing could be all private, all municipal, or a combination of both.
- 4) Applications will be evaluated after September 30 and applicants will be notified by the Minister if their project is approved for a grant.
- 5) Commitment of a wintario capital grant is subject to the availability of proceeds from the wintario lottery.

Reference

Applicant's Guide to Wintario Capital Grants.

Further Information

Manager, Capital Grants Unit
Grants Administration Branch
Ministry of Citizenship and Culture
4th Floor, 77 Bloor Street West

Toronto, Ontario M7A 2R9
Phone: (416) 965-5399
Regional Offices (see addresses at end of Section).

10
WINTARIO PLANNING GRANTS PROGRAM

Assistance towards

Cultural and recreational planning studies including master plans, feasibility studies and energy-related studies.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board, library board, Indian band council or local service board.

Conditions and Procedures

- 1) Applications should be submitted to the local ministry field office. Ministry staff will assist applicants in the preparation of the application and in formulating terms of reference for the study.
- 2) Applications will be evaluated by the ministry and applicants will be notified by the Minister if their proposed study is approved for a grant. Applicants should not incur costs or tender the study until approval is received.
- 3) Successful bid proposal, draft and final reports must be submitted to the ministry.

Basis of Assistance

A grant may be provided of up to 50 per cent of the eligible costs of a planning study after all federal and provincial grants have been deducted.
In communities with a population of under 5,000 enriched funding of up to 75 per cent may be provided.

Reference

Applicant's Guide to the Wintario Planning Grants Program.

Further Information

Senior Advisor, Planning and Technical Services
Grants Administration Branch
Ministry of Citizenship and Culture
2nd Floor, 77 Bloor Street West
Toronto, Ontario M7A 2R9
Phone: (416) 965-0322
Regional Offices (see addresses at end of Section).

REGIONAL OFFICES

Northwestern Region

1825 Arthur Street East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1255

P.O.Box 3000
479 Government Road, 2nd Floor
Dryden, Ontario P8N 3B3
Phone: (807) 223-2271

Northeastern Region

215 Oak Street East, 2nd Floor
North Bay, Ontario P1B 1A2
Phone: (705) 474-3821

199 Larch Street
Sudbury, Ontario P3E 5P9
Phone: (705) 675-4346

390 Bay Street, 3rd Floor
Sault Ste. Marie, Ontario P6A 1X2
Phone: (705) 942-3751

22 Wilcox Street, 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-7117

Eastern Region

Rideau Trust Building, Room 1116
1 Nicholas Street, 11th Floor
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3721-3725-3728

1055 Princess Street, Suite 204
Kingston, Ontario K7L 5T3
Phone: (613) 547-2235

280 Pinnacle Street, Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-5377

Southwestern Region

495 Richmond Street, 5th Floor
London, Ontario N6A 5A9
Phone: (519) 438-2947

250 Windsor Avenue, 6th Floor
Windsor, Ontario N9A 1J2
Phone: (519) 256-4919

427-10th Avenue
Hanover, Ontario N4N 1P8
Phone: (807) 364-1626

Central West Region

119 King Street West, 8th Floor
Hamilton, Ontario L8N 3Z9
Phone: (416) 521-7229

55 Erb Street East, Suite 307
Waterloo, Ontario N2J 3W7
Phone: (519) 886-3520

71 King Street, Suite 301
St. Catharines, Ontario L2R 3H7
Phone: (416) 686-6472

Central East Region

700 Bay Street, 8th Floor
Toronto, Ontario M5G 1Z6
Phone: (416) 965-0283

113 Worsley Street
Barrie, Ontario L4M 1M1
Phone: (705) 737-3301

Section 3 MINISTRY OF COMMUNITY AND SOCIAL SERVICES

1 CHILDREN'S AID SOCIETIES— CAPITAL GRANTS, GENERAL

Assistance towards

The cost of erecting, purchasing or otherwise acquiring a building or part of a building for occupation by a Children's Aid Society for purposes other than special need.

Eligible Recipients

Counties	
Metropolitan municipalities	
Cities (Not in Metro)	
Separated Towns (Not in Metro)	
Towns	} in territorial districts
Villages	
Townships	
Improvement Districts	
Children's Aid Society	

Conditions and Procedures

- The prior approval, in writing, of the Minister of Community and Social Services is required.
- Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the municipality or to the society of an amount up to 25 per cent of,

- where the whole building is occupied by the society, the value of the building and land.
- where part of the building is occupied by the society, the proportion of the value of the building that the floor space occupied by the society bears to the total floor space of the buildings.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O.Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

2 CHILDREN'S AID SOCIETIES— CAPITAL GRANTS, SPECIAL

Assistance towards

The cost of erecting a new building or an addition to an existing building or of the acquisition of an existing building for the provision of facilities and services to meet special needs of children.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- The prior approval, in writing, of the Minister of Community and Social Services is required.
- Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the society of an amount equal to the cost of the new building or addition or the cost of acquisition of a building but not exceeding an amount based on the rate of,

- \$5,000 per bed, in the case of a new building or addition.
- \$1,200 per bed, in the case of the acquisition of an existing building.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

3 CHILDREN'S AID SOCIETIES— OPERATING COST

Assistance towards

Operating costs in the approved estimates of the society.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- The estimates, prepared in the form prescribed under the regulations, must receive the approval of the council of each municipality in the area in which the society has jurisdiction, or of the child welfare budget board of a district.
- The estimates must also receive the approval of the Minister of Community and Social Services.

Basis of Assistance

80 per cent of the approved operating costs of the society.

Ontario pays 100 per cent of the costs of Indian children with reserve status in the care of the society and all other services of the society for Indian families, computed in accordance with the regulations.

Ontario may pay 100 per cent of the cost (computed in accordance with the regulations) of children who come into the care of Children's Aid Societies from the care of child welfare authorities in other jurisdiction of Director and consistent with interprovincial agreements.

Ontario may pay 100 per cent of the cost of a demonstration project approved by the Minister.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

**CHILDREN'S AID SOCIETIES—
OPERATING COST RE: UNORGANIZED
TERRITORY**

Assistance towards

The operating costs of a society attributable to unorganized territory within its jurisdiction.

Eligible Recipients

Children's Aid Society having jurisdiction in territory without municipal organization.

Conditions and Procedures

The estimates must receive the approval of the Minister of Community and Social Services.

Basis of Assistance

100 per cent of:		
children from unorganized		
territory in care of the		
society	X	cost of services for children
<hr/>		
total no. of children in		
care		
100 per cent of:		
population of unorganized		
territory	X	cost of services other than for children in care
<hr/>		
population of area under		
jurisdiction of society		

Payments by the province are made in monthly instalments.

Reference

The Child Welfare Act, S.O. 1978, C. 85 as amended, O. Reg. 388/79 and 389/79 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

**5
DAY NURSERIES—
CAPITAL CONSTRUCTION COSTS**

Assistance towards

The costs of the construction of a new building, an addition to an existing building, the purchase or other acquisition of an existing building, or the furnishing and equipping of a building to be used as a day nursery.

Eligible Recipients

Cities	}	but not if within a metropolitan municipality
Towns		
Villages		
Townships		
Metropolitan Municipalities		
Approved Indian Bands		
Approved Corporations		

Conditions and Procedures

- a) Proposals to construct or erect facilities must be approved in principle by the Minister in advance.
- b) The site and plans must be approved in advance by the Minister of Community and Social Services.
- c) Requests for payment must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that,
 - 1) the erection, addition, purchase or other acquisition or renovation has been completed in accordance with the plans approved by the Minister.
 - 2) the building or addition is ready for use and occupancy.

Basis of Assistance

50 per cent of costs of new buildings computed in accordance with the regulations. 80 per cent of costs of renovation of existing buildings and equipping and furnishing them.

Reference

The Day Nurseries Act, S.O. 1978, C. 72, Reg. 160, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

6
DAY NURSERIES—OPERATING COSTS

Assistance towards

The costs of operation and maintenance of licensed day nurseries operated by the municipality and the cost to a municipality of day nursery services to any child of a person in need under an agreement between the municipality and any person or organization operating a licensed day nursery or supervising private-home day care, (assistance also available to approved corporations).

Eligible Recipients

Cities	}	but not if within a metropolitan municipality
Towns		
Villages		
Townships		

Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

The nursery must be licensed and conducted in accordance with the regulations. Private homes must be supervised in accordance with the regulations and "Private-Home Day Care Guidelines". Application for the monthly payment of the provincial grant must be in the prescribed form and be forwarded to the Minister before the 20th day of the next month.

Basis of Assistance

80 per cent of costs, computed in accordance with the regulations for municipalities and Indian bands. Different formula for corporations and 100 per cent of the costs for services to handicapped children, with some exceptions.

Reference

The Day Nurseries Act, S.O. 1978, C. 72, Reg. 160, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

7
**DISTRICT WELFARE ADMINISTRATION
BOARDS—INITIAL OPERATION**

Assistance towards

The provision of welfare services by a district

board in the first year of the board's establishment.

Eligible Recipients

District Welfare Administration Boards.

Conditions and Procedures

- a) Application for the grant must be made in the prescribed form.
- b) The estimated expenditures of the board for the first year of its operation must be approved by the Minister of Community and Social Services.
- c) Payment of the grant may be made during the year either in one amount or by instalments.

Basis of Assistance

The amount of the grant is based on the estimated expenditure for the year of the board determined in accordance with Form 1 and is equal to 50 per cent of the estimated expenditures of the board for the year.

References

The District Welfare Administration Boards Act R.S.O. 1970, Chap. 132; as amended Reg. 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

8
GENERAL ASSISTANCE

Assistance towards

The provision of general assistance, by a municipality, district welfare administration board, or Indian band, to or on behalf of a single person or head of a family who is a person in need (but not a patient or resident in an institution other than a nursing home or hostel).

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by

the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.

- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

General assistance is provided to meet expenditures for food, clothing, personal requirements, utilities, household supplies, shelter and fuel.

The assistance granted to needy persons by a municipality, district board or approved Indian band is based on the excess of the recipient's budgetary requirements over his income and the amounts granted are determined by references to the tables, limitations, and requirements of the regulations (referenced below).

Provincial reimbursement is 80 per cent of the amounts of general assistance paid. However, if, over a period of six months, the average number of persons receiving assistance equals or is in excess of 6 per cent of the population of the municipality or Indian reserve, as the case may be, the contribution of the province is increased to 90 per cent in respect of the number of persons receiving assistance in excess of 5 per cent of the population. Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44 and Reg. 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

9

SUPPLEMENTARY AID

Assistance towards

The provision, by a municipality, district board or Indian band, of supplementary aid to assist the recipient of a governmental benefit (e.g. a pensioner under the Old Age Security Act (Canada), a beneficiary under The Family Benefits Act, etc.) to meet the cost of shelter or extraordinary needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts

Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.

District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.
- c) Payments of subsidy by the province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

The province pays by way of reimbursement to the municipality, district board or Indian band, 80 per cent of the assistance granted.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; and Regulation 383 as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

**10
SPECIAL ASSISTANCE**

Assistance towards

The provision of special assistance, by a municipality, district board or approved Indian band, to or on behalf of a person in need, who is a person in financial hardship.

Eligible Recipients

- Cities
- Regional Municipalities
- Towns
- Villages
- Townships
- Improvement Districts
- Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
- District Welfare Administration Boards
- Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 5 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.
- c) Payments of subsidy by the province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

"Special Assistance" means the provision of,

- i) Drugs prescribed by a physician
- ii) Surgical supplies and dressings
- iii) Travel and transportation allowance
- iv) Moving allowances
- v) Funerals and burials
- vi) Dental services

- vii) Prosthetic appliances including eyeglasses
- viii) Vocational training or retraining
- ix) A comfort allowance where the applicant or recipient is a resident in a nursing home, and
- x) any other special item or service authorized by the Director.

The province reimburses the municipality, district board or the council of an approved Indian band for 50 per cent of the amounts paid to or on behalf of a person in need for special assistance.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; and Regulation 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

**11
WELFARE SERVICES—
ADMINISTRATION AND OTHER COSTS**

Assistance towards

The cost of the administration of welfare services.

Eligible Recipients

- Cities
- Regional Municipalities
- Towns
- Villages
- Townships
- Improvement Districts
- Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
- District Welfare Administration Boards
- Approved Indian Bands

Conditions and Procedures

- a) No subsidy is payable to any of the above not having a full time welfare administrator.
- b) No subsidy is payable to a district welfare administration board until the board has been in operation for a period of one year.

- c) The welfare administrator is required to complete an application (Form 6 under the Regulations) for monthly payment of cost of administration of welfare services as defined in Section 19 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.
- d) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the application.

Basis of Assistance

"Costs of administration of welfare services" means:

- i) Payments approved by the Director to or on behalf of a welfare administrator who is employed full time in the administration of welfare services and any other employee of a district welfare administration board, municipality or an approved Indian band in respect of:
 - a) Salaries, wages and honoraria.
 - b) Employer's contributions in respect of pension, unemployment insurance or workmen's compensation plan or scheme or other employee's benefit plan or scheme.
 - c) Travelling expenses where such expenses are directly related to the administration of welfare services.
- ii) Payments approved by the Director for research or consultation carried out on a contract or fee-for-service basis relating to welfare services.
- iii) Payments approved by the Director for operating costs of computer services including rental of equipment incurred after the 1st day of April, 1973 where as a result of such services a welfare administrator is able to provide to the Director such information on the administration and operation of welfare services as the Director requires.

The subsidy payable by the province to a county that administers welfare assistance, to a district welfare administration board and to an approved Indian band equals 50 per cent of the cost of the administration of welfare services as defined in the regulations.

The subsidy payable by the province to a city, a separated town and any approved municipality that does not form part of a county or a district welfare administration board equals 50 per cent of the amount by which the cost of administration of welfare services (defined in the regulations) for the twelve month period ending on the 31st day of December in each year exceeds such cost to the municipality for the year ending December 31, 1964.

Fees for staff training and living allowances while receiving training—rate of subsidy 80 per cent subsidy is claimed on Form 7 and is available to municipalities which employ a part-time administrator.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44, and Regulations 383, R.R.O. 1970, as amended.

The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; S.O. 1972, Chap. 1; S.O. 1972, Chap. 25; S.O. 1973, Chap. 144 and Regulation 225, R.R.O. 1970, as amended.

Further Information

Director, General Welfare Assistance
2195 Yonge Street
Toronto, Ontario M4S 2B2
Phone: (416) 965-2648

12

HOME SUPPORT PROGRAM

Assistance towards

Cost of providing home support services including heavy cleaning, gardening, snow shovelling, routine minor repairs and other related home care needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator makes submissions to the Ministry's area manager and if submission is approved the administrator must complete a statement of account and forward it in the month next following the month in which the municipality pays for the services.

Basis of Assistance

100 per cent of net costs up to provincially set daily maximum if services provided directly by a municipality. 80 per cent of net costs based on a provincially set approved rate of services purchased.

References

The Ministry of Community and Social Services Act, R.S.O. 1970, C. 120.

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

13
HOMEMAKERS AND NURSES SERVICES

Assistance towards

Cost of providing homemaking, nursing services or teaching homemaker services to families or individuals in their own homes who are designated to be “persons in need”.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator must complete a statement of account and forward it to the Ministry’s Area Manager, Homemakers and Nurses Services, by the 20th of the month next following the month in which the municipality pays for the services.

Basis of Assistance

Homemakers, Nurse or Teaching Homemaker — 80 per cent of the amount by which the total monthly cost of the approved services paid by the municipality or band, exceeds the available monthly income of the person in need, determined in accordance with the Regulations.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1970, Chap. 203; S.O. 1973, Chap. 143; O. Reg. 436, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

14
HOMEMAKERS INSTRUCTION

Assistance towards

Course of instruction for homemakers covering child care, hygiene, home economics, meal planning, laundering, general household duties, other skills incidental to the preceding items.

Eligible Recipients

Any municipality
Approved Indian bands
Persons or organizations as approved by the Minister.

Conditions and Procedures

- 1) Application for a grant must be made to the Ministry, accompanied by
- 2) A written statement showing
 - a) an outline of the purpose and content;
 - b) the duration; and
 - c) the estimated cost of the proposed course of instruction (it is advisable to have the course approved by the Minister prior to any registration of students).
- 3) Recipients of the grant must in the year following its receipt forward to the Minister, at a date specified by him, a certified statement showing the amounts paid and how the proceeds of the grant were disbursed.

Basis of Assistance

100 per cent of approved costs.

Reference

The Homemakers & Nurses Services Act, R.S.O. 1970, Chap. 203; S.O. 1973, Chap. 143; O. Reg. 436 R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

15
**HOMES FOR THE AGED—
ACQUISITION OR ALTERATION OF AN
ACQUIRED BUILDING**

Assistance towards

The capital cost of:

- a) Acquiring a building for use as a home
- b) Altering, furnishing and equipping an acquired building.

Eligible Recipients

Any Municipal Home for the Aged approved under the Act.

Conditions and Procedures

- a) An area sociological needs study is required and the site and plans must be approved in advance by the Minister.
- b) Application for grant should be submitted in the prescribed form.
- c) A request for payment must be accompanied by a certificate from a qualified architect or professional engineer certifying that:
 - 1) the building acquired for use as a home

is, in his opinion, a suitable building for such use, and

- 2) the building acquired for use as a home is ready for occupancy.
- d) Requests for payments prior to completion of the work must be accompanied by a certificate of the architect or professional engineer stating the progress made.

Basis of Assistance

- a) 50 per cent of the cost, as approved by the Minister, of acquisition when the building is acquired.
- b) 50 per cent of the cost as approved by the Minister, of altering, furnishing and equipping the acquired building, as certified by the municipal auditor for the home when the building is ready for occupancy.
- c) Homes in territorial districts: 100 per cent of the proportion of the capital expenditures allocated in accordance with the regulations for the unorganized areas.

Reference

The Homes for the Aged Act and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

16

HOMES FOR THE AGED— ADDITIONAL FURNISHINGS AND EQUIPMENT

Assistance towards

Cost of additional furnishings and equipment that are not replacements and that in the opinion of the Minister of Community and Social Services are necessary for the efficient operation of the home, and cost in excess of \$500.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) Capital claims may be made on minor capital claims forms, obtained from the local area office of the Ministry.
- b) Expenditures must be approved by the Minister before purchase and be acceptable as capital expenditures under the Act and Regulations.

Basis of Assistance

50 per cent of the cost approved by the Minister as described above. The Province may pay 100 per cent of that portion of the cost allocated in accordance with the Act and Regulations for unorganized areas.

Reference

The Homes for the Aged Act and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

17

HOMES FOR THE AGED— BUILDING OR EXTENDING

Assistance towards

The capital cost of:

- a) erecting a new building;
- b) alteration of a building by an addition, or extension.

Equipment and furnishings are included.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) A needs study and the site and plans must be approved in advance by the Minister.
- b) An application for grants should be submitted in the prescribed form.
- c) Requests for progress payments must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that:
 - 1) all structural work below the ground floor joists or slabs is completed;
 - 2) the roof is on and the new building, addition, or extension is enclosed;
 - 3) the interior partitions are installed and finished, or
 - 4) the new building, addition or extension is completed and ready for occupancy.
- d) When applying for final payment, the application must be certified by the municipal treasurer or auditor including indication of all sales tax refunds being taken into account.

Basis of Assistance

- a) 5 per cent of the cost when all structural work below the ground floor joists or slabs is completed;
- b) 20 per cent when the roof is on the building, addition or extension is enclosed;
- c) 10 per cent when the interior partitions are installed and finished;
- d) Such other part of the estimated amount to be paid by Ontario at such other times as the Minister approves (in these cases applications for payment should be accompanied by

architect's or engineers' certificates as to the progress made towards completion; and for the final payment, the request shall be certified by the municipal auditor);

- e) The difference between 50 per cent of the approved cost and the total of (a), (b), (c) and (d) when completed and ready for occupancy.

The grant maximum of 50 per cent of the approved cost, excepting in the case of certain homes in territorial districts where, in addition, the province may pay 100 per cent of that portion of the cost allocated, in accordance with the Act and Regulations, for unorganized areas.

References

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206; Homes for the Aged and Rest Homes Amendment Act 1972, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

18

HOMES FOR THE AGED— MAINTENANCE

Assistance towards

The cost of operating and maintaining a home, computed in the manner prescribed in the regulations; such cost includes:

- a) food and provisions;
- b) medical, nursing, dental and paramedical services, (including approved drugs, medications, prosthetics, and other medical supplies);
- c) welfare of residents:
clothing, crafts and activities, material and supplies,
pocket money or comfort allowance,
current books, newspapers, etc.
recreation and entertainment;
- d) funeral and burial expenses if resident has insufficient funds put aside;
- e) general operation and administration.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) 1) Applications for monthly payment of provincial subsidy should be made in the prescribed form.
2) Applications for subsidy must be made within 3 months of the 1st day of the month for which the subsidy is requested.
- b) The initial salary or an increase in the salary of the administrator or supervisory staff must

be approved in advance by the Minister.

- c) The cost of maintaining a resident or portion of such cost which the province deems the resident capable of paying but which the resident does not pay, shall be computed as if it had been paid.
- d) The prior approval of the Minister must be obtained for the cost of replacement of furnishings and equipment and the maintenance of the buildings and grounds if in excess of \$1,500.

Basis of Assistance

70 per cent of approved net cost described above for residential care.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

19

HOMES FOR THE AGED— MAINTENANCE OF RESIDENTS FROM UNORGANIZED TERRITORIES

Assistance towards

Net cost of maintenance of persons whose residence, before admission to the home was in territory without municipal organization, and as approved by a provincial authority.

Eligible Recipients

As in item 15.

Conditions and Procedures

A statement of costs in the prescribed form is required.

Basis of Assistance

100 per cent of net cost (number of resident days multiplied by average gross daily cost of maintenance, less monthly contributions on behalf of residents from unorganized territories from a source other than the provincial government).

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

HOMES FOR THE AGED— RESIDENTIAL SERVICES

Assistance towards

The cost of maintaining a person admissible under the satellite home provisions of the Act.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) Initially a municipal home setting up a satellite home with residential services must have the approval of the Director prior to the placement of any person, and approval where there would be more than 25 boarders or lodgers.
- b) All satellite homes are to be reported in Form 11 and regularly inspected by municipal authorities.
- c) Application should be made in Form 8.

Basis of Assistance

70 per cent of the approved costs incurred by the municipality, municipalities or band as the case may be, approved by the Director of providing or purchasing residential services.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

21

HOMES FOR THE AGED— EXTENDED CARE SERVICE

Assistance towards

The cost of extended care services for persons admitted to a home, who are eligible for extended care services on the grounds of medical necessity. Homes must be approved by the Director to provide extended care services and a fixed proportion of beds is allocated.

Eligible Recipients

Any Municipal Home approved for the purpose.

Basis of Assistance

70 per cent of:

- 1) any part of the basic rate in effect on a per diem basis that cannot be paid by the resident.
- 2) any part of the cost that exceeds the ceiling

currently in effect on a per diem basis up to the approved costs for the municipal home.

100 per cent of:

- 1) that part of the cost that exceeds the basic rate currently in effect on a per diem basis but that does not exceed a maximum cost currently in effect on a per diem basis and of the cost incurred in connection with the provision of extended care services, determined in a manner approved by the Minister, of,
 - a) approved drugs and pharmaceuticals, and
 - b) any approved device.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1970, Chap. 206 and Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

22

ELDERLY PERSONS CENTRES— CAPITAL GRANTS

Assistance towards

The cost of the erection, alteration, extension or acquisition, or the furnishing and equipping of a building or premises for use as a social, recreational drop-in, or day care centre for elderly persons, including the cost of the land, furnishings and equipment.

Eligible Recipients

(a) Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Elderly Persons Centres Act.

(b) Non-profit corporations may qualify conditionally upon a municipal 20 per cent grant.

Conditions and Procedures

- a) The Minister's approval of the municipal by-law, the area sociological needs study, the site plans, and the proposed programs must be obtained in advance. In addition, when the service is provided by a non-profit corporation, the Minister's approval of the corporation is required.
- b) An application to the Minister must be in the prescribed form and be accompanied by:
 - In the case of the erection, alteration or extension of a building or premises,
 - 1) the site plan showing the location of the building or premises on the site,

- 2) the plans and specifications, prepared by an architect, showing the construction, equipment and arrangements of the centre.

In the case of the acquisition of the building or premises,

- 1) the site plan showing the location of the building or premises on the site,
 - 2) a structural sketch showing the area or areas in the building or premises to be used as a centre.
- c) The Minister's approval of the corporation or municipal by-law, site, plans and proposed program must be obtained in advance.
- d) An application for payment of the grant must be made in the prescribed form and be accompanied by:
- 1) the certificate of an auditor certifying:
 - i) the actual cost of the building or premises to the corporation;
 - ii) the actual amount that has been paid by the corporations as of the date of the application;
 - iii) that all refundable sales tax has been taken out.
 - 2) the certificate of the architect or professional engineer, in triplicate (Form 3, O. Reg. 235, R.R.O. 1970) certifying that the alteration, extension or acquisition of the building or premises is completed in accordance with the plans approved by the Minister.

Basis of Assistance

Not in excess of 30 per cent of the costs described above, computed in accordance with the regulations.

Reference

The Elderly Persons Act, R.S.O. 1970, Chap. 140, Reg. 235, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

23

ELDERLY PERSONS CENTRES— OPERATING AND SPECIAL PROGRAM GRANTS

Assistance towards

The cost of maintaining and operating social services, drop-in, or day care centres for elderly persons. Special grants for programs or services for elderly persons carried out by approved corporations.

Eligible Recipients

Municipalities.

"Municipality" means a City, Town, Village or Township, and

includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Elderly Persons Centres Act.

Providing that the corporation operating the centre and the centre has been approved through the ministry and the continuing program is satisfactory to the Director, the province may make grants for maintenance and operation of the centre.

Basis of Assistance

Operating grants to centres shall be 50 per cent of the net monthly expenditure by the municipality, determined in accordance with the regulations, to a ceiling of \$15,000 a year whichever is the lesser.

Special Grants

An amount of up to \$15,000 for any one year may be made to a municipality, or an approved corporation, in respect of an approved innovative program or services for elderly persons in an approved centre.

NOTE:

"Where non-municipal and non-profit corporations establish and operate elderly persons centres, provincial grants in aid for both capital and operating are conditional on prior payments of at least 20 per cent from the municipality in which the centre is located or that municipality together with one or more contiguous municipalities."

Reference

The Elderly Persons Centres Act, R.S.O. 1970, Chap. 140 as amended, and O. Reg. 235, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

24

HOME SUPPORT SERVICES FOR SENIORS

Assistance towards

Cost of providing home support services to seniors including meals-on-wheels, wheels-to-meals, housekeeping services, home maintenance, handyman services, transportation for shopping, medical appointments, friendly visiting telephone reassurance, security checks, personal care services, counselling and referral and day care.

Eligible Recipients

Elderly persons in the communities 60 + years of age who meet the requirement of a person in need.

Conditions and Procedures

Municipalities, charitable corporations, or Indian bands make submissions to the Ministry's area

manager requesting subsidy allocation for the coming fiscal year. The Ministry's area manager reviews the requests and approves subsidy allocation.

Basis of Assistance

50 per cent of net costs up to a provincially set allocation for each fiscal year approved by the Ministry's area manager.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

**25
WORK ACTIVITY PROJECTS**

Assistance towards

The cost of operating work activity projects for the purpose of preparing for entry or return to employment, persons who by reason of personal, family or environmental circumstances have difficulty in obtaining or holding down steady employment.

Eligible Recipients

- Cities
- Regional Municipalities
- Towns
- Villages
- Townships
- Improvement Districts
- Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
- District Welfare Administration Boards
- Approved Indian Bands

Conditions and Procedures

- a) The project must be approved in advance by the federal government for federal cost sharing under Part III of the Canada Assistance Plan.
- b) The welfare administrator is required to complete an application (Form 8 under the regulations) for monthly payment of cost of administration of welfare services as defined in Section 19 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.
- c) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts and vouchers relating to the applications.

Basis of Assistance

80 per cent of the cost of the administration and operation of the work activity project as defined in the regulations. 80 per cent of the amount (defined in the regulations) of an incentive allowance paid to a participant in the project.

References

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50. s. 44 and Reg. 383, R.R.O. 1970, as amended. The District Welfare Administration Boards Act, R.S.O. 1970, Chap. 132; and Reg. 225, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

**26
PURCHASED COUNSELLING SERVICES**

Assistance towards

Cost of providing direct counselling service to needs tested persons.

Eligible Recipients

Municipalities and Indian bands.

Conditions and Procedures

The Municipal Welfare Administrator contracts with a service provider, which is approved by the Ministry's area manager, for costing, service content and agency. The Administrator must complete a statement of account, and forward it to the Ministry's area manager by the 20th of the month following.

Basis of Assistance

The subsidy payable by the province is 80 per cent of the approved cost.

Reference

The General Welfare Assistance Act, R.S.O. 1970, Chap. 192; S.O. 1971, Chap. 50, s. 44 and Reg. 383, Reg. 384 R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of Section).

Ministry of Community and Social Services

Regional offices		With Area Offices at:
Central Regional Office 110 Eglinton Avenue, West Toronto, Ontario M4R 2C9 Phone: (416) 481-5156		Toronto Barrie

Location	Address	Division		Telephone	Districts, Counties and Regional Municipalities served by Area Offices
		Adult	Child		
Central Regional Office Toronto	110 Eglinton Avenue W., 3rd Floor	X	X	(416) 965-5933 (416) 965-5933	
Area Office Toronto	110 Eglinton Avenue W. 5th Floor and Main Floor (front)	X	X	(416) 965-8449 (416) 965-8449 (416) 965-0232	Toronto
Barrie	70 Collier Street 4th & 5th Floors L4M 4Z2	X	X	(705) 737-1311 (705) 737-1311	*Manager of Operations Peel, Simcoe and York
Northern Regional Office Sault Ste. Marie	473 Queen Street E. 2nd Floor P6A 1Z5	X	X	(705) 942-8052 (705) 942-2910	
Area Office Sudbury	111 Larch Street St. Andrew's Place 8th Floor P3E 4T5	X	X	(705) 674-7543 (705) 674-7543	Algoma, Manitoulin, Muskoka, Nipissing, Parry Sound and Sudbury
Thunder Bay	710 Victoria Avenue Suite 301 P7C 5P7	X	X	(807) 475-1515 (807) 475-1345	Kenora, Rainy River and Thunder Bay
Timmins	Cochrane-Timiskaming Resource Centre, P.O. Box 1720 South Porcupine P0N 1H0 (Temporary Location)	X	X	(705) 235-3363 (705) 235-3363	Cochrane and Timiskaming
Southeastern Regional Office Kingston	336 Alfred Street Ground Floor K7L 3S5	X	X	(613) 549-5932 (613) 549-6461	
Area Office Kingston	1055 Princess Street Ontario Government Building Main Floor & 3rd Floor K7L 4Y3	X	X	(613) 544-6206 (613) 549-6470	Frontenac, Hastings, Lennox & Addington and Prince Edward, Dundas, Glengarry, Leeds, Grenville, Lanark, Ottawa-Carleton, Stormont, Renfrew, Prescott, Russell, Frontenac, Hastings, Lennox & Addington and Prince Edward
Ottawa	2197 East Riverside Drive Pebb Building K1H 7X3 900 Lady Ellen Place Suite 11 K1Z 5L5	X	X	(613) 737-5520 (613) 722-3494	Renfrew, Dundas, Leeds-Grenville, Lanark, Ottawa-Carleton, Glengarry, Prescott, Russell and Stormont
Peterborough	263 1/2 George Street North K9J 3G6 277 George Street North George King Centre K9J 3G9	X	X	(705) 743-1624 (705) 748-5883	*Manager of Operations Durham, Haliburton, Northumberland, Peterborough and Victoria
Southwestern Regional Office London	195 Dufferin Ave. IBM Building 5th Floor N6A 1K7	X	X	(519) 438-8344 (519) 438-8344	
Area Offices Hamilton	100 Main Street E. Century 21 Building 39th & 40th Floor L8N 3N9 499 King Street E. St. John Place 2nd Floor L8N 1E1	X	X	(416) 526-9300 (416) 525-6431	Brant, Halton, Hamilton-Wentworth and Niagara Brant, Halton, Hamilton-Wentworth, Wellington, Waterloo, Bruce, Dufferin, Grey and Niagara
London	495 Richmond Street 6th & 7th Floor N6A 5A9 195 Dufferin Ave. IBM Building 5th Floor N6A 1K7	X	X	(519) 438-5111 (519) 438-8387	Elgin, Haldimand-Norfolk, Huron, Middlesex, Oxford and Perth Elgin, Essex, Huron, Haldimand-Norfolk, Kent, Lambton, Middlesex, Oxford and Perth
Waterloo	75 King Street S. Waterloo Square 5th Floor N2J 1P2	X	X	(519) 886-4700 (519) 658-5101	Bruce, Dufferin, Grey, Wellington and Waterloo
Cambridge	101B Holiday Inn Drive N3C 1Z3 (Temporary Location)	X	X	(519) 658-5101	*Manager of Operations
Windsor	250 Windsor Avenue Ontario Government Building N9A 6V9	X	X	(519) 254-1651	Essex, Kent and Lambton

*Manager of Operations covers all direct operating expenditures in Region.

Northern Regional Office
473 Queen Street East
Sault Ste. Marie, Ontario
P6A 1Z5
Phone: (705) 942-8052

Sudbury
Thunder Bay
Timmins

Southeastern Regional Office
336 Alfred Street
Kingston, Ontario K7L 3S5
Phone: (613) 549-5932/6461

Kingston
Ottawa
Peterborough

Southwestern Regional Office
195 Dufferin Avenue
London, Ontario N6A 1K7
Phone: (519) 438-8344

Hamilton
London
Waterloo
Windsor

Section 4 **MINISTRY OF CONSUMER AND** **COMMERCIAL RELATIONS**

1 **LAND TITLES SURVEY FUND**

Assistance towards

Costs of and incidental to an application

- a) to have land within a municipality registered under The Land Titles Act, or
- b) to have boundaries of land described in registered conveyances confirmed under The Boundaries Act.

Eligible Recipients

Any municipality.

Conditions and Procedures

- 1) Municipality must pass a by-law authorizing an application to be made to:
 - a) the proper Land Registrar, or
 - b) the Director of Titles.
- 2) Costs to be borne by municipality making application. In the case of the municipality's making an application on behalf of the owners of the lands, it may recover the costs by levy of a special rate of assessment on all parcels of land included in the application, or in the municipality.
- 3) Consent of the Director of Titles is required before the Land Registrar proceeds with the application to have the land registered under The Land Titles Act.
- 4) Applications for confirmation under The Boundaries Act are made to the Director of Titles.

Basis of Assistance

Generally 25 per cent of the total survey costs.

References

The Land Titles Act, R.S.O. 1980, Chap. 230 Section 31.

The Boundaries Act, R.S.O. 1980, Chap. 47.

Further Information

Legal and Survey Standards Branch
Property Rights Division
Ministry of Consumer and Commercial Relations
3rd Floor, 543 Yonge Street
Toronto, Ontario M7A 2J8
Phone: (416) 963-0436

Section 5 **MINISTRY OF CORRECTIONAL** **SERVICES**

1 **GRANT-IN-LIEU OF PROPERTY TAXATION** **— CORRECTIONAL INSTITUTIONS**

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality a correctional institute or jail designated by the Minister of Correctional Services.

Basis of Assistance

\$50 times the rated bed capacity of the institution or jail on the previous December 31st.

Reference

The Municipal Act, R.S.O. 1970, Section 304(2).

Further Information

Accounts Branch
Ministry of Correctional Services
2001 Eglinton Avenue East
Scarborough, Ontario M1L 4P1
Phone: (416) 750-3450

Section 6 **MINISTRY OF EDUCATION**

GRANTS TO SCHOOL BOARDS 1982

Under Ontario Regulation 197/82, the following grants are payable to school boards. The grants are calculated separately for the elementary schools and the secondary schools.

1 **ORDINARY OPERATING EXPENDITURE GRANTS**

The *grant payable* is the excess of the recognized

portion of the school board operating expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The *recognized ordinary expenditure* is the lesser of the actual cost and the product of \$1,872 in the case of an elementary school pupil or \$2,718 in the case of a secondary school pupil, a weighting factor that is determined by the Ministry for the school board, and the average daily enrollment of pupils of the board in day school, summer school and certain continuing education. Effective September, 1982, grant assistance in respect of continuing education is limited to specific programs including adult basic literacy, citizenship and language instruction for landed immigrants, english as a second language for adults, and courses for adults for which secondary school credit is given.

The average daily enrollment of pupils for a board is determined in accordance with Ontario Regulation 256. For day school this is determined as 30 per cent of the enrollment on each of the last school days of January and April, and 40 per cent of the enrollment on the last school day of September. For summer school and certain continuing education classes it is determined as the full-time equivalent in terms of instructional time. Kindergarten and junior kindergarten subject to grant is limited to a one-half day basis enrollment.

In calculating average daily enrollment used for grants, recognition is included that costs do not reduce directly with enrollment declines. Thirty to sixty per cent of the decline from 1981 (depending on the board size) plus one-half of such assistance given in 1981 is included in the enrollment for grant purposes.

The average daily enrollment for purposes of grant calculation is increased in the case of grades 9 and 10 pupils in elementary schools by 19 per cent.

The *weighting factors* address variations among school boards in the need for education services and in the cost of providing comparable education services. The factor components are:

- Compensatory Education
- Language Instruction
- French-English Mixed Schools
- Technical Programs
- Cost of Goods and Services (Northern)
- Small School Boards
- Small schools
- Teacher Experience and Qualifications

The *mill rate* used to determine the local portion of the recognized expenditure is calculated in the following manner:

4.455 Elementary Schools OR 3.375 Secondary Schools	X	Total Recognized Ordinary Expenditure (incl. total tuition fees paid)
		Maximum Recognized Day School Ordinary Expenditure (incl. tuition fees)

The assessment used in the calculation is equalized using the equalization factors issued by the Ministry

of Revenue in 1980 and 1981, and is adjusted to reflect the 15 per cent difference between residential and commercial mill rates.

2
EXTRAORDINARY EXPENDITURE GRANTS

Extraordinary expenditure pertains to the types of expenditure that for reasons related to the nature or development of the jurisdiction served differ in terms of per pupil costs among school boards. These are costs in respect of the acquisition of facilities and for the transportation of pupils.

The portions of these expenditures recognized for grant assistance are determined by specific approvals.

The recognized expenditure is divided into two groups —

- a) specific debt charges and pupil transportation expenditure that is in excess of \$239 per day school pupil of average daily enrollment, and
- b) the remainder.

The *grant* in respect of each group is the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the school board.

The *mill rates* used to determine the local portion of the recognized expenditure are:

- a) .025 for elementary schools or .012 for secondary schools for each \$100 of per pupil recognized expenditure.
- b) .124 for elementary schools or .060 for secondary schools for each \$100 of per pupil recognized expenditure.

Boards receive grants on current approved minor projects and on major projects prior to 1980 in accordance with the financing of the project including grant on debenture instalments, which in some instances will continue to the year 2000.

3
FRENCH-LANGUAGE INSTRUCTION GRANTS

The recognized expenditure for grant assistance is:

- a) For French-language schools or classes \$185 per elementary school pupil, \$56 per subject credit for grades 9 and 10 secondary school pupils, \$62 per subject credit for grades 11 to 13 secondary school pupils. In addition there is recognition for some start-up costs where French-language classrooms are established.
- b) For French-language instruction for non French-speaking pupils the recognized expenditure is determined by formulae that takes into account the number of pupils instructed, their grade level, the time devoted to instruction each day and the total accumulated hours of French-language instruction.

The amounts range from \$62 to \$185 per pupil at elementary schools and from \$25 to \$95 per subject credit for a secondary school pupil.

The *grant payable* is:

- a) For French-language schools or classes, 100 per

cent of the recognized expenditure.

- b) For French-language instruction for non French-speaking pupils, the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The mill rates are .124 for elementary schools or .060 for secondary schools for each \$100 of per pupil recognized expenditure.

4

GRANTS FOR SPECIAL EDUCATION PROGRAMS IN INSTITUTIONS OR HOSPITALS

The ministry introduced effective January, 1982, a new funding mechanism in respect of special education. Grants are the product of the board's total enrollment (not just special education pupils) and a per pupil amount of \$125 in respect of elementary school operations and \$90 in respect of secondary school operations. In addition, a grant is paid in respect of each trainable retarded pupil of \$3,430 adjusted by a weighting factor which takes into account the geographical location of the board.

Where a school board employs a teacher to provide a special education program in certain specified facilities, institutions or hospitals, subject to approval a grant is payable to reimburse the board for the cost of the teacher's salary, related employee benefit costs plus a \$1,600 allowance for administrative costs etc; and for the cost of classroom furniture and equipment up to a maximum of \$3,300.

5

HERITAGE LANGUAGE GRANTS

Elementary school boards receive a grant of \$27 per *classroom* hour in respect of Heritage language instruction, subject to minimum class size and where the school day is extended in relation thereto.

6

ADJUSTMENT IN RESPECT OF CHANGE IN TAX REVENUE

School board grants compensate for any prior calendar year difference between the amount requisitioned by the school board or yield of the mill rate on assessment and actual taxes received. Effectively boards are compensated for "write-off of taxes" and grants are reduced on account of "supplementary" taxes received.

7

SPECIAL DEBENTURE ASSISTANCE

Debt charges acceptable to the Minister on debentures issued by a school board prior to April, 1980 that were not approved for grant assistance at the time of issue are now eligible for grant to the extent that such expenditure for the year exceeds the yield of .124 mills for elementary schools or .060 mills for secondary schools in the dollar upon the equalized assessment for the board in respect of each \$25 per

pupil of such expenditure. This base mill rate cannot be less than .12 for elementary schools or .25 for secondary schools.

8

GRANTS FOR BOARDS ON TAX EXEMPT LAND

Certain school boards on tax-exempt land receive grants from the province. These boards include Department of National Defence School Boards and Ontario Hydro School Boards. Special funding provisions also apply to school boards established in a sanatorium, a hospital, a crippled children's treatment centre or a centre for the treatment of cerebral palsy.

The first group of boards receive 50 per cent of all operating grants exclusive of capital. The second group of boards receive 80 per cent of teachers' salaries and transportation costs and 50 per cent of all other costs exclusive of capital.

9

GRANTS FOR ISLOATE BOARDS

Small remote boards (with enrollment of 300 or fewer) receive grants equal to all approved costs in excess of the yield of a mill rate on equalized assessment of 4.58 mills in the case of elementary school boards or 3.44 mills in the case of secondary school boards.

10

COST OF EDUCATION REIMBURSEMENT

Where a school board provides education for:

- a) a pupil who resides in Ontario in an area that is not within the jurisdiction of a school board, is not Federal Crown Land or is not an Indian Reserve;
- b) a pupil who is resident in, admitted to or detained in certain specified facilities, institutions or homes; or
- c) a pupil who is a ward of a Children's Aid Society, a grant is payable to reimburse the board the cost of education for the pupil.

The amount of reimbursement is the same as is permitted for inter-board billing of tuition fees. This is calculated in accordance with Ontario Regulation 198/82.

11

DIRECT CAPITAL GRANTS

Since April 1, 1980, the grants to school boards on major approved capital projects are paid as the expenditures are incurred. Payments are made on a quarterly basis on progress certificates submitted to the school boards. The rates of grant are identical to those applicable to extraordinary expenditure grants which, for a board of average assessment wealth, is 75 per cent.

12

ASSESSMENT EQUALIZATION FACTORS

The 1982 formula includes a provision which guarantees that no board will receive less grant for reason of using the average of the provincial assessment equalization factors issued by the Ministry of Revenue in 1980 and 1981. The comparison is the assessment equalized using the factors that were applicable in 1979.

Similarly, grants have been provided to school boards to ensure that there is no increase in the proportion of the school board requisition that is borne by a municipality for reason of the new assessment equalization factors.

13

SECONDARY SCHOOL REORGANIZATION GRANT

Provisions were introduced in 1980 to encourage French-language education programs at the secondary school level and involve a reorganization grant to offset the start-up costs associated with the establishment of new homogeneous French-language school entities.

For the first year of operation of such schools with an enrollment of 100 or fewer, the grant is \$1,320 per pupil. For larger schools, the grant is \$115,500 plus \$165 per pupil to a maximum of \$165,000. For the second year of operation, the grant is \$880 per pupil for a school with an enrollment of 100 or fewer and for larger schools is \$77,000 plus \$110 per pupil to a maximum of \$110,000.

14

GRANTS FOR PROFESSIONAL DEVELOPMENT OF TEACHERS IN FRENCH-LANGUAGE SCHOOLS OR CLASSES, STUDENT TRAVEL AND EXCHANGE AND CULTURAL ACTIVITIES

Grants are payable to reimburse school boards for approved expenditure that pertains to:

- a) the cost of having teachers of French-language schools or classes attend approved winter courses or full-time study or conferences, seminars and workshops to improve their qualifications;
- b) the cost of programs of student level, student exchange visits and cultural activities in French-language schools, and
- c) the salaries and related employee benefit cost of employees on loan to the Ministry to be engaged in providing services to French-language schools and classes.

15

GRANT FOR CO-OPERATIVE SCHOOL SYSTEMS REVIEW

A grant was introduced in 1981 to reimburse school boards for costs incurred up to \$20,000 where the board enters into an agreement with the Minister for a comprehensive school system review.

Further Information

Grants Services, Financial Services Branch
Ministry of Education
21st Floor, Mowat Block
Queen's Park, Toronto, Ontario
Phone: (416) 965-7954

**Section 7
MINISTRY OF ENERGY**

1

MUNICIPAL OIL CONVERSION AND ENERGY CONSERVATION PROGRAM

Assistance towards

Reducing the consumption of energy, especially oil, in municipal facilities.

Eligibility

All Ontario municipalities are eligible. Financial assistance is available in the first phase of this program to convert oil-fired heating plants in municipal buildings to alternate fuels. Financial assistance will become available in the second phase of this program to improve the thermal efficiency of municipal buildings. Details respecting the Phase 2 program will be made available later in the 1982/83 fiscal year.

Conditions and Procedures (Oil Conversion)

Municipalities shall identify oil-heated buildings and the availability of alternate fuels by completing the pre-qualification form and forwarding it to the Ministry of Energy.

Any building heated by its own oil-fired heating unit, or any building complex heated by an oil-fired central heating plant, will be considered to be an individual conversion project.

Upon approval from the Ministry, the municipality shall seek three tender bids to complete the project. The bids will be analyzed by the Ministry of Energy and final project approval, together with a commitment in principle for financial assistance, will be forwarded to the municipality. The municipal council will pass and forward to the Ministry of Energy a resolution to provide the local share of costs and to proceed with the project. Upon completion of the project the municipality shall forward a copy of the project invoice and a work acceptance statement from the municipality.

Basis of Assistance (Oil Conversion)

The amount of assistance provided will not exceed \$50,000 for each project. The level of assistance will be determined after considering the volume of oil to be saved, the conversion project cost, and the conversion pay-back period. Project costs are to include only those costs directly related to the conversion and may not include general repairs or replacement

of worn-out equipment. Project costs may include reasonable consultant's fees if required.

Further Information

Ministry of Energy
Conservation and Renewable Energy Group
Municipal Oil Conversion and Energy
Conservation Program
56 Wellesley Street West
Toronto, Ontario
M7A 2B7
Phone: (416) 965-5743

**2
ENERGY FROM MUNICIPAL SOLID WASTE**

Assistance towards

Feasibility studies to assess the economic and financial viability of energy from solid waste.

Further Information

Municipal Solid Waste Unit
Ontario Ministry of Energy
Queen's Park
Toronto, Ontario
M7A 2B7
Phone: (416) 965-7705

**Section 8
MINISTRY OF THE ENVIRONMENT**

Water & Sewage Service

The programs of the Ministry of the Environment are mainly directed towards assisting the construction of communal water and sanitary sewage works and the repair or renewal of private water and sewage systems. The number of projects assisted annually is limited by funds available. Projects are selected for award of grants by means of an MBR assessment system.

**1
15 PER CENT GRANTS FOR MAJOR WORKS**

Any municipality can apply for a grant towards the capital cost of major components of communal water and sewage works.

This includes the water supply: intakes, treatment and storage facilities and trunk feeder mains; for sewerage: treatment facilities, outfall and trunk sanitary sewers and associated pumping stations.

Priority is given to:

- a) works to service an area encompassing more than one municipality;
- b) works providing for an increased supply of serviced lots in growth areas.

Grants are equal to 15 per cent of capital cost after deduction of federal or other grants.

Payment is made following contract award calculated on the project cost less 10 per cent holdback. Final payment is made against audited final costs.

**2
GRANTS AND LOANS TO SMALL
MUNICIPALITIES FOR HIGH COST PROJECTS**

Small municipalities of population less than 7,500 can apply for grants to assist the construction of new communal water and sewage works to service existing communities. Local distribution and collection works as well as major components are eligible.

Other conditions include:

- a) Substantially all the built up areas must be serviced;
- b) Where buildings have means of access to the service, municipalities must require that a connection be made, in accordance with Section 362a of The Municipal Act.

Priority is given to projects according to their contribution to health and environmental benefits and the servicing of urban growth.

Grants are calculated after deduction of federal or other grants. The assistance enables municipal costs to be limited to \$1,100 and \$1,400 per connection, for water and sewage service respectively, subject to a maximum of 75 per cent of net project cost. Payment is made through quarterly advances against projected expenditures less 10 per cent holdback. Final payment is made against audited final costs. Loans up to a 30 year term at the provincial interest rate may be made available to municipalities lacking access to commercial funds.

**3
GRANTS FOR THE REPAIR OR RENEWAL OF
PRIVATE WATER AND SEWAGE SYSTEMS**

This grant is for the benefit of small communities currently serviced by private systems, where health and environmental problems exist. Typically, the area considered would have insufficient potential for growth to require a communal system in the future.

Other conditions include:

- a) grants will be made towards the cost of repair or renewal of systems serving homes that are principal residence in defined problem area;
- b) grants may be considered for costs associated with systems for other dwellings, commercial buildings and small industries only when located in the defined problem area;
- c) where a request is accepted, the ministry will retain a consulting engineer to prepare a report to identify the problems and propose alternative solutions;
- d) subject to the availability of funds, grants may extend over a two year period.

Priority is given to projects according to their contribution to health and environmental benefits.

Grants are equal to:

- a) 100 per cent of the cost of the report;
- b) 75 per cent of the costs of implementing the solution.

The amount of the grant will be committed over the period of construction.

Applications and requests for further information should be made to the nearest regional office of the Ministry:

P.O. Box 5000
435 James Street South
Thunder Bay, Ontario
P7C 5G6
Phone: (807) 475-1205

469 Bouchard Street
Regency Mall
Sudbury, Ontario
P3E 2K8
Phone: (705) 522-8282

985 Adelaide Street South
London, Ontario
N6E 1V3
Phone: (519) 681-3600

140 Centennial Parkway North
Stoney Creek, Ontario
L8E 3H2
Phone: (416) 561-7410

Suite 700
150 Ferrand Drive
Don Mills, Ontario
L8E 3H2
Phone: (416) 424-3000

133 Dalton Street
P.O. Box 820
Kingston, Ontario
K7L 4X6
Phone: (613) 549-4000

or

Project Coordination Branch
40 St. Clair Avenue West
Toronto, Ontario
M4V 1K6
Phone: (416) 965-7062

4

WASTE MANAGEMENT

Waste Management Planning Studies

- 1) Financial assistance is available for 50 per cent of study costs to develop a long term waste management plan for regional municipalities, counties or several municipalities which agree to operate joint waste management facilities on a shared cost basis.

Waste Site Improvement Program

- 2) This program provides financial assistance to municipalities for upgrading existing certified waste disposal sites and for proper closure of old sites. Improvements supported include on-site road improvements, provision of scales, landscaping, improving buffer zones, and some special studies related to site expansions, gas and leachate monitoring and control.

Source Separation Program

- 3) The program provides financial and other assistance for the development or expansion of municipal scale source separation projects. Assistance is available for the development of feasibility studies, the development of promotional activities to encourage public involvement and start-up costs for up to three years for qualified projects.

Further information

Director
Waste Management Branch
135 St. Clair Avenue West
Toronto, Ontario
M4V 1P5
Phone: (416) 965-6191

Section 9 MINISTRY OF HEALTH

1

AMBULANCE SERVICES

Assistance towards

Expenditures in operating a twenty-four hour daily ambulance service.

Eligible Recipients

- 1) Municipalities — includes metropolitan, regional district municipalities but not area municipalities thereof
- 2) Local Boards of Health
- 3) Public Hospitals
- 4) Licensed private and volunteer operators.

Conditions and Procedures

- 1) There must be a need for ambulance services in the area of proposed operation.
- 2) Ambulance services, once licensed by the ministry and in operation, must be available on a twenty-four hour daily basis.
- 3) Services must conform to the operational policy and procedures of the ministry as well as to The Ambulance Act and its regulations.

An annual operating budget must be submitted to the ministry for approval in accordance with set procedures and deadlines. Amendments to an ap-

proved budget may be presented for consideration during the course of the operating year. Every ambulance operator, etc., must provide the Minister, within 90 days of the end of a fiscal year, with a financial statement of its ambulance operations during that year.

Basis of Assistance

Up to 100 per cent of costs as approved by the Minister.

Reference

The Ambulance Act, R.S.O. 1970, Chap. 20; S.O. 1972, Chap. 93, and Ontario Regulation 599/75 as amended.

Further Information

Ambulance Services Branch
Ministry of Health
7 Overlea Boulevard
Toronto, Ontario M4H 1A8
Phone: (416) 965-8034

2 BOARDS OF HEALTH

Assistance towards

The expenses of the local Boards of Health incurred in the process of providing approved public health services in accordance with The Public Health Act and its regulations and identified community health needs.

Eligible Recipients

Local Boards of Health.

Conditions and Procedures

- 1) Each local board must submit an annual budget to the Minister not later than the 1st day of March of each operating year.
- 2) Not later than February 1, each board must submit to the Minister a financial statement covering the preceding year's activities.
- 3) Payments to a board may be reduced by:
 - a) 40 per cent where the office of the Medical Officer (M.O.H.) remains vacant for 12 months;
 - b) 50 per cent where the office of the M.O.H. remains vacant for 24 months.

Basis of Assistance

- A. Provincial support for the approved general expenses of a board is based on the following structure:
 - 1) 40 per cent - April 1, 1982, of the expenses of the board of a municipality;
 - 2) 75 per cent of the expenses of the board of a health unit;
 - 3) 75 per cent of expenses of the board of a district health unit.

This assistance is flowed to each board in twelve roughly equal monthly payments; adjustments to

the total aid flowed are made as necessary at year's end, upon receipt by the ministry of the required financial statement from each board.

B. Separate provincial assistance is available to boards for the following programs:

- 1) Home Care — 100 per cent of costs approved by the Minister;
- 2) Family Planning — 100 per cent of costs approved by the Minister;
- 3) Venereal Disease Control — cf. 4 VENEREAL DISEASE CLINIC;
- 4) Immunization — provision of free vaccines and biologicals.

C. A board which assumes the responsibilities for the public health services of an unorganized territory receives an unorganized territory grant which is intended to cover the full costs of services undertaken there.

Reference

The Public Health Act, R.S.O. 1980, Chap. 409, O. Reg. 841, R.R.O. 1980, O. Reg. 341/82.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

3 COMMUNITY HEALTH FACILITIES

Assistance towards

The acquisition of new facilities, the alteration of, addition or renovation to existing community health facilities, or parts thereof that have become obsolete or inadequate (land costs are excluded).

Eligible Recipients

Local Boards of Health
Municipal Corporations
Non-profit organizations (as designated by regulations).

Basis of Assistance

$\frac{2}{3}$ of the approved capital costs of the building project, where "approved costs" means that portion of the actual cost of the building project approved by the Minister, including:

- a) fees for architects, consulting engineers, and other consultants as approved by the Minister
- b) necessary basic equipment and furnishings, and the installation thereof
- c) land survey and soil tests, and necessary paving and sodding but not landscaping, gardens or decorations.

Conditions and Procedures

- 1) Application for grants, accompanied by preliminary sketch plans in triplicate, must be made

to the Minister and approved prior to the issuing of tenders or the commencement of work.

- 2) The applicant must undertake not to mortgage, sell, dispose of, alter physically or functionally the facility without the approval of the Minister.
- 3) The grant is paid in the following portions as construction approaches completion:
20 per cent when the contract for the project is signed; 10 per cent for each $\frac{1}{8}$ of the work completed, with final payment upon the completion of the project to the satisfaction of the Minister.

Reference

The Public Health Act, R.S.O. 1980, Chap. 409, O. Reg. 835 R.R.O. 1980.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

A

VENEREAL DISEASE CLINIC

Assistance towards

The cost of treating, examining, supervising and giving after-care to persons infected or suspected of being infected with venereal disease.

Eligible Recipients

Local Boards of Health
Hospitals

Conditions and Procedures

- a) A designated venereal disease clinic must be established and maintained.
- b) The Director of the Public Health Branch or designate, of the Ministry of Health is to be permitted to inspect the records, equipment, administration and treatment services of a clinic at any time.
- c) The local board or hospital must provide such examination, treatment, supervision, and after-care for venereal disease as necessary to any person who applies at the clinic.
- d) No charge is to be made for the services thus given.

Basis of Assistance

An amount of \$7.50 in respect of each clinic attendance.

Reference

The Venereal Diseases Prevention Act, R.S.O. 1980, Chap. 521, O. Reg. 941 R.R.O. 1980.

Further Information

Health Programs Division

Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-4058

5

VENEREAL DISEASE PHYSICIANS' ACCOUNT

Assistance towards

Payment to physicians for the treatment of venereal disease in persons who are not insured under The Health Insurance Act, 1972.

Eligible Recipients

Municipalities.

Conditions and Procedures

- a) A physician must submit an account of all eligible services performed by him under the direction of a board's M.O.H., to the municipal treasurer within three months of the rendering of those services.
- b) 1) Each physician's statement of accounts should equal the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
2) The cost of drugs used for treatment should also be reported.
- c) The treasurer must forward all such accounts to the Minister within three months of receiving them.

Basis of Assistance

- 1) 100 per cent of the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
- 2) 100 per cent of the costs of approved drugs.

References

The Venereal Disease Prevention Act, R.S.O. 1980, Chap. 521, O. Reg. 941 R.R.O. 1980, The Health Insurance Act, 1972.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-4058

6

HOME CARE PROGRAM

Assistance towards

The provision of co-ordinated home nursing, physiotherapy, occupational therapy, speech therapy, medical social work, nutrition counselling, and homemaking and other support service to patients in their own homes.

Eligible Recipients

Local Boards of Health
Local Branches of the Victorian Order of Nurses
Local Hospital Boards
Home Care Program of Metropolitan Toronto

Conditions and Procedures

A local home care program must be established and maintained in accordance with the Minister's guidelines.

Basis of Assistance

100 per cent of the costs of services provided by the program to eligible patients, and a local annual program budget approved by the Minister.

Reference

The Health Insurance Act, 1972 O. Reg. 323, Section 41(b).

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

7 ASSISTANCE TO HOSPITALS CLASSIFICATION OF HOSPITALS

Hospitals are classified as general hospitals, general rehabilitation hospitals, hospitals for chronic patients, active treatment teaching psychiatric hospitals, active treatment hospitals for alcoholism and drug addiction and rehabilitation hospitals, graded as follows:

- a) Group A hospitals are general hospitals providing facilities for giving instruction to medical students of any university;
- b) Group B hospitals are general hospitals having not fewer than 100 beds;
- c) Group C hospitals are general hospitals having fewer than 100 beds;
- d) Group D hospitals are general hospitals operated by the Ontario Division of the Canadian Red Cross Society;
- e) Group E hospitals are general rehabilitation hospitals;
- f) Group F hospitals are hospitals for chronic patients and having not fewer than 200 beds;
- g) Group G hospitals are hospitals for chronic patients and having fewer than 200 beds;
- h) Group H hospitals are psychiatric hospitals providing facilities of giving instruction to medical students for any university;
- i) Group I hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction;
- j) Group J hospitals are hospitals designated by the Minister to provide special rehabilitation services for disabled persons in a region of

Ontario specified by the Minister for each hospital;

- k) Group K hospitals are separate organized facilities approved as such by the Minister to provide local diagnostic and treatment services in a community or district to handicapped or disabled individuals requiring restorative and adjustable services in an integrated and coordinated program;
- l) Group L hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction and providing facilities for giving instruction to medical students of any university as evidenced by a written agreement between the hospital and the university with which it is affiliated;
- m) Group M hospitals are general hospitals which may charge and receive payment for the use of C.A.T. Scan Services.

References

O. Reg. 726, R.R.O. 1970, O. Reg. 118/71, O. Reg. 244/71, O. Reg. 176/72, O. Reg. 513/72.

8 CAPITAL GRANTS FOR HOSPITAL CONSTRUCTION AND RENOVATIONS

Ontario Regulation 210/79 under The Public Hospitals Act allows the province to provide grants not exceeding either $\frac{2}{3}$ or $\frac{5}{6}$ of the approved cost of constructing or renovating community hospitals. Approved costs include the cost of construction or renovation, professional fees and necessary basic equipment.

The $\frac{5}{6}$ of approved costs refers to hospitals located in the municipality with a population of not more than 12,000 in a territorial district or a provisional county.

Regulation 725/70 under The Public Hospitals Act provides that regarding capital grants for teaching hospitals, the province accepts responsibility for the approved capital cost of the university hospitals and of teaching and research facilities forming part of the university affiliated hospital.

Regulation 724/70 under The Public Hospitals Act provides that the province accepts responsibility for the approved capital cost of a regional rehabilitation hospital or that part of a hospital which provides special facilities for medical rehabilitation of patients. To qualify the hospital is expected to provide a wide range of special services and must be approved by the Minister as a regional rehabilitation centre before becoming eligible for grants on the basis of full costs. Regulation 407/71 under The Public Hospitals Act provides that for rehabilitation facilities serving a local community or district (e.g. crippled children's treatment centres) the grant amounts to $\frac{2}{3}$ of the approved cost.

Regulation 358/77 under The Public Hospitals Act provides that 100 per cent of the capital cost of economic investment projects may be paid where operating savings to the government will recover the capital cost within five or fewer years.

Regulation 62/77 under The Public Hospitals Act provides grants equal to 100 per cent of the approved capital cost for the amalgamation of hospital services where the estimated savings on net operating costs during the five years following the establishment of the amalgamated service equals or exceeds the approved capital cost or grant.

Regulation 170/81 under The Public Hospitals Act allows the province to pay a special grant of $\frac{2}{3}$ of the capital cost to correct hazardous conditions resulting from the presence of asbestos in public hospitals. The special grant is $\frac{1}{2}$ of the approved cost when the public hospital is located in a municipality with a population of not more than 12,000 persons and in a territorial district or a provisional county.

Further Information

Institutional Planning — Grants
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-8076

Section 10 MINISTRY OF INDUSTRY AND TRADE

1 ONTARIO INDUSTRIAL PARKS PROGRAMS (OIPP) — INDUSTRIAL PARK LOANS

Conditions and Procedures

- 1) The industrial land site must be within the applicant municipality's boundaries.
- 2) The interested municipality should contact the Industry and Trade field office in the area in which the park is to be located.
- 3) If deemed eligible, the municipality will complete an OIPP loan application Part I. The ministry's representative will forward it and other supporting documents to the ministry for consideration by an interministerial committee. Each of the ten ministries involved evaluates its particular interest and reports its conclusions.
- 4) If the project is recommended by the interministerial committee, it is forwarded to the Minister of Industry and Trade for his approval in principle.
- 5) Following this approval, the Development Corporation involved (ODC, NODC, or EODC) provides the municipality with an OIPP loan application Part II along with a request for plans, specifications, cost estimates, and other detailed information on the proposed project. These data are evaluated and used to prepare a presentation to the Development Corporation's Board of Directors for consideration and decision.

Basis of Assistance

The program provides for the Development Cor-

porations to lend up to:

- a) 50 per cent of the cost of purchasing *and* internal servicing of approved industrial land by a municipality;
- b) 75 per cent of the cost of internal servicing of land already owned by a municipality.

Approved loans will extend over a 15-year period.

Loan principal repayments are deferred for five years, except for pro rata principal repayments when industrial sites are sold.

Loans are offered at 2 per cent below the corporation's base interest rate which is fixed on a monthly basis.

Further Information

Ministry of Industry and Trade field offices are listed below:

ONTARIO INDUSTRY BUSINESS OFFICES

Brockville

143 Parkedale Avenue
K6V 6B2
Phone: (613) 342-5522

Hamilton

P.O. Box 2112
119 King Street West
L8N 3Z9
Phone: (416) 521-7783

Kingston

Suite 308
1055 Princess Street
K7L 5T3
Phone: (613) 547-2248

Kitchener

Suite 507
305 King Street West
N2G 1B9
Phone: (519) 744-6391

London

Suite 607
195 Dufferin Avenue
N6A 1K7
Phone: (519) 433-8105

North Bay

Northgate Plaza
1500 Fisher Street
P1B 2H3
Phone: (705) 472-9660

Orillia

Box 488, 2nd Floor
73 Mississauga Street East
L3V 6K2
Phone: (705) 325-1363

Ottawa

Suite 404
56 Sparks Street
K1P 5A9
Phone: (613) 566-3703

Owen Sound

Nor-Towne Plaza, Suite 104

1131 Second Avenue East
N4K 2J1
Phone: (519) 376-3875

Peel

6th Floor
201 City Centre Drive
Mississauga
L5B 2T4
Phone: (416) 279-6515

Peterborough

139 George Street North
K9J 3G6
Phone: (705) 742-3459

St. Catharines

Suite 401
15 Church Street
L2R 3B5
Phone: (416) 684-2345

Sault Ste. Marie

120 Huron Street
P6A 1P8
Phone: (705) 253-1103

Sudbury

Ontario Government Building
199 Larch Street, 4th Floor
P3E 5P9
Phone: (705) 675-4330

Thunder Bay

P.O. Box 5000
435 James Street South
P7C 5G6
Phone: (807) 475-1325

Timmins

Suite 200
273 Third Avenue
P4N 1E2
Phone: (705) 264-5393

Willowdale

Suite 480
5 Fairview Mall Drive
M2J 2Z1
Phone: (416) 491-7680

Windsor

250 Windsor Avenue
2nd Floor, Room 227
N9A 6V9
Phone: (519) 252-3475

resource equalization grants
general support grants

Reference

The Ontario Unconditional Grants Act, 1975, as amended.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
56 Wellesley Street West
5th Floor,
Toronto, Ontario M7A 2R8
Phone: (416) 965-1667
Field Offices (see addresses at end of Section).

1982 MUNICIPAL GRANTS POPULATION

Where reference is made below to population for grant purposes, the population will be determined in accordance with the regulations made under *The Ontario Unconditional Grants Act*.

The 1982 municipal grants population is the greater of:

a) the number of households, multiplied by the quotient obtained by dividing the 1981 grants population of the municipality by the prior year's households.

or:

b) the average of the grants population for the years 1980, 1981 and the population calculated for the municipality under clause (a).

I. PER CAPITA GRANTS

Assistance towards the cost of providing municipal services and in recognition of the higher per capita expenditures that municipalities with larger populations are required to make on certain municipal services.

Eligible Recipients

Group "A"

The following lower tier municipalities in counties and districts excluding those in Group "B" and "C" are eligible recipients:

Cities
Separated Towns
Towns
Villages
Townships
Improvement Districts

Group "B"

All upper tier regional municipalities, including the Municipality of Metropolitan Toronto, County of Oxford and the District Municipality of Muskoka.

Group "C"

Constituents (area) municipalities of regions, defined in group "B"

Basis of Assistance

Each municipality in Group "A" receives:

1) general per capita grant equal to the grants

Section 11

MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING

1

UNCONDITIONAL GRANTS

These grants consist of:

per capita grants — general
— police
— density

- population of the municipality multiplied by \$11 per capita
- 2) in addition, a municipality will receive \$12 per capita if it provides its own police force or is under contract with the Ontario Provincial Police in accordance with The Police Act, or under contract with another municipality.

Municipalities in Group "B" receive assistance as follows:

- 1) general per capita grant equal to \$11 per capita, and
- 2) per capita grant in respect of policing equal to \$17 per capita where a regional municipality is deemed to be a city for the purposes of The Police Act.

Municipalities in Group "C" will receive:

- 1) \$12 per capita, based on population of each area municipality, if it provides enforcement by its own force or under contract with the Ontario Provincial Police in accordance with The Police Act, or under contract with another municipality, and
- 2) an amount per capita based on the density of each area municipality as per the following schedule, where density is defined as the ratio of residential households to hectares of an area municipality.

Density	Amount per capita
0.375 and under	\$5.00
Over 0.375 to and including 0.75	4.00
Over 0.75 to and including 1.125	3.00
Over 1.125 to and including 1.5	2.00
Over 1.5 to and including 1.875	1.00
Over 1.875	Nil

II. RESOURCE EQUALIZATION GRANT

The Resource Equalization Grant is designed to reinforce the fiscal capacity of lower tier municipalities with below average tax bases, in order to increase their ability to upgrade local servicing without incurring excessive property tax rates. A portion of this grant is paid directly to upper tier municipalities.

Eligible Recipients

All lower tier and upper tier municipalities.

Basis of Assistance

The resource equalization grant is payable to each lower tier municipality whose 1981 equalized assessment is below \$18,800 per capita, when the assessment, with residential and farm taxable assessment being discounted by 45 per cent, is equalized according to the average equalization factor appearing in the 1982 regulation to the Act. The assessment deficiency rate, recognized for resource equalization grant, is based on the proportion that 60 per cent of the municipality's deficiency of the 1981 equalized assessment per capita bears to \$18,800, to a maximum of 25 per cent. This deficiency rate is then applied to the net general

dollar levy of the lower tier municipality which is defined as the combined lower and upper tier municipal 1981 tax requirements and excludes taxation in respect of school boards.

The 1982 resource equalization grant is equal to the product of the municipality's net general dollar levy and its assessment deficiency rate, up to the maximum of the sum of the total 1981 resource equalization grant entitlement (lower and upper tier shares) and the product of its 1982 grants population and \$4. The portion of the resource equalization grant, determined on a basis of the ratio of upper tier taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, other than school purposes, is payable directly to the upper tier municipality. The region or county is required to credit this amount to its general revenues.

The portion of the resource equalization grant, determined on a basis of the ratio of upper tier taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, is payable directly to the upper tier municipality. The region or county is required to credit this amount to its general revenues.

The lower tier municipality is paid a resource equalization grant equal to the difference between the total grant and the amount payable to the region or county. The province guarantees, however, that this amount will not be lesser than the lower tier share of the resource equalization grant paid in the previous year. This portion of the grant should be applied against taxes for own purposes.

Similarly, the amount of the upper tier resource equalization grant entitlement, calculated as the sum of upper tier resource equalization grant shares for the constituent municipalities, is guaranteed not to be less than the amount paid to the region or county in the previous year.

III. SUPPORT GRANTS

Assistance towards the financing of municipal services.

Basis of Assistance

- a) General Support Grant: Provides an amount equal to 6 per cent of the 1981 net general dollar levy to all municipalities, both upper and lower tier.
- b) Special Support Grant: Provides an additional amount equal to 18 per cent of the 1981 net general levy to:
 - i) all municipalities situated in the northern part of Ontario, and
 - ii) all municipalities situated in the District of Parry Sound and to the Townships of Airy, Chisholm and the Improvement District of Cameron.

This grant is in recognition of the generally higher costs of municipal goods and services in such areas.

“Net general dollar levy” for the purposes of these grants means a municipality’s own 1980 tax requirements, excluding upper tier and school board taxation.

2A
INVOLVEMENT IN MUNICIPAL ADMINISTRATION

Assistance towards

Providing meaningful employment and practical experience for students interested in municipal government.

Eligible Participants

For computer science, administration, and law students, all municipalities and municipal associations; for planning students, only municipalities and planning boards with a population not exceeding 50,000.

Conditions and Procedures

- a) Ontario university and community college students must be registered in an environmental studies program, (e.g. urban geography, urban or regional planning), or core programs of business administration, commerce, economics, political science, law or computer science. All courses are subject to ministry approval.
- b) Participants will be limited to a maximum of 2 students, one of whom, subject to the population restriction, may be a planning student.
- c) Student positions are allocated on a first come, first serve basis. Interested municipalities should therefore contact the ministry as soon as possible after the program announcement has been made to reserve positions.

Basis of Assistance

75 per cent of a student’s weekly salary, to a maximum of \$135 per week for a period of 18 weeks. After the application has been approved, the ministry will advance 75 per cent of the estimated reimbursable payroll cost.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

2B
ONTARIO MUNICIPAL TRAINING PROGRAM

Assistance towards

Developing qualified municipal managers and training college and university graduates in municipal government.

Eligible Participants

All municipalities, recent graduates of university and college programs with a substantial local government content, and current, part-time municipal employees with equivalent academic qualifications.

Conditions and Procedures

- a) Candidates must submit an application for participation, including a letter of nomination, transcripts, curriculum vitae, and description of personal goals. Applications will be matched with municipal submissions and forwarded to the appropriate municipalities for consideration.
- b) Municipalities must submit a plan for work assignments in both finance and general administration.
- c) The total number of trainees is not expected to exceed 25 in any one year, with only one position assigned to each participating municipality.
- d) The term of employment under the program will be two years. A contract will be drawn up between the municipality and the successful candidate specifying the terms of employment and providing a plan of the work assignments.

Basis of Assistance

50 per cent of the trainee’s salary to a maximum of \$7,500 in the first year, and \$5,000 in the second year. The ministry will also pay 50 per cent of the cost of attending approved courses.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

3
MUNICIPAL TAX ASSISTANCE — LOCAL IMPROVEMENT, DRAINAGE ASSESSMENTS AND WATER, SEWAGE, AND GARBAGE RATES

Assistance towards

Payment of drainage assessments and some special charges.

Eligible Recipients

All municipalities.

Conditions and Procedures

Applicable to provincially owned properties which are situated within the municipality, but excluding properties owned or held in trust by Ontario Hydro.

Basis of Assistance

Assessment formula is determined in accordance

with The Drainage Act. Special charges are determined in accordance with The Local Improvement Act and section 210(85) and 218 of The Municipal Act.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

**4
PAYMENTS-IN-LIEU — BUSINESS TAX**

Assistance towards

Payments-in-lieu of business taxes.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality land which is occupied or used by the Crown in right of Ontario or any Crown agency for the purpose of or in connection with any business. The legislative, executive, and administrative activities of the Government of Ontario shall not be deemed to be the carrying on of a business.

Basis of Assistance

An amount may be paid equal to what would have been produced if that part of the business mill rate which is levied for general municipal purposes has been applied against the business assessment as determined by the Ministry of Revenue for the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

**5
PAYMENTS-IN-LIEU — REAL PROPERTY**

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality provincial property not owned or held in trust by Ontario Hydro (the exceptions set out in section 3(1) of The Municipal Tax Assistance Act should be noted).

Basis of Assistance

An amount may be paid equal to what would have been produced if the commercial mill rate levied for general municipal purposes was applied to the real property assessment as determined by the Ministry of Revenue in the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

**6
PROVINCIAL PARKS
MUNICIPAL TAX ASSISTANCE**

Assistance towards

Any land set apart and designated as a provincial park.

Eligible Recipients

All municipalities.

Conditions and Procedures

The municipality must contain all or part of a provincial park within its boundaries. A provincial park in this context includes a wilderness area or an historical park.

Basis of Assistance

The greater of:

- 1) \$12.35 per hectare for each of the first 40 hectares of the park; \$5.00 for each hectare in excess of 40 hectares to a maximum of 4,000 hectares; and \$1.25 for each hectare in excess of 4,000 hectares, or
- 2) \$100

Municipalities whose jurisdiction includes any part of The Niagara Escarpment Planning Area, or The Parkway Belt Planning Area as defined by the respective acts, are eligible for such payments.

Reference

The Provincial Parks Municipal Tax Assistance Act, 1974.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of Section).

7 SPECIAL EMERGENCY ASSISTANCE

Assistance towards

The cost of repairing or protecting essential municipal facilities, such as roads, dykes, and drainage works, which have been damaged by high water levels on the Great Lakes.

Eligible Recipients

All municipalities on the Great Lakes.

Conditions and Procedures

- a) The work must be necessary to maintain an adequate level of service.
- b) The damages must be attributable to high water levels on the Great Lakes.
- c) An application for participation must be forwarded to the ministry with copies, in the case of roads, to the Ministry of Transportation and Communications or, in the case of drainage works, to the Ministry of Agriculture and Food.

Basis of Assistance

80 per cent of the actual eligible cost of the work, net of any other provincial grants received.

After the application has been approved, the ministry will advance 60 per cent of the estimated eligible grant.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

8 SHORELINE PROPERTY ASSISTANCE

Assistance towards

The cost of repairing or protecting privately-owned shoreline property which has been damaged or eroded by high water levels or ice.

Through the Agency of

The municipality, which must pass a borrowing by-law pursuant to The Shoreline Property Assistance Act, 1973 and approved in accordance with Sections 64 and 65 of The Ontario Municipal Board Act..

Procedures

The individual property owner makes application to the municipality for a loan. When approved work is completed and inspected, the municipality (or the regional municipality on its behalf) may debenture the amount to be loaned with the province, and pass a rating by-law providing for repayment of the loan by equal annual instalments through the annual property taxes.

Basis of Assistance

Loans at the rate of 14¼ per cent per annum with a term of 10 years. The maximum loan available in respect of any individual property is:

- for protective works, 75 per cent of the cost or \$500 per metre of shoreline, whichever is the lesser,
- for building repairs, 75 per cent of the cost or \$20,000, whichever is the lesser.

References

The Shoreline Property Assistance Act, 1973. The Shoreline Property Assistance Amendment Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

9 MUNICIPAL SERVICES IN FRENCH

Assistance towards

- a) Language instruction in either english or french as a second language for members of municipal councils and staff of municipalities.
- b) Translation of documents by municipal staff and/or commercial translators from english into french and from french into english.
- c) Printing costs associated with the production of municipal bilingual documents in french and english and municipal documents that have been translated from english into french or from french into english.
- d) Acquisition by lease or rental of simultaneous-interpretation services for council and/or special public meetings.
- e) A one-time special grant of up to 70 per cent of the cost of purchasing simultaneous-interpretation equipment.
- f) A one-time special grant to cover consulting fees incurred for developing a french-language-services program for a municipality, such payment not to exceed \$125 per day, plus expenses, up to a maximum of 15 working days.

Assistance is not necessarily restricted to the activities mentioned above. Depending on their individual needs, municipalities may provide additional ser-

vices, within the limits of the financial assistance offered under the program, provided that assistance is not available for similar services through other government programs.

Eligible Recipients

Municipalities. Other local authorities may also be eligible for assistance, depending on the availability of funds and other government programs.

Conditions and Procedures

Municipalities may enter the program by submitting a written request indicating the french-language services the municipality expects to provide under the program and the estimated expenditures likely to be incurred in each of the first two years.

Basis of Assistance

The assistance offered under the program is for one term of five consecutive years and is not subject to renewal or extension. Each participating municipality is eligible to receive reimbursement of 50 per cent of actual costs, up to a maximum of \$50,000 each year. The special grants relating to the purchase of simultaneous-interpretation equipment and to consulting fees are in addition to this general assistance.

Further Information

Municipal Management Policy Branch
Ministry of Municipal Affairs and Housing
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario M7A 1C2
Phone: (416) 965-3514

**10
MUNICIPAL ENERGY AUDIT GRANTS**

This is a three-year program introduced in 1981 and administered by the Ministry of Municipal Affairs and Housing, with a \$3.6 million budget provided by the Ministry of Energy.

Assistance towards

Employing an energy auditor to measure municipal energy use, set guidelines for municipal energy consumption, and develop mechanisms for achieving and maintaining reductions in that consumption.

Eligible Recipients

All municipalities are eligible to participate. Counties and regional governments are encouraged to apply on behalf of their area municipalities.

Conditions and Procedures

- a) Municipalities must submit a proposal, including a statement of the goals and objectives to be achieved by participation and a firm estimate of the energy savings to be realized in each of the three years.

- b) The auditors must submit semi-annual reports to the ministry summarizing the energy consumption measured during the previous period, the measures implemented for reducing the consumption, and the results achieved.

Basis of Assistance

80 per cent of the total cost of employing an auditor, including salary and benefits, travel, support services, etc., to a maximum of \$20,000 in the first year, \$18,000 in the second year, and \$15,000 in the third year of participation. The ministry will also provide information and training seminars for the auditors.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

For further information about energy conservation

Conservation and Renewable Energy Group
Ministry of Energy
10th Floor, 56 Wellesley Street West
Toronto, Ontario
Phone: (416) 965-3051

**11
MARINA AND BOATING FACILITIES GRANTS**

This is a new program, administered by the Ministry of Municipal Affairs and Housing for the Board of Industrial Leadership and Development (BILD). The program will run for five years with a \$5 million budget provided by BILD.

Assistance towards

The cost of constructing, repairing, or improving municipally-owned marina and boating facilities.

Eligible participants

All municipalities with access to water-related recreation are eligible to participate.

Conditions and procedures

- a) Municipalities must submit an application with a plan or sketch of the proposed project
- b) The facility must be municipally-owned and must complement, not compete with, privately-owned facilities in the area
- c) The project must be directly related to on-water recreational activities
- d) The municipal share of the cost must be financed from reserves, surpluses, or current levies.

Basis of Assistance

50 per cent of the net municipal cost of a project to a maximum of \$50,000.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor, 56 Wellesley Street West
Toronto, Ontario
M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of Section).

12 MUNICIPAL ACTION '85

This new three-year program provides a wide range of initiatives designed to encourage municipalities to be more effective and productive, thereby reducing provincial involvement in local government. The program is aimed at municipalities interested in increasing productivity, improving cost-effectiveness, enhancing staff expertise, and adopting innovative management techniques. Direct funding is available from the ministry for three general categories of initiatives — training and development, budget accounting and control systems, and advanced management systems.

Assistance towards

Training and Development

There are several training and development programs available to municipalities for the purpose of developing staff expertise:

Eligible Recipients

a) Training Incentive Grants

Senior staff in municipalities of less than 10,000 and in counties are encouraged to enroll in professional training courses — accounting, law, business and public administration, and management practices. Municipal Action '85 will offset the costs of training with annual reimbursements of up to \$400.

b) Municipal Management Bursary

Experienced senior administrators who enroll in advanced management training will be eligible for bursaries of up to \$1,500. Approved courses include university graduate-level programs such as master of public administration or master of business administration; university certificate and diploma programs in public or business administration; and selected special programs.

c) Education Development Fund

Municipal Action '85 offers funding to help develop material that advances knowledge and awareness of local government. This may include the design of new educational material,

new courses to teach management techniques and the consolidation of existing material for application to the Ontario scene.

d) On-location Training

Information-sharing in smaller municipalities occasionally takes the form of 'borrowing' experts to solve particular problems. While not a substitute for formal training, on-location help can serve as an issue-oriented "crash course" for staff.

Financial support is provided for on-location training of staff when no other normal staffing arrangements are possible.

e) Basic Accounting and Control Package — BACPAC

BACPAC is a manual of basic bookkeeping, financial administration, and financial control. It is written in language for laymen and contains a model chart of accounts that will reduce the costs of training new treasurers, make auditing easier, and may reduce the total cost of auditing. BACPAC will be developed for municipalities of less than 5,000 and will start as a pilot project. It will be appraised and modified, if necessary, in the fall of 1982, and implemented in participating municipalities in 1983.

The ministry will pay all external costs, to a maximum of \$5,000, for implementing the program.

f) Advanced Management Systems

Municipalities may be able to increase productivity and reduce costs by developing and using such systems as comprehensive auditing, advanced budgeting, performance measurement, resources management, equipment maintenance control, etc.

Municipal Action '85 may contribute to the development cost and will contribute to the sharing of information by documenting and publishing specific experiences with the systems for the benefit of other municipalities.

Further Information

Separate brochures are available for each component of Municipal Action '85. For information on specific initiatives, please contact:

Training and Development
K.A. Bauman
Municipal Management Policy Branch
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario
M7A 1C2
1-416-965-7031

Basic Accounting and Control
Package (BACPAC)
M.D. Lawson
Municipal Management Policy Branch
Mowat Block, 3rd Floor

Queen's Park
Toronto, Ontario
M7A 1C2
1-416-965-2265

Advanced Management Systems
G.R. Jamison
Municipal Management Policy Branch
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario
M7A 1C2
1-416-965-2265

FIELD OFFICES — MUNICIPAL AFFAIRS

Toronto

Director
Field Services Branch
Municipal Operations Division
Ministry of Municipal Affairs and Housing
3rd Floor, Mowat Block
Queen's Park
Toronto, Ontario, M7A 1B9
Phone: (416) 965-1495

Cambridge

Manager
150 Main Street, N1R 6P9
Phone: (519) 622-1500

Serves: Regional Municipalities of Haldimand-Norfolk, Halton, Hamilton-Wentworth, Niagara, Peel, Waterloo; and Counties of Brant, Oxford.

Guelph

Manager
30 Edinburgh Road North, N1H 7J1
Phone: (519) 836-2531

Serves: Counties of Bruce, Grey, Wellington.

Kingston

Manager
1055 Princess Street, K7L 5T3
Phone: (613) 546-3103

Serves: Counties of Frontenac, Hastings, Leeds and Grenville, Lennox and Addington, Prince Edward.

London

Manager
495 Richmond Street, N6A 5A9
Phone: (519) 438-7255

Serves: Counties of Elgin, Essex, Huron, Kent, Lambton, Middlesex, Perth.

North Bay

Manager
347 Sherbrooke Street, P1B 2C1
Phone: (705) 476-4300

Serves: Districts of Nipissing, Parry Sound, Timiskaming.

Orillia

Manager
15B Matchedash Street North, L3V 4T4
Phone: (705) 325-6144

Serves: Regional Municipality of York, District Municipality of Muskoka; and Counties of Dufferin, Haliburton, Simcoe.

Oshawa

Manager
74 Simcoe Street South, L1H 7V5
Phone: (416) 571-1515

Serves: Municipality of Metropolitan Toronto, Regional Municipality of Durham; and Counties of Northumberland, Peterborough, Victoria.

Ottawa

Manager
244 Rideau Street, K1N 5T3
Phone: (613) 566-3711

Serves: Regional Municipality of Ottawa-Carleton; and Counties of Lanark, Prescott and Russell, Renfrew, Stormont, Dundas and Glengarry.

Sudbury

Manager
199 Larch Street, 5th Floor, P3E 1C4
Phone: (705) 675-4343

Serves: Regional Municipality of Sudbury; and Districts of Algoma, Cochrane, Manitoulin, Sudbury.

Thunder Bay

Manager
435 James Street South, P7C 5G6
Phone: (807) 475-1621

Serves: Districts of Kenora, Rainy River, Thunder Bay.

13

COMMUNITY PLANNING STUDY GRANTS

Assistance towards

Planning studies for the preparation of new or amended:

- a) Official plans and zoning by-laws
- b) Secondary plans
- c) Planning related special studies
- d) Studies related to energy conservation in land use planning.

Eligible Recipients

Principally small municipalities with populations 15,000 or less.

Municipalities with populations of 60,000 or less may be eligible for funds to study their downtown areas and prepare specific policies applying to the development of their downtown.

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than \$15,000. Community Planning Advisory Branch (CPAB) staff can advise on the use of Ministry of Municipal Affairs and Housing consultant selection procedures and are available to assist in the process.

Municipal staff time is also eligible for funding, subject to prior agreement with the ministry on reporting procedures.

To be eligible for funding, the approval of the Ministry of Municipal Affairs and Housing must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

Each application is reviewed on an individual basis. Upon agreement of the province to provide funding, an advance payment (normally 50 per cent of study costs) would be made. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and ministry at the time of the grant commitment. Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records, before recommending subsequent payments.

Further Information

Community Planning Advisory Branch regional offices:

Central Region

Community Planning Advisory Branch
47 Sheppard Avenue East, Suite 207
Willowdale, Ontario M2N 2Z8
Phone: (416) 224-7635
Zenith: 5-2650

Southeastern Region

Community Planning Advisory Branch
244 Rideau Street, 3rd Floor
Ottawa, Ontario K1N 5Y3
Phone: (613) 566-3801
Zenith: 5-2650

Southwestern Region

Community Planning Advisory Branch
495 Richmond Street, 7th Floor
London, Ontario N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region

Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ontario P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region

Community Planning Advisory Branch
435 James Street South
Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

14

ENERGY CONSERVATION THROUGH LAND USE PLANNING GRANTS

Introduction

As one of the provincial initiatives to ensure that the most efficient use is made of energy resources, this program to provide for the consideration of energy efficiency in land use planning came into effect on April 1, 1981. The program is administered by the Ministry of Municipal Affairs and Housing with funding for 1982/83 provided by the Ministry of Energy.

Assistance towards

Funding is available for land-use planning studies aimed at energy conservation in the community. The Ministry of Municipal Affairs and Housing will consider any planning study which has land-use and energy-efficiency implications, whether or not the study is directly related to a document produced under The Planning Act. Data collection and surveys of the existing situation, necessary before policies can be formulated, will also be eligible for grants.

Eligible Recipients

Energy conservation through land-use planning grants are designed to assist municipalities with populations of more than 15,000. (Smaller communities can apply for community planning study grants for similar assistance).

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than \$15,000. Community Planning Advisory Branch (CPAB) staff can advise on the use of Ministry of Municipal Affairs and Housing consultant selection procedures and are available to assist in the process.

Municipal staff time is also eligible for funding, subject to prior agreement with the ministry on reporting procedures.

To be eligible for funding, the approval of the Ministry of Municipal Affairs and Housing must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

Grants are available to cover 75 per cent of the cost of a study, to a maximum of \$50,000 per study. Upon agreement of the province to provide funding,

an advance payment (normally 50 per cent of study costs) would be made. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and ministry at the time of the grant commitment. Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records, before recommending subsequent payments.

Further Information

Community Planning Advisory Branch regional offices:

Central Region

Community Planning Advisory Branch
47 Sheppard Avenue East, Suite 207
Willowdale, Ontario M2N 2Z8
Phone: (416) 224-7635
Zenith: 5-2650

Southeastern Region

Community Planning Advisory Branch
244 Rideau Street
Ottawa, Ontario K1N 5Y3
Phone: (613) 566-3801
Zenith: 5-2650

Southwestern Region

Community Planning Advisory Branch
495 Richmond Street
London, Ontario N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region

Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ontario P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region

Community Planning Advisory Branch
435 James Street South
Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

15

MUNICIPAL HOUSING STATEMENTS GRANTS

Assistance towards

The preparation and updating of municipal housing statements outlining municipalities' housing policies and needs.

When endorsed by council and approved by the ministry, a statement forms the basis for a municipality's request for federal and provincial funding for housing programs.

Eligible Recipients

All Ontario municipalities are eligible to apply for municipal housing statement grants; those with approved statements may be eligible for funding to

update their statements. Municipalities under 10,000 population may also request ministry staff to complete a statement on their behalf.

Conditions and Procedures

Municipal council must pass a resolution requesting assistance or funding. With a funding request an application must be submitted for a grant.

The concurrence of regional council should be obtained for any aspect of the municipal housing statement that requires action by the region, including the application for a study grant or direct technical assistance.

Basis of Assistance

Each application will be considered on its merits, and maximum grant levels have been established according to municipal size. During the term of the approved study, progress payments will be made. The final amount being paid upon ministry approval of a housing statement adopted by council.

Further Information

Policy and Program
Development Secretariat
Queen's Park, 4th Floor, Hearst Block
Toronto, Ontario M7A 2K5
Phone: (416) 965-7025

16

ONTARIO HOME RENEWAL PROGRAM (OHRP)

Assistance towards

OHRP provides per capita grants to municipalities to administer directly as loans to owner-occupants in that municipality whose adjusted annual family income is no greater than \$15,500. The prime objective of these loans is the repair of faulty structural and sanitary conditions and the upgrading of the plumbing, heating and electrical systems of the residences of the eligible owner-occupants to bring their housing up to municipal health and safety standards.

The maximum amount of an OHRP loan to an applicant within the participating municipality shall not exceed \$7,500 less any federal funding. The amount of interest charged on this loan will be determined by the annual family income of the applicant; a portion of the loan may be "forgiven" and therefore need not be paid back, upon completion of a designated number of years of continuous occupancy.

Eligible Recipients

- a) All Ontario municipalities are eligible to receive OHRP funds if they have adopted and are enforcing property maintenance and occupancy standards or are willing to implement building and/or health and safety standards to be used as guidelines in providing financial aid to property owners.

- b) Owner-occupants are eligible provided the annual "adjusted family income" of the owner-occupant does not exceed \$15,500, and the house is below the standards referred to under (a) above.

Conditions and Procedures

Every municipality that receives a grant shall:

- a) ensure that loans made to supplement assistance received by owners from federal funding shall not exceed 25 per cent of the annual grant made to the municipality by the Minister under this regulation.
- b) ensure that there be taken in the name of the municipality as security for any loan, including the forgivable and repayable portions thereof, a lien as provided for by subsection 2 of section 31 of the Act; and shall follow the procedures set forth in subsections 2 and 3 of section 3 of the Act.
- c) establish a fund and deposit in the fund all monies received pursuant to this regulation, all monies received in repayment of loans made under this regulation, and all interest accruing thereon; and
- d) provide the Minister with whatever information and records of accounts he may require pertaining to any application, loan or any other matter provided for in this regulation.

Reference

The Housing Development Act, R.S.O. 1970, Chap. 213.

Further Information

Community Housing Division
Ministry of Municipal Affairs and Housing
12th Floor, 101 Bloor Street West
Toronto, Ontario M5S 1P8
Phone: (416) 965-9650

17

ONTARIO DOWNTOWN REVITALIZATION PROGRAM (ODRP)

Assistance towards

Provincial funds are available on a loan basis to assist eligible municipalities with seeding projects to restore confidence in the core area of a community.

Eligible Recipients

Any municipality with a maximum population of 125,000.

Conditions and Procedures

A municipality must meet the following criteria:

- a) have an approved official plan with policies concerning the downtown
- b) have a property maintenance and occupancy standards by-law applicable to commercial

and residential buildings which is being administered effectively

- c) have municipal council commitment and public support for the revitalization of the downtown
- d) demonstrate financial and administrative resources
- e) have a downtown revitalization project proposal capable of being completed within five years of the provincial financial commitment to the project
- f) the proposed revitalization is in accordance with provincial policies.

Basis of Assistance

The province will provide assistance in the form of partially recoverable loans up to a maximum of $\frac{2}{3}$ of the approved cost of a municipal downtown revitalization project. Such a project would be expected to generate additional revenue to the municipality in the form of taxes and/or rents. In addition, the project must be a development which acts as a "seeding" element for other complementary downtown improvements.

The total anticipated provincial recovery under this program is limited to 110 per cent of the initial provincial $\frac{2}{3}$ contribution towards the implementation for a downtown revitalization project.

The terms and conditions of the provincial financial assistance and its subsequent partial recovery will be contained in all executed provincial-municipal enabling agreements under Section 24 of The Planning Act.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
3rd Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

18

ONTARIO MAIN STREET REVITALIZATION PROGRAM

Assistance towards

Provincial funds are available on a loan basis for business improvement area projects in downtown areas of small communities.

Eligible Recipients

Municipalities with a maximum population of 35,000.

Conditions and Procedures

A municipality must meet the following criteria:

- a) have an approved official plan
- b) have a property maintenance and occupancy standards by-law
- c) have municipal council commitment and

public support for the improvement of the downtown

- d) have an active business improvement area under Section 361 of The Municipal Act
- e) demonstrate financial and administrative resources
- f) have a downtown project proposal under Section 361 of The Municipal Act
- g) demonstrate that the proposed project is in accordance with provincial policies.

Basis of Assistance

- i) The maximum provincial loan to an eligible municipality is \$150,000.
- ii) No more than 2/3 of the provincial loan for an approved business improvement plan can be used for parking purposes. The loan is intended to be used for comprehensive improvements, e.g. not solely for the development of parking lots.
- iii) Provincial financial assistance shall be confined only to one central business district per municipality. In the case of amalgamated municipalities within regional governments, more than one identifiable central business district is eligible under the program provided the new amalgamated municipality meets all other criteria, including population.
- iv) All terms and conditions of the loan will be incorporated in an agreement between the Minister of Municipal Affairs and Housing and the municipality in accordance with Section 361(20) of The Municipal Act R.S.O. 1970.
- v) The total provincial recovery would be 110 per cent of the provincial loan over a maximum 10 year period.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
3rd Floor, 56 Wellesley Street West
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

19

ONTARIO NEIGHBOURHOOD IMPROVEMENT PROGRAM

Assistance towards

Provincial grants are available to all eligible municipalities to assist them to upgrade and improve local neighbourhoods and thereby optimize existing community facilities.

Eligible Recipients

All Ontario municipalities.

Conditions and Procedures

A municipality must meet the following criteria:

- a) Have in effect an official plan under which it is

possible to designate a redevelopment area pursuant to Section 22(2) of The Planning Act.

- b) Have or agree to develop a comprehensive community improvement policy statement.
- c) Undertake to involve the residents of the neighbourhood during the preparation of the neighbourhood improvement plan.
- d) Have or agree to develop a property maintenance standards by-law pursuant to Section 36 of The Planning Act and commit itself to administer that by-law effectively.
- e) Have the financial and administrative capacity to undertake the neighbourhood improvement project planning and implementation.
- f) Have a neighbourhood which meets the following neighbourhood eligibility criteria:
 - i) A significant portion of the housing stock is in need of rehabilitation.
 - ii) Other elements in the physical environment are in need of rehabilitation.
 - iii) There are deficiencies in neighbourhood recreational and social facilities.
 - iv) The area is occupied for the most part by low and moderate income people.
 - v) The area is potentially stable in terms of residential land uses and densities.
 - vi) The area is predominantly residential.

Basis of Assistance

The cost sharing arrangement between the province and the municipality is at a ratio of 50:50 of total eligible project costs, subject to the execution of the provincial/municipal agreement.

The program provides funds to assist in the repair and construction of community facilities such as clinics, day-care centres, senior citizen centres, arenas, playgrounds, tot lots, neighbourhood parks, youth centres, community halls, libraries, street lighting, sewers, water lines, curbs, sidewalks, boulevards, roadworks, street signs, traffic signals, etc.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
56 Wellesley Street West, 3rd Floor
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

20

INCENTIVE LOANS AND GRANT PROGRAM

Assistance towards

The province provides incentive funding to those municipalities developing municipal non-profit housing projects for the first time. The funding is in the form of a grant and an interest free loan.

Eligible Recipients

An initial grant of up to \$5,000 is available to municipalities to explore the feasibility of starting a municipal non-profit housing project.

To be eligible, a municipality must:

- a) be in the process of developing municipal non-profit housing for the first time
- b) have had the need for assisted and market rent housing approved by the Ministry of Municipal Affairs and Housing.

The amount of the grant that a municipality receives is commensurate with its population as follows:

Population	Grant
Up to 5,000	\$3,000
5,001-10,000	\$4,000
10,000 plus	\$5,000

A municipality also becomes eligible for an interest free loan (up to 1.75 per cent of the approved capital cost of a project) to cover those administrative expenses incurred until the first mortgage draw. The loan is to be capitalized against project costs and is repayable to the province at the time of the first project mortgage draw. If at any point during development process the project fails, the loan may be forgiven.

Conditions and Procedures

To receive the incentive grant, an interested municipality puts in a written request to:

The Office of the Corporate Secretary
Ministry of Municipal Affairs and Housing
13th Floor
101 Bloor Street West
Toronto, Ontario
M5S 1P8

The municipality attaches to its request the following material:

- a) Council resolution requesting the incentive grant.

To receive the interest-free loan, the Municipal Non-Profit Housing Corporation submits an Initial Project Application MOH Form 560 and the following material:

- 1) A copy of the incorporation charter and by-laws
- 2) Preliminary organizational plan
- 3) Preliminary administrative and property management plan
- 4) Rationale for any non-residential space proposed
- 5) Procurement technique
- 6) Shelter and site requirements.

Basis of Assistance

The costs of the grants and loans are covered 100 per cent by the province. The legislative authority for both components of the program is Section 7(d) and 7(a) of the Ministry of Housing Act.

Further Information

Community Housing Division
Ministry of Municipal Affairs and Housing
12th Floor, 101 Bloor Street West
Toronto, Ontario
M5S 1P8
Phone: (416) 965-9650

Section 12

MINISTRY OF NATURAL RESOURCES

1

ACCESS ROADS TO PROVINCIAL PARKS

Assistance towards

The construction, reconstruction or maintenance of a road under the jurisdiction and control of a municipality, for the purpose of providing access to a provincial park.

Eligible Recipients

Any municipality.
Road commissioners under The Statute Labour Act.

Conditions and Procedures

Approval for an agreement must be obtained from the Lieutenant Governor in Council.

Basis of Assistance

By agreement with the Minister of Natural Resources.

Reference

The Provincial Parks Act, R.S.O. 1970, Chap. 371.

Further Information

Parks and Recreational Areas Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2745
Regional Offices (see addresses at end of Section).

2

PARKS ASSISTANCE

Assistance towards

- a) The acquisition of land for an approved park;
- b) The planning and development of an approved park;
- c) The conversion of a provincial or public park into an approved park.

Eligible Recipients

Any municipality (including school boards in territory without municipal organization). Any Indian band (which, under the Indian Act (Canada), controls and manages its revenues).

Conditions and Procedures

- 1) Applicant must have unencumbered title to land, or hold a long term lease.
- 2) Park must be maintained and operated for the enjoyment of the public in a manner complementary to the use of provincial parks,

and may provide overnight camping and trailer facilities at comparable fees.

- 3) Approval of the purchase or development of the proposed park lands must be approved by the Minister in advance.
- 4) If the purpose of the park is the development of a natural beach for recreation, then overnight camping facilities and entrances controlling admission do not need to be provided and no entrance fees need be charged.

Basis of Assistance

Up to 50 per cent of the total cost of acquisition and development or to a maximum of \$100,000 in respect of any one park. (Grant towards land acquisition not to exceed \$25,000). Grant may be paid on either beach development park, camping park, or a combination of both.

Reference

The Parks Assistance Act, R.S.O. 1970, Chap. 337, O. Reg. 652, R.R.O. 1970.

Further Information

Administrator, Extension Services
Parks and Recreational Areas Branch
Ministry of Natural Resources
3rd Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6278
Regional Offices (see addresses at end of Section).

3 CONSERVATION AREAS

Assistance towards

The purchase and development of approved land purchased primarily in the interest of conservation, including areas of woodland, flood-plain land, swamps which feed the headwaters of streams, small areas for reforestation and areas for demonstrating special conservation practices.

Development includes fences, woodland improvement, woodland roads and trails, fire breaks, stream improvements.

As an ancillary to the conservation and water and related land management objectives of an authority, lands may be acquired and developed for outdoor recreation opportunities by a conservation authority, providing the developments are consistent with the authority's overall water management programs.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present project to authority for adoption.

- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the assistance for water management of erosion control projects.

50 per cent of the assistance for conservation area projects.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities and
Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of
Section).

4A WATER CONTROL STUDY (ENGINEERING)

Assistance towards

Engineering studies to determine the physical and financial and environmental feasibility of constructing water control structures.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the assistance described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of
Section).

4B FLOOD RISK MAPPING

Assistance towards

Flood risk mapping undertaken under the Canada/Ontario Flood Damage Reduction Agreement to identify areas which would be susceptible to flooding.

Eligible Recipients

Any Conservation Authority and where there is no Conservation Authority, any municipality.

Conditions and Procedures

- a) Municipality should present project to Authority or Ministry of Natural Resources where no Conservation Authority exists, for adoption.
- b) Proposed project must be approved by The Steering Committee of the Canada/Ontario Flood Damage Reduction program and by the Minister of Natural Resources.
- c) Grants may be made by the Minister of Natural Resources.

Basis of Assistance

90 per cent of the assistance described above.

References

The Conservation Authorities Act, R.S.O. 1970, Chap. 78. The Canada Water Act Canada/Ontario Flood Damage Reduction Agreement, March 31, 1978; Order-in-Council 908/78.

5 WATER CONTROL STRUCTURES

Assistance towards

The building of dams and reservoirs for the prevention of flooding and conservation of water. Channel improvements, erosion control and related works, construction and maintenance. The maintenance and operation of major dams.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the assistance described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

6 CONSERVATION EDUCATION

Assistance towards

The development of educational and interpretive programs and facilities on lands owned by a conservation authority for the purposes of increasing the watershed residents' awareness of proper resource management practices and of the authority's watershed management program.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

50 per cent-55 per cent of the assistance depending upon the project described above.

Reference

The Conservation Authorities Act, R.S.O. 1970, Chap. 78.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of Section).

7 FIRES ON CROWN LANDS WITHIN FIRE REGIONS

Assistance towards

The cost of extinguishing fires originating from or confined to Crown lands within municipalities where no agreement (as in #8) exists.

Eligible Recipients

Cities
Towns

Villages
Townships
Improvement Districts

Conditions and Procedures

- a) The above assistance applies in fire regions.
- b) Satisfactory proof that the fire started on Crown land within the municipal limits must be furnished by the municipality.
- c) Invoices showing costs incurred must be submitted to the Ministry of Natural Resources Local District Office.

Basis of Assistance

Total cost where fire proven to have started on Crown land within the municipality.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of Section).

**8
FIRE IN FIRE REGIONS**

Assistance towards

Prevention and control of grass, brush or forest fires in organized municipalities having an agreement with the ministry.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

- a) The above assistance applies only in fire regions.
- b) As many fire wardens must be appointed as is deemed necessary for the enforcement of The Forest Fire Prevention Act within the municipality.
- c) The municipality must acquire and maintain in good repair fire fighting equipment which is, in the opinion of the Minister of Natural Resources, adequate to combat grass, brush, or forest fires.

Basis of Assistance

By agreement.

Reference

The Forest Fires Prevention Act, R.S.O. 1970 Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of Section).

**9
SURVEYS, COORDINATE CONTROL**

Assistance towards

The installation and maintenance of coordinate control networks.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the performance of coordinate control survey and the installation and maintenance of monuments.

Basis of Assistance

Usually on a cost sharing arrangement.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of Section).

**10
SURVEYS, MUNICIPAL**

Assistance towards

A survey made for the purpose of fixing the position of a disputed or lost line, boundary or corner that is in the municipality and that has been surveyed under competent authority or under The Land Titles Act or The Registry Act.

Eligible Recipients

Municipalities.

Conditions and Procedures

- a) The council of a municipality or the board of trustees of an improvement district, upon its own motion, may, or upon the petition of one-half of the landowners affected shall, pass a by-law authorizing an application to the Minister to cause a survey to be made.

- b) A surveyor selected by the municipality is appointed and instructed by the Minister to make the survey. Upon confirmation and subsequent registration the survey becomes an original survey within the meaning of The Surveys Act.

Basis of Assistance

Subject to negotiation.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493. Part VIII.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of Section).

**11
ONTARIO BASIC MAPPING**

Assistance towards

The provision of 1:2000 scale basic mapping.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the provision of OBM standard 1:2000 scale basic topographic mapping. Program capacity is limited, and priorities are set by an inter-ministry committee.

Basis of Assistance

Cost-sharing arrangement.

Further Information

Mapping Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4941

**12
LAND FOR FORESTRY PURPOSES**

Assistance towards

The purchase of land suitable for "forestry purposes" as defined in The Forestry Act.

Eligible Recipients

Regional Municipalities
Counties
Townships
Conservation Authorities

Villages with a population over 10,000 who have a forestry agreement with the Minister of Natural Resources under The Forestry Act.

Conditions and Procedures

- a) The approval of the Minister must be sought before purchase.
- b) The land must be placed under the existing forestry agreement.
- c) The land may not be sold for any purpose inconsistent with forestry purposes without the approval of the Lieutenant Governor in Council.
- d) The land may not be sold, leased or otherwise disposed of without the approval of the Lieutenant Governor in Council.
- e) Grants may be made by the Minister to an agreement to acquire additional lands.

Basis of Assistance

Grants are from 50 per cent to 75 per cent of the purchase price and legal fees depending on the terms of the agreement.

Reference

The Forestry Act, R.S.O. 1970, Chap. 181, S.O. 1971, Chap. 17; Chap. 50.

Further Information

Forest Resources Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2785
Regional Offices (see addresses at end of Section).

REGIONAL OFFICES

Northern Ontario

Northwestern Region
Regional Director
808 Robertson Street, Box 5160
Kenora, Ontario P9N 3X9
Phone: (807) 468-3111

North Central Region
Regional Director
435 James Street South, P.O. Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1261

Northern Region
Regional Director
140 Fourth Avenue, Box 3000
Cochrane, Ontario P0L 1C0
Phone: (705) 272-4287

Northeastern Region
Regional Director
174 Douglas Street West
Sudbury, Ontario P3E 1G1
Phone: (705) 673-1111

Southern Ontario

Algonquin Region
Regional Director
Brendale Square, Box 9000
Huntsville, Ontario P0A 1K0
Phone: (705) 789-9611

Eastern Region
Regional Director
Provincial Government Building
South Boundary Road
Kemptville, Ontario K0G 1J0
Phone: (613) 258-3413

Central Region
Regional Director
10670 Yonge Street
Richmond Hill, Ontario L4C 3C9
Phone: (416) 884-9203

Southwestern Region
Regional Director
1106 Dearness Drive
London, Ontario N6E 1N9
Phone: (519) 681-5350

Section 13 MINISTRY OF NORTHERN AFFAIRS

1 OPERATING GRANTS TO LOCAL SERVICES BOARDS FOR BASIC SERVICES — TERRITORY WITHOUT MUNICIPAL ORGANIZATION IN NORTHERN ONTARIO.

Assistance Towards

The operating and maintenance costs for providing basic services in an unorganized area in which a local services board has been elected and duly authorized for one or more of the following powers: water supply, garbage collection, street or area lighting, fire protection, sewage disposal and recreation.

Eligible Recipients

Local Services Boards.

Conditions and Procedures

The Ministry of Northern Affairs provides a matching dollar-for-dollar grant, based on monies raised locally through eligible sources (i.e. local taxation — via a surcharge on the Provincial Land Tax bill, user fees or fund-raising events) which are expended on operating and maintenance.

To receive payment:

- a) The board must prepare an annual budget, complete a form requesting subsidy, and forward them to ministry's regional assistant deputy ministers, also
- b) The board must submit an interim financial statement and year-end audit.

Basis of Assistance

Up to 50 per cent of the operating cost of the service as described above. The subsidy is net of any other government funding. Bequests, donated land, voluntary labour or materials are not eligible for consideration in determining the matching grant. No capital funding toward the establishment of a service or facility will be provided under this program.

Reference

Bill 122, An Act to establish Local Services Boards.

Further Information

Community Relations Branch
Northeastern Regional Office
421 Bay Street, Suite 301
Sault Ste. Marie, Ontario P6A 1X3

Community Relations Branch
Northwestern Regional Office
12 Main Street South
Kenora, Ontario P9N 1S7

or

Information Services Branch
Ministry of Northern Affairs
10 Wellesley Street East, 9th Floor
Toronto, Ontario M4Y 1G2

Section 14 MINISTRY OF THE SOLICITOR GENERAL

1 POLICE RADIO COMMUNICATIONS SERVICES

Assistance towards

Costs incurred by municipal police forces in upgrading police radio communications services which incorporate an inter-communications (common channel) capability and ease of access to the Canadian Police Information Centre.

Eligible Recipients

Municipalities which have not been incorporated in regional governments (regions are aided by startup costs).

Conditions and Procedures

- a) New radio systems must have the provincial inter-communications capability and provide for all necessary "satellite" access to CPIC computer terminals.
- b) Systems design, performance and operation must meet minimum standards as set forth by the Ontario Police Commission.
- c) Application for financial assistance must be submitted by police forces on award of system contract and approved as meeting the com-

mission's minimum standards by the Technical Services Branch.

- d) Financial assistance is limited to actual one-time capital costs as detailed in a formally submitted and approved "Project". Recurring lease or rental items are not eligible.
- e) The Chairman of the Ontario Police Commission must approve the "Project Submissions".

Basis of Assistance

The program in Ontario permits the sharing of approved activity expenditures as follows:

	*Large Systems	Small Systems
By the province	50%	75%
By the municipality	50%	25%

*A large system is, by definition, one which contains more than one radio channel, for support of normal police operations (not including inter-communications or CPIC channels).

Reference

Letter to — Chiefs of Police
Boards of Commissioners of Police
Police Committees of Council

Date: February 14, 1974

File: Technical Services Branch COM 01-02

Further Information

Ontario Police Commission
Technical Services Branch
Ministry of The Solicitor General
10th Floor, The George Drew Building
25 Grosvenor Street
Toronto, Ontario M7A 2H3
Phone: (416) 965-3281

Section 15 MINISTRY OF TOURISM AND RECREATION

COMMUNITY PROGRAMS OF RECREATION

Assistance towards

Community programs of recreation

Eligible Recipients

Cities
Towns
Villages
Townships
Territory without municipal organization
Indian Reserves
Local Service Boards

Conditions and Procedures

- 1) The recreation program must be approved by the Minister of Tourism and Recreation.
- 2) The expenditures incurred by the recreation committee must be authorized for payment by the council.

Basis of Assistance

- a) 33⅓ per cent of salary of one full-time municipal recreation director and each assistant municipal recreation director to a maximum of:
\$2,500 per annum — if the director has a Type A Permanent Municipal Recreation Director's Certificate;
\$2,000 per annum — if the director has a Type A Interim Municipal Recreation Director's Certificate;
\$1,600 per annum — if the director has a Type B Permanent Municipal Recreation Director's Certificate;
\$1,200 per annum — if the director has a Type B Interim Municipal Recreation Director's Certificate;
\$600 per annum — if the director has no certificate but has been approved by the Minister for the purposes of the grant for that year or
\$1,400 per annum — if the director has no certificate but has, prior to the 31st day of December, 1964 been approved by the Minister for the purpose of the grants that year.
- b) 33⅓ per cent of the salary of each person employed for the purpose of program leadership or secretarial service to a maximum of \$500 for each person so employed.
- c) 25 per cent of the approved maintenance and operating costs for the year to a maximum of \$1,000.
- d) The total grant is subject to the following maxima:

POPULATION OF MUNICIPALITY

PURPOSE	under 25,000	25,000 but under 75,000	75,000 but under 200,000	200,000 or more
SALARIES	\$5,000	\$8,000	\$11,000	\$14,000
For all purposes including salaries	\$6,000	\$9,000	\$12,000	\$15,000

The Minister may approve a special grant not exceeding \$5,000 for a program of recreation conducted in territory without municipal organization or on an Indian reserve.

Reference

The Ministry of Culture and Recreation Act, 1974, O. Reg. 653 R.R.O. 1980.

Further Information

Assistant Deputy Minister
Community Programs, Sport and Recreation Division
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-0617
Regional Offices (see addresses at end of Section).

2

COMMUNITY RECREATION CENTRES

Assistance towards

The erection, alteration, extension, acquisition by purchase, lease or otherwise, or the renovation of a community recreation centre. Community recreation centres include:

- 1) Community hall
- 2) Outdoor playing field for multiple activities
- 3) Regulation size tennis courts and amenities as approved by the Minister
- 4) Indoor and outdoor swimming pool
- 5) Snow skiing facility (not cross country ski trails)
- 6) Outdoor or indoor skating arena suitable for use by the public in the community
- 7) Fun fitness trails and facilities
- 8) Gymnasium
- 9) Cultural centre — to include an auditorium, art gallery, facilities for performance of visual and creative arts.

Eligible Recipients

Any municipality (or group of municipalities), boards with jurisdiction in territory without municipal organization (e.g. boards of education, approved corporations, local service boards, council of an Indian band).

(Boards of education in organized areas are only eligible for assistance after April 1, 1975 to centres previously established).

Conditions and Procedures

- 1) Municipality, band or board must pass a by-law (or resolution) providing for the establishment, maintenance and operation of one or more community recreation centres.
- 2) Property must be owned, leased or controlled by agreement subject to Minister's approval.
- 3) Ministerial approval of the project must be obtained before its commencement (if buildings involved, plans, specifications prepared by architect or professional engineer required).
- 4) Application for grant must be accompanied by statement of estimated cost, stage of completion, and copy of the by-law or resolution providing for the establishment of the community recreation centre.
- 5) Application for payment of a capital grant shall be made to the Minister within three years after the expenditure of the amounts applied for.
- 6) A municipality may appoint annually a committee of management consisting of at least three members. If there are five or more members, at least two must be members of council. All members must be eligible for council.
- 7) The assistance to Indian bands and localities without municipal organization is on such terms as the Minister determines.

Basis of Assistance

25 per cent of approved costs up to \$75,000 maxi-

mum per facility. Where there is an agreement for the joint establishment of a community recreation centre each municipality is eligible for the above proportion of its contribution.

The Minister may approve payments of up to 50 per cent of approved costs up to \$150,000 maximum on a building project which would place an undue financial burden on a municipality.

Reference

Community Recreation Centres Act, 1974, O. Reg. 236/75.

Further Information

Assistant Deputy Minister
Community Programs, Sports and Recreation
Division
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-0617
Regional Offices (see addresses at end of Section).

REGIONAL OFFICES — COMMUNITY PROGRAMS, MINISTRY OF TOURISM AND RECREATION

Northwestern Region

Regional Manager
1825 Arthur Street East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1255
Serves: District of Thunder Bay.
District Office
District Supervisor
P.O. Box 3000
479 Government Road, 2nd Floor
Dryden, Ontario P8N 3B3
Phone: (807) 223-2271
Serves: Dryden, Surrounding Area, Northern and Isolated Communities.

Northeastern Region

Regional Manager
215 Oak Street East, 2nd Floor
North Bay, Ontario P1B 1A2
Phone: (705) 474-3821
Serves: Districts of Muskoka, Nipissing, Parry Sound, North Bay and Timiskaming South.
District Office
Field Consultant
199 Larch Street, Sudbury, Ontario P3E 5P9
Phone: (705) 675-4346
Serves: Sudbury, Manitoulin, North Shore and Mississauga Reserve.
District Office
District Supervisor
390 Bay Street, 3rd Floor
Sault Ste. Marie, Ontario P6A 1X2
Phone: (705) 942-3751
Serves: Sault Ste. Marie, Algoma.

District Office
Field Consultant
22 Wilcox Street, 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-7117
Serves: Cochrane, Timiskaming and Timmins.

Eastern Region

Regional Manager
Rideau Trust Building, Room 1116
1 Nicholas Street, 11th Floor
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3721-3725-3728
Serves: City of Ottawa, Nepean, March, Goul-
bourne, Rideau, West Carleton Township, Town of
Vanier, Cumberland and Gloucester Townships,
Prescott, Russell and Glengarry, Stormont, Dundas,
Lanark and Renfrew, and Francophones in Cornwall.
District Office
Field Consultant
1055 Princess Street, Suite 204
Kingston, Ontario K7L 5T3
Phone: (613) 547-2235
Serves: Counties of Frontenac, Lennox and
Addington, Leeds and South Grenville.
District Office
District Supervisor
280 Pinnacle Street, Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-5377
Serves: Hastings and Prince Edward County,
Kingston and Belleville.

Southwestern Region

Regional Manager
495 Richmond Street, 5th Floor
London, Ontario N6A 5A9
Phone: (519) 438-2947
Serves: Middlesex, Perth, Huron, Lambton, Oxford
and Elgin Counties.
District Office
Field Consultant
250 Windsor Avenue, 6th Floor
Windsor, Ontario N9A 1J2
Phone: (519) 256-4919
Serves: Windsor, Essex County, Kent.
District Office
Field Consultant
427-10th Avenue
Hanover, Ontario N4N 1P8
Phone: (807) 364-1626
Serves: Grey and Bruce Counties, Huron.

Central West Region

Regional Manager
119 King Street West, 8th Floor
Hamilton, Ontario L8N 3Z9
Phone: (416) 521-7229
Serves: Hamilton, Ancaster, Dundas, Flamborough,
Stoney Creek, Townships of Glanbrook and Halton.

District Office
District Supervisor
55 Erb Street East, Suite 307
Waterloo, Ontario N2J 3W7
Phone: (519) 886-3520
Serves: Regional Municipalities of Waterloo,
Wellington, Dufferin.
District Office
District Supervisor
71 King Street, Suite 301
St. Catharines, Ontario L2R 3H7
Phone: (416) 686-6472
Serves: Cities of St. Catharines, Niagara Falls,
Port Colbourne, Thorold and Welland, Regional
Municipality of Haldimand-Norfolk, Towns of
Grimsby, Pelham, Fort Erie, Niagara-on-the-Lake
and Lincoln, and Townships of West Lincoln and
Wainfleet.

Central East Region

Regional Manager
700 Bay Street, 8th Floor
Toronto, Ontario M5G 1Z6
Phone: (416) 965-0283
Serves: Metropolitan Toronto, Borough of York,
City of North York, Caledon, Peel, Borough of
Etobicoke, East York and Scarborough.
District Office
District Supervisor
113 Worsley Street
Barrie, Ontario L4M 1M1
Phone: (705) 737-3301
Serves: York, Simcoe, and Muskoka.
District Office
District Supervisor
305 Stewart Street
Peterborough, Ontario K9J 3N2
Phone: (705) 748-3711
Serves: Peterborough, Haliburton County, Victoria,
Northumberland, Regional Durham.

Section 16
MINISTRY OF TRANSPORTATION
AND COMMUNICATIONS

1
ROADS, BRIDGES AND CULVERTS

Assistance towards
The construction and maintenance of roads, bridges
and culverts.

Eligible Recipients
Regional, District and Metropolitan Municipalities
Counties
Townships
Improvement Districts
Villages
Towns
Cities and Separated Towns
Indian Reserves

Conditions and Procedures

- a) The Minister will annually advise the eligible recipients of the monies allocated for road improvements for that year and on request may make supplementary allocation.
- b) Work on which a claim is being made must be included in a detailed statement covering annual estimated expenditures on roads for the calendar year (due March 31st) or in a supplementary statement and be approved by the Minister of Transportation and Communications.
- c) Municipalities shall make annually, and may with the consent of the Minister at any time during the progress of road construction and maintenance, submit to the Minister:
 - 1) a detailed statement of receipts and expenditures in the form prescribed by the Minister;
 - 2) a declaration of the road superintendent that the statement of receipts and expenditures is correct and the work has been done in accordance with requirements of the Minister;
 - 3) a declaration of the treasurer that the statement is correct; and
 - 4) petition for the payment of the subsidy authorized by resolution of council (or in the case of a county, an interim statement by resolution of the road committee).
- d) Cities or separated towns must contribute toward construction and maintenance of suburban roads to be eligible for grants.

Basis of Assistance

Counties:

50 per cent of road and bridge construction and maintenance;
up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Townships, Improvement Districts and Indian Reserves:

50 per cent of road construction and maintenance under ordinary conditions;
80 per cent of bridge and culvert construction and maintenance under ordinary conditions; up to 80 per cent of road construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it; up to 100 per cent of bridge and culvert construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it.

Non-Separated Towns or Villages:

50 per cent of road construction and maintenance; up to 80 per cent for bridges and culverts construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Cities or Separated Towns:

50 per cent of road, bridge and culvert construction and maintenance.

Regions, Metro Toronto and District of Muskoka:
50 per cent of road and bridge construction and maintenance;
up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

References

The Public Transportation and Highway Improvement Act, R.S.O. 1980. The Municipality of Metropolitan Toronto Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

2 SUBURBAN ROADS

Assistance towards

Expenditures on suburban roads and bridges.

Eligible Recipients

Counties.

Conditions and Procedures

- a) A suburban roads commission must be appointed.
- b) An appropriation must be made to the suburban roads commission by the county council.

Basis of Assistance

50 per cent of road and bridge construction and maintenance:

up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

3 KING'S HIGHWAY CONNECTING LINKS

Definition

A route which connects parts of the King's Highway or an extension of the King's Highway.

Assistance towards

- i) The cost of construction in cities and separated towns.
- ii) The cost of construction and maintenance in towns, villages and townships.

Eligible Recipients

Cities and Separated Towns
Towns
Villages
Townships
Counties

Conditions and Procedures

- a) The highway must be designated a connecting link by the Lieutenant Governor in Council.
- b) Where the work is undertaken as a local improvement under The Local Improvement Act, the owner's share of the cost shall not be included in the cost of the work upon which the province's contribution is calculated.

Basis of Assistance

By agreement with the Minister, subject to the following maximums:

- a) Where the highway is in a town, not being a separated town, having a population of not more than 2,500 or in a village or township having a population of not more than 2,500: the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.
- b) Where the highway is in a town, not being a separated town, having a population of more than 2,500 or in a village or township having a population of more than 2,500:
90 per cent of the cost of the eligible items of construction and maintenance of the connecting link route including roadways necessary to permit the proper interchange of traffic with the connecting link.
- c) Where the highway is in a separated town or city: 75 per cent of the cost of the eligible items of construction of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

4

DEVELOPMENT ROADS

Assistance towards

The construction and maintenance of a road or proposed road which, because of the requirements of traffic, the Minister of Transportation and Communications considers should be constructed, improved or maintained to a higher standard than is reasonable having regard to the economic situation of the municipality.

Eligible Recipients

Townships
Improvement Districts
Towns and Villages in Territorial Districts

Conditions and Procedures

- a) The road or proposed road must be designated by the Minister of Transportation and Communications as a development road.
- b) An agreement with the Minister is required.

Basis of Assistance

Any proportion up to 100 per cent of construction costs, except property acquisition, damage claims and fencing.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

5

LOCAL ROADS BOARDS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in an area in which a local roads board has been elected.

Eligible Recipients

Local Roads Boards.

Conditions and Procedures

- a) Local roads area must have been established and a local roads board elected under the provisions of The Local Roads Boards Act.
- b) The secretary-treasurer of the board must remit to the Minister of Transportation and Communications an amount equal to taxes received, less incidental administrative costs.
- c) Ministry of Transportation and Communications personnel supervise the work.

Basis of Assistance

An amount equal to twice that remitted to the Minister for work on roads and up to 100 per cent of the cost of bridges and culverts.

References

The Local Roads Boards Act, R.S.O. 1980.
The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

6

STATUTE LABOUR BOARDS AND GROUPS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in unincorporated areas other than those in which local roads boards have been formed.

Eligible Recipients

Statute labour boards and groups in territory without municipal organization.

Conditions and Procedures

A statute labour board must have been elected under provisions of The Statute Labour Act or where there are not the requisite number of landholders, a group may appoint an agent and make application for aid to the Ministry of Transportation and Communications.

Basis of Assistance

An amount equal to the group's contribution or to the value of acceptable statute labour work on roads and up to 100 percent of the total cost for bridges and culverts.

References

The Statute Labour Act, R.S.O. 1980. The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

7

SIDEWALKS ON KING'S HIGHWAY OR COUNTY ROAD

Assistance towards

Construction of sidewalks on the King's Highway or a County Road.

Eligible Recipients

Townships.

Conditions and Procedures

- a) The authority of the Minister of Transportation and Communications to construct the sidewalk must be obtained.
- b) Upon completion of the work the township must apply to the Minister for payment.

Basis of Assistance

A maximum of 50 per cent of the cost of work.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

8

MUNICIPAL TRANSPORTATION PLANNING

Assistance towards

Studies of the development and improvement of transportation systems (including all modes of transporting people and goods), traffic operation and the collection of certain traffic data.

Eligible Recipients

Regional Municipalities
Cities
Towns
Townships
Counties
Separated Towns
Villages

Conditions and Procedures

Agreement with the Minister of Transportation and Communications.

Basis of Assistance

By agreement with the Minister, up to 75 per cent of cost.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

TRANSPORTATION SYSTEM — Director, Policy Planning Branch
Phone: (416) 248-3638
TRAFFIC OPERATIONS — Manager, Traffic Engineering Office
Phone: (416) 248-3781

TRANSIT — Manager, Transit Office

Phone: (416) 248-3785

ROADS — Manager, Municipal Roads Office

Phone: (416) 248-3621

Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8

9 MUNICIPAL TRANSIT CAPITAL AND OPERATION

Assistance towards

- a) Subway construction
- b) Transit capital
- c) The operation of a public transportation system
- d) The capital and operating costs of public transit for the physically disabled
- e) Demonstration projects.

Eligible Recipients

All municipalities are eligible for capital and operating assistance of a public transportation system and for assistance towards approved demonstration projects under criteria designated by the Minister. For rapid transit construction the system must receive special approval.

Conditions and Procedures

- a) Assistance for subway construction and transit capital is provided under conditions and procedures outlined in a Municipal Transit Manual which is available from the address shown below.
- b) Having regard for the cost of the operation of the public transportation service, the Minister may determine the extent to which expenditures are eligible for financial assistance. Submission is to be made in accordance with instructions contained in a Municipal Transit Manual available to each municipality from the address shown below.
- c) The assistance available for transit for the physically disabled is detailed in a Guide to Transit for the Physically Disabled which is available from the address shown below.

Basis of Assistance

- a) 75 per cent of the subway construction expenditures property chargeable to subway construction.
- b) 75 per cent of the cost of buses, and transit terminals, etc.
- c) Percentage of operating costs based on population.
- d) 50 per cent of all costs, both capital and operating, for transit for the physically disabled.
- e) The assistance available for demonstration projects depends on the nature of the project and can be up to 100 per cent.
- f) 90 per cent of capital costs, including infrastructure, for trolleys.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Transit Office,
Ministry of Transportation and Communications,
Downsview, Ontario M3M 1J8
Phone: (416) 248-3785

10 AIRPORTS

Assistance towards

- a) The cost of construction of municipal airports (funding in part via B.I.L.D. program).
- b) The cost of maintaining municipal airports.

Eligible Recipients

Designated municipalities.

Conditions and Procedures

An agreement with the Minister is required.

Basis of Assistance

50 per cent or 80 per cent of construction costs depending on the project.

50 per cent of maintenance costs up to a limited amount which varies according to the airport traffic.

Reference

The Airports Act, R.S.O. 1980.

Further Information

Manager, Air Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3325-7186

Section 17 MINISTRY OF TREASURY AND ECONOMICS

1 ONTARIO MUNICIPAL IMPROVEMENT CORPORATION

Assistance towards

An auxiliary financial program of assistance is provided to municipalities and school boards in the purchase of their debentures on last resort terms as follows:

- 1) for municipalities under 20,000 population
- 2) for school board residual loans which complement the direct capital grants program of the Ministry of Education.

Debenture Financing

Last resort lending is available as an assurance of debenture financing for those borrowers who otherwise have no reasonable source of capital funds. All loans are subject to statutory and procedural considerations. Borrowers are expected to search out alternative sources of capital funds. Treasury staff assistance and guidance is available for this. In practice, most borrowers do in fact find more advantageous financing elsewhere.

Lending Rate

The OMIC last resort lending rate is set by order-in-council, and follows very closely changes for the province's own obligations in the public market.

Further Information

For a descriptive bulletin on procedures regarding a debenture loan, or for the current interest rate, contact:

The Ontario Municipal Improvement Corporation
Ministry of Treasury and Economics
Room 501, 5th Floor, Frost Building South
Queen's Park, Toronto, Ontario M7A 1Y7
Phone: (416) 965-2451

Section 18 ONTARIO HYDRO

1 PAYMENTS-IN-LIEU OF TAXES — BUSINESS ASSESSMENT

Assistance towards

Payments-in-lieu of business taxes on:

- a) lands owned by and vested in Ontario Hydro;
- b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro; and
- c) generating station buildings and transformer station buildings owned by and vested in the Ontario Hydro;

excepting where property is residential or where land or buildings are rented to other persons for commercial purposes or rented land not presently required for Ontario Hydro purposes.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to 60 per cent of the real property assessment as determined by Ministry of Revenue. The total payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

2 PAYMENTS-IN-LIEU OF TAXES — GENERATING AND TRANSFORMER STATIONS

Assistance towards

Payments-in-lieu of property taxes on generating station buildings or transformer station buildings owned and vested in the Ontario Hydro, except in cases where the plant is not in operation.

Eligible Recipients

All municipalities.

Conditions and Procedures

The assessment is to be based on \$86.11 for each square metre of inside ground floor area of the actual buildings housing generating, transforming and auxiliary equipment and machinery, multiplied by the municipality's equalization factor used for the year, 1978.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the assessment. The total of payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

3 PAYMENTS-IN-LIEU OF TAXES — LANDS AND BUILDINGS

Assistance towards

Payments-in-lieu of property taxes on:

- a) lands owned by and vested in Ontario Hydro,

- b) buildings used exclusively for executive and administrative purposes and owned by and vested in Ontario Hydro, or
- c) buildings owned by and vested in the Ontario Hydro and rented by it to other persons.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the real property assessment as determined by the Ministry of Revenue, except on residential properties, in which case the residential mill rate would be applied.

The total of payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Property Rights and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

Section 19

OTHER PUBLICATIONS AVAILABLE

		Price
A MUNICIPAL FINANCE PUBLICATIONS		
1)	A Guide for the Municipal Auditors in Ontario	* \$3.00
2)	Provincial Financial Assistance to Municipalities, Boards and Commissions	* 3.50
3)	Standardized Budget Format — Preliminary Current and Capital Budget (for Small and Medium Sized Municipalities)	** Free
4)	The 1981 Financial Report and Instructions for its Completion	** Free
5)	Municipal Financial Reporting Handbook	* 15.00
6)	Basic Accounting Package (BAC PAC) (Available in November 1982)	* 15.00
B FINANCIAL PROCEDURES BULLETINS		
F.1	Cash Management in Municipalities, 1978, 14 pp.	* 1.00
F.2	Bank Reconciliation Procedure for Municipalities, 1979, 17 pp.	* 1.00
F.3	Municipal Investments, 1979, 21 pp.	* 1.00
F.4	Zero-Base Budgeting, May 1979, 39 pp.	* 1.00
F.5	Reserves, Reserve Funds, Allowances and Other Special Funds, July 1979, 30 pp.	* 1.00
F.6	Property Taxation — Billing and Collections (in draft)	* 1.00
C MANAGEMENT ADVISORY PUBLICATIONS		
1)	Developing a Municipal Code	* 1.00
2)	Duties of the Municipal Treasurer	* 1.00
3)	Getting More for Consulting Dollars	* 1.50
4)	Metric Conversion	* 1.50
5)	Records Management	* 1.50
6)	Statutory Duties of the Municipal Clerk	* 3.00
7)	Using Computers	* 4.50
8)	Managing Purchasing — A Guide for Municipalities in Ontario	* 2.50
D MUNICIPAL MANAGEMENT BULLETINS		
Bulletin No.		
1	Highlights of the Municipal Elections Act, 1977, January 1978, 11 pp.	* 1.00
3	Amendments to the Municipal Elections Act, 1977, April 1978, 10 pp.	* 1.00
10	Labour Relations — The Organizing Process, June 1978, 9 pp.	* 1.00
12	Dismissal, July 1978, 9 pp.	* 1.00
13	Labour Relations — Components of a Collective Agreement, August 1978, 12 pp.	* 1.00
14	The Head of Council, October 1978, 10 pp.	* 1.00
15	An Act to Amend the Municipal Act (Bill 80) Remuneration and Expenses, October 1978, 5 pp.	* 1.00
16	Municipal Staff Reports, January 1979, 11 pp.	* 1.00
18	Liability Protection, February 1979, 6 pp.	* 1.00
19	Summary of 1978 Legislation Respecting Remuneration and Expenses, February 1979, 5 pp.	* 1.00

20	Microrecording, March 1979, 15 pp.	*	1.00
21	Holidays and Time Calculations, March 1979, 8 pp.	*	1.00
22	Minicomputers, March 1979, 17 pp.	*	1.00
23	Training Opportunities for Staff in Small Municipalities, April, 1979, 13 pp.	*	1.00
24	Animal Control, May 1979, 23 pp.	*	1.00
25	Purchasing in Small Municipalities, June 1979, 18 pp.	*	1.00
26	Recruiting — I. Planning the Process, June 1979, 10 pp.	*	1.00
27	Recruiting — II. The Right Person for the job, June 1979, 10 pp.	*	1.00
28	Recruiting — III. Advertising, July 1979, 19 pp.	*	1.00
29	Recruiting — IV. The Interview, July 1979, 18 pp.	*	1.00
30	The Interpretation Act, August 1979, 9 pp.	*	1.00
31	The Statutory Powers Procedure Act, 1971, August 1979, 10 pp.	*	1.00
32	Highlights of The Line Fences Act, September 1979, 15 pp.	*	1.00
33	Information Gathering Services and Techniques, October 1979, 15 pp.	*	1.00
34	Word Processing, October 1979, 24 pp.	*	1.00
35	Job Descriptions: Make Them Simple and Useful, November 1979, 19 pp.	*	1.00
36	The Provincial Legislative Process, December 1979, 12 pp.	*	1.00
37	Municipal Real Estate — Inventory, January 1980, 11 pp.	*	1.00
38	Designing a Pay Plan for Office Staff in Small Municipalities, May 1980, 37 pp.	*	1.00
39	Administering the Pay Structure, July 1980, 14 pp.	*	1.00
40	Energy Conservation in Small Municipalities, July 1980, 27 pp.	*	1.00
41	Amendments to the Municipal Elections Act, 1977, August 1980, 15 pp.	*	1.00
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Toronto, Ontario
M7A 1C2
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PROVINCIAL FINANCIAL ASSISTANCE TO MUNICIPALITIES BOARDS AND COMMISSIONS



SEPTEMBER, 1983



Compiled and
Published by

**Ministry of
Municipal Affairs
and Housing**

Subsidies Branch

Municipal Affairs

September 1983

The Honourable Claude F. Bennett
Minister

W.M. Cornell
Deputy Minister

Foreword

Your job as a community leader is complex and challenging. To make your job a little easier, this book will provide you with some of the information you need to help you steer your community into a sound future.

This book describes the many programs the provincial government offers to help our communities. It will help you take advantage of them by explaining programs clearly and concisely and it will lead you to the appropriate ministry for assistance.

Financial assistance in these times is often needed and welcomed. Use this book to your community's advantage.



Yours sincerely,

A handwritten signature in cursive script, reading "Claude F. Bennett".

Claude F. Bennett
Minister
M.P.P. Ottawa South

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Section 1

MINISTRY OF AGRICULTURE AND FOOD

1 DRAINAGE WORKS

Assistance towards

Part of the cost of drainage works that drain agricultural lands, including the cost of embanking, pumping machinery and maintenance.

Eligible Recipients

Cities
Towns
Villages
Townships

Conditions and Procedures

- a) Works must be undertaken in accordance with section 4, 74 or 78 of The Drainage Act, 1975.
- b) The council must forward to the Minister of Agriculture and Food a copy of the engineering report and/or an application for grant (Form available from Ministry of Agriculture and Food).
- c) Where emergency work must be performed, the Minister may authorize work before adoption of the engineer's report.
- d) Where municipalities are doing maintenance work they must have a ministry approved drainage superintendent before they are eligible for grants.

Basis of Assistance

Municipalities in a county – 33⅓ per cent of the cost assessed against agricultural land.

Municipalities in a territorial district – 66⅔ per cent of the cost assessed against agricultural land.

Reference

The Drainage Act, R.S.O. 1980.

Further Information

Capital Improvements Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 965-9921

2 LIVESTOCK COMPENSATION

Assistance towards

Reimbursing a municipality for compensation it has paid to livestock owners for losses caused by wolves.

Eligible Recipients

Any municipality.

Conditions and Procedures

When a livestock owner has livestock killed or injured by a dog or a wolf, he makes application to the municipality for compensation. A municipal valuer investigates and assesses the amount of the damage. The municipality compensates the livestock owner for the market value of the livestock killed or injured. The municipality applies to the Ministry of Agriculture and Food for reimbursement of any compensation it has paid for losses caused by wolves.

Basis of Assistance

The Minister of Agriculture and Food reimburses the municipality for all compensation it has paid for losses caused by wolves.

Reference

The Dog Licensing and Livestock and Poultry Protection Act.

Further Information

Farm Assistance Programs Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 963-2404

Section 2

MINISTRY OF CITIZENSHIP AND CULTURE

1 HERITAGE CONSERVATION

Assistance Towards

The conservation, protection and preservation of areas, properties, buildings and archaeological materials and sites of heritage value in Ontario.

Eligible Recipients

Ontario Municipal Corporations, Conservation Authorities, Heritage Conservation Societies and Groups, private property owners.

Conditions and Procedures

Each application should be by letter, outlining the project proposal.

Further information may be requested by the Ontario Heritage Foundation before the assistance proposal is considered.

Basis of Assistance

By agreement, as approved by the Directors of the Ontario Heritage Foundation.

Reference

Ontario Heritage Act, 1974 and Regulations.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of section).

2

GRANTS-IN-AID OF PUBLICATION

Assistance Towards

The publication of books, monographs, pamphlets, guides, etc., in the field of Ontario heritage which meet good standards of scholarship and organization but because of their local, regional or specialized nature would not ordinarily find a commercial publisher. It is expected that these publications will have demonstrable community interest.

Eligible Recipients

Individuals or groups whose manuscripts would not otherwise be published.

Conditions and Procedures

An application for a grant-in-aid of publication shall be made to the Ontario Heritage Foundation, and shall be accompanied by a copy of the final version of the proposed manuscript, the cost of its publication and such other information as the Foundation may require. The Foundation, before approving a grant-in-aid of publication, may request alterations in the manuscript as a condition of the award.

Basis of Assistance

Foundation grants-in-aid of publication shall not normally exceed \$5,000, but special exceptions may be considered.

Reference

Ontario Heritage Act, 1974.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of section).

3

LOCAL HERITAGE MARKERS

Assistance Towards

The construction, erection, renovation or alteration of local heritage markers or cairns.

Eligible Recipients

Any non-profit organization that has as one of its purposes or objective the commemoration of subjects of local heritage significance and any syndicate, partnership, joint venture or corporation without share capital (including township councils, chambers of commerce, etc.).

Conditions and Procedures

An application for a grant in respect of a project shall be made to the Minister and shall be accompanied by a copy of the proposed inscription for the plaque, the costs of the project, and such other information as the Minister may require. The Minister, before approving a grant in respect of a project shall consult with the Ontario Heritage Foundation.

Basis of Assistance

A grant payable by the Minister in respect of a project approved by the Minister shall be the lesser of:

- a) \$200; or
- b) 50 per cent of the approved cost of the project.

No organization is eligible to receive a grant in respect of more than one project in each year.

Reference

Ontario Heritage Act, 1974, O. Reg. 715/74 as amended by O. Reg. 86/76.

Further Information

Chief
History, Museums and Administration
Heritage Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021
Regional Offices (see addresses at end of section).

4

COMMUNITY MUSEUMS – OPERATING

Assistance Towards

Ongoing operational costs of community museums, including salaries, administration, maintenance, conservation, research, exhibition and interpretation of collections.

Eligible Recipients

- 1) A non-profit corporation that has its head office in the Province of Ontario.
- 2) A council of a municipality.
- 3) A public library board.

- 4) A council of an Indian band as defined in The Indian Act (Canada).
- 5) A conservation authority established by or under The Conservation Authorities Act.

Conditions and Procedures

A qualified applicant that operates a community museum that:

- a) is established for the purpose of acquiring, conserving, studying, interpreting, assembling and exhibiting to the public a collection of historical artifacts.
- b) has a statement of purpose.
- c) has a written collections management policy.
- d) has an appointed or elected governing body that is solely responsible for the management of the museum.
- e) owns a catalogued collection of historical artifacts.
- f) has a definite site used exclusively for the operation of the museum that apportions its physical space to meet the needs of a museum as outlined in the Ministry guidelines.
- g) has a curator whose full time service is devoted to the museum.
- h) is open to the public either 360 or more hours and sixty or more days to meet the minimum hours requirement, or 1,080 hours and at least 180 days, including a minimum of 20 days in each of eight months to meet the extended hours requirement.
- i) is not already funded by any other federal or provincial source.
- j) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, and having supplied such information as the Minister may require, may apply on the form provided by the Minister before the 30th of June in any year.

Basis of Assistance

Operating grants to eligible community museums are based on a percentage of the eligible operating expenses, with museums having expenses of \$25,000 or less receiving up to 50 per cent, and those with extended hours and with higher expenses being governed by a decreasing sliding scale as expenditures rise.

Reference

The Ontario Heritage Act, 1974, as amended 1981.

Further Information

History, Museums and Administration
Heritage Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9

Phone: (416) 965-3937
Regional Offices
(see addresses at end of section).

5

ART GALLERIES – MAINTENANCE

Assistance Towards

Ongoing operational costs of art galleries, such as maintenance of the gallery building, premises, salaries, office supplies, educational and extension costs.

Eligible Recipients

- 1) A board of management appointed by a council of a municipality to operate the gallery.
- 2) A public library board.
- 3) A council of a band as defined in The Indian Act (Canada).
- 4) A board appointed by the senate of a publicly-supported post-secondary institution.
- 5) A board of volunteers drawn directly from the community.

Conditions and Procedures

A qualified applicant that operates a gallery that:

- a) employs one or more persons paid to provide full-time direction of the gallery.
- b) owns or leases space exclusively devoted to gallery-related activities which is open to the public a minimum of 1,500 hours over at least ten months of the year.
- c) demonstrates that at least 50 per cent of operating and program expenditures are raised in the local community.
- d) is not already funded for basic operating by any other provincial government source.
- e) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, may apply in writing to the Minister approximately three months before the end of its fiscal year for assistance for the following year.

Basis of Assistance

Operating grants to eligible galleries will be based on a review of the gallery's previous year's operating expenses, the previous year's grant and available ministry funds.

Further Information

Director
Arts Services Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9

Phone: (416) 965-6256
Regional Offices
(see addresses at end of section).

**6
MUNICIPAL AND COUNTY PUBLIC LIBRARY
BOARDS**

Purpose of Assistance

To support and enhance public library service at the municipal level.

Eligible Recipients

- 1) Public library boards established under Part 1 of the Public Libraries Act.
- 2) County library boards established under Part 4 of the Public Libraries Act.

Basis of Assistance

The board shall be paid a grant equal to the amount computed by multiplying \$2.15 in southern Ontario and \$2.20 in northern Ontario by the population of the municipality or municipalities for which the library is established.

County library systems and library systems established by regional government receive \$25,000 for maintenance of library service.

**7
FOR INDIAN BANDS**

Eligible Recipients

A public library established by the council of an Indian band with the approval of the Minister.

Basis of Assistance

The grant for southern Ontario is equal to the amount computed by multiplying \$2.15 by the population of the Indian band.

The grant for northern Ontario is equal to the amount computed by multiplying \$2.20 by the population of the Indian band.

Conditions

The board shall transmit to the Minister all reports required by The Public Libraries Act and the regulations as requested by the Minister.

**8
REGIONAL LIBRARY SYSTEM BOARDS**

Purpose of Assistance

To enable regional library system boards to provide, in consultation with municipal and county public library boards, the coordination, development and network services essential to the provision of basic library service.

Eligible Recipients

Regional library system boards established under Part 3 of The Public Libraries Act.

Basis of Assistance

A southern Ontario board may be paid a grant up to the amount computed by multiplying \$.65 by the population of the municipalities and Indian bands for which the board is established.

A northern Ontario board may be paid a grant up to the amount computed by multiplying \$.70 by the population of the municipalities and Indian bands for which the board is established.

A board (north or south) may be paid a grant up to the amount computed by multiplying \$1.68 each square kilometre up to 194,250 square kilometres that forms part of the area of the regional library system.

Basis of Assistance

The board of a regional library system is required to provide the following:

- a) telecommunications services to local and county libraries.
- b) a library materials delivery system for local and county libraries.
- c) coordinate an interlibrary loan network for local and county libraries.
- d) assist in the development of county libraries.

The Minister may make a grant to a board of a local or county library, or of a regional library system as an incorporated library association approved by the Minister for the purpose of developing a province-wide network of library services.

Regional Library System budgets are approved by the Minister before a grant payment is made.

Conditions

The board shall transmit to the Minister all reports required by the Public Libraries Act and the regulations as requested by the Minister.

Reference

The Public Libraries Act, R.S.O. 1980, Chap. 414, S.O. 1971, Chap. 18, S.O. 1972, 1.

Further Information

Director
Libraries and Community Information
Ministry of Citizenship and Culture
2nd Floor, 77 Bloor Street West
Toronto, Ontario
M7A 2R9
Phone: (416) 965-2696
Regional Offices
(see addresses at end of section).

WINTARIO CAPITAL GRANTS

Assistance Towards

The purchase or renovation of cultural facilities and the conservation of heritage buildings.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board, library board, Indian band council or local service board (in unorganized areas).

Conditions and Procedures

- 1) Municipalities and other eligible recipients should consult their local regional services office of the ministry to ascertain the opening date for applications in 1983 and the procedures to be followed.
- 2) Applications approved in the current fiscal year will have payment commence in the following fiscal year.
- 3) A complete application must be received and confirmed as accepted by the ministry before any capital project is commenced for which a Wintario capital grant is being requested.
- 4) Applicants must demonstrate to the ministry that they have the ability to finance the remaining balance of the project cost. This financing could be all private, all municipal, or a combination of the two.
- 5) Applications will be evaluated after September 30 and applicants will be notified by the Minister if their project is approved for a grant.
- 6) Commitment of a Wintario capital grant is subject to the availability of proceeds from the Wintario lottery.

Reference

Applicant's Guide to Wintario Capital Grants for 1983.

Further Information

Manager
Capital Grants Section
Grants Management Branch
Ministry of Citizenship and Culture
4th Floor, 77 Bloor Street West
Toronto, Ontario M7A 2R9
Phone: (416) 965-5399
Regional Offices
(see addresses at end of section).

WINTARIO PLANNING GRANTS PROGRAM

Assistance Towards

Cultural and recreational planning studies in-

cluding master plans, feasibility studies and energy-related studies.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board, library board, Indian band council or local service board.

Conditions and Procedures

- 1) Applications should be submitted to the local ministry regional services office. Ministry staff will assist applicants in the preparation of the application and in formulating terms of reference for the study.
- 2) Applications will be evaluated by the ministry and applicants will be notified by the Minister if their proposed study is approved for a grant. Applicants should not incur costs or tender the study until approval is received.
- 3) Successful bid proposal, draft and final reports must be submitted to the ministry.

Basis of Assistance

A grant may be provided of up to 50 per cent of the eligible costs of a planning study after all federal and provincial grants have been deducted.

In communities with a population of under 5,000 enriched funding of up to 75 per cent may be provided.

Reference

Applicant's Guide to the Wintario Planning Grants Program.

Further Information

Planning and Project Management Team
Grants Management Branch
Ministry of Citizenship and Culture
4th Floor, 77 Bloor Street West
Toronto, Ontario
M7A 2R9
Phone: (416) 965-0322
Regional Services Offices
(see addresses at end of section).

REGIONAL SERVICES OFFICES

Northwestern Region

1825 Arthur Street East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1255

P.O. Box 3000
479 Government Road, 2nd Floor
Dryden, Ontario P8N 3B3
Phone: (807) 223-2271

Northeastern Region

199 Larch Street
Sudbury, Ontario P3E 1C4
Phone: (705) 675-4383

22 Wilcox Street, 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-7117

Eastern Region

1 Nicholas Street, 11th Floor
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3728

280 Pinnacle Street, Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-3474

Southwestern Region

495 Richmond Street, 5th Floor
London, Ontario N6A 5A9
Phone: (519) 438-2947

250 Windsor Avenue, 6th Floor
Windsor, Ontario N9A 6V9
Phone: (519) 256-4919

Central West Region

119 King Street West, 8th Floor
Hamilton, Ontario L8N 3Z9
Phone: (416) 521-7229

55 Erb Street East, Suite 307
Waterloo, Ontario N2J 3W7
Phone: (519) 886-3520

71 King Street, Suite 301
St. Catharines, Ontario L2R 3H7
Phone: (416) 688-6472

77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-2147

113 Worsley Street
Barrie, Ontario L4M 1M1
Phone: (705) 737-0543

Section 3
MINISTRY OF COMMUNITY AND
SOCIAL SERVICES

1
CHILDREN'S AID SOCIETIES –
CAPITAL GRANTS, GENERAL

Assistance towards

The cost of erecting, purchasing or otherwise acquiring a building or part of a building for occupation by a Childrens' Aid Society for purposes other than special need.

Eligible Recipients

Counties
Metropolitan municipalities
Cities (Not in Metro)
Separated towns (Not in Metro)
Towns
Villages
Townships
Improvement Districts
Children's Aid Society

} in territorial districts

Conditions and Procedures

- a) The prior approval, in writing, of the Minister of Community and Social Services is required.
- b) Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the municipality or to the society of an amount up to 25 per cent of,

- where the whole building is occupied by the society, the value of the building and land.
- where part of the building is occupied by the society, the proportion of the value of the building that the floor space occupied by the society bears to the total floor space of the buildings.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office – see addresses at end of section).

2
CHILDREN'S AID SOCIETIES –
CAPITAL GRANTS, SPECIAL

Assistance towards

The cost of erecting a new building or an addition to an existing building or of the acquisition of an existing building for the provision of facilities and services to meet special needs of children.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- a) The prior approval, in writing, of the Minister of Community and Social Services is required.
- b) Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the society of an amount equal to the cost of the new building or addition or the cost of acquisition of a building but not exceeding an amount based on the rate of,

- a) \$5,000 per bed, in the case of a new building or addition.
- b) \$1,200 per bed, in the case of the acquisition of an existing building.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**3
CHILDREN'S AID SOCIETIES —
OPERATING COST**

Assistance towards

Operating costs in the approved estimates of the society.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- a) The estimates, prepared in the form prescribed under the regulations, must receive the approval of the council of each municipality in the area in which the society has jurisdiction, or of the child welfare budget board of a district.
- b) The estimates must also receive the approval of the Minister of Community and Social Services.

Basis of Assistance

80 per cent of the approved operating costs of the society.

Ontario pays 100 per cent of the costs of Indian children with reserve status in the care of the society and all other services of the society for Indian families, computed in accordance with the regulations.

Ontario may pay 100 per cent of the cost (computed in accordance with the regulations) of children who come into the care of Children's Aid Societies from the care of child welfare authorities in other jurisdiction of Director and consistent with interprovincial agreements.

Ontario may pay 100 per cent of the cost of a demonstration project approved by the Minister.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended; R.R.O. 1980, Reg. 96, as amended by O. Reg. 102/82.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**4
CHILDREN'S AID SOCIETIES —
OPERATING COST RE: UNORGANIZED
TERRITORY**

Assistance towards

The operating costs of a society attributable to unorganized territory within its jurisdiction.

Eligible Recipients

Children's Aid Society having jurisdiction in territory without municipal organization.

Conditions and Procedures

The estimates must receive the approval of the Ministry of Community and Social Services.

Basis of Assistance

100 per cent of: children from unorganized territory in care of the society total no. of children in care	X	total municipal share of the adjusted cost of children in care
100 per cent of: children of unorganized territory population of area under jurisdiction of society	X	total municipal share of the adjusted cost of other services

Payments by the province are made in monthly installments.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended; R.R.O. 1980, Reg. 96, as amended by O. Reg. 102/82.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

5 DAY NURSERIES — CAPITAL CONSTRUCTION COSTS

Assistance towards

The costs of the construction of a new building, an addition to an existing building, the purchase or other acquisition of an existing building, or the furnishing and equipping of a building to be used as a day nursery.

Eligible Recipients

Cities	}	but not if within a metropolitan municipality
Towns		
Villages		
Townships		

Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

- a) Proposals to construct or erect facilities must be approved in principle by the Minister in advance.
- b) The site and plans must be approved in advance by the Minister of Community and Social Services.
- c) Requests for payment must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that,
 - 1) the erection, addition, purchase or other acquisition or renovation has been completed in accordance with the plans approved by the Minister.
 - 2) the building or addition is ready for use and occupancy.

Basis of Assistance

50 per cent of costs of new buildings computed in accordance with the regulations. 80 per cent of costs of renovation of existing buildings and equipping and furnishing them.

Reference

The Day Nurseries Act, R.S.O. 1980, C. 111, Reg. 235; R.R.O. 1980, as amended by O. Reg. 818/81.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

6 DAY NURSERIES — OPERATING COSTS

Assistance towards

The costs of operation and maintenance of li-

censed day nurseries operated by the municipality and the cost to a municipality of day nursery services to any child of a person in need under an agreement between the municipality and any person or organization operating a licensed day nursery or supervising private-home day care, (assistance also available to approved corporations).

Eligible Recipients

Cities	}	but not if within a metropolitan municipality
Towns		
Villages		
Townships		

Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

The nursery must be licensed and conducted in accordance with the regulations. Private homes must be supervised in accordance with the regulations.

Application for the monthly payment of the provincial grant must be in the prescribed form and be forwarded to the Minister before the 20th day of the next month.

Basis of Assistance

80 per cent of costs, computed in accordance with the regulations for municipalities and Indian bands. Different formula for corporations and 100 per cent of the costs for services to handicapped children, with some exceptions.

Reference

The Day Nurseries Act, R.S.O. 1980, C. 111, Reg. 235; R.R.O. 1980, as amended by O. Reg. 818/81.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

7 DISTRICT WELFARE ADMINISTRATION BOARDS — INITIAL OPERATION

Assistance towards

The provision of welfare services by a district board in the first year of the boards' establishment.

Eligible Recipients

District Welfare Administration Boards.

Conditions and Procedures

- a) Application for the grant must be made in the prescribed form.

- b) The estimated expenditures of the board for the first year of its operation must be approved by the Minister of Community and Social Services.
- c) Payment of the grant may be made during the year either in one amount or by installments.

Basis of Assistance

The amount of the grant is based on the estimated expenditure for the year of the board determined in accordance with Form 1 and is equal to 50 per cent of the estimated expenditures of the board for the year.

Reference

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O., 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

8 GENERAL ASSISTANCE

Assistance towards

The provision of general assistance, by a municipality, district welfare administration board, or Indian band, to or on behalf of a single person or head of a family who is a person in need (but not a patient or resident in an institution other than a nursing home or hostel).

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional infor-

mation if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.

- c) Payments of subsidy by the Province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

General assistance is provided to meet expenditures for food, clothing, personal requirements, utilities, household supplies, shelter and fuel.

The assistance granted to needy persons by a municipality, district board or approved Indian band is based on the excess of the recipient's budgetary requirements over his income and the amounts granted are determined by references to the tables, limitations, and requirements of the regulations (referenced below).

Provincial reimbursement is 80 per cent of the amounts of general assistance paid. However, if, over a period of six months, the average number of persons receiving assistance equals or is in excess of 6 per cent of the population of the municipality or Indian reserve, as the case may be, the contribution of the province is increased to 90 per cent in respect of the number of persons receiving assistance in excess of 5 per cent of the population. Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

SUPPLEMENTARY AID

Assistance towards

The provision, by a municipality, district board or Indian band, of supplementary aid to assist the recipient of a governmental benefit (e.g. a pensioner under the Old Age Security Act (Canada), a beneficiary under The Family Benefits Act, etc.) to meet the cost of shelter or extraordinary needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

The province pays by way of reimbursement to the municipality, district board or Indian band, 80 per cent of the assistance granted.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441 as amended.
The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

10 SPECIAL ASSISTANCE

Assistance towards

The provision of special assistance, by a municipality, district board or approved Indian band, to or on behalf of a person in need, who is a person in financial hardship.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

"Special Assistance" means the provision of,

- i) Drugs prescribed by a physician
- ii) Surgical supplies and dressings
- iii) Travel and transportation allowance
- iv) Moving allowances
- v) Funerals and burials
- vi) Dental services
- vii) Prosthetic appliances including eyeglasses
- viii) Vocational training or retraining
- ix) A comfort allowance where the applicant or recipient is a resident in a nursing home, and
- x) any other special item or service authorized by the Director.'

The province reimburses the municipality, district board or the council of an approved Indian band for 50 per cent of the amounts paid to or on behalf of a person in need for special assistance.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

11

WELFARE SERVICES – ADMINISTRATION AND OTHER COSTS

Assistance towards

The cost of the administration of welfare services.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages

Townships

Improvement Districts

Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.

District Welfare Administration Boards

Approved Indian Bands

Conditions and Procedures

- a) No subsidy is payable to any of the above not having a full time welfare administrator.
- b) No subsidy is payable to a district welfare administration board until the board has been in operation for a period of one year.
- c) The welfare administrator is required to complete an application (Form 8 under the Regulations) for monthly payment of cost of administration of welfare services as defined in Section 21 of the Regulations. The application must go forward to the Minister before the 20th day of month following that in which the administration costs were paid.
- d) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.

Basis of Assistance

"Costs of administration of welfare services" means:

- i) Payments approved by the Director to or on behalf of a welfare administrator who is employed full time in the administration of welfare services and any other employee of a district welfare administration board, municipality or an approved Indian band in respect of:
 - a) Salaries, wages and honoraria.
 - b) Employer's contributions in respect of pension, unemployment insurance or workmen's compensation plan or scheme or other employee's benefit plan or scheme.
 - c) Travelling expenses where such expenses are directly related to the administration of welfare services.
- ii) Payments approved by the Director for research or consultation carried out on a contract or fee-for-service basis relating to welfare services.
- iii) Payments approved by the Director for operating costs of computer services including rental of equipment where as a result of such services a welfare administrator is able to provide to the Director such information on the administration and operation of welfare services as the Director requires.

The subsidy payable by the province to a

county that administers welfare assistance, to a district welfare administration board and to an approved Indian band equals 50 per cent of the cost of the administration of welfare services as defined in the regulations.

The subsidy payable by the province to a city, a separated town and any approved municipality that does not form part of a county or a district welfare administration board equals 50 per cent of the amount by which the cost of administration of welfare services (defined in the regulations) for the twelve month period ending on the 31st day of December in each year exceeds such cost to the municipality for the year ending December 31, 1964. Fees for staff training and living allowances while receiving training — rate of subsidy 80 per cent subsidy is claimed on Form 9 and is available to municipalities which employ a part-time administrator.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

12

HOME SUPPORT PROGRAM

Assistance towards

Cost of providing home support services including heavy cleaning, gardening, snow shovelling, routine minor repairs and other related home care needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator makes

submissions to the Ministry's area manager and if submission is approved the administrator must complete a statement of account and forward it in the month next following the month in which the municipality pays for the services.

Basis of Assistance

100 per cent of net costs up to provincially set daily maximum if services provided directly by a municipality. 80 per cent of net costs based on a provincially set approved rate of services purchased.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1980, C. 273.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

13

HOMEMAKERS AND NURSES SERVICES

Assistance towards

Cost of providing homemaking, nursing services or teaching homemaker services to families or individuals in their own homes who are designated to be "persons in need".

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator must complete a statement of account and forward it to the Ministry's Area Manager, Homemakers and Nurses Services, by the 20th of the month next following the month in which the municipality pays for the services.

Basis of Assistance

Homemakers, Nurse or Teaching Homemaker — 80 per cent of the amount by which the total monthly cost of the approved services paid by the municipality or band, exceeds the available monthly income of the person in need, determined in accordance with the Regulations.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1980, Chap. 200; O. Reg. 499, R.R.O. 1980 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

14

HOMEMAKERS INSTRUCTION

Assistance towards

Course of instruction for homemakers covering child care, hygiene, home economics, meal planning, laundering, general household duties, other skills incidental to the preceding items.

Eligible Recipients

Any municipality
Approved Indian bands
Persons or organization as approved by the Minister.

Conditions and Procedures

- 1) Application for a grant must be made to the Ministry, accompanied by
- 2) A written statement showing
 - a) an outline of the purpose and content;
 - b) the duration; and
 - c) the estimated cost of the proposed course of instruction (it is advisable to have the course approved by the Minister prior to any registration of students).
- 3) Recipients of the grant must in the year following its receipt forward to the Minister, at a date specified by him, a certified statement showing the amounts paid and how the proceeds of the grant were disbursed.

Basis of Assistance

100 per cent of approved costs.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1980, Chap. 200; O. Reg. 499, R.R.O. 1980 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

15

HOMES FOR THE AGED — ACQUISITION OR ALTERATION OF AN ACQUIRED BUILDING

Assistance towards

The capital cost of:

- a) Acquiring a building for use as a home
- b) Altering, furnishing and equipping an acquired building.

Eligible Recipients

Any Municipal Home for the Aged approved under the Act.

Conditions and Procedures

- a) An area sociological needs study is required and the site and plans must be approved in advance by the Minister.
- b) Application for grant should be submitted in the prescribed form.
- c) A request for payment must be accompanied by a certificate from a qualified architect or professional engineer certifying that:
 - 1) the building acquired for use as a home is, in his opinion, a suitable building for such use, and
 - 2) the building acquired for use as a home is ready for occupancy.
- d) Requests for payments prior to completion of the work must be accompanied by a certificate of the architect or professional engineer stating the progress made.

Basis of Assistance

- a) 50 per cent of the cost, as approved by the Minister, of acquisition when the building is acquired.
- b) 50 per cent of the cost as approved by the Minister, of altering, furnishing and equipping the acquired building, as certified by the municipal auditor for the home when the building is ready for occupancy.
- c) Homes in territorial districts: 100 per cent of the proportion of the capital expenditures allocated in accordance with the regulations for the unorganized areas.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, R.R.O. 1980, Reg. 502, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

16

HOMES FOR THE AGED – ADDITIONAL FURNISHINGS AND EQUIPMENT

Assistance towards

Cost of additional furnishings and equipment that are not replacements and that in the opinion of the Minister of Community and Social Services are necessary for the efficient operation of the home, and cost in excess of \$500.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) Capital claims may be made on minor capital claims forms, obtained from the local area office of the Ministry.
- b) Expenditures must be approved by the Minister before purchase and be acceptable as capital expenditures under the Act and Regulations.

Basis of Assistance

50 per cent of the cost approved by the Minister as described above. The Province may pay 100 per cent of that portion of the cost allocated in accordance with the Act and Regulations for unorganized areas.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, R.R.O. 1980, Reg. 502, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office – see addresses at end of section).

17

HOMES FOR THE AGED – BUILDING OR EXTENDING

Assistance towards

The capital cost of:

- a) erecting a new building;
- b) alteration of a building by an addition, or extension.

Equipment and furnishings are included.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) A needs study and the site and plans must be approved in advance by the Minister.

- b) An application for grants should be submitted in the prescribed form.
- c) Requests for progress payments must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that:
 - 1) all structural work below the ground floor joists or slabs is completed;
 - 2) the roof is on and the new building, addition, or extension is enclosed;
 - 3) the interior partitions are installed and finished, or
 - 4) the new building, addition or extension is completed and ready for occupancy.
- d) When applying for final payment, the application must be certified by the municipal treasurer or auditor including indication of all sales tax refunds being taken into account.

Basis of Assistance

- a) 5 per cent of the cost when all structural work below the ground floor joists or slabs is completed;
- b) 20 per cent when the roof is on the building, addition or extension is enclosed;
- c) 10 per cent when the interior partitions are installed and finished;
- d) Such other part of the estimated amount to be paid by Ontario at such other times as the Minister approves (in these cases applications for payment should be accompanied by architect's or engineer's certificates as to the progress made towards completion; and for the final payment, the request shall be certified by the municipal auditor);
- e) The difference between 50 per cent of the approved cost and the total of (a), (b), (c) and (d) when completed and ready for occupancy.

The grant maximum of 50 per cent of the approved cost, excepting in the case of certain homes in territorial districts where, in addition, the province may pay 100 per cent of that portion of the cost allocated, in accordance with the Act and Regulations, for unorganized areas.

References

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203; Homes for the Aged and Rest Homes Amendment Act 1972, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office – see addresses at end of section).

18

HOMES FOR THE AGED — RESIDENTIAL

Assistance towards

The cost of operating and maintaining a home, computed in the manner prescribed in the regulations; such cost includes:

- a) food and provisions;
- b) medical, nursing, dental and paramedical services, (including approved drugs, medications, prosthetics, and other medical supplies);
- c) welfare of residents:
clothing, crafts and activities, material and supplies,
pocket money or comfort allowance,
current books, newspapers, etc.
recreation and entertainment;
- d) funeral and burial expenses if resident has insufficient funds put aside;
- e) general operation and administration.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) 1) Applications for monthly payment of provincial subsidy should be made in the prescribed form.
2) Applications for subsidy must be made within 3 months of the 1st day of the month for which the subsidy is requested.
- b) The initial salary or an increase in the salary of the administrator or supervisory staff must be approved in advance by the Minister.
- c) The cost of maintaining a resident or portion of such cost which the province deems the resident capable of paying but which the resident does not pay, shall be computed as if it had been paid.
- d) The prior approval of the Minister must be obtained for the cost of replacement of furnishings and equipment and the maintenance of the buildings and grounds if in excess of \$1,500.

Basis of Assistance

70 per cent of the difference between what the resident can pay and the actual per diem described above for residential care.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

19

HOMES FOR THE AGED — MAINTENANCE OF RESIDENTS FROM UNORGANIZED TERRITORIES

Assistance towards

Net cost of maintenance of persons whose residence, before admission to the home was in territory without municipal organization, and as approved by a provincial authority.

Eligible Recipients

As in item 15.

Conditions and Procedures

A statement of costs in the prescribed form is required.

Basis of Assistance

100 per cent of net cost (number of resident days multiplied by average gross daily cost of maintenance, less monthly contributions on behalf of residents from unorganized territories from a source other than the provincial government).

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

20

HOMES FOR THE AGED — RESIDENTIAL SERVICES IN SATELLITES

Assistance towards

The cost of maintaining a person admissible under the satellite home provisions of the Act.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) Initially a municipal home setting up a satellite home with residential services must have the approval of the Director prior to the placement of any person, and approval

where there would be more than 25 boarders or lodgers.

- b) All satellite homes are to be reported in Form 11 and regularly inspected by municipal authorities.
- c) Application should be made in Form 8.

Basis of Assistance

70 per cent of the approved costs incurred by the municipality, municipalities or band as the case may be, approved by the Director of providing or purchasing residential services.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O., 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

21

HOMES FOR THE AGED — EXTENDED CARE SERVICE

Assistance towards

The cost of extended care services for persons admitted to a home, who are eligible for extended care services on the grounds of medical necessity. Homes must be approved by the Director to provide extended care services and a fixed proportion of beds is allocated.

Eligible Recipients

Any Municipal Home approved for the purpose.

Basis of Assistance

70 per cent of:

- 1) any part of the basic rate in effect on a per diem basis that cannot be paid by the resident.
- 2) any part of the cost that exceeds the ceiling currently in effect on a per diem basis up to the approved costs for the municipal home.

100 per cent of:

- 1) that part of the cost that exceeds the basic rate currently in effect on a per diem basis but that does not exceed a maximum cost currently in effect on a per diem basis and of the cost incurred in connection with the provision of extended care services, determined in a manner approved by the Minister, of,
 - a) approved drugs and pharmaceuticals, and
 - b) any approved device.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, and Reg. 502, R.R.O., 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

22

ELDERLY PERSONS CENTRES — CAPITAL GRANTS

Assistance towards

The cost of erection, alteration, extension or acquisition, or the furnishing and equipping of a building or premises for use as a social, recreational drop-in, or day care centre for elderly persons, including the cost of the land, furnishings and equipment.

Eligible Recipients

- a) Municipalities.
 - “Municipality” means a City, Town, Village or Township and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Elderly Persons Centres Act.
- b) Non-profit corporations may qualify conditionally upon a municipal 20 per cent grant.

Conditions and Procedures

- a) The Minister’s approval of the municipal by-law, the area sociological needs study, the site plans, and the proposed programs must be obtained in advance. In addition, when the service is provided by a non-profit corporation, the Minister’s approval of the corporation is required.
- b) An application to the Minister must be in the prescribed form and be accompanied by: in the case of the erection, alteration or extension of a building or premises:
 - 1) the site plan showing the location of the building or premises on the site,
 - 2) the plans and specifications, prepared by an architect, showing the construction, equipment and arrangements of the centre.In the case of the acquisition of the building or premises:
 - 1) the site plan showing the location of the building or premises on the site,

- 2) a structural sketch showing the area or areas in the building or premises to be used as a centre.
- c) The Minister's approval of the corporation or municipal by-law, site, plans and proposed program must be obtained in advance.
- d) An application for payment of the grant must be made in the prescribed form and be accompanied by:
 - 1) the certificate of an auditor certifying:
 - i) the actual cost of the building or premises to the corporation;
 - ii) the actual amount that has been paid by the corporations as of the date of the application;
 - iii) that all refundable sales tax has been taken out.
 - 2) the certificate of the architect or professional engineer, in triplicate (Form 3, O. Reg. 235, R.R.O. 1970) certifying that the alteration, extension or acquisition of the building or premises is completed in accordance with the plans approved by the Minister.

Basis of Assistance

Not in excess of 30 per cent of the costs described above, computed in accordance with the regulations.

Reference

The Elderly Persons' Centres Act, R.S.O. 1980, Chap. 131, Reg. 278, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

23

ELDERLY PERSONS CENTRES — OPERATING AND SPECIAL PROGRAM GRANTS

Assistance towards

The cost of maintaining and operating social services, drop-in, or day care centres for elderly persons. Special grants for programs or services for elderly persons carried out by approved corporations.

Eligible Recipients

Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality.

Providing that the corporation operating the centre and the centre has been approved through the ministry and the continuing program is satisfactory to the Director, the province may make grants for maintenance and operation of the centre.

Basis of Assistance

Operating grants to centres shall be 50 per cent of the net monthly expenditure by the municipality, determined in accordance with the regulations, to a ceiling of \$15,000 a year whichever is the lesser.

Special Grants

An amount of up to \$15,000 for any one year may be made to a municipality, or an approved corporation, in respect of an approved innovative program or services for elderly persons in an approved centre.

NOTE:

"Where non-municipal and non-profit corporations establish and operate elderly persons centres, provincial grants in aid for both capital and operating are conditional on prior payments of at least 20 per cent from the municipality in which the centre is located or that municipality together with one or more contiguous municipalities".

Reference

The Elderly Persons Centres Act, R.S.O. 1980, Chap. 131 as amended; and O. Reg. 278, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

24

HOME SUPPORT SERVICES FOR SENIORS

Assistance towards

Cost of providing home support services to seniors including meals-on-wheels, wheels-to-meals, housekeeping services, home maintenance, handyman services, transportation for shopping, medical appointments, friendly visiting telephone reassurance, security checks, personal care services, counselling and referral and day care.

Eligible Recipients

Elderly persons in the communities 60+ years of age who meet the requirement of a person in need.

Conditions and Procedures

Municipalities, charitable corporations, or Indian bands make submissions to the Ministry's

area manager requesting subsidy allocation for the coming fiscal year. The Ministry's area manager reviews the requests and approves subsidy allocation.

Basis of Assistance

50 per cent of net costs up to a provincially set allocation for each fiscal year approved by the Ministry's area manager.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1980, Chap. 131, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**25
WORK ACTIVITY PROJECTS**

Assistance towards

The cost of operating work activity projects for the purpose of preparing for entry or return to employment, persons who by reason of personal, family or environmental circumstances have difficulty in obtaining or holding down steady employment.

Eligible Recipients

- Cities
- Regional Municipalities
- Towns
- Villages
- Townships
- Improvement Districts
- Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
- District Welfare Administration Boards
- Approved Indian Bands

Conditions and Procedures

- a) The project must be approved in advance by the federal government for federal cost sharing under Part III of the Canada Assistance Plan.
- b) The welfare administrator is required to complete an application (Form 10 under the regulations) for monthly payment of cost of administration as defined in section 1(s), 17(1) and 21(4) of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.

Basis of Assistance

80 per cent of the costs of the administration and operation of the work activity project as defined in the regulations.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; Reg. 441, R.R.O. 1980, as amended. The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243 R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**26
PURCHASED COUNSELLING SERVICES**

Assistance towards

Cost of providing direct counselling service to needs tested persons.

Eligible Recipients

See list of eligible recipients in section 25, Work Activity Projects.

Conditions and Procedures

The Municipal Welfare Administrator contracts with a service provider, which is approved by the Ministry's area manager, for costing, service content and agency. The administrator must complete a statement of account, and forward it to the Ministry's area manager by the 20th of the month following.

Basis of Assistance

The subsidy payable by the province is 80 per cent of the approved cost.

Reference

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and O. Reg. 441, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

Ministry of Community and Social Services

Regional offices		With Area Offices in:
Central		Toronto
2195 Yonge Street		Barrie
Toronto, Ontario		
M7A 1G2		
Phone: (416) 963-1010		

Region	Location	Address	Division		Telephone	Districts, Counties and Regional Municipalities served by Area Offices
			Adult	Child		
Central	Regional Office Toronto	2195 Yonge Street 10th Floor M7A1G2		X	(416) 963-1010	
	Area Offices Toronto	110 Eglinton Avenue W. 3rd and 5th Floors M4R 2C9	X	X	(416) 965-8449 (416) 965-7863	Toronto
	Barrie	70 Collier Street 4th and 5th Floors L4M 4Z2	X	X	(705) 737-1311 (705) 737-1311	Peel, Simcoe and York
North	Regional Office Sault Ste. Marie	473 Queen Street E. 2nd Floor P6A 1Z5		X	(705) 949-8052	
	Area Offices Sudbury	111 Larch Street St. Andrew's Place 8th Floor P3E 4T5	X	X	(705) 675-4541 (705) 675-4544	Algoma, Manitoulin, Muskoka Nipissing, Parry Sound and Sudbury
	Thunder Bay	710 Victoria Avenue Suite 301 P7C 5P7	X	X	(807) 475-1515 (807) 475-1345	Kenora, Rainy River and Thunder Bay
	Timmins	11 Elm Street North Ground Floor P4N 6A3	X	X	(705) 267-7901 (705) 267-7901	Cochrane and Timiskaming
Southeast	Regional Office Kingston	336 Alfred Street Ground Floor K7L 3S5		X	(613) 547-2214	
	Area Offices Kingston	1055 Princess Street Ontario Gov't. Building Main Floor & 3rd Floor K7L 5T3	X	X	(613) 544-6206 (613) 549-6470	Frontenac, Hastings, Lanark Lennox & Addington, Prince Edward, and Leeds & Grenville
	Ottawa	2197 Riverside Drive E. Pebb Building K1H 7X3	X	X	(613) 737-7324 (613) 737-7324	Ottawa-Carleton; Prescott & Russell; Renfrew; and Stormont, Dundas & Glengarry
	Peterborough	60 Hunter Street East K9H 1G5	X	X	(705) 742-9292 (705) 743-1624	Durham, Haliburton, North- umberland, Peterborough and Victoria
Southwest	Regional Office London	195 Dufferin Avenue IBM Building 5th Floor N6A 1K7		X	(519) 438-8344	
	Area Offices Hamilton	100 Main Street E. Century 21 Building 39th and 40th Floor L8N 3X6	X		(416) 526-9300	Brant, Halton, Hamilton- Wentworth and Niagara
		119 King Street West 2nd Floor L8N 1E1		X	(416) 521-7300	
	London	495 Richmond Street 6th and 7th Floor N6A 5A9	X		(519) 438-5111	Elgin, Haldimand-Norfolk, Huron, Middlesex, Oxford and Perth
		195 Dufferin Ave. IBM Building 5th Floor N6A 1K7		X	(519) 438-8387	
	Waterloo	75 King Street S. Waterloo Square 5th Floor N2J 1P2	X		(519) 886-4700	Bruce, Dufferin, Grey, Wellington and Waterloo
	Windsor	250 Windsor Avenue Ontario Government Building N9A 6V9	X		(519) 254-1651	Essex, Kent and Lambton

North
473 Queen Street East
Sault Ste. Marie, Ontario
P6A 1Z5
Phone: (705) 949-8052

Southeast
336 Alfred Street
Kingston, Ontario
K7L 3S5
Phone: (613) 547-2214

Southwest
195 Dufferin Avenue
London, Ontario
N6A 1K7
Phone: (519) 438-8344

Sudbury
Thunder Bay
Timmins

Kingston
Ottawa
Peterborough

Hamilton
London
Waterloo
Windsor

References

The Land Titles Act, R.S.O. 1980, Chap. 230
Section 31 and Section 59 The Boundaries Act,
R.S.O. 1980, Chap. 51.

Further Information

Legal and Survey Standards Branch
Property Rights Division
Ministry of Consumer and Commercial
Relations
3rd Floor, 543 Yonge Street
Toronto, Ontario
M7A 2J8
Phone: (416) 963-0436

Section 4 MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

1 LAND TITLES SURVEY FUND

Assistance towards

Costs of and incidental to an application

- a) to have land within a municipality registered under The Land Titles Act, or
- b) to have boundaries of land described in registered conveyances confirmed under The Boundaries Act.

Eligible Recipients

Any municipality.

Conditions and Procedures

- 1) Municipality must pass a by-law authorizing an application to be made to:
 - a) the proper Land Registrar, or
 - b) the Director of Titles.
- 2) Costs to be borne by municipality making application. In the case of the municipality's making an application on behalf of the owners of the lands, it may recover the costs by levy of a special rate of assessment on all parcels of land included in the application, or in the municipality.
- 3) Consent of the Director of Titles is required before the Land Registrar proceeds with the application to have the land registered under The Land Titles Act.
- 4) Applications for confirmation under The Boundaries Act are made to the Director of Titles.

Basis of Assistance

Generally 25 per cent of the total survey costs.

Section 5 MINISTRY OF CORRECTIONAL SERVICES

1 GRANT-IN-LIEU OF PROPERTY TAXATION — CORRECTIONAL INSTITUTIONS

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality a correctional institute or jail designated by the Minister of Correctional Services.

Basis of Assistance

\$50 times the rated bed capacity of the institution or jail on the previous December 31st.

Reference

The Municipal Act, R.S.O., 1980,
Section 160(3).

Further Information

Accounts Branch
Ministry of Correctional Services
2001 Eglinton Avenue East
Scarborough, Ontario
M1L 4P1
Phone: (416) 750-3450

Section 6 MINISTRY OF EDUCATION

GRANTS TO SCHOOL BOARDS 1983

Under Ontario Regulation 221/83, the following grants are payable to school boards. The grants

are calculated separately for the elementary schools and the secondary schools.

1
ORDINARY OPERATING EXPENDITURE GRANTS

The *grant payable* is the excess of the recognized portion of the school board operating expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The *recognized ordinary expenditure* is the lesser of the actual cost and the product of \$2,171 in the case of an elementary school pupil or \$2,978 in the case of a secondary school pupil, a weighting factor that is determined by the Ministry for the school board, and the average daily enrolment of pupils of the board in day school, summer school and certain continuing education.

Effective September, 1982, grant assistance in respect of continuing education was limited to specific programs including adult basic literacy, citizenship and language instruction for landed immigrants, English as a second language for adults, and courses for adults for which secondary school credit is given.

The average daily enrolment of pupils for a board is determined in accordance with Ontario Regulation 256. For day school this is determined as 30 per cent of the enrolment on each of the last school days of January and April, and 40 per cent of the enrolment on the last school day of September. For summer school and certain continuing education classes it is determined as the full-time equivalent in terms of instructional time. Kindergarten and junior kindergarten subject to grant is limited to a one-half day basis enrolment.

In calculating average daily enrolment used for grants, recognition is included that costs do not reduce directly with enrolment declines. Thirty to sixty per cent of the decline from 1982 (depending on the board size) plus one-half of such assistance given in 1982 is included in the enrolment for grant purposes.

The average daily enrolment for purposes of grant calculation is increased in the case of grades 9 and 10 pupils in elementary schools by 21 per cent.

The *weighting factors* address variations among school boards in the need for education services and in the cost of providing comparable education services. The factor components are:

- Compensatory Education
- Language Instruction
- French-English Mixed Schools
- Technical Program
- Cost of Goods and Services (Northern)

- Small School Boards
- Small schools
- Teacher Experience and Qualifications

The *mill rate* used to determine the local portion of the recognized expenditure is calculated in the following manner:

4.724 Elementary Schools	X	Total Recognized Ordinary Expenditure (incl. total tuition fees paid)
OR		
3.579 Secondary Schools		Maximum Recognized Day School Ordinary Expenditure (incl. tuition fees)

The assessment used in the calculation is equalized using the average of equalization factors issued by the Ministry of Revenue in 1980, 1981 and 1982, and is adjusted to reflect the 15 per cent difference between residential and commercial mill rates.

2
EXTRAORDINARY EXPENDITURE GRANTS

Extraordinary expenditure pertains to the types of expenditure that for reasons related to the nature or development of the jurisdiction served differ in terms of per pupil costs among school boards. These are costs in respect of the acquisition of facilities and for the transportation of pupils.

The portions of these expenditures recognized for grant assistance are determined by specific approvals.

The recognized expenditure is divided into two groups:

- a) specific debt charges and pupil transportation expenditure that is in excess of \$255 per day school pupil of average daily enrolment, and
- b) the remainder.

The *grant* in respect of each group is the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the school board.

The *mill rates* used to determine the local portion of the recognized expenditure are:

- a) .023 for elementary schools or .010 for secondary schools for each \$100 of per pupil recognized expenditure.
- b) .113 for elementary schools or .052 for secondary schools for each \$100 of per pupil recognized expenditure.

Boards receive grants on current approved minor projects and on major projects prior to 1980 in accordance with the financing of the project including grant on debenture instalments which in some instances will continue to the year 2000.

3

FRENCH-LANGUAGE INSTRUCTION GRANTS

The recognized expenditure for grant assistance is:

- a) For French language schools or classes \$201 per elementary school pupil, \$61 per subject credit for grades 9 and 10 secondary school pupils, \$67 per subject credit for grades 11 to 13 secondary school pupils. In addition there is recognition for some start-up costs where French-language classrooms are established.
- b) For French-language instruction for non French-speaking pupils the recognized expenditure is determined by formulae that takes into account the number of pupils instructed, their grade level, the time devoted to instruction each day and the total accumulated hours of French-language instruction.

The amounts range from \$67 to \$201 per pupil at elementary schools and from \$27 to \$103 per subject credit for a secondary school pupil. In addition there is a grant for immersion start-up costs at the secondary school level.

The *grant payable* is:

- a) For French-language schools or classes, 100 per cent of the recognized expenditure.
- b) For French-language instruction for non French-speaking pupils, the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board. The mill rates are .113 for elementary schools or .052 for secondary schools for each \$100 of per pupil recognized expenditure.

4

GRANTS FOR SPECIAL EDUCATION PROGRAMS IN INSTITUTIONS OR HOSPITALS

The Ministry introduced effective January, 1982, a new funding mechanism in respect of special education. In 1983, grants are the product of the Board's total enrolment (not just special education pupils) and a per pupil amount of \$147 in respect of elementary school operations and \$106 in respect of secondary school operations. In addition, a grant is paid in respect of each trainable retarded pupil of \$3,740 adjusted by a weighting factor which takes into account the geographical location of the board. Where a school board employs a teacher to provide a special education program in certain specified facilities, institutions or hospitals, subject to approval a grant is payable to reimburse the board for the cost of the teacher's salary, related employee benefit costs plus

a \$1,750 allowance for administrative costs etc., up to \$340 per teacher aide and up to \$3,300 for the cost of classroom furniture and equipment.

5

HERITAGE LANGUAGE GRANTS

Elementary school boards receive a grant of \$29 per classroom hour in respect of Heritage language instruction, subject to minimum class size and where the school day is extended in relation thereto.

6

ADJUSTMENT IN RESPECT OF CHANGE IN TAX REVENUE

School board grants compensate for any prior calendar year difference between the amount requisitioned by the school board or yield of the mill rate on assessment and actual taxes received. Effectively boards are compensated for "write-off of taxes" and grants are reduced on account of "supplementary" taxes received.

7

SPECIAL DEBENTURE ASSISTANCE

Debt charges acceptable to the Minister on debentures issued by a school board prior to April, 1980 that were not approved for grant assistance at the time of issue are now eligible for grant to the extent that such expenditure for the year exceeds the yield of .113 mills for elementary schools or .052 mills for secondary schools in the dollar upon the equalized assessment for the board in respect of each \$25 per pupil of such expenditure. This base mill rate cannot be less than .116 for elementary schools or .242 for secondary schools.

8

GRANTS FOR BOARDS ON TAX EXEMPT LAND

Certain school boards on tax-exempt land receive grants from the province. These boards include Department of National Defence School Boards and Ontario Hydro School Boards. Special funding provisions also apply to school boards established in a sanatorium, a hospital, a crippled children's treatment centre or a centre for the treatment of cerebral palsy.

The first group of boards receive 50 per cent of all operating grants exclusive of capital. The second group of boards receive 80 per cent of teachers' salaries and transportation costs and 50 per cent of all other costs exclusive of capital.

GRANTS FOR ISOLATE BOARDS

Small remote boards (with enrolment of 300 or fewer) receive grants equal to all approved cost in excess of the yield of a mill rate on equalized assessment of 4.837 mills in the case of elementary school boards or 3.631 mills in the case of secondary school boards.

10

COST OF EDUCATION REIMBURSEMENT

Where a school board provides education for:

- a) a pupil who resides in Ontario in an area that is not within the jurisdiction of a school board, is not Federal Crown Land or is not an Indian Reserve;
- b) a pupil who is resident in, admitted to or detained in certain specified facilities, institutions or homes; or
- c) a pupil who is a ward of a Children's Aid Society, a grant is payable to reimburse the board the cost of education for the pupil.

The amount of reimbursement is the same as is permitted for inter-board billing of tuition fees. This is calculated in accordance with Ontario Regulation 222/83.

11

DIRECT CAPITAL GRANTS

Since April 1, 1980, the grants to school boards on major approved capital projects are paid as the expenditures are incurred. Payments are made on a quarterly basis on progress certificates submitted to the school boards. The rates of grant are identical to those applicable to extraordinary expenditure grants which, for a board of average assessment wealth, is 75 per cent.

12

ASSESSMENT EQUALIZATION FACTORS

The 1983 formula includes a provision which guarantees that no board will receive less grant for reason of using the average of the provincial assessment equalization factors issued by the Ministry of Revenue in 1980, 1981 and 1982. The comparison is to assessment equalized using the factors that were applicable in 1979. Similarly, grants have been provided to school boards to ensure that there is no increase in the proportion of the school board requisition that is borne by a municipality for reason of the new assessment equalization factors.

13

SECONDARY SCHOOL REORGANIZATION GRANT

Provisions were introduced in 1980 to encour-

age French-language education programs at the secondary school level and involve a reorganization grant to offset the start-up costs associated with the establishment of new homogeneous French-language entities.

For the first year of operation of such schools with an enrolment of 100 or fewer, the grant is \$1,386 per pupil. For larger schools, the grant is \$121,200 plus \$174 per pupil to a maximum of \$173,400. For the second year of operation, the grant is \$924 per pupil for a school with an enrolment of 100 or fewer and for larger schools is \$80,800 plus \$116 per pupil to a maximum of \$115,600. For a third year of operating, the grant is \$462 per pupil for a school with an enrolment of 100 or fewer and for larger schools, is \$40,400 plus \$58 per pupil to a maximum of \$57,800.

14

GRANT IN RESPECT OF EXPENDITURE FOR EQUIPPING SCHOOL BUSES WITH STOP-ARM DEVICES

Grant of \$160 per vehicle to the board is to reimburse the board or the contract operator for the cost of the stop-arm signal newly required to be on all "Chrome Yellow School Buses" under the Highway Traffic Act.

15

GRANT FOR MILL RATE GUARANTEE

This grant, in respect of 1983, is to ensure that when the rate of increase in expenditure has been limited to 9 per cent or less, there is a corresponding limitation in mill rate increase.

16

GRANTS FOR PROFESSIONAL DEVELOPMENT OF TEACHERS IN FRENCH-LANGUAGE SCHOOLS OR CLASSES, STUDENT TRAVEL AND EXCHANGE AND CULTURAL ACTIVITIES

Grants are payable to reimburse school boards for approved expenditure that pertains to:

- a) the cost of having teachers of French-language schools or classes attend approved winter courses or full-time study or conferences, seminars and workshops to improve their qualifications;
- b) the cost of programs of student level, student exchange visits and cultural activities in French-language schools, and
- c) the salaries and related employee benefit cost of employees on loan to the Ministry to be engaged in providing services to French-language schools and classes.

GRANT FOR CO-OPERATIVE SCHOOL SYSTEMS REVIEW

A grant was introduced in 1981 to reimburse school boards for costs incurred up to \$20,000 where the board enters into an agreement with the Minister for a comprehensive school system review.

Further Information

Grants Services, Financial Services Branch
Ministry of Education
21st Floor, Mowat Block
Queen's Park, Toronto, Ontario M7A 1L2
Phone: (416) 965-7954

Section 7 MINISTRY OF ENERGY

1 MUNICIPAL OIL CONVERSION AND ENERGY CONSERVATION PROGRAM

Assistance Towards

Reducing oil consumption and energy operating costs in municipal buildings.

Eligibility

Phase 1 provides financial assistance towards converting existing oil-fired heating plants in municipal buildings to alternative fuels.

Phase 2 provides financial assistance towards undertaking energy conservation "retrofit" measures in existing municipal buildings.

All Ontario municipalities are eligible to participate in the program provided:

- 1) That the buildings designated for oil conversion or energy conservation projects are municipally owned and operated;
- 2) That the oil conversion projects were completed after August 1981 when Phase 1 of the program was announced; and
- 3) That the energy conservation and retrofit projects were initiated on or after October 1, 1982, when Phase 2 of the program was announced.

Guidelines: Phase 1

Any type of alternative fuel can be used in the conversion: solar, wind, wood, natural gas, propane and electricity are all viable alternatives. Existing oil-fired plants can be replaced under the program only when burner conversion is impossible because of design restrictions or hazardous conditions.

Both the municipality and the alternative fuel supplier are required to complete the applica-

tion form under Phase I of the program. The municipality is also responsible for providing supporting documentation confirming the building's oil consumption for a one year period prior to the conversion.

Guidelines: Phase 2

A variety of energy conservation projects are eligible for funding under Phase 2 of the program. Examples are:

- a) Increasing the energy efficiency of lighting systems, including delamping;
- b) Improving heating, ventilation and air conditioning systems, and their controls;
- c) Installing heat recovery equipment;
- d) Reducing the consumption of domestic hot water; and
- e) Upgrading the building's thermal efficiency, including the addition of insulation, weather-stripping and caulking.

- When a number of conservation projects are proposed for a single municipal building, only one application need be submitted — provided all projects will be completed within a year.

When on the other hand, conservation and retrofitting projects are proposed for more than one building, separate applications must be submitted.

The City Clerk must provide certification that the buildings under consideration are owned and operated by the city.

Funding Levels

Provincial assistance for individual projects under each phase of the program is available for up to 50 per cent of the project cost, to a maximum of \$50,000.

For both conversion and conservation projects, funding priority is given to those with payback periods between one and five years. Funding is generally not available for projects with payback periods of under one year. Funding for projects with payback periods over five years is limited to a maximum of 20 per cent of the project cost and will also be subject to funding availability.

Grants, however, can only be used for direct costs of the conversion or conservation projects, and not for general repairs or the replacement of worn out equipment.

Technical assistance grants, to be used for hiring consultants, are also available. These grants will be limited to a maximum of \$2,000, provided that the total amount of grant for the project does not exceed \$50,000.

Although the number of provincial grants a municipality can receive under this program is not limited, the amount of money already granted to an applicant may be considered before

distribution of the program's limited funds is determined.

Municipalities will be asked to monitor the energy consumption for a one year period following the completion of the oil conversion or energy conservation project, comparing fuel consumption and costs to those accrued during the year prior to the project. A cost comparison chart should then be prepared and submitted to the Ministry of Energy.

Further Information

Ministry of Energy
Energy Conservation Group
Municipal Oil Conversion and Energy
Conservation Program
56 Wellesley Street West
Toronto, Ontario
M7A 2B7
Phone: (416) 965-5743

2

ENERGY FROM MUNICIPAL SOLID WASTE

Assistance Towards

Feasibility studies to assess the economic and financial viability of energy from solid waste.

Further Information

Municipal Solid Waste Unit
Ontario Ministry of Energy
Queen's Park
Toronto, Ontario
M7A 2B7
Phone: (416) 965-7705

3

MUNICIPAL SMALL HYDRO FEASIBILITY ASSISTANCE PROGRAM

Assistance Towards

Determining the feasibility of developing small scale hydro sites, and for inspection of hydro turbines.

Eligible Recipients

Municipalities
Municipal Utilities
Conservation Authorities

Conditions and Procedures

Applications under this program are made in the form of a proposal. Interested municipalities should contact the Ministry regarding proposal requirements.

Basis of Assistance

- 1) Turbine Inspections: All costs for turbine inspections up to \$4,000 and 50 per cent of costs above \$4,000, subject to maximum

assistance of \$8,000 in respect of turbines at any one site.

- 2) Feasibility Studies: Up to 90 per cent of the total cost of the study, subject to maximum assistance of \$50,000 for any one site.

Further Information

Conventional Energy Group
Ministry of Energy
56 Wellesley Street West
Toronto, Ontario
M7A 2B7
Phone: (416) 965-9603

Section 8

MINISTRY OF THE ENVIRONMENT

Water and Sewage Service

The programs of the Ministry of the Environment are mainly directed towards assisting the construction of communal water and sanitary sewage works and the repair or renewal of private water and sewage systems. The number of projects assisted annually is limited by funds available. Projects are selected for award of grants by means of an MBR assessment system.

1

15 PERCENT GRANTS FOR MAJOR WORKS

Any municipality can apply for a grant towards the capital cost of major components of communal water and sewage works.

This includes the water supply: intakes, treatment and storage facilities and trunk feeder-mains; for sewerage: treatment facilities, out-fall and trunk sanitary sewers and associated pumping stations.

Priority is given to:

- a) works to service an area encompassing more than one municipality;
- b) works providing for an increased supply of serviced lots in growth areas.

Grants are equal to 15 per cent of capital cost after deduction of federal or other grants.

Payment is made following contract award calculated on the project cost less 10 per cent holdback. Final payment is made against audited final costs.

2

GRANTS AND LOANS TO SMALL MUNICIPALITIES FOR HIGH COST PROJECTS

Small municipalities of population less than 7,500 can apply for grants to assist the con-

struction of new communal water and sewage works to service existing communities. Local distribution and collection works as well as major components are eligible.

Other conditions include:

- a) Substantially all the built up areas must be serviced;
- b) Where buildings have means of access to the service, municipalities must require that a connection be made, in accordance with Section 362a of The Municipal Act.

Priority is given to projects according to their contribution to health and environmental benefits and the servicing of urban growth.

Grants are calculated after deduction of federal or other grants. The assistance enables municipal costs to be limited to \$1,100 and \$1,400 per connection, for water and sewage service respectively, subject to a maximum of 75 per cent of net project cost.

Payment is made through quarterly advances against projected expenditures less 10 per cent holdback. Final payment is made against audited final costs. Loans up to a 30 year term at the provincial interest rate may be made available to municipalities lacking access to commercial funds.

3 GRANTS FOR THE REPAIR OR RENEWAL OF PRIVATE WATER AND SEWAGE SYSTEMS

This grant is for the benefit of small communities currently serviced by private systems, where health and environmental problems exist. Typically, the area considered would have insufficient potential for growth to require a communal system in the future.

Other conditions include:

- a) grants will be made towards the cost of repair or renewal of systems serving homes that are principal residence in defined problem area;
- b) grants may be considered for costs associated with systems for other dwellings, commercial buildings and small industries only when located in the defined problem area;
- c) where a request is accepted, the ministry will retain a consulting engineer to prepare a report to identify the problems and propose alternative solutions;
- d) subject to the availability of funds, grants may extend over a two year period.

Priority is given to projects according to their contribution to health and environmental benefits.

Grants are equal to:

- a) 100 per cent of the cost of the report;

- b) 75 per cent of the costs of implementing the solution.

The amount of the grant will be committed over the period of construction.

Applications and requests for further information should be made to the nearest regional office of the Ministry:

P.O. Box 5000
435 James Street South
Thunder Bay, Ontario
P7C 5G6
Phone: (807) 475-1205

469 Bouchard Street
Regency Mall
Sudbury, Ontario
P3E 2K8
Phone: (705) 522-8282

985 Adelaide Street South
London, Ontario
N6E 1V3
Phone: (519) 681-3600

140 Centennial Parkway North
Stoney Creek, Ontario
L8E 3H2
Phone: (416) 561-7410

Suite 700
150 Ferrand Drive
Don Mills, Ontario
L8E 3H2
Phone: (416) 424-3000

133 Dalton Street
P.O. Box 820
Kingston, Ontario
K7L 4X6
Phone: (613) 549-4000

or

Project Coordination Branch
40 St. Clair Avenue West
Toronto, Ontario
M4V 1K6
Phone: (416) 965-7062

4 WASTE MANAGEMENT

Waste Management Planning Studies

- 1) Financial assistance is available for 50 per cent of study costs to develop a long term waste management plan for regional municipalities, counties or several municipalities which agree to operate joint waste management facilities on a shared cost basis.

Waste Site Improvement Program

- 2) This program provides financial assistance to municipalities for upgrading existing cer-

tified waste disposal sites and for proper closure of old sites. Improvements supported include on-site road improvements, provision of scales, landscaping, improving buffer zones, and some special studies related to site expansions, gas and leachate monitoring and control.

Source Separation Program

- 3) The program provides financial and other assistance for the development or expansion of municipal scale source separation projects. Assistance is available for the development of feasibility studies, the development of promotional activities to encourage public involvement and start-up costs for up to three years for qualified projects.

Further Information

Director
Waste Management Branch
135 St. Clair Avenue West
Toronto, Ontario
M4V 1P5
Phone: (416) 965-6191

Section 9 MINISTRY OF HEALTH

1 AMBULANCE SERVICES

Assistance towards

Expenditures in operating a twenty-four hour daily ambulance service.

Eligible Recipients

- 1) Municipalities — includes metropolitan, regional district municipalities but not area municipalities thereof
- 2) Local Boards of Health
- 3) Public Hospitals
- 4) Licensed private and volunteer operators.

Conditions and Procedures

- 1) There must be a need for ambulance services in the area of proposed operation.
- 2) Ambulance services, once licensed by the ministry and in operation, must be available on a twenty-four hour daily basis.
- 3) Services must conform to the operational policy and procedures of the ministry as well as to The Ambulance Act and its regulations.

An annual operating budget must be submitted to the ministry for approval in accordance with set procedures and deadlines. Amendments to an approved budget may be presented for con-

sideration during the course of the operating year.

Every ambulance operator, etc., must provide the Minister, within 90 days of the end of a fiscal year, with a financial statement of its ambulance operations during that year.

Basis of Assistance

Up to 100 per cent of costs as approved by the Minister.

Reference

The Ambulance Act, R.S.O. 1970, and Chap. 20; S.O. 1972, Chap. 93, and Ontario Regulation 599/75 as amended.

Further Information

Ambulance Services Branch
Ministry of Health
7 Overlea Boulevard
Toronto, Ontario M4H 1A8
Phone: (416) 965-8034

2 BOARDS OF HEALTH

Assistance towards

The expenses of the local Boards of Health incurred in the process of providing approved public health services in accordance with The Public Health Act and its regulations and identified community health needs.

Eligible Recipients

Local Boards of Health

Conditions and Procedures

- 1) Each local board must submit an annual budget to the Minister not later than the 1st day of March of each operating year.
- 2) Not later than February 1, each board must submit to the Minister a financial statement covering the preceding year's activities.
- 3) Payments to a board may be reduced by:
 - a) 40 per cent where the office of the Medical Officer (M.O.H.) remains vacant for 12 months;
 - b) 50 per cent where the office of the M.O.H. remains vacant for 24 months.

Basis of Assistance

A. Provincial support for the approved general expenses of a board is based on the following structure:

- 1) 40 per cent — April 1, 1982, of the expenses of the board of a municipality;
- 2) 75 per cent of the expenses of the board of a health unit;
- 3) 75 per cent of expenses of the board of a district health unit.

The assistance is flowed to each board in twelve roughly equal monthly payments; adjustments to the total aid flowed are made as necessary at year's end, upon receipt by the ministry of the required financial statement from each board.

B. Separate provincial assistance is available to boards for the following programs:

- 1) Home Care — 100 per cent of costs approved by the Minister;
- 2) Family Planning — 100 per cent of costs approved by the Minister;
- 3) Venereal Disease Control — cf. 4 VENEREAL DISEASE CLINIC;
- 4) Immunization — provision of free vaccines and biologicals.

C. A board which assumes the responsibilities for the public health services of an unorganized territory receives an unorganized territory grant which is intended to cover the full costs of services undertaken there.

Reference

The Public Health Act, R.S.O. 1980, Chap. 409, O. Reg. 841, R.R.O. 1980, O. Reg. 341/82.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

3 COMMUNITY HEALTH FACILITIES

Assistance towards

The acquisition of new facilities, the alteration of, addition or renovation to existing community health facilities, or parts thereof that have become obsolete or inadequate (land costs are excluded).

Eligible Recipients

Local Boards of Health
Municipal Corporations
Non-profit organizations
(as designated by regulations).

Basis of Assistance

2/3 of the approved capital costs of the building project, where "approved costs" means that portion of the actual cost of the building project approved by the Minister, including:

- a) fees for architects, consulting engineers, and other consultants as approved by the Minister
- b) necessary basic equipment and furnishings, and the installation thereof
- c) land survey and soil tests, and necessary

paving and sodding but not landscaping, gardens or decorations.

Conditions and Procedures

- 1) Application for grants, accompanied by preliminary sketch plans in triplicate, must be made to the Minister and approved prior to the issuing of tenders or the commencement of work.
- 2) The applicant must undertake not to mortgage, sell, dispose of, alter physically or functionally the facility without the approval of the Minister.
- 3) The grant is paid in the following portions as construction approaches completion:
20 per cent when the contract for the project is signed; 10 per cent for each 1/8 of the work completed, with final payment upon the completion of the project to the satisfaction of the Minister.

Reference

The Public Health Act, R.S.O. 1980, Chap. 409, O. Reg. 835 R.R.O. 1980.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

4 VENEREAL DISEASE CLINIC

Assistance towards

The cost of treating, examining, supervising and giving after-care to persons infected or suspected of being infected with venereal disease.

Eligible Recipients

Local Boards of Health
Hospitals

Conditions and Procedures

- a) A designated venereal disease clinic must be established and maintained.
- b) The Director of the Public Health Branch or designate, of the Ministry of Health is to be permitted to inspect the records, equipment, administration and treatment services of a clinic at any time.
- c) The local board or hospital must provide such examination, treatment, supervision, and after-care for venereal disease as necessary to any person who applies at the clinic.
- d) No charge is to be made for the services thus given.

Basis of Assistance

Any amount of \$7.50 in respect of each clinic attendance.

Reference

The Venereal Diseases Prevention Act, R.S.O. 1980, Chap. 521, O. Reg. 941 R.R.O. 1980.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-4058

**5
VENEREAL DISEASE
PHYSICIANS' ACCOUNT**

Assistance towards

Payment to physicians for the treatment of venereal disease in persons who are not insured under The Health Insurance Act, 1972.

Eligible Recipients

Municipalities

Conditions and Procedures

- a) A physician must submit an account of all eligible services performed by him under the direction of a board's M.O.H., to the municipal treasurer within three months of the rendering of those services.
- b) 1) Each physician's statement of accounts should equal the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
2) The cost of drugs used for treatment should also be reported.
- c) The treasurer must forward all such accounts to the Minister within three months of receiving them.

Basis of Assistance

- 1) 100 per cent of the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
- 2) 100 per cent of the costs of approved drugs.

Reference

The Venereal Disease Prevention Act, R.S.O. 1980, Chap. 521, O. Reg. 941 R.R.O. 1980, The Health Insurance Act, 1972.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-4058

**6
HOME CARE PROGRAM**

Assistance towards

The provision of co-ordinated home nursing, physiotherapy, occupational therapy, speech therapy, medical social work, nutrition counselling, and homemaking and other support service to patients in their own homes.

Eligible Recipients

Local Boards of Health
Local Branches of the Victorian Order of Nurses
Local Hospital Boards
Home Care Program of Metropolitan Toronto

Conditions and Procedures

A local home care program must be established and maintained in accordance with the Minister's guidelines.

Basis of Assistance

100 per cent of the costs of services provided by the program to eligible patients, and a local annual program budget approved by the Minister.

Reference

The Health Insurance Act, 1972 O. Reg. 323, Section 41(b).

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

**7
ASSISTANCE TO HOSPITALS
CLASSIFICATION OF HOSPITALS**

Hospitals are classified as general hospitals, general rehabilitation hospitals, hospitals for chronic patients, active treatment teaching psychiatric hospitals, active treatment hospitals for alcoholism and drug addiction and rehabilitation hospitals, graded as follows:

- a) Group A hospitals are general hospitals providing facilities for giving instruction to medical students of any university;
- b) Group B hospitals are general hospitals having not fewer than 100 beds;
- c) Group C hospitals are general hospitals having fewer than 100 beds;
- d) Group D hospitals are general hospitals operated by the Ontario Division of the Canadian Red Cross Society;
- e) Group E hospitals are general rehabilitation hospitals;

- f) Group F hospitals are hospitals for chronic patients and having not fewer than 200 beds;
- g) Group G hospitals are hospitals for chronic patients and having fewer than 200 beds;
- h) Group H hospitals are psychiatric hospitals providing facilities of giving instruction to medical students for any university;
- i) Group I hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction;
- j) Group J hospitals are hospitals designated by the Minister to provide special rehabilitation services for disabled persons in a region of Ontario specified by the Minister for each hospital;
- k) Group K hospitals are separate organized facilities approved as such by the Minister to provide local diagnostic and treatment services in a community or district to handicapped or disabled individuals requiring restorative and adjustive services in an integrated and co-ordinated program;
- l) Group L hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction and providing facilities for giving instruction to medical students of any university as evidenced by a written agreement between the hospital and the university with which it is affiliated;
- m) Group M hospitals are general hospitals which may charge and receive payment for the use of C.A.T. Scan Services.

References

O. Reg. 726, R.R.O. 1970, O. Reg. 118/71, O. Reg. 244/71, O. Reg. 176/72, O. Reg. 513/72.

8

CAPITAL GRANTS FOR HOSPITAL CONSTRUCTION AND RENOVATIONS

Ontario Regulation 859 under The Public Hospitals Act allows the province to provide grants not exceeding either 2/3 or 5/6 of the approved cost of constructing or renovating community hospitals. Approved costs include the cost of construction or renovation, professional fees and necessary basic equipment.

The 5/6 of approved costs is provided to hospitals located in a northern municipality with a population of not more than 12,000 in a territorial district or a provisional county.

Regulation 862 under The Public Hospitals Act provides capital grants for teaching hospitals. The province accepts responsibility for the approved capital cost of the university hospitals and of teaching and research facilities forming part of the university affiliated hospitals.

In accordance with Regulation 861 under The

Public Hospitals Act the province accepts responsibility for the approved capital cost of a regional rehabilitation hospital or that part of a hospital which provides special facilities for medical rehabilitation of patients. To qualify the hospital is expected to provide a wide range of special services and must be approved by the Minister as a regional rehabilitation centre before becoming eligible for grants on the basis of full costs. Regulation 860 under The Public Hospitals Act provides that, for rehabilitation facilities serving a local community or district (e.g. crippled children's treatment centres), the grant amounts to 2/3 of the approved cost.

Regulation 858 under The Public Hospitals Act provides that 100 per cent of the capital cost of economic investment projects may be paid where operating savings to the government will recover the capital cost within five or fewer years.

Regulation 856 under The Public Hospitals Act provides grants equal to 100 per cent of the approved capital cost for the amalgamation of hospital services where the estimated savings on net operating costs during the five years following the establishment of the amalgamated service equals or exceeds the approved capital cost.

Regulation 170/81 under The Public Hospitals Act allows the province to pay a special grant of 2/3 of the capital cost to correct hazardous conditions resulting from the presence of asbestos in public hospitals. The special grant is 5/6 of the approved cost when the public hospital is located in a northern municipality with a population of not more than 12,000 persons and in a territorial district or a provisional county.

Further Information

Institutional Planning — Grants
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-8076

Section 10 MINISTRY OF INDUSTRY AND TRADE

1

ONTARIO INDUSTRIAL PARKS PROGRAM (OIPP) — INDUSTRIAL PARK LOANS

Conditions and Procedures

- 1) The program is in effect until March 31, 1984, therefore, any projects should be submitted well in advance to this date.

- 2) This program applies to all municipalities of Ontario with the exception of those located within the Region Municipalities of Durham, York, Peel, Halton and Metropolitan Toronto.
- 3) The industrial land site must be within the applicant municipality's boundaries.
- 4) The interested municipality should contact the Industry and Trade field office in the area in which the park is to be located.
- 5) If deemed eligible, the municipality will complete an OIPP loan application Part I. The ministry's representative will forward it and other supporting documents to the ministry for consideration by an interministerial committee. Each of the ten ministries involved evaluates its particular interest and reports its conclusions.
- 6) If the project is recommended by the interministerial committee, it is forwarded to the Minister of Industry and Trade for his approval in principle.
- 7) Following this approval, the Development Corporation involved (ODC, NODC, or EODC) provides the municipality with an OIPP loan application Part II along with a request for plans, specifications, cost estimates, and other detailed information on the proposed project. These data are evaluated and used to prepare a presentation to the Development Corporation's Board of Directors for consideration and decision.

Basis of Assistance

The program provides for the Development Corporations to lend up to:

- a) 50 per cent of the cost of purchasing and and internal servicing of approved industrial land by a municipality;
- b) 75 per cent of the cost of internal servicing of land already owned by a municipality.

Approved loans will extend over a 15-year period. Loan principal repayments are deferred for five years, except for pro rata principal repayments when industrial sites are sold.

Loans are offered at 2 per cent below the corporation's base interest rate which is fixed on a monthly basis.

Further Information

Ministry of Industry and Trade field offices are listed below:

ONTARIO INDUSTRY BUSINESS OFFICES

Brockville

143 Parkedale Avenue
K6V 6B2
Phone: (613) 342-5522

Hamilton

P.O. Box 2112
119 King Street West
L8N 3Z9
Phone: (416) 521-7783

Kingston

Suite 308
1055 Princess Street
K7L 5T3
Phone: (613) 547-2248

Kitchener

Suite 507
305 King Street West
N2G 1B9
Phone: (519) 744-6391

London

Suite 607
195 Dufferin Avenue
N6A 1K7
Phone: (519) 433-8105

North Bay

Northgate Plaza
1500 Fisher Street
P1B 2H3
Phone: (705) 472-9660

Orillia

Box 488, 2nd Floor
73 Mississaga Street East
L3V 6K2
Phone: (705) 325-1363

Ottawa

Suite 404
56 Sparks Street
K1P 5A9
Phone: (613) 566-3703

Owen Sound

Nor-Towne Plaza, Suite 104
1131 Second Avenue East
N4K 2J1
Phone: (519) 376-3875

Peel

6th Floor
201 City Centre Drive
Mississauga
L5B 2T4
Phone: (416) 279-6515

Peterborough

139 George Street North
K9J 3G6
Phone: (705) 742-3459

St. Catharines

Suite 401
15 Church Street
L2R 3B5
Phone: (416) 684-2345

Sault Ste. Marie
120 Huron Street
P6A 1P8
Phone: (705) 253-1103

Sudbury
Ontario Government Building
199 Larch Street, 4th Floor
P3E 5P9
Phone: (705) 675-4330

Thunder Bay
P.O. Box 5000
435 James Street South
P7C 5G6
Phone: (807) 475-1325

Timmins
Suite 200
273 Third Avenue
P4N 1E2
Phone: (705) 264-5393

Willowdale
Suite 480
5 Fairview Mall Drive
M2J 2Z1
Phone: (416) 491-7680

Windsor
250 Windsor Avenue
2nd Floor, Room 227
N9A 6V9
Phone: (519) 252-3475

Section 11
MINISTRY OF MUNICIPAL AFFAIRS
AND HOUSING

1
UNCONDITIONAL GRANTS

These grants consist of:

per capita grants	— general
	— police
	— density
resource equalization grants	
general support grants	
special support grants	

Reference
The Ontario Unconditional Grants Act, R.S.O. 1980, as amended.
The Regulation made under *The Ontario Unconditional Grants Act*, as amended.

Further Information
Subsidies Branch
Ministry of Municipal Affairs and Housing
56 Wellesley Street West
6th Floor
Toronto, Ontario M7A 2R8
Phone: (416) 965-1667
Field Offices (see addresses at end of section).

1983 MUNICIPAL GRANTS POPULATION
Where reference is made below to population for grant purposes, the population will be determined in accordance with the Regulation made under *The Ontario Unconditional Grants Act*. The 1983 municipal grants population is the greater of:

- a) • the 1982 population, excluding population living on a military base, as determined under Section 14 of *The Assessment Act*: plus
 - a deemed temporary population equal to one-third the number by which the above population falls below the product of 2.5 times the number of non-military households in 1982: plus
 - the residents of the military bases located in the City of North Bay, City of London, City of North York, City of Ottawa, the City of Gloucester, Township of Bosanquet, Township of Essex, Township of Toronto, Township of Pittsburgh, Village of Petawawa, Township of Petawawa, Township of Sidney, Town of Valley East and Township of Opasatika.
- or:
- b) • the average of the grants population for the years 1981, 1982 and the population calculated for the municipality under clause (a).

I. PER CAPITA GRANTS

Assistance towards the cost of providing municipal services and in recognition of the higher per capita expenditures that municipalities with larger populations are required to make on certain municipal services.

Eligible Recipients
Group "A"

The following lower tier municipalities in counties and districts, excluding those in Group "B" and "C", are eligible recipients:

- Cities
- Separated Towns
- Towns
- Villages
- Townships
- Improvement Districts

Group "B"
All upper tier regional municipalities, including the Municipality of Metropolitan Toronto, County of Oxford and the District Municipality of Muskoka.

Group "C"
Constituents (area) municipalities of regions, defined in group "B".

Basis of Assistance

Each municipality in Group "A" receives:

- 1) general per capita grant equal to the grants population of the municipality multiplied by \$11 per capita
- 2) In addition, a municipality will receive \$12 per capita if it provides its own police force or is under contract with the Ontario Provincial Police in accordance with *The Police Act*, or under contract with another municipality.

Municipalities in Group "B" receive assistance as follows:

- 1) general per capita grant equal to \$11 per capita, and
- 2) per capita grant in respect of policing equal to \$17 per capita where a regional municipality is deemed to be a city for the purposes of *The Police Act*.

Municipalities in Group "C" will receive:

- 1) \$12 per capita, based on population of each area municipality, if it provides law enforcement by its own force or under contract with the Ontario Provincial Police in accordance with *The Police Act*, or under contract with another municipality, and
- 2) an amount per capita based on the density of each area municipality as per the following schedule, where density is defined as the ratio of residential households to hectares of an area municipality.

Density	Amount per capita
0.375 and under	\$5.00
Over 0.375 to and including 0.75	4.00
Over 0.75 to and including 1.125	3.00
Over 1.125 to and including 1.5	2.00
Over 1.5 to and including 1.875	1.00
Over 1.875	Nil

II. RESOURCE EQUALIZATION GRANT

The Resource Equalization Grant is designed to reinforce the fiscal capacity of lower tier municipalities with below average tax bases, in order to increase their ability to upgrade local servicing without incurring excessive property tax rates. A portion of this grant is paid directly to upper tier municipalities.

Eligible Recipients

All lower tier and upper tier municipalities.

Basis of Assistance

The resource equalization grant is payable to each lower tier municipality whose 1982 equalized assessment is below \$20,000 per capita, when the assessment, with residential and farm taxable assessment being discounted by 45 per cent, is equalized according to the average equalization factor appearing in the 1983

Regulation to the Act. The assessment deficiency rate, recognized for resource equalization grant, is based on the proportion that 60 per cent of the municipality's deficiency of the 1982 equalized assessment per capita bears to \$20,000, to a maximum of 25 per cent. This deficiency rate is then applied to the net general dollar levy of the lower tier municipality which is defined as the combined lower and upper tier municipal 1982 tax requirements and excludes taxation for school boards. The 1983 resource equalization grant is equal to the product of the municipality's net general dollar levy and its assessment deficiency rate, up to the maximum of the sum of the total 1982 resource equalization grant entitlement (lower and upper tier shares) and the product of its 1983 grants population and \$4.

The portion of the resource equalization grant, determined on a basis of the ratio of upper tier taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, other than school purposes, is payable directly to the upper tier municipality. The region or county is required to credit this amount to its general revenues. The lower tier municipality is paid a resource equalization grant equal to the difference between the total grant and the amount payable to the region or county. The province guarantees, however, that this amount will not be less than the lower tier share of the resource equalization grant paid in the previous year. This portion of the grant should be applied against taxes for own purposes.

Similarly, the amount of the upper tier resource equalization grant entitlement, calculated as the sum of upper tier resource equalization grant shares for the constituent municipalities, is guaranteed not to be less than the amount paid to the region or county in the previous year.

III. SUPPORT GRANTS

Assistance towards the financing of municipal services.

Basis of Assistance

- a) General Support Grant: Provides an amount equal to 5.75 per cent of the 1982 net general dollar levy to all municipalities, both upper and lower tier.
- b) Special Support Grant: Provides an additional amount equal to 17.25 per cent of the 1982 net general levy to:
 - i) all municipalities situated in the northern part of Ontario, and
 - ii) all municipalities situated in the District of Parry Sound and to the Townships of Airy, Chisholm and the Improvement District of Cameron.

This grant is in recognition of the generally higher costs of municipal goods and services in such areas.

“Net general dollar levy” for the purposes of these grants means a municipality’s own 1982 tax requirements, excluding upper tier and school board taxation.

2 MUNICIPAL TAX ASSISTANCE – LOCAL IMPROVEMENT, DRAINAGE ASSESSMENTS AND WATER, SEWAGE AND GARBAGE RATES

Assistance Towards

Payment of drainage assessments and some special charges.

Eligible Recipients

All municipalities.

Conditions and Procedures

Applicable to provincially owned properties which are situate within the municipality, but excluding properties owned or held in trust by Ontario Hydro.

Basis of Assistance

Assessment formula is determined in accordance with *The Drainage Act*. Special charges are determined in accordance with *The Local Improvement Act* and section 210(85) and 218 of *The Municipal Act*.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
6th Floor
56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of section).

3 PAYMENTS-IN-LIEU – BUSINESS TAX

Assistance Towards

Payments-in-lieu of business taxes.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality land which is occupied or used by the Crown in right of Ontario or any Crown agency for the purpose of or in connection with any business.

The legislative, executive, and administrative activities of the Government of Ontario shall not be deemed to be the carrying on of a business.

Basis of Assistance

An amount may be paid equal to what would have been produced if that part of the business mill rate which is levied for general municipal and upper-tier purposes has been applied against the business assessment, as determined by the Ministry of Revenue for the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
6th Floor
56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of section).

4 PAYMENTS-IN-LIEU – REAL PROPERTY

Assistance Towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality provincial property not owned or held in trust by Ontario Hydro (the exceptions set out in section 3(1) of The Municipal Tax Assistance Act should be noted).

Basis of Assistance

An amount may be paid equal to what would have been produced if the commercial mill rate levied for general municipal and upper-tier purposes was applied to the real property assessment as determined by the Ministry of Revenue in the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
6th Floor
56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of section).

5

PROVINCIAL PARKS MUNICIPAL TAX ASSISTANCE

Assistance towards

Any land set apart and designated as a provincial park in this context includes a wilderness area or an historical site.

Eligible Recipients

All municipalities.

Conditions and Procedures

The municipality must contain all or part of a provincial park within its boundaries. A provincial park in this context includes a wilderness area or an historical site.

Basis of Assistance

The greater of:

- 1) \$12.35 per hectare for each of the first 40 hectares of the park; \$5.00 for each hectare in excess of 40 hectares to a maximum of 4,000 hectares; and \$1.25 for each hectare in excess of 4,000 hectares, or

- 2) \$100

Municipalities whose jurisdiction includes any part of the Niagara Escarpment Planning Area, or The Parkway Belt Planning Area as defined by the respective Acts, are eligible for such payments.

Reference

The Provincial Parks Municipal Tax Assistance Act, 1974.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
6th Floor
56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-2428
Field Offices (see addresses at end of section).

6

INVOLVEMENT IN MUNICIPAL ADMINISTRATION

Assistance towards

Providing meaningful employment and practical experience for students interested in municipal government.

Eligible Participants

For computer science, administration, and law students, all municipalities and municipal associations; for planning students, only municipalities and planning boards with a population not exceeding 50,000.

Conditions and Procedures

- a) Ontario university and community college students must be registered in an environmental studies program, (e.g. urban geography, urban or regional planning), or core programs of business administration, commerce, economics, political science, law or computer science. All courses are subject to ministry approval.
- b) Participants will be limited to a maximum of 2 students, one of whom, subject to the population restriction, may be a planning student.
- c) Student positions are allocated on a first come, first serve basis. Interested municipalities should therefore contact the ministry as soon as possible after the program announcement has been made to reserve positions.

Basis of Assistance

75 per cent of a student's weekly salary, to a maximum of \$135 per week for a period of at least 10 and up to 18 weeks.

After the application has been approved, the ministry will advance 75 per cent of the estimated reimbursable payroll cost.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor
56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of section).

7

ONTARIO MUNICIPAL TRAINING PROGRAM

Assistance towards

Developing qualified municipal managers and training college and university graduates in municipal government.

Eligible Participants

All municipalities, recent graduates of university and college programs with a substantial local government content, and current, part-time municipal employees with equivalent academic qualifications.

Conditions and Procedures

- a) Candidates must submit an application for participation, including a letter of nomination, transcripts, curriculum vitae, and description of personal goals. Applications will be matched with municipal submissions and forwarded to the appropriate municipalities for consideration.

- b) Municipalities must submit a plan for work assignments in both finance and general administration.
- c) The total number of trainees is not expected to exceed 25 in any one year.
- d) The term of employment under the program will be two years. A contract will be drawn up between the municipality and the successful candidate specifying the terms of employment and providing a plan of the work assignments.

Basis of Assistance

50 per cent of the trainee's salary to a maximum of \$7,500 in the first year, and \$5,000 in the second year. The ministry will also pay 50 per cent of the cost of attending approved courses.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor
56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of section).

8

SPECIAL EMERGENCY ASSISTANCE

Assistance towards

The cost of repairing or protecting essential municipal facilities, such as roads, dykes, and drainage works, which have been damaged by high water levels on the Great Lakes.

Eligible Recipients

All municipalities on the Great Lakes.

Conditions and Procedures

- a) The work must be necessary to maintain an adequate level of service.
- b) The damages must be attributable to high water levels on the Great Lakes.
- c) An application for participation must be forwarded to the ministry with copies, in the case of roads, to the Ministry of Transportation and Communications or, in the case of drainage works, to the Ministry of Agriculture and Food.

Basis of Assistance

80 per cent of the actual eligible cost of the work, net of any other provincial grants received. After the application has been approved, the ministry will advance 60 per cent of the estimated eligible grant.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor
56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of section).

9

SHORELINE PROPERTY ASSISTANCE

Assistance towards

The cost of repairing or protecting privately-owned shoreline property which has been damaged or eroded by high water levels or ice.

Through the Agency of

The municipality, which must pass a borrowing by-law pursuant to The Shoreline Property Assistance Act, 1973 and approved in accordance with Sections 64 and 65 of The Ontario Municipal Board Act.

Procedures

The individual property owner makes application to the municipality for a loan. When approved work is completed and inspected, the municipality (or the regional municipality on its behalf) may debenture the amount to be loaned with the province, and pass a rating by-law providing for repayment of the loan by equal annual instalments through the annual property taxes.

Basis of Assistance

Loans at the rate of 14¼ per cent per annum with a term of 10 years. The maximum loan available in respect of any individual property is:

for protective works, 75 per cent of the cost or \$500 per metre of shoreline, whichever is the lesser,

for building repairs, 75 per cent of the cost or \$20,000, whichever is the lesser.

References

The Shoreline Property Assistance Act, 1973.
The Shoreline Property Assistance Amendment Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor
56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of section).

10

MUNICIPAL SERVICES IN FRENCH

Assistance towards

- a) Language instruction in either english or french as a second language for members of municipal councils and staff of municipalities.
- b) Translation of documents by municipal staff and/or commercial translators from english into french and from french into english.
- c) Printing costs associated with the production of municipal bilingual documents in french and english and municipal documents that have been translated from english into french or from french into english.
- d) Acquisition by lease or rental of simultaneous-interpretation services for council and/or special public meetings.
- e) A one-time special grant of up to 70 per cent of the cost of purchasing simultaneous-interpretation equipment.
- f) A one-time special grant to cover consulting fees incurred for developing a french-language-services program for a municipality, such payment not to exceed \$125 per day, plus expenses, up to a maximum of 15 working days.

Assistance is not necessarily restricted to the activities mentioned above. Depending on their individual needs, municipalities may provide additional services, within the limits of the financial assistance offered under the program, provided that assistance is not available for similar services through other government programs.

Eligible Recipients

Municipalities. Other local authorities may also be eligible for assistance, depending on the availability of funds and other government programs.

Conditions and Procedures

Municipalities may enter the program by submitting a written request indicating the french-language services the municipality expects to provide under the program and the estimated expenditures likely to be incurred in each of the first two years.

Basis of Assistance

The assistance offered under the program is for one term of five consecutive years and is not subject to renewal or extension. Each participating municipality is eligible to receive reimbursement of 50 per cent of actual costs, up to a maximum of \$50,000 each year. The special grants relating to the purchase of simultaneous-interpretation equipment and to consulting fees are in addition to this general assistance.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor
56 Wellesey Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500

11

MUNICIPAL ENERGY AUDIT GRANTS

This is a three-year program introduced in 1981 and administered by the Ministry of Municipal Affairs and Housing, with a \$3.6 million budget provided by the Ministry of Energy.

Assistance towards

Employing an energy auditor to measure municipal energy use, set guidelines for municipal energy consumption, and develop mechanisms for achieving and maintaining reductions in that consumption.

Eligible Recipients

All municipalities are eligible to participate. Counties and regional governments are encouraged to apply on behalf of their area municipalities.

Conditions and Procedures

- a) Municipalities must submit a proposal, including a statement of the goals and objectives to be achieved by participation and a firm estimate of the energy savings to be realized in each of the three years.
- b) The auditors must submit semi-annual reports to the ministry summarizing the energy consumption measured during the previous period, the measures implemented for reducing the consumption, and the results achieved.

Basis of Assistance

80 per cent of the total cost of employing an auditor, including salary and benefits, travel, support services, etc., to a maximum of \$20,000 in the first year, \$18,000 in the second year, and \$15,000 in the third year of participation. The ministry will also provide information and training seminars for the auditors.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor
56 Wellesey Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of section).

For further information about energy conservation

Conservation and Renewable Energy Group
Ministry of Energy
10th Floor, 56 Wellesley Street West
Toronto, Ontario
Phone: (416) 965-3051

12

MARINA AND BOATING FACILITIES GRANTS

This program, introduced in 1981, is administered by the Ministry of Municipal Affairs and Housing for the Board of Industrial Leadership and Development (BILD). The program will run for five years from 1981 with a \$5 million budget provided by BILD.

Assistance towards

The cost of constructing, repairing or improving municipally-owned marina and boating facilities.

Eligible participants

All municipalities with access to water-related recreation are eligible to participate.

Conditions and Procedures

- a) Municipalities must submit an application with a plan or sketch of the proposed project
- b) The facility must be municipally-owned and must complement, not compete with, privately-owned facilities in the area
- c) The project must be directly related to on-water recreational activities
- d) The municipal share of the cost must be financed from reserves, surpluses, or current levies.

Basis of Assistance

50 per cent of the net municipal cost of a project to a maximum of \$50,000.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
5th Floor
56 Wellesley Street West
Toronto, Ontario M7A 2R8
Phone: (416) 965-3500
Field Offices (see addresses at end of section).

13

MUNICIPAL ACTION '85

This three-year program provides a wide range of initiatives designed to encourage municipalities to be more effective and productive, thereby reducing provincial involvement in local gov-

ernment. The program is aimed at municipalities interested in increasing productivity, improving cost-effectiveness, enhancing staff expertise, and adopting innovative management techniques. Direct funding is available from the ministry for three general categories of initiatives — training and development, budget accounting and control systems, and advanced management systems.

Assistance towards

Training and Development

There are several training and development programs available to municipalities for the purpose of developing staff expertise:

Eligible Recipients

a) Training Incentive Grants

Senior staff in municipalities of less than 50,000 and in counties are encouraged to enroll in management and certain professional training courses — accounting, law, business and public administration, and management practices. Municipal Action '85 will offset the costs of training with annual reimbursements of up to \$400.

b) Municipal Management Bursary

Experienced senior administrators who enroll in advanced management training will be eligible for bursaries of up to \$1,500.

Approved courses include university graduate-level programs such as master of public administration or master of business administration; university certificate and diploma programs in public or business administration; and selected special programs.

c) Education Development Fund

Municipal Action '85 offers funding to help develop material that advances knowledge and awareness of local government. This may include the design of new educational material, new courses to teach management techniques and the consolidation of existing material for application to the Ontario scene.

d) On-location Training

Information-sharing in smaller municipalities occasionally takes the form of "borrowing" experts to solve particular problems. While not a substitute for formal training, on-location help can serve as an issue-oriented "crash course" for staff.

Financial support is provided for on-location training of staff when no other normal staffing arrangements are possible.

e) Basic Accounting and Control Package – BACPAC

BACPAC is a manual of basic bookkeeping, financial administration, and financial control. It is written in language for laymen and contains a model chart of accounts that will reduce the costs of training new treasurers, make auditing easier, and may reduce the total cost of auditing. BACPAC was developed for municipalities of less than 5,000 and has now been successfully tested in 12 pilot municipalities.

The ministry will pay all external costs, to a maximum of \$5,000, for implementing the program.

f) Advanced Management Systems

Municipalities may be able to increase productivity and reduce costs by developing and using such systems as comprehensive auditing, advanced budgeting, performance measurement, resources management, equipment maintenance control, etc. Municipal Action '85 may contribute to the development cost and will contribute to the sharing of information by documenting and publishing specific experiences with the systems for the benefit of other municipalities.

Further Information

Separate brochures are available for each component of Municipal Action '85. For information on specific initiatives, please contact:

Training and Development

Gary Dent
Municipal Management Policy Branch
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario
M7A 1C2
1-416-965-7031

Basic Accounting and Control Package (BACPAC)

M.D. Lawson
Municipal Management Policy Branch
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario
M7A 1C2
1-416-965-2265

Advanced Management Systems

G.R. Jamison
Municipal Management Policy Branch
Mowat Block, 3rd Floor
Queen's Park
Toronto, Ontario
M7A 1C2
1-416-965-2265

FIELD OFFICES – MUNICIPAL AFFAIRS

TORONTO

Director
Field Services Branch
Municipal Operation Division
Ministry of Municipal Affairs & Housing
3rd Floor, Mowat Block, Queen's Park
Toronto, Ontario, M7A 1C2
Phone: (416) 965-1495

Cambridge

Manager
150 Main Street, N1R 6P9
Phone: (519) 622-1500
Serves: Regional Municipalities of Haldimand-Norfolk, Halton, Hamilton-Wentworth, Niagara, Peel, Waterloo; and Counties of Brant, Oxford.

Guelph

Manager
4th Floor
147 Wyndham Street North, N1H 4E9
Phone: (519) 836-2531
Serves: Counties of Bruce, Grey, Wellington.

Kingston

Manager
1055 Princess Street, K7L 5T3
Phone: (613) 547-2203
Serves: Counties of Frontenac, Hastings, Leeds and Grenville, Lennox and Addington, Prince Edward.

London

Manager
495 Richmond Street, N6A 5A9
Phone: (519) 438-7255
Serves: Counties of Elgin, Essex, Huron, Kent, Lambton, Middlesex, Perth.

North Bay

Manager
347 Sherbrooke Street, P1B 2C1
Phone: (705) 476-4300
Serves: Districts of Nipissing, Parry Sound, Timiskaming.

Orillia

Manager
15B Matchedash Street North, L3V 4T4
Phone: (705) 325-6144
Serves: Regional Municipality of York, District Municipality of Muskoka; and Counties of Dufferin, Haliburton, Simcoe.

Oshawa

Manager
74 Simcoe Street South, L1H 4G6
Phone: (416) 571-1515
Serves: Municipality of Metropolitan Toronto, Regional Municipality of Durham; and Counties of Northumberland, Peterborough, Victoria.

Ottawa

Manager

244 Rideau Street, K1N 5T3

Phone: (613) 566-3711

Serves: Regional Municipality of Ottawa-Carleton; and Counties of Lanark, Prescott and Russell, Renfrew, Stormont, Dundas and Glengarry.

Sudbury

Manager

430 Notre Dame Avenue, 2nd Floor

P3C 5K7

Phone: (705) 675-4343

Serves: Regional Municipality of Sudbury; and Districts of Algoma, Cochrane, Manitoulin, Sudbury.

Thunder Bay

Manager

P.O. Box 5000

435 James Street South, P7C 5G6

Phone: (807) 475-1621

Serves: Districts of Kenora, Rainy River, Thunder Bay.

14

COMMUNITY PLANNING STUDY GRANTS

Assistance towards

Planning studies for the preparation of new or amended:

- a) Official plans and zoning by-laws
- b) Secondary plans
- c) Planning related special studies
- d) Studies related to energy conservation in land use planning.

Eligible Recipients

Principally small municipalities with populations 15,000 or less. Municipalities with populations of 60,000 or less may be eligible for funds to study their downtown areas and prepare specific policies applying to the development of their downtown.

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than \$25,000. Community Planning Advisory Branch (CPAB) staff can advise on the use of Ministry of Municipal Affairs and Housing consultant selection procedures and are available to assist in the process.

Municipal staff time is also eligible for funding, subject to prior agreement with the ministry on reporting procedures.

To be eligible for funding, the approval of the

Ministry of Municipal Affairs and Housing must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

Each application is reviewed on an individual basis. Upon agreement of the province to provide funding, an advance payment (normally 50 per cent of study costs) would be made. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and ministry at the time of the grant commitment.

Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records, before recommending subsequent payments.

Further Information

Community Planning Advisory Branch regional offices:

Central Region

Community Planning Advisory Branch

47 Sheppard Avenue East, Suite 207

Willowdale, Ontario, M2N 2Z8

Phone: (416) 224-7635

Zenith: 5-2650

Southeastern Region

Community Planning Advisory Branch

244 Rideau Street, 3rd Floor

Ottawa, Ontario, K1N 5Y3

Phone: (613) 566-3801

Zenith: 5-2650

Southwestern Region

Community Planning Advisory Branch

495 Richmond Street, 7th Floor

London, Ontario, N6A 5A9

Phone: (519) 673-1611

Toll Free: 1-800-265-4736

Northeastern Region

Community Planning Advisory Branch

1191 Lansing Avenue

Sudbury, Ontario, P3A 4C4

Phone: (705) 560-0120

Toll Free: 1-800-461-1193

Northwestern Region

Community Planning Advisory Branch

435 James Street South

Box 5000

Thunder Bay, Ontario, P7C 5G6

Phone: (807) 475-1651

Zenith: 5-2650

ENERGY CONSERVATION THROUGH LAND USE PLANNING GRANTS

Introduction

As one of the provincial initiatives to ensure that the most efficient use is made of energy resources, this program to provide for the consideration of energy efficiency in land use planning came into effect on April 1, 1981. The program is administered and funded by the Ministry of Municipal Affairs and Housing for 1983/84.

Assistance towards

Funding is available for land-use planning studies aimed at energy conservation in the community. The Ministry of Municipal Affairs and Housing will consider any planning study which has land-use and energy-efficiency implications, whether or not the study is directly related to a document produced under The Planning Act. Data collection and surveys of the existing situation, necessary before policies can be formulated, will also be eligible for grants.

Eligible Recipients

Energy conservation through land-use planning grants are designed to assist municipalities with populations of more than 15,000. (Smaller communities can apply for community planning study grants for similar assistance).

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than \$25,000. Community Planning Advisory Branch (CPAB) staff can advise on the use of Ministry of Municipal Affairs and Housing consultant selection procedures and are available to assist in the process.

Municipal staff time is also eligible for funding, subject to prior agreement with the ministry on reporting procedures.

To be eligible for funding, the approval of the Ministry of Municipal Affairs and Housing must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

Grants are available to cover 75 per cent of the cost of a study, to a maximum of \$50,000 per study. Upon agreement of the province to provide funding, an advance payment would be made. Subsequent payments would be made in accordance with stages of completion of the

study and timing agreed to by the municipality and ministry at the time of the grant commitment. Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records, before recommending subsequent payments.

Further Information

Community Planning Advisory Branch regional offices:

Central Region

Community Planning Advisory Branch
47 Sheppard Avenue East, Suite 207
Willowdale, Ontario, M2N 2Z8
Phone: (416) 224-7635
Zenith: 5-2650

Southeastern Region

Community Planning Advisory Branch
244 Rideau Street, 3rd Floor
Ottawa, Ontario, K1N 5Y3
Phone: (613) 566-3801
Zenith: 5-2650

Southwestern Region

Community Planning Advisory Branch
495 Richmond Street, 7th Floor
London, Ontario, N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region

Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ontario, P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region

Community Planning Advisory Branch
435 James Street South
Box 5000
Thunder Bay, Ontario, P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

MUNICIPAL HOUSING STATEMENTS GRANTS

Assistance towards

The preparation and updating of municipal housing statements outlining municipalities' housing policies and needs.

When endorsed by council and approved by the ministry, a statement forms the basis for a municipality's request for federal and provincial funding for housing programs.

Eligible Recipients

All Ontario municipalities are eligible to apply for municipal housing statement grants; those

with approved statements may be eligible for funding to update their statements. Municipalities under 10,000 population may also request ministry staff to complete a statement on their behalf.

Conditions and Procedures

Municipal council must pass a resolution requesting either direct technical assistance or funding. When funding is requested, an application form and the consultant's proposal should accompany the council resolution.

The concurrence of regional council is also required prior to the provision of a study grant or direct technical assistance.

Basis of Assistance

Each application will be considered on its merits, and maximum grant levels have been established according to municipal size. During the term of the approved study, progress payments will be made.

Once the housing statement has been adopted by council and approved by the Ministry, the final grant payment is made to the municipality.

Further Information

Housing Programs Division
Housing Field Operations Branch
101 Bloor Street West, 12th Floor
Toronto, Ontario M5S 1P8
Phone: (416) 965-9045

17

ONTARIO HOME RENEWAL PROGRAM (OHRP)

Assistance towards

OHRP provides per capita grants to municipalities to administer directly as loans to owner-occupants in that municipality whose adjusted annual family income is no greater than \$15,500. The prime objective of these loans is the repair of faulty structural and sanitary conditions and the upgrading of the plumbing, heating and electrical systems of the residences of the eligible owner-occupants to bring their housing up to municipal health and safety standards.

The maximum amount of an OHRP loan to an applicant within the participating municipality shall not exceed \$7,500 less any federal funding. The amount of interest charged on this loan will be determined by the annual family income of the applicant; a portion of the loan may be "forgiven" and therefore need not be paid back, upon completion of a designated number of years of continuous occupancy.

A special loan maximum of \$9,500 (less any federal funding) is available under OHRP for physically disabled homeowners or home-

owners with physically disabled relatives living with them.

This special loan may be used for the repair of a dwelling unit to a minimum municipal standards and for the necessary modifications that would render the unit accessible to physically disabled persons.

Eligible Recipients

- a) All Ontario municipalities are eligible to receive OHRP funds if they have adopted and are enforcing property maintenance and occupancy standards or are willing to implement building and/or health and safety standards to be used as guidelines in providing financial aid to property owners.
- b) Owner-occupants are eligible provided the annual "adjusted family income" of the owner-occupant does not exceed \$15,500, and the house is below the standards referred to under (a) above.

Conditions and Procedures

Every municipality that receives a grant shall:

- a) ensure that there be taken in the name of the municipality as security for any loan, including the forgivable and repayable portions thereof, a lien as provided for by subsection 2 of section 3 of the Act; and shall follow the procedures set forth in subsections 2 and 3 of section 3 of the Act. Where the placing of a lien is not feasible, a promissory note may be used as security for the repayment of the amount loaned as provided for by subsection 4 of section 3 of the Act.
- b) establish a fund and deposit in the fund all monies received pursuant to this regulation, all monies received in repayment of loans made under this regulation, and all interest accruing thereon; and
- c) provide the Minister with whatever information and records of accounts he may require pertaining to any application, loan or any other matter provided for in this regulation.

Reference

The Housing Development Act, R.S.O. 1970, Chap. 213.

Further Information

Housing Field Operations Branch
Housing Programs Division
Ministry of Municipal Affairs and Housing
12th Floor
101 Bloor Street West
Toronto, Ontario M5S 1P8
Phone: (416) 965-9650

ONTARIO DOWNTOWN REVITALIZATION PROGRAM (ODRP)

Assistance towards

Provincial funds are available on a loan basis to assist eligible municipalities with seeding projects to restore confidence in the core area of a community.

Eligible Recipients

Any municipality with a maximum population of 125,000.

Conditions and Procedures

A municipality must meet the following criteria:

- a) have an approved official plan with policies concerning the downtown
- b) have a property maintenance and occupancy standards by-law applicable to commercial and residential buildings which is being administered effectively
- c) have municipal council commitment and public support for the revitalization of the downtown
- d) demonstrate financial and administrative resources
- e) have a downtown revitalization project proposal capable of being completed within five years of the provincial financial commitment to the project
- f) the proposed revitalization is in accordance with provincial policies.

Basis of Assistance

The province will provide assistance in the form of partially recoverable loans up to a maximum of 2/3 of the approved cost of a municipal downtown revitalization project. Such a project would be expected to generate additional revenue to the municipality in the form of taxes and/or rents. In addition, the project must be a development which acts as a "seeding" element for other complementary downtown improvements.

The total anticipated provincial recovery under this program is limited to 110 per cent of the initial provincial 2/3 contribution towards the implementation for a downtown revitalization project.

The terms and conditions of the provincial financial assistance and its subsequent partial recovery will be contained in all executed provincial-municipal enabling agreements under Section 30 of The Planning Act.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
3rd Floor
56 Wellesley Street West
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

ONTARIO MAIN STREET REVITALIZATION PROGRAM

Assistance towards

Provincial funds are available on a loan basis for business improvement area projects in downtown areas of small communities.

Eligible Recipients

Municipalities with a maximum population of 35,000.

Conditions and Procedures

A municipality must meet the following criteria:

- a) have an approved official plan with policies relating to community improvement
- b) have a property maintenance and occupancy standards by-law
- c) have municipal council commitment and public support for the improvement of the downtown
- d) have an active business improvement area under Section 217 of The Municipal Act
- e) demonstrate financial and administrative resources
- f) have a downtown project proposal under Section 217 of The Municipal Act
- g) demonstrate that the proposed project is in accordance with provincial policies.

Basis of Assistance

- i) The maximum provincial loan to an eligible municipality is \$150,000.
- ii) No more than 2/3 of the provincial loan for an approved business improvement plan can be used for parking purposes. The loan is intended to be used for comprehensive improvements, e.g. not solely for the development of parking lots.
- iii) Provincial financial assistance shall be confined only to one central business district per municipality. In the case of amalgamated municipalities within regional governments, more than one identifiable central business district is eligible under the program provided the new amalgamated municipality meets all other criteria, including population.
- iv) All terms and conditions of the loan will be

incorporated in an agreement between the Ministry of Municipal Affairs and Housing and the municipality in accordance with Section 217(34) of The Municipal Act R.S.O. 1980.

- v) The total provincial recovery would be 110 per cent of the provincial loan over a maximum 10 year period.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
3rd Floor
56 Wellesley Street West
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

20

ONTARIO NEIGHBOURHOOD IMPROVEMENT PROGRAM

Assistance towards

Provincial grants are available to all eligible municipalities to assist them to upgrade and improve local neighbourhoods and thereby optimize existing community facilities.

Eligible Recipients

All Ontario municipalities.

Conditions and Procedures

A municipality must meet the following criteria:

- a) Have in effect an official plan under which it is possible to designate a community improvement area pursuant to Section 28(2) of The Planning Act.
- b) Have or agree to develop a comprehensive community improvement policy statement.
- c) Undertake to involve the residents of the neighbourhood during the preparation of the neighbourhood improvement plan.
- d) Have or agree to develop a property maintenance standards by-law pursuant to Section 31 of The Planning Act and commit itself to administer that by-law effectively.
- e) Have the financial and administrative capacity to undertake the neighbourhood improvement project planning and implementation.
- f) Have a neighbourhood which meets the following neighbourhood eligibility criteria:
 - i) A significant portion of the housing stock is in need of rehabilitation.
 - ii) Other elements in the physical environment are in need of rehabilitation.
 - iii) There are deficiencies in neighbourhood recreational and social facilities.
 - iv) The area is occupied for the most part by low and moderate income people.

- v) The area is potentially stable in terms of residential land uses and densities.

- vi) The area is predominantly residential.

Basis of Assistance

The cost sharing arrangement between the province and the municipality is at a ratio of 50:50 of total eligible project costs, subject to the execution of the provincial/municipal agreement.

The program provides funds to assist in the repair and construction of community facilities such as clinics, day-care centres, senior citizen centres, arenas, playgrounds, tot lots, neighbourhood parks, youth centres, community halls, libraries, street lighting, sewers, water lines, curbs, sidewalks, boulevards, roadworks, street signs, traffic signals, etc.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs and Housing
3rd Floor
56 Wellesley Street West
Toronto, Ontario M7A 2K4
Phone: (416) 965-2826

21

INCENTIVE LOANS AND GRANT PROGRAM

Assistance towards

The province provides incentive funding to those municipalities developing municipal non-profit housing projects for the first time. The funding is in the form of a grant and an interest free loan.

Eligible Recipients

An initial grant of up to \$5,000 is available to municipalities to explore the feasibility of starting a municipal non-profit housing project.

To be eligible, a municipality must:

- a) be in the process of developing municipal non-profit housing for the first time
- b) have had the need for assisted and market rent housing approved by the Ministry of Municipal Affairs and Housing.

The amount of the grant that a municipality receives is commensurate with its population as follows:

Population	Grant
Up to 5,000	\$3,000
5,001-10,000	\$4,000
10,000 plus	\$5,000

A municipality also becomes eligible for an interest free loan to cover development expenses incurred until the first mortgage draw. The loan is to be capitalized against project costs and is repayable to the province at the time of the first project mortgage draw. If at any point dur-

ing the development process the project fails, the loan may be forgiven.

Conditions and Procedures

To receive the incentive grant, an interested municipality puts in a written request to:

The Office of the Corporate Secretary
Ministry of Municipal Affairs and Housing
13th Floor
101 Bloor Street West
Toronto, Ontario
M5S 1P8

The municipality attaches to its request the following material:

- a) Council resolution requesting the incentive grant.

To receive the interest-free loan, the Municipal Non-Profit Housing Corporation submits an Initial Project Application MOH Form 560 and the following material:

- 1) A copy of the incorporation charter and by-laws
- 2) Preliminary organizational plan
- 3) Preliminary administrative and property management plan
- 4) Rationale for any non-residential space proposed
- 5) Procurement technique
- 6) Shelter and site requirements.

Basis of Assistance

The costs of the grants and loans are covered 100 per cent by the province. The legislative authority for both components of the program is Section 7(d) and 7(a) of the Ministry of Housing Act.

Further Information

Housing Field Operations Branch
Housing Programs Division
Ministry of Municipal Affairs and Housing
12th Floor
101 Bloor Street West
Toronto, Ontario M5S 1P8
Phone: (416) 965-9650

Section 12 MINISTRY OF NATURAL RESOURCES

1 ACCESS ROADS TO PROVINCIAL PARKS

Assistance towards

The construction, reconstruction or maintenance of a road under the jurisdiction and control of a municipality, for the purpose of providing access to a provincial park.

Eligible Recipients

Any municipality.

Road commissioners under The Statute Labour Act.

Conditions and Procedures

Approval for an agreement must be obtained from the Lieutenant Governor in Council.

Basis of Assistance

By agreement with the Minister of Natural Resources.

Reference

The Provincial Parks Act, R.S.O.
1980, Chap. 401.

Further Information

Director
Parks and Recreational Areas Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-5160
Regional Offices (see addresses at end of section).

2 PARKS ASSISTANCE

Assistance towards

- a) The acquisition of land for an approved park;
- b) The planning and development of an approved park;
- c) The conversion of a provincial or public park into an approved park. Parks eligible for assistance are those which provide camping and/or involve the development of a natural beach for recreational purposes.

Eligible Recipients

Any municipality.

School Boards in territory without municipal organization.

Any Indian band which, under the Indian Act (Canada), controls and manages its revenue.

Conditions and Procedures

- 1) Applicant must have unencumbered title to land, or hold a long term lease.
- 2) Park must be maintained and operated for the enjoyment of the public in a manner complementary to the use of provincial parks.
- 3) Purchase or development of the proposed park lands must be approved by the Minister in advance.

Basis of Assistance

Up to 50 per cent of the total cost of acquisition and development or to a maximum of \$100,000 in respect of any one park. Grant towards land acquisition not to exceed \$25,000.

Reference

The Parks Assistance Act, R.S.O. 1970, Chap. 367, O. Reg. 743, R.R.O. 1980.

Further Information

Director
Parks and Recreational Areas Branch
Ministry of Natural Resources
3rd Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-5160
Regional Offices (see addresses at end of section).

3

CONSERVATION AREAS

Assistance towards

The acquisition and subsequent development of approved land areas purchased primarily in the interest of conservation, including valley and flood-plain land, forested areas, swamps which feed the headwaters of streams, small areas for reforestation and demonstration areas for special conservation practices.

Development includes fences, woodland improvement, access roads and trails, fire breaks, stream improvements.

As an ancillary to the water and related land management objectives of an authority, lands may be acquired and developed for outdoor recreation purposes as well, providing the developments are consistent with the conservation authority's overall water management programs.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of water management projects such as erosion control projects.

50 per cent of the cost of conservation and recreation projects.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block,
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

4A

WATER CONTROL STUDY (ENGINEERING)

Assistance towards

Engineering studies to determine the physical, financial and environmental feasibility of constructing water control structures.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of the study.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

4B

FLOOD RISK MAPPING

Assistance towards

Flood risk mapping undertaken under the Can-

ada/Ontario Flood Damage Reduction Agreement to identify areas which would be susceptible to flooding.

Eligible Recipients

Any Conservation Authority and where there is no Conservation Authority, any municipality.

Conditions and Procedures

- a) Municipality should present project to Authority or Ministry of Natural Resources where no Conservation Authority exists, for adoption.
- b) Proposed project must be approved by The Steering Committee of the Canada/Ontario Flood Damage Reduction program and by the Minister of Natural Resources.
- c) Grants may be made by the Minister of Natural Resources.

Basis of Assistance

90 per cent of the cost of the mapping.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85. The Canada Water Act Canada/Ontario Flood Damage Reduction Agreement, September 10, 1982 Order-In-Council 2389/82.

**5
WATER CONTROL STRUCTURES**

Assistance towards

The construction, operation and maintenance of dams and reservoirs for the prevention of flooding and conservation of water. The construction and maintenance of channel improvements, erosion control and related works.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of the projects described above.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

**6
CONSERVATION EDUCATION**

Assistance towards

The development of educational and interpretive programs and facilities on lands owned by a conservation authority for the purposes of increasing the watershed residents' awareness of proper resource management practices and of the authority's watershed management program.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

50 per cent-55 per cent of the assistance depending upon the project described above.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

**7
FIRES ON CROWN LANDS WITHIN
FIRE REGIONS**

Assistance towards

The cost of extinguishing fires originating from

or confined to Crown lands within municipalities where no agreement (as in #8) exists.

Eligible Recipients

- Cities
- Towns
- Villages
- Townships
- Improvement Districts

Conditions and Procedures

- a) The above assistance applies in fire regions.
- b) Satisfactory proof that the fire started on Crown land within the municipal limits must be furnished by the municipality.
- c) Invoices showing costs incurred must be submitted to the Ministry of Natural Resources Local District Office.

Basis of Assistance

Total cost where fire proven to have started on Crown land within the municipality.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of section).

**8
FIRES IN FIRE REGIONS**

Assistance towards

Prevention and control of grass, brush or forest fires in organized municipalities having an agreement with the ministry.

Eligible Recipients

- Cities
- Towns
- Villages
- Townships
- Improvement Districts

Conditions and Procedures

- a) The above assistance applies only in fire regions.
- b) As many fire wardens must be appointed as is deemed necessary for the enforcement of The Forest Fire Prevention Act within the municipality.
- c) The municipality must acquire and maintain in good repair fire fighting equipment which

is, in the opinion of the Minister of Natural Resources, adequate to combat grass, brush, or forest fires.

Basis of Assistance

By agreement.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of section).

**9
SURVEYS, COORDINATE CONTROL**

Assistance towards

The installation and maintenance of coordinate control networks.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter in an agreement with any municipality for the performance of coordinate control survey and the installation and maintenance of monuments.

Basis of Assistance

Usually on a cost sharing arrangement.

Reference

The Survey Act, R.S.O. 1980, Chap. 493.

Further Information

Survey Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of section).

**10
SURVEYS, MUNICIPAL**

Assistance towards

A survey made for the purpose of fixing the position of a disputed or lost line, boundary or corner that is in the municipality and that has been surveyed under competent authority or under The Land Titles Act or The Registry Act.

Eligible Recipients

Municipalities.

Conditions and Procedures

- a) The council of a municipality or the board of trustees of an improvement district, upon its own motion, may, or upon the petition of one-half of the landowners affected shall, pass a by-law authorizing an application to the Minister to cause a survey to be made.
- b) A surveyor selected by the municipality is appointed and instructed by the Minister to make the survey. Upon confirmation and subsequent registration the survey becomes an original survey within the meaning of The Surveys Act.

Basis of Assistance

Subject to negotiation.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493, Part VIII.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of section).

11

ONTARIO BASIC MAPPING

Assistance towards

The provision of 1:2000 scale basic mapping.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the provision of OBM standard 1:2000 scale basic topographic mapping. Program capacity is limited, and priorities are set by an inter-ministry committee.

Basis of Assistance

Cost-sharing arrangement.

Further Information

Mapping Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4941

12

LAND FOR FORESTRY PURPOSES

Assistance towards

The purchase of land suitable for "forestry purposes" as defined in The Forestry Act.

Eligible Recipients

Regional Municipalities
Counties
Townships
Conservation Authorities
Villages with a population over 10,000 who have a forestry agreement with the Minister of Natural Resources under The Forestry Act.

Conditions and Procedures

- a) The approval of the Minister must be sought before purchase.
- b) The land must be placed under the existing forestry agreement.
- c) The land may not be sold for any purpose inconsistent with forestry purposes without the approval of the Lieutenant Governor in Council.
- d) The land may not be sold, leased or otherwise disposed of without the approval of the Lieutenant Governor in Council.
- e) Grants may be made by the Minister to an agreement to acquire additional lands.

Basis of Assistance

Grants are from 50 per cent to 75 per cent of the purchase price and legal fees depending on the terms of the agreement.

Reference

The Forestry Act, R.S.O. 1980, Chap. 175, S.O. 1971, Chap. 17; Chap. 50.

Further Information

Forest Resources Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2785
Regional Offices (see addresses at end of section).

REGIONAL OFFICES

Northern Ontario

Northwestern Region
Regional Director
808 Robertson Street, Box 5160
Kenora, Ontario P9N 3X9
Phone: (807) 468-3111

North Central Region
Regional Director
435 James Street South, P.O. Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1261

Northern Region
Regional Director
140 Fourth Avenue, Box 3000
Cochrane, Ontario P0L 1C0
Phone: (705) 272-4287

Northeastern Region
Regional Director
174 Douglas Street West
Sudbury, Ontario P3E 1G1
Phone: (705) 673-1111

Southern Ontario
Algonquin Region
Regional Director
Brendale Square, Box 9000
Huntsville, Ontario P0A 1K0
Phone: (705) 789-9611

Eastern Region
Regional Director
Provincial Government Building
South Boundary Road
Kemptville, Ontario K0G 1J0
Phone: (613) 258-3413

Central Region
Regional Director
10670 Yonge Street
Richmond Hill, Ontario L4C 3C9
Phone: (416) 884-9203

Southwestern Region
Regional Director
1106 Dearness Drive
London, Ontario N6E 1N9
Phone: (519) 681-5350

Section 13

MINISTRY OF NORTHERN AFFAIRS

1

OPERATING GRANTS TO LOCAL SERVICES BOARDS FOR BASIC SERVICES – TERRITORY WITHOUT MUNICIPAL ORGANIZATION IN NORTHERN ONTARIO

Assistance towards

The operating and maintenance costs for providing basic services in an unorganized area in which a local services board has been elected and duly authorized for one or more of the following powers: water supply, garbage collection, street or area lighting, fire protection, sewage disposal and recreation.

Eligible Recipients

Local Services Boards.

Conditions and Procedures

The Ministry of Northern Affairs provides a

matching dollar-for-dollar grant, based on monies raised locally through eligible sources (i.e. local taxation — via a surcharge on the Provincial Land Tax bill, user fees or fund-raising events) which are expended on operating and maintenance.

To receive payment:

- a) The board must prepare an annual budget, complete a form requesting subsidy, and forward them to ministry's regional assistant deputy ministers, also
- b) The board must submit an interim financial statement and year-end audit.

Basis of Assistance

Up to 50 per cent of the operating cost of the service as described above. The subsidy is net of any other government funding. Bequests, donated land, voluntary labour or materials are not eligible for consideration in determining the matching grant. No capital funding toward the establishment of a service or facility will be provided under this program.

Reference

Bill 122, An Act to establish Local Services Boards.

2

CAPITAL GRANTS TO UNORGANIZED COMMUNITIES IN NORTHERN ONTARIO UCAP – UNORGANIZED COMMUNITIES ASSISTANCE PROGRAM

Assistance towards

The capital costs of providing basic services in unorganized communities, mainly for fire protection, also for minor capital projects (e.g., firehalls, community wells, street lighting, etc.). The Ministry of Northern Affairs provides:

- fire equipment through the Solicitor General, Office of the Fire Marshal (OFM). Equipment provided includes fire vehicles and smaller packages of fire equipment depending on the needs of the community
- direct grants for capital projects such as fire halls, community wells, street lighting.

Eligible Recipients

Local Services Boards, Volunteer Fire Teams and Non-Profit Corporations in Unorganized Communities.

Conditions and Procedures

- (a) Ownership of fire equipment provided through the OFM is retained by the Province.
- (b) Applications are assessed on the basis of need, population, degree of self-help, date of request.

- (c) The local fire chief of the unorganized community must enter into an agreement with the Office of the Fire Marshal to establish a fire fighting team in the area. If a Local Services Board exists in that unorganized area, then the Board enters into the agreement with the Fire Marshal.
- (d) The fire team is responsible for the cost of maintenance and operating costs, housing for fire equipment, etc.

To receive a direct grant:

- (a) the unorganized community must display interest and involvement in the project for which a grant is requested.
- (b) The unorganized community should demonstrate an ability for continuing use and financing of the facility for which a grant is requested.
- (c) Applications are processed on the basis of need, population, degree of self help, date of request.

Procedures

The Volunteer Fire team/the LSB/the Non-Profit Corporation submits a request in the form of a letter to the Minister of Northern Affairs through the local Northern Affairs Officer. Applications are reviewed on a case-by-case basis.

Basis of Assistance

Provincially owned fire equipment is stationed in communities for use by volunteer fire teams. MNA provides grants of up to 100 per cent of the building material costs of a community project, depending on local ability to contribute the labour and other construction costs. The grant is net of any other government funding.

3 EXTENDED CARE CAPITAL ASSISTANCE PROGRAM FOR SMALL AND REMOTE COMMUNITIES IN NORTHERN ONTARIO

Assistance towards

Capital and equipment costs only for the construction of an extended care addition of up to twenty beds to a local hospital or for the renovation of existing hospital space to the same purpose and extent. Operating costs provided by Ministry of Health according to established formulas.

Eligible Recipients

Local Hospital boards

Conditions

Capital and equipment costs to be shared by

Ministry of Northern Affairs and local community in the proportion of five-sixths Ministry funding to one-sixth community funding.

Procedures

Application is to the Minister of Northern Affairs by letter from the local hospital board.

There is no application form. A copy of the application should be sent to the District Health Council. Details on documentation to accompany the application may be obtained from any office of the Ministry of Northern Affairs.

All applications will be acknowledged by the Minister of Northern Affairs and submitted to a preliminary review in the Ministry and a detailed review in the Ministry of Health. The advice of the District Health Council will be sought. When all aspects of the review have been completed, final approval and authorization will be communicated to the local hospital board and District Health Council by letter jointly from the Minister of Northern Affairs and the Minister of Health.

Basis of Assistance

MNA provides five-sixths of capital and equipment costs.

4 PROVISION OF RECEIVING AND TRANSMITTING FACILITIES FOR TV ONTARIO TO COMMUNITIES IN NORTHERN ONTARIO

Assistance towards

capital supplied in form of

- 3 metre receiving dish
- transmitting equipment
- installation and maintenance thereof

Eligible Recipients

Communities of not less than 100 who have three or less TV signals and no service from TVOntario. Restricted to area of jurisdiction of Ministry of Northern Affairs.

Conditions and Procedures

Community group (i.e., municipality, LSB, voluntary group) applies directly to Minister by letter.

Community must sign undertaking to provide:

- (1) land for tower and dish
- (2) heated, secure premises for broadcasting equipment
- (3) electrical power for heat, light and broadcasting
- (4) housekeeping — e.g., keep snow off the dish

- (5) a liaison person to contact TVOntario re poor service, breakdowns

MNA contracts installations to TVOntario who

- complete engineering survey
- obtain channel allocation (VHF or UHF)
- obtain CRTC licence (held by TVOntario)
- install equipment

Future equipment maintenance will be provided by TVOntario.

Basis for Assistance

MNA provides 100 per cent of capital equipment costs.

**5
ECONOMIC DEVELOPMENT STUDIES**

Assistance towards

Funding and consultative costs for northern Ontario municipalities in the studies of economic development opportunities, and activities of duly constituted local economic development agencies. Studies directed towards the development and improvement of the tourism industry of northern Ontario are also included under this program.

Eligible Recipients

- (1) All northern Ontario municipalities
- (2) Regional local economic development agencies
- (3) Regional tourism organizations

Conditions and Procedures

Applications for assistance will be considered by MNA provided it can be shown that the proposed study can lead to increased employment opportunities and economic activity, with particular emphasis on stabilizing and diversifying the economy of northern communities.

On receipt of a formal request for assistance, MNA will negotiate with the proponent to fund a share of the cost of the study. Based on the scale of the proposed project, and its ultimate economic impact, MNA shall ask the proponent to enter into a formal Memorandum of Understanding with the Ministry covering the study.

Basis of Assistance

MNA generally provides 50 per cent of the total costs, although the contribution may vary based on need, at the discretion of the Minister.

Further Information

Community Relations Branch
Northeastern Regional Office
421 Bay Street, Suite 301
Sault Ste. Marie, Ontario
P6A 1X3

Community Relations Branch
Northwestern Regional Office
12 Main Street South
Kenora, Ontario P9N 1S7
or

Information Services Branch
Ministry of Northern Affairs
10 Wellesley Street East, 9th Floor
Toronto, Ontario M4Y 1G2

**Section 14
MINISTRY OF THE
SOLICITOR GENERAL**

**1
POLICE RADIO COMMUNICATIONS
SERVICES**

Assistance towards

Costs incurred by municipal police forces in upgrading police radio communications services which incorporate an inter-communications (common channel) capability and ease of access to the Canadian Police Information Centre.

Eligible Recipients

Municipalities which have not been incorporated in regional governments (regions are aided by startup costs).

Conditions and Procedures

- a) New radio systems must have the provincial inter-communications capability and provide for all necessary "satellite" access to CPIC computer terminals.
- b) Systems design, performance and operation must meet minimum standards as set forth by the Ontario Police Commission.
- c) Application for financial assistance must be submitted by police forces on award of system contract and approved as meeting the commission's minimum standards by the Technical Services Branch.
- d) Financial assistance is limited to actual one-time capital costs as detailed in a formally submitted and approved "Project". Recurring lease or rental items are not eligible.
- e) The Chairman of the Ontario Police Commission must approve the "Project Submissions".

Basis of Assistance

The program in Ontario permits the sharing of approved activity expenditures as follows:

	*Large Systems	Small Systems
By the province	50%	75%
By the municipality	50%	25%

*A large system is, by definition, one which contains

more than one radio channel for support of normal police operations (not including inter-communications or CPIC channels).

Reference

Letter to — Chiefs of Police
Boards of Commissioners of Police
Police Committees of Council

Date: February 14, 1974
File: Technical Services Branch COM 01-02

Further Information

Ontario Police Commission
Technical Services Branch
Ministry of The Solicitor General
10th Floor, The George Drew Building
25 Grosvenor Street
Toronto, Ontario M7A 2H3
Phone: (416) 965-3281

Section 15
MINISTRY OF TOURISM AND
RECREATION

1
COMMUNITY PROGRAMS OF RECREATION

Assistance towards
Community programs of recreation.

Eligible Recipients

Cities
Towns
Villages
Townships
Territory without municipal organization
Indian Reserves
Local Service Boards

Conditions and Procedures

- 1) The recreation program must be approved by the Minister of Tourism and Recreation.
- 2) The expenditures incurred by the recreation committee must be authorized for payment by the council.

Basis of Assistance

- a) 33⅓ per cent of salary of one full-time municipal recreation director and each assistant municipal recreation director to a maximum of:

\$2,500 per annum — if the director has a Type A Permanent Municipal Recreation Director's Certificate;

\$2,000 per annum — if the director has a Type A Interim Municipal Recreation Director's Certificate;

\$1,600 per annum — if the director has a

Type B Permanent Municipal Recreation Director's Certificate;

\$1,200 per annum — if the director has a Type B Interim Municipal Recreation Director's Certificate;

\$600 per annum — if the director has no certificate but has been approved by the Minister for the purposes of the grant for that year or

\$1,400 per annum — if the director has no certificate but has, prior to the 31st day of December, 1964 been approved by the Minister for the purpose of the grants that year.

- b) 33⅓ per cent of the salary of each person employed for the purpose of program leadership or secretarial service to a maximum of \$500 for each person so employed.
- c) 25 per cent of the approved maintenance and operating costs for the year to a maximum of \$1,000.
- d) The total grant is subject to the following maxima:

POPULATION OF MUNICIPALITY

PURPOSE	under 25,000	25,000 but under 75,000	75,000 but under 200,000	200,000 or more
SALARIES	\$5,000	\$8,000	\$11,000	\$14,000
For all purposes including salaries	\$6,000	\$9,000	\$12,000	\$15,000

The Minister may approve a special grant not exceeding \$5,000 for a program of recreation conducted in territory without municipal organization or on an Indian reserve.

Reference

The Ministry of Culture and Recreation Act, 1974. O. Reg. 653 R.R.O. 1980.

Further Information

Assistant Deputy Minister
Community Programs, Sport and
Recreation Division
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-0617
Regional Offices (see addresses at end of section).

2
COMMUNITY RECREATION CENTRES

Assistance towards

The erection, alteration, extension, acquisition by purchase, lease or otherwise, or the renovation of a community recreation centre. Community recreation centres include:

- 1) Community hall

- 2) Outdoor playing field for multiple activities
- 3) Regulation size tennis courts and amenities as approved by the Minister
- 4) Indoor and outdoor swimming pool
- 5) Snow skiing facility (not cross country ski trails)
- 6) Outdoor or indoor skating arena suitable for use by the public in the community
- 7) Fun fitness trails and facilities
- 8) Gymnasium
- 9) Cultural centre — to include an auditorium, art gallery, facilities for performance of visual and creative arts.

Eligible Recipients

Any municipality (or group of municipalities), boards with jurisdiction in territory without municipal organization (e.g. boards of education, approved corporations, local service boards, council of an Indian band).

(Boards of education in organized areas are only eligible for assistance after April 1, 1975 to centres previously established).

Conditions and Procedures

- 1) Municipality, band or board must pass a by-law (or resolution) providing for the establishment, maintenance and operation of one or more community recreation centres.
- 2) Property must be owned, leased or controlled by agreement subject to Minister's approval.
- 3) Ministerial approval of the project must be obtained before its commencement (if buildings involved, plans, specifications prepared by architect or professional engineer required).
- 4) Application for grant must be accompanied by statement of estimated cost, stage of completion, and copy of the by-law or resolution providing for the establishment of the community recreation centre.
- 5) Application for payment of a capital grant shall be made to the Minister within three years after the expenditure of the amounts applied for.
- 6) A municipality may appoint annually a committee of management consisting of at least three members. If there are five or more members, at least two must be members of council. All members must be eligible for council.
- 7) The assistance to Indian bands and localities without municipal organization is on such terms as the Minister determines.
- 8) In 1983-84 applications for grants must be received on or before September 15, 1983.
- 9) In 1983-84 priority for funding will be given to projects for renovating existing community centres.

Basis of Assistance

25 per cent of approved costs up to \$75,000 maximum per facility. Where there is an agreement for the joint establishment of a community recreation centre each municipality is eligible for the above proportion of its contribution.

The Minister may approve payments of up to 50 per cent of approved costs up to \$150,000 maximum on a building project which would place an undue financial burden on a municipality.

Reference

Community Recreation Centres Act, 1974, O. Reg. 117, R.R.O. 1980.

Further Information

Assistant Deputy Minister
Community Programs, Sport and Recreation Division
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-0617
Regional Offices (see addresses at end of section).

3 COMMUNITY RECREATION PLANNING PROGRAM

Assistance towards

Community Recreation Planning Studies including Comprehensive Plans, Feasibility Studies and Operations Assessments.

Eligible Recipients

Municipalities, incorporated non-profit organizations, school boards, in unorganized territories, Indian Band councils and local service boards.

Conditions and Procedures

1. Discuss need for study with ministry staff. Consult with ministry staff to determine the scope and content of the proposed study and to develop mutually agreeable terms of reference for the study.
2. Apply to ministry using appropriate application form and include the agreed to terms of reference and the study cost.
3. Applications will be reviewed on a continuing basis according to their merits and applicants will be notified if their study is approved for funding.

4. For additional terms and conditions of the Community Recreation Planning Program, please consult "1983-84 Ministry of Tourism and Recreation Planning, and Capital Programs for Recreation, Sports and Fitness".

Basis of Assistance

The Community Recreation Planning Program shares up to a maximum of 50 per cent of the cost of eligible planning studies in communities over 5,000 in population and up to a maximum of 75 per cent in communities of 5,000 or less population. Eligible expenditures include the cost of: consulting firms, short term staff members and report printing.

Reference

"1983-84 Ministry of Tourism and Recreation Planning and Capital Programs for Recreation, Sports and Fitness".

Further Information

Assistant Deputy Minister
Community Programs, Sports and Recreation Division
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-0617

Ministry of Tourism and Recreation
Regional Offices: (see addresses at the end of section).

**4
WINTARIO RECREATION, SPORTS AND FITNESS CAPITAL PROGRAM**

Assistance towards

Construction of new and innovative sports, fitness and recreation facilities.

Eligible Recipients

Any municipality, incorporated non-profit organization, school board in unorganized territories, Indian Band council, or local service board.

Conditions and Procedures

1. Applications will be accepted between April 1, and September 30, in the current fiscal year for those applicants requesting funds in the Provincial Government's next fiscal year.
2. A complete application must be received and confirmed as accepted by the ministry before any capital project is commenced for which a Wintario Capital Grant is being requested.

3. Applicants must demonstrate to the ministry that they have the ability to finance the remaining balance of the project cost.
4. Applications will be evaluated after September 30, and applicants will be notified by the Minister if their project is approved for a grant.
5. Commitment of a Wintario Capital Grant is subject to the availability of proceeds from the Wintario Lottery.

Basis of Assistance

In Northern and Eastern Ontario, a grant of up to one-half of the first \$1 million of net eligible costs of the project after all other approved Provincial or Federal grants are deducted, together with one-tenth of the remaining net eligible cost which exceeds \$1 million may be available.

In Southern and Western Ontario, a grant of up to one-third of the first \$1.5 million of net eligible costs of the project after all other approved Provincial or Federal grants have been deducted, together with one-tenth of the remaining net eligible cost which exceeds \$1.5 million may be available.

References

"1983-84, Ministry of Tourism and Recreation Planning, and Capital Programs for Recreation, Sports and Fitness".

Further Information

Assistant Deputy Minister
Community Programs, Sports and Recreation Division
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Ministry of Tourism and Recreation
Regional Offices
(see addresses at end of section).

MINISTRY OF TOURISM AND RECREATION OFFICES

Contact

495 Richmond Street, 5th Floor
London, Ontario N6A 5A9
Phone: (519) 438-2947
Serving: Middlesex, Lambton, Elgin, Oxford and Kent.

250 Windsor Avenue, 6th Floor
Windsor, Ontario N7A 1J2
Phone: (519) 256-4919
Serving: Essex.

427 Tenth Street
Hanover, Ontario N4N 1P8
Phone: (519) 364-1626
Serving: Bruce, Grey, Huron and Perth.

Ontario Government Building
119 King Street West, 8th Floor
P.O. Box 2112
Hamilton, Ontario L8N 3Z9
Phone: (416) 521-7229
Serving: Hamilton-Wentworth, Halton and Brant.

Erb Centre, Suite 307
55 Erb Street East
Waterloo, Ontario N2J 4K8
Phone: (519) 886-3520
Serving: Region of Waterloo, Wellington and Dufferin.

71 King Street, Suite 301
St. Catharines, Ontario L2R 3H7
Phone: (416) 688-6472
Serving: Niagara and Haldimand-Norfolk.

700 Bay Street, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-0283
Serving: Metropolitan Toronto, Peel.

114 Worsley Street
Barrie, Ontario L4M 1M1
Phone: (705) 737-3301
Serving: Simcoe, Muskoka, York.

305 Stewart Street
Peterborough, Ontario K9J 3N2
Phone: (705) 748-3711
Serving: Peterborough, Haliburton, Northumberland, Victoria, Durham.

1 Nicholas Street, 11th Floor
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3725
Serving: Ottawa-Carleton, Renfrew, Prescott and Russell, Lanark, Stormont, Dundas and Glengarry.

1055 Princess Street, Suite 304
Kingston, Ontario K7L 5T3
Phone: (613) 547-2235
Serving: Leeds and Grenville, Frontenac, Lennox and Addington.

280 Pinnacle Street, Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-3474
Serving: Hastings and Prince Edward.

215 Oak Street East, 2nd Floor
North Bay, Ontario P1B 1A2
Phone: (705) 474-3821
Serving: Nipissing, Parry Sound.

199 Larch Street, 4th Floor
Sudbury, Ontario P3E 1C4
Phone: (705) 675-4346
Serving: Sudbury, Manitoulin and Algoma (east of Iron Bridge).

390 Bay Street, 3rd Floor
Elgin Tower
Sault Ste. Marie, Ontario P6A 1X2
Phone: (705) 942-3751
Serving: Algoma, (west of and including Iron Bridge).

22 Wilcox Street, 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-7117
Serving: Cochrane, Timiskaming and Hwy. 101.

1825 Arthur Street East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1255
Serving: District of Thunder Bay

479 Government Road
Box 3000
Dryden, Ontario P8N 3B3
Phone: (807) 223-2271
Serving: Kenora, Rainy River

NORDA TOURISM DEVELOPMENT PROGRAM

3 PLANNING AND FEASIBILITY STUDIES SUBPROGRAM

The intent of this subprogram is to provide assistance for feasibility and planning studies to stimulate investment in the development or expansion of regionally significant tourism projects.

Assistance towards

Funding under this subprogram will be in the form of financial contributions toward planning studies and the assessment of investment opportunities.

Proposals may be submitted by government agencies or by persons in the private sector.

Contributions may be made up to 100 per cent of the actual cost of the project.

Conditions and Procedures

1. Projects under this subprogram will usually be in the form of consultant studies. Guidance to the consultants will be provided by the proponent and the Tourism Subcommittee together with such other persons as may be deemed appropriate by the subcommittee.
2. Contracts for professional services shall be awarded and supervised in accordance with procedures developed by the Subcommittee and approved by Management Committee.
3. All reports produced by consultants shall become the property of Canada and Ontario.
4. In those cases where the study produces information, or includes information of a

confidential nature, the Management Committee may hold back such confidentialities for such time as it deems appropriate.

Eligibility

1. The investment opportunities being analysed must be located within the territorial districts of Northern Ontario. This includes the districts of Algoma, Cochrane, Kenora, Manitoulin, Parry Sound, Rainy River, Sudbury, Thunder Bay, Timiskaming and that portion of the district of Nipissing lying north, west, and south of Algonquin Provincial Park. The intent of the Agreement is to limit project participation to the rural areas, excluding the cities of Thunder Bay, Sault Ste. Marie, Timmins, North Bay and the Regional Municipality of Sudbury. However, projects located within major urban centres may also participate in the Agreement where it may be shown that the benefits arising from such projects will flow primarily to the residents of rural areas.
2. The investment opportunities shall relate to specific tourism projects that are of regional significance.
3. Individuals, corporations, groups or government agencies may make application for assistance under this subprogram.
4. Costs of the proposed project incurred prior to the date of application will not be eligible. Costs of the proposed project incurred after the date of the application and prior to approval may not be eligible, depending on Management Committee discretion.
5. The project shall be approved for assistance by Management Committee by March 31, 1984.

Basis of Assistance

Payments for studies will be made on the basis of progress claims, substantiated by invoices for costs incurred. These payments will be in the cost-sharing proportion established between the Management Committee and the proponent.

A holdback from the final payment shall be retained until the final study report of the consultant has been accepted by Management Committee.

4 TOURIST ATTRACTION DEVELOPMENT SUBPROGRAM

The intent of this subprogram is to assist individuals, corporations or groups to expand or develop shoulder, off-season or winter tourist attractions of potential regional significance in

order to improve the incomes of tourist operators, to create additional employment opportunities and stimulate related economic activities.

Assistance towards

1. Assistance for both capital and non-capital projects is in the form of conditional grant contributions.
2. The program may provide assistance up to the lesser of the following maximums;
 - (a) 50 per cent of the approved costs;
 - (b) \$50,000.Projects requiring less than \$5,000 will not be eligible.
3. Applications for projects eligible for assistance under this subprogram, but requiring assistance totalling more than \$50,000 may be considered by the Management Committee.
4. Any assistance project under the terms of the program identified in Schedule "A" of the Agreement which involves a private-sector economic development activity eligible for contributions from other existing federal or provincial programs, may receive contributions under the terms of both such programs and this agreement, provided that the combined total of such contributions not exceed 50 per cent of the anticipated capital costs of the undertaking, unless otherwise approved by the Management Committee.

Eligibility

1. To be eligible for consideration under this subprogram:
 - a) The project must be located within the territorial districts of Northern Ontario. This includes the districts of Algoma, Cochrane, Kenora, Manitoulin, Parry Sound, Rainy River, Sudbury, Thunder Bay, Timiskaming and that portion of the district of Nipissing lying north, west, and south of Algonquin Provincial Park. The intent of the Agreement is to limit project participation to the rural areas, excluding the cities of Thunder Bay, Sault Ste. Marie, Timmins, North Bay and the Regional Municipality of Sudbury. However, projects located within major urban centres may also participate in the Agreement where it may be shown that the benefits arising from such projects will flow primarily to the residents of rural areas.
 - b) Individuals, corporations or groups may make application for assistance under this subprogram.
 - c) The proposal shall demonstrate that the attraction to be funded will improve the

incomes of tourist operators, create additional employment opportunities, or stimulate related economic activities.

- d) Costs of the proposed project incurred prior to the date of application will not be eligible. Costs of the proposed project incurred after the date of the application and prior to approval may not be eligible, depending on Management Committee discretion.
- e) The project shall be approved for assistance by Management Committee by March 31, 1984.

In addition, where capital projects are proposed, the following criteria shall apply:

- f) A profit-seeking applicant shall have and maintain not less than twenty per cent equity in the enterprise and, further, shall be required to provide funding of at least twenty per cent of the capital cost of the project, except as otherwise agreed to by Management Committee.
- g) The project shall use Canadian material, machinery and equipment and consulting and other professional services to the extent to which such items are procurable and consistent with economy and efficiency;
- h) Evidence of satisfactory insurance and assignment thereof shall be provided if required;
- i) The project shall meet the relevant control standards of appropriate regulatory bodies;
- j) The proposal shall include:
 - background and rationale
 - description of the project
 - resume of business and management background
 - need
 - cash flow
 - costs
 - proposed sources of financing
 - latest operating statement and balance sheets.

Basis of Assistance

In the case of capital projects, up to 50 per cent of the conditional grant contribution will be advanced when construction begins or when equipment and materials are ordered. The remainder of the contribution will be forwarded upon proof that the applicant has incurred and paid his total share of the approved costs, and a site inspection visit by an official of the implementing agency has proved satisfactory. Any advance payment received in excess of allowable assistance, based on actual approved costs, must be refunded immediately.

In the case of projects where capital investment

is not included, up to 50 per cent of the grant will be advanced upon approval of the project. The remainder of the grant will be disbursed upon satisfactory completion of the project and upon proof that the applicant has incurred and paid his total share of the approved costs.

Right to Appeal

- 1. Each applicant shall have the right to appeal in writing to the Management Committee any decision taken in relation to an assistance project. The decision of the Management Committee shall be communicated promptly in writing to the applicant.

5

TOURIST FACILITIES MARKETING SUBPROGRAM

The intent of this subprogram is to assist tourist operators to develop or expand their marketing programs in an effective manner in order to improve their incomes, to create additional employment opportunities and stimulate related economic activities.

Assistance towards

- 1. The assistance is in the form of conditional grant contributions.
- 2. The program may provide assistance up to the lesser of the following maximum over two years:
 - a) 50 per cent of the approved marketing costs; or
 - b) \$50,000.Projects requiring less than \$4,000 will not be eligible for funding.

Eligibility

- 1. To be eligible for consideration under this subprogram:
 - a) The project must be located within the territorial districts of Northern Ontario. This includes the districts of Algoma, Cochrane, Kenora, Manitoulin, Parry Sound, Rainy River, Sudbury, Thunder Bay, Timiskaming and that portion of the district of Nipissing lying north, west, and south of Algonquin Provincial Park. The intent of the Agreement is to limit project participation to the rural areas, excluding the cities of Thunder Bay, Sault Ste. Marie, Timmins and North Bay and the Regional Municipality of Sudbury. However, projects located within major urban centres may also participate in the Agreement where it may be shown that the benefits arising from such projects will flow primarily to the residents of rural areas.
 - b) Proposals eligible for funding under this

subprogram shall include establishments eligible for official registration in the Tourism Ontario grading program, and those accommodation tourist establishments which may in future qualify for registration under the Tourism Ontario grading program.

- c) The proposal shall demonstrate that the implementation of the marketing plan will improve the viability of the operation.
- d) The proposal shall demonstrate that the budget for the marketing plan is in addition to the past year's marketing budget.
- e) Costs of the proposed marketing plan incurred prior to the date of application will not be eligible. Costs of the proposed marketing plan incurred after the date of application and prior to approval may not be eligible, depending on Management Committee discretion.
- f) In implementing this marketing plan, the proponent shall give preference, where applicable, to Canadian companies and suppliers.
- g) Government owned and/or operated facilities are not eligible for participation under this subprogram.
- h) The project shall be approved for assistance by the Management Committee by March 31, 1984.
- i) The proposal shall include:
 - i) description of the tourist facility including number of accommodation units, location, capacity and type;
 - ii) proof of registration in good standing in the Tourism Ontario Accommodation Grading Program;
 - iii) a brief resume of business and management background;
 - iv) current operating statement and balance sheet;
 - v) description including costs of previous year's marketing plan and an assessment of its results;
 - vi) a description of the proposed marketing plan identifying the increase in promotional spending and including the following items:
 - purpose;
 - past and potential markets including target markets;
 - Proposed strategies, rationale and media type(s);
 - estimated budget and time schedule;
 - financial arrangements.

contribution offered will be advanced upon approval of the project.

2. The remainder of the grant contributions will be disbursed upon proof that the applicant has incurred and paid his total share of the approved costs and the tourism subcommittee is satisfied that the approved marketing plan is being implemented.
3. Any advance payment received in excess of allowable assistance, based on actual approved costs, must be refunded immediately.
4. Projects shall be completed within the time schedule outlined in the proposed marketing plan or within two years, whichever is the lesser.
5. Project cost overruns are not eligible for assistance.

For information on making application for assistance for:

- 1) Planning and Feasibility Studies Subprogram;
 - 2) Tourist Attraction Development Program;
 - 3) Tourist Facilities Marketing Subprogram;
- please contact your nearest Tourism field office.

238 Church Street
Fort Frances, Ontario
P9A 3N1

1500 Fisher Street
North Bay, Ontario
P1B 2H3

199 Larch Street
Sudbury, Ontario
P3E 5P9

435 James Street South
3rd Floor
Thunder Bay, Ontario
P7C 5G6

808 Robertson Street
Kenora, Ontario
P9N 3X9

120 Huron Street
Sault Ste. Marie, Ontario
P6A 5P9

273 Third Avenue
Suite 200
Timmins, Ontario
P4N 1E2

Application forms are available from any of the following Government offices in Northern Ontario:

Ministry of Northern Affairs
Canada Department of Regional
Economic Expansion
Canada Department of Indian and
Northern Affairs

Basis of Assistance

1. Up to 50 per cent of the conditional grants

Section 16

MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

1 ROADS, BRIDGES AND CULVERTS

Assistance towards

The construction and maintenance of roads, bridges and culverts.

Eligible Recipients

Regional, District and Metropolitan
Municipalities
Counties
Townships
Improvement Districts
Villages
Towns
Cities and Separated Towns
Indian Reserves

Conditions and Procedures

- a) The Minister will annually advise the eligible recipients of the monies allocated for road improvements for that year and on request may make supplementary allocation.
- b) Work on which a claim will be made must be included in a detailed statement covering annual estimated expenditures on roads for the calendar year (due March 31st) or in a supplementary statement and be approved by the Minister of Transportation and Communications.
- c) Municipalities shall make annually, and may with the consent of the Minister at any time during the progress of road construction and maintenance, submit to the Minister:
 - 1) a detailed statement of receipts and expenditures in the form prescribed by the Minister;
 - 2) a declaration of the road superintendent that the statement of receipts and expenditures is correct and the work has been done in accordance with requirements of the Minister;
 - 3) a declaration of the treasurer that the statement is correct; and
 - 4) petition for the payment of the subsidy authorized by resolution of council (or in the case of a county, an interim statement by resolution of the road committee).
- d) Cities or separated towns must contribute toward construction and maintenance of suburban roads to be eligible for grants.

Basis of Assistance

Counties:

50 per cent of road and bridge construction and maintenance;
up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Townships, Improvement Districts and Indian Reserves:

50 per cent of road construction and maintenance under ordinary conditions;
80 per cent of bridge and culvert construction and maintenance under ordinary conditions; up to 80 per cent of road construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it; up to 100 per cent of bridge and culvert construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it.

Non-Separated Towns or Villages:

50 per cent of road construction and maintenance; up to 80 per cent for bridges and culverts construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Cities or Separated Towns:

50 per cent of road, bridge and culvert construction and maintenance.

Regions, Metro Toronto and District of Muskoka:

50 per cent of road and bridge construction and maintenance;
up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

References

The Public Transportation and Highway Improvement Act, R.S.O. 1980. The Municipality of Metropolitan Toronto Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

2 SUBURBAN ROADS

Assistance towards

Expenditures on suburban roads and bridges.

Eligible Recipients

Counties.

Conditions and Procedures

- a) A suburban roads commission must be appointed.
- b) An appropriation must be made to the suburban roads commission by the county council.

Basis of Assistance

50 per cent of road and bridge construction and maintenance:

up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**3
KING’S HIGHWAY CONNECTING LINKS**

Definition

A route which connects parts of the King’s Highway or an extension of the King’s Highway.

Assistance towards

- i) The cost of construction in cities and separated towns.
- ii) The cost of construction and maintenance in towns, villages and townships.

Eligible Recipients

Cities and Separated Towns
Towns
Villages
Townships
Counties

Conditions and Procedures

- a) The highway must be designated a connecting link by the Lieutenant Governor in Council.
- b) Where the work is undertaken as a local improvement under The Local Improvement Act, the owner’s share of the cost shall not be included in the cost of the work upon which the province’s contribution is calculated.

Basis of Assistance

By agreement with the Minister, subject to the following maximums:

- a) Where the highway is in a town, not being a separated town, having a population of not more than 2,500 or in a village or township having a population of not more than 2,500: the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.
- b) Where the highway is in a town, not being a separated town, having a population of more than 2,500 or in a village or township having a population of more than 2,500: 90 per cent of the cost of the eligible items of construction and maintenance of the connecting link route including roadways necessary to permit the proper interchange of traffic with the connecting link.
- c) Where the highway is in a separated town or city: 75 per cent of the cost of the eligible items of construction of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**4
DEVELOPMENT ROADS**

Assistance towards

The construction and maintenance of a road or proposed road which, because of a provincial initiative, the Minister of Transportation and Communications considers should be constructed, or improved to a higher standard than is reasonable having regard to the economic situation of the municipality.

Eligible Recipients

Townships
Improvement Districts
Towns and Villages in Territorial Districts

Conditions and Procedures

- a) The road or proposed road must be desig-

nated by the Minister of Transportation and Communications as a development road.

- b) An agreement with the Minister is required.

Basis of Assistance

Any proportion up to 100 per cent of construction costs, except property acquisition, damage claims and fencing.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

5 LOCAL ROADS BOARDS – TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in an area in which a local roads board has been elected.

Eligible Recipients

Local Roads Boards.

Conditions and Procedures

- a) Local roads area must have been established and a local roads board elected under the provisions of The Local Roads Boards Act.
- b) The secretary-treasurer of the board must remit to the Minister of Transportation and Communications an amount equal to taxes received, less incidental administrative costs.
- c) Ministry of Transportation and Communications personnel supervise the work.

Basis of Assistance

An amount equal to twice that remitted to the Minister for work on roads and up to 100 per cent of the cost of bridges and culverts.

References

The Local Roads Boards Act, R.S.O. 1980.
The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

6

STATUTE LABOUR BOARDS AND GROUPS – TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in unincorporated areas other than those in which local roads boards have been formed.

Eligible Recipients

Statute labour boards and groups in territory without municipal organization.

Conditions and Procedures

A statute labour board must have been elected under provisions of The Statute Labour Act or where there are not the requisite number of landholders, a group may appoint an agent and make application for aid to the Ministry of Transportation and Communications.

Basis of Assistance

An amount equal to the group's contribution or to the value of acceptable statute labour work on roads and up to 100 per cent of the total cost for bridges and culverts.

References

The Statute Labour Act, R.S.O. 1980.
The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

7

SIDEWALKS ON KING'S HIGHWAY OR COUNTY ROAD

Assistance towards

Construction of sidewalks on the King's Highway or a County Road.

Eligible Recipients

Townships.

Conditions and Procedures

- a) The authority of the Minister of Transportation and Communications to construct the sidewalk must be obtained.
- b) Upon completion of the work the township must apply to the Minister for payment.

Basis of Assistance

A maximum of 50 per cent of the cost of work.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**8
MUNICIPAL TRANSPORTATION PLANNING**

Assistance towards

Studies of the development and improvement of transportation systems (including all modes of transporting people and goods), traffic operation and the collection of certain traffic data.

Eligible Recipients

- Regional Municipalities
- Cities
- Towns
- Townships
- Counties
- Separated Towns
- Villages

Conditions and Procedures

Agreement with the Minister of Transportation and Communications.

Basis of Assistance

By agreement with the Minister, up to 75 per cent of cost.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

TRANSPORTATION SYSTEM – Director,
Policy Planning Branch
Phone: (416) 248-3638

TRAFFIC OPERATIONS – Manager, Traffic
Engineering Office
Phone: (416) 248-3781

TRANSIT – Manager, Transit Office
Phone: (416) 248-3785

ROADS – Manager, Municipal Roads
Office
Phone: (416) 248-3621

Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8

**9
MUNICIPAL TRANSIT CAPITAL AND
OPERATION**

Assistance towards

- a) Rapid Transit construction
- b) Transit capital
- c) The operation of a public transportation system
- d) The capital and operating costs of public transit for the physically disabled
- e) Demonstration projects.

Eligible Recipients

All municipalities are eligible for capital and operating assistance of a public transportation system and for assistance towards approved demonstration projects under criteria designated by the Minister. For rapid transit construction the system must receive special approval.

Conditions and Procedures

- a) Assistance for Rapid Transit construction and transit capital is provided under conditions and procedures outlined in a Municipal Transit Manual which is available from the address shown below.
- b) Having regard for the cost of the operation of the public transportation service, the Minister may determine the extent to which expenditures are eligible for financial assistance. Submission is to be made in accordance with instructions contained in a Municipal Transit Manual available to each municipality from the address shown below.
- c) The assistance available for transit for the physically disabled is detailed in a Guide to Transit for the Physically Disabled which is available from the address shown below.

Basis of Assistance

- a) 75 per cent of the Rapid Transit construction expenditures properly chargeable to Rapid Transit construction.
- b) 75 per cent of the cost of buses, and transit terminals, etc.
- c) Percentage of operating costs based on population.
- d) 50 per cent of all costs, both capital and operating, for transit for the physically disabled.
- e) The assistance available for demonstration projects depends on the nature of the project and can be up to 100 per cent.
- f) 90 per cent of capital costs, including infrastructure, for new trolleys.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Transit Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3785

10

AIRPORTS

Assistance towards

- a) The cost of construction of municipal airports (funding in part via B.I.L.D. program).
- b) The cost of maintaining municipal airports.

Eligible Recipients

Designated municipalities.

Conditions and Procedures

An agreement with the Minister is required.

Basis of Assistance

50 per cent or 80 per cent of construction costs depending on the project.

50 per cent of maintenance deficit to a limited amount which varies according to the airport traffic.

Reference

The Airports Act, R.S.O. 1980.

Further Information

Manager, Air Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3325-7186

Section 17

MINISTRY OF TREASURY AND ECONOMICS

1

ONTARIO MUNICIPAL IMPROVEMENT CORPORATION

Assistance towards

An auxiliary financial program of assistance is provided to municipalities and school boards in the purchase of their debentures on last resort terms as follows:

- 1) for municipalities under 20,000 population
- 2) for school board residual loans which complement the direct capital grants program of the Ministry of Education.

Debenture Financing

Last resort lending is available as an assurance of debenture financing for those borrowers who otherwise have no reasonable source of capital funds. All loans are subject to statutory and procedural considerations. Borrowers are expected to search out alternative sources of capital funds. Treasury staff assistance and guidance is available for this. In practice, most borrowers do in fact find more advantageous financing elsewhere.

Lending Rate

The OMIC last resort lending rate is set by order-in-council, and follows very closely changes for the province's own obligations in the public market.

Further Information

For a descriptive bulletin on procedures regarding a debenture loan, or for the current interest rate, contact:

The Ontario Municipal Improvement Corporation
Ministry of Treasury and Economics
Room 501, 5th Floor,
Frost Building South, Queen's Park
Toronto, Ontario M7A 1Y7
Phone: (416) 965-2451

Section 18

ONTARIO HYDRO

1

PAYMENTS-IN-LIEU OF TAXES — LANDS AND BUILDINGS

Assistance towards

Payments-in-lieu of property taxes on:

- a) lands owned by and vested in Ontario Hydro,
- b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro, or
- c) buildings owned by and vested in the Ontario Hydro and rented by it to other persons.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the real property assessment as determined by the Ministry of Revenue, except on residential properties, in which case the residential mill rate would be applied.

The total of payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, . R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

2
**PAYMENTS-IN-LIEU OF TAXES –
GENERATING AND TRANSFORMER
STATIONS**

Assistance towards

Payments-in-lieu of property taxes on generating station buildings or transformer station buildings owned and vested in the Ontario Hydro, except in cases where the plant is not yet operational.

Eligible Recipients

All municipalities.

Conditions and Procedures

The assessment is to be based on \$86.11 for each square metre of inside ground floor area of the actual buildings housing generating, transforming and auxiliary equipment and machinery, multiplied by the municipality's equalization factor used for the year, 1978.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the assessment. The total payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

3
**PAYMENTS-IN-LIEU OF TAXES –
BUSINESS ASSESSMENT**

Assistance towards

Payments-in-lieu of business taxes on:

- a) lands owned by and vested in Ontario Hydro;
- b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro; and
- c) generating station buildings and transformer station buildings owned by and vested in the Ontario Hydro;

excepting where property is residential or where land or buildings are rented to other persons or vacant land not presently required for Hydro purposes.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to 60 per cent of the real property assessment as determined by Ministry of Revenue.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

Section 19

OTHER PUBLICATIONS AVAILABLE

A MUNICIPAL FINANCE PUBLICATIONS		Price
1)	A Guide for the Municipal Auditors in Ontario	* \$3.00
2)	Financial Disclosure to the Public — A Code for Municipalities in Ontario	* 2.00
3)	Provincial Financial Assistance to Municipalities, Boards and Commissions	* 3.50
4)	Standardized Budget Format — Preliminary Current and Capital Budget (for Small and Medium Sized Municipalities)	** Free
5)	The 1981 Financial Report (or latest) and Instructions for its Completion	** Free
6)	The 1981 Financial Information Return (or latest) and Instructions for its completion	** Free
7)	Municipal Financial Reporting Handbook	* 15.00
8)	Basic Accounting Package "BACPAC"	* 15.00
B FINANCIAL PROCEDURES BULLETINS		
F.1	Cash Management in Municipalities, 1978, 14 pp.	* 1.00
F.2	Bank Reconciliation Procedure for Municipalities, 1979, 17 pp.	* 1.00
F.3	Municipal Investments, 1979, 21 pp.	* 1.00
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C MANAGEMENT ADVISORY PUBLICATIONS		
1)	Developing a Municipal Code	* 1.00
2)	Duties of the Municipal Treasurer	* 1.00
3)	Getting More for Consulting Dollars	* 3.00
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D MUNICIPAL MANAGEMENT BULLETINS		
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1	Highlights of the Municipal Elections Act, 1977, January 1978, 11 pp.	* 1.00
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13	Labour Relations — Components of a Collective Agreement, August 1978, 12 pp.	*	1.00
14	The Head of Council, October 1978, 10 pp.	*	1.00
15	An Act to amend the Municipal Act (Bill 80) Remuneration and Expenses, October 1978, 5 pp.	*	1.00
16	Municipal Staff Reports, January 1979, 11 pp.	*	1.00
17	Council Committees, January 1979, 13 pp.	*	1.00
18	Liability Protection, February 1979, 6 pp.	*	1.00
19	Summary of 1978 Legislation Respecting Remuneration and Expenses, February 1979, 5 pp.	*	1.00
20	Microrecording, March 1979, 15 pp.	*	1.00
21	Holidays and Time Calculations, March 1979, 8 pp.	*	1.00
22	Minicomputers, March 1979, 17 pp.	*	1.00
23	Training Opportunities for Staff in Small Municipalities, April, 1979, 13 pp.	*	1.00
24	Animal Control, May 1979, 23 pp.	*	1.00
25	Purchasing in Small Municipalities, June 1979, 18 pp.	*	1.00
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48	Amendments to the Municipal Elections Act September 1982, 13 pp.	*	1.00

E MANAGERS FOR LOCAL GOVERNMENT

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(7)	Discussion Paper #5: Education/Training/Development	*	0.50

F LOCAL GOVERNMENT MANAGEMENT PROJECT

1)	Project Overview Statement, December 1974, Reprinted June 1975, 21 pp.	*	1.00
2)	Series A Publications: Project Documentation and Evaluation		
	(a) The LGMP Experience: Phase I: Assessing Readiness for Organizational Change in Local Government, January 1977, 69 pp.	*	2.00
	(b) The LGMP Experience: Phase II: The Implementation of Organizational Change in Local Government, May 1978, 95 pp.	*	4.50
	(c) The LGMP Experience: Phase III: An Overview of An Experiment in Organizational Change in Local Government, August 1978, 87 pp.	*	3.50
	(d) The LGMP Experience: Guidelines for Organizational Change in Local Government, April 1977, 173 pp.	*	4.50
3)	Series B Publications: Technical Papers		
	(a) Corporate Management: Its Role in Local Government, June 1978, 47 pp.	*	3.00
	(b) Improving Management Performance: The Contribution of Productivity and Performance Measurement, November 1977, 143 pp.	*	5.00
	(c) Management Improvement: A Manager's Guide to the Theory and Process of Individual and Organizational Change, June 1978, 53 pp.	*	3.00
	(d) Improving Management Performance: The Role of Management Information, May 1978, 57 pp.	*	3.00

G GENERAL PUBLICATIONS

1)	Municipal Services in French — Financial Assistance to Municipalities/Service municipaux offerts en français — Aide financière aux municipalités (Pamphlet)	**	Free
2)	Farm Tax Reduction Program (Pamphlet)	***	Free
3)	Government of Ontario Telephone Directory, Spring 1982 (or Latest) [published by Ministry of Government Services]	*	1.87 (plus .13 tax)
4)	Involvement in Municipal Administration Program (Memorandum)	***	Free
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10)	Special Emergency Assistance Program (Memorandum)	***	Free
11)	The Ontario Disaster Relief Assistance Program and The Shoreline Property Assistance Program (Pamphlet)	***	Free
12)	The Ontario Municipal Training Program (Pamphlet)	***	Free

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**

Write or Phone:

Municipal Management
Policy Branch
3rd Floor, Mowat Block
Queen's Park
Toronto, Ontario
M7A 1C2
965-2265

Write or Phone:

Subsidies Branch
5th Floor
56 Wellesley Street West
Toronto, Ontario
M7A 2R8
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PROVINCIAL FINANCIAL ASSISTANCE TO MUNICIPALITIES BOARDS AND COMMISSIONS

JULY, 1984



Ontario

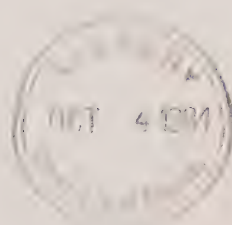
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Municipal Affairs
and Housing**

Subsidies Branch
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5

The Honourable Claude F. Bennett
Minister

W.M. Cornell
Deputy Minister



Additional copies may be purchased from the Government
Book Store, 880 Bay Street, Toronto, Ontario M7A 1N8.

Foreword

It is with pleasure that I introduce Provincial Assistance to Municipalities, Boards and Commissions for 1984.

This book is your guide to the many programs offered our communities by the Province of Ontario. Designed as a quick reference, it details programs clearly and concisely.

Consultation with the appropriate provincial ministry before undertaking any expenditure commitments in the expectation of receiving provincial assistance is of course highly recommended. This is not only good management sense but imperative in this era of restraint.

Your community can benefit from any number of programs in this book. I hope you find it helpful and rewarding.



Yours sincerely,

A handwritten signature in cursive script that reads "Claude F. Bennett".

Claude F. Bennett
Minister
Municipal Affairs and Housing

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Section 1

MINISTRY OF AGRICULTURE AND FOOD

1 DRAINAGE WORKS

Assistance towards

Part of the cost of drainage works that drain agricultural lands, including the cost of embanking, pumping machinery and maintenance.

Eligible Recipients

Cities
Towns
Villages
Townships

Conditions and Procedures

- a) Works must be undertaken in accordance with section 4, 74 or 78 of The Drainage Act.
- b) The council must forward to the Minister of Agriculture and Food a copy of the engineering report and an application for grant (Form available from Ministry of Agriculture and Food).
- c) Where emergency work must be performed, the Minister may authorize work before adoption of the engineer's report.
- d) Where municipalities are doing maintenance work they must have a ministry approved drainage superintendent before they are eligible for grants.

Basis of Assistance

Municipalities in a county — 33 $\frac{1}{3}$ per cent of the cost assessed against agricultural land.

Municipalities in a territorial district — 66 $\frac{2}{3}$ per cent of the cost assessed against agricultural land.

Reference

The Drainage Act, R.S.O. 1980.

Further Information

Capital Improvements Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 965-9921

2 LIVESTOCK COMPENSATION

Assistance towards

Reimbursing a municipality for compensation it has paid to livestock owners for losses caused by wolves.

Eligible Recipients

Any municipality.

Conditions and Procedures

When a livestock owner has livestock killed or injured by a dog or a wolf, he makes application to the municipality for compensation. A municipal valuer investigates and assesses the amount of the damage. The municipality compensates the livestock owner for the market value of the livestock killed or injured to maximum amounts prescribed under the Act. The municipality applies to the Ministry of Agriculture and Food for reimbursement of any compensation it has paid for losses caused by wolves.

Basis of Assistance

The Ministry of Agriculture and Food reimburses the municipality for all compensation it has paid for losses caused by wolves.

Reference

The Dog Licensing and Livestock and Poultry Protection Act.

Further Information

Farm Assistance Programs Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 963-2404

Section 2

MINISTRY OF CITIZENSHIP AND CULTURE

1 HERITAGE CONSERVATION

Assistance towards

The conservation, protection and preservation of areas, properties, buildings and archaeological materials and sites of heritage value in Ontario.

Eligible Recipients

Ontario Municipal Corporations, Conservation Authorities, Heritage Conservation Societies and Groups, private property owners.

Conditions and Procedures

Each application should be by letter, outlining the project proposal.

Further information may be requested by the Ontario Heritage Foundation before the assistance proposal is considered.

Basis of Assistance

By agreement, as approved by the Directors of the Ontario Heritage Foundation.

Reference

Ontario Heritage Act, R.S.O. 1980, Chapter 337.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of section).

2

GRANTS-IN-AID OF PUBLICATION

Assistance towards

The publication of books, monographs, pamphlets, guides, etc., in the field of Ontario heritage which meet good standards of scholarship and organization but because of their local, regional or specialized nature would not ordinarily find a commercial publisher. It is expected that these publications will have demonstrable community interest.

Eligible Recipients

Individuals or groups whose manuscripts would not otherwise be published.

Conditions and Procedures

An application for a grant-in-aid of publication shall be made to the Ontario Heritage Foundation, and shall be accompanied by a copy of the final version of the proposed manuscript, the cost of its publication and such other information as the Foundation may require. The Foundation, before approving a grant-in-aid of publication, may request alterations in the manuscript as a condition of the award.

Basis of Assistance

Foundation grants-in-aid of publication shall not normally exceed \$5,000, but special exceptions may be considered.

Reference

Ontario Heritage Act R.S.O. 1980, Chapter 337.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of section).

3

LOCAL HERITAGE MARKERS

Assistance towards

The construction, erection or alteration of local heritage markers or cairns.

Eligible Recipients

Any non-profit organization that has as one of its purposes or objective the commemoration of subjects of local heritage significance and any syndicate, partnership, joint venture or corporation without share capital (including township councils, chambers of commerce, etc.).

Conditions and Procedures

An application for a grant in respect of a project shall be made to the Minister and shall be accompanied by a copy of the proposed inscription for the plaque, the costs of the project, and such other information as the Minister may require. The Minister, before approving a grant in respect of a project shall consult with the Ontario Heritage Foundation.

Basis of Assistance

A grant payable by the Minister in respect of a project approved by the Minister shall be the lesser of:

- a) \$200; or
- b) 50 per cent of the approved cost of the project.

No organization is eligible to receive a grant in respect of more than one project in each year.

Reference

Ontario Heritage Act, 1974, O. Reg. 715/74 as amended by O. Reg. 86/76.

Further Information

Chief
History, Museums and Administration
Heritage Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021
Regional Offices (see addresses at end of section).

4

COMMUNITY MUSEUMS — OPERATING

Assistance towards

Ongoing operational costs of community museums, including salaries, administration, maintenance, conservation, research, exhibition and interpretation of collections.

Eligible Recipients

- 1) A non-profit corporation that has its head office in the Province of Ontario
- 2) A council of a municipality
- 3) A public library board
- 4) A council of an Indian band as defined in The Indian Act (Canada)
- 5) A conservation authority established by or under The Conservation Authorities Act.

Conditions and Procedures

A qualified applicant that operates a community museum that:

- a) is established for the purpose of acquiring, conserving, studying, interpreting, assembling and exhibiting to the public a collection of historical artifacts
- b) has a statement of purpose
- c) has a written collections management policy
- d) has an appointed or elected governing body that is solely responsible for the management of the museum
- e) owns a catalogued collection of historical artifacts
- f) has a definite site used exclusively for the operation of the museum that apportions its physical space to meet the needs of a museum as outlined in the Ministry guidelines
- g) has a curator whose full time service is devoted to the museum
- h) is open to the public either 360 or more hours and sixty or more days to meet the minimum hours requirement, or 1,080 hours and at least 180 days, including a minimum of 20 days in each of eight months to meet the extended hours requirement
- i) is not already funded by any other federal or provincial source
- j) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, and having supplied such information as the Minister may require, may apply on the form provided by the Minister before the 30th of June in any year.

Basis of Assistance

Operating grants to eligible community museums are based on a percentage of the eligible operating expenses, the previous year's grant, and available Ministry funds.

Reference

The Ontario Heritage Act, 1974, as amended 1981.

Further Information

History, Museums & Administration
Heritage Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-3937
Regional Offices (see addresses at end of section).

5

COMMUNITY ART GALLERIES — OPERATING

Assistance towards

Ongoing operational costs of art galleries, such as maintenance of gallery buildings, salaries, administrative support, permanent collection maintenance, insurance, educational and extension costs.

Eligible Recipients

- 1) A board of management appointed by a council of a municipality to operate the gallery
- 2) A public library board
- 3) A council of a band as defined in the Indian Act (Canada)
- 4) A board appointed by the senate of a publicly-supported post-secondary institution
- 5) A board of volunteers drawn directly from the community.

Conditions and Procedures

A qualified applicant that operates a gallery that:

- a) employs one or more persons paid to provide full-time direction of the gallery
- b) owns or leases space exclusively devoted to gallery-related activities which is open to the public a minimum of 1,500 hours or at least ten months of the year
- c) demonstrates that at least 50 per cent of operating and program expenditures are raised in the local community
- d) is not already funded for basic operating by any other provincial government source
- e) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, may apply in writing to the Minister approximately three months before the end of its fiscal year for assistance for the following year.

Basis of Assistance

Operating grants to eligible galleries will be based on a review of the gallery's previous year's operating expenses, the previous year's grant and available ministry funds.

Further Information

Director
Arts Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-6256
Regional Offices (see addresses at end of section).

6 MUNICIPAL AND COUNTY PUBLIC LIBRARY BOARDS

Purpose of Assistance

To support and enhance public library service at the municipal level.

Eligible Recipients

- 1) Public library boards established under Part 1 of the Public Libraries Act.
- 2) County library boards established under Part 4 of the Public Libraries Act.

Basis of Assistance

The board shall be paid a grant equal to the amount computed by multiplying \$2.15 in southern Ontario and \$2.35 in northern Ontario by the population of the municipality or municipalities for which the library is established.

County library systems and library systems established by regional government receive \$25,000 for maintenance of library service in addition to \$2.35 per capita.

7 FOR INDIAN BANDS

Eligible Recipients

A public library established by the council of an Indian band with the approval of the Minister.

Basis of Assistance

The grant for southern Ontario is equal to the amount computed by multiplying \$2.15 by the population of the Indian band.

The grant for northern Ontario is equal to the amount computed by multiplying \$2.35 by the population of the Indian band.

Conditions

The board shall transmit to the Minister all reports required by The Public Libraries Act and the regulations as requested by the Minister.

8 REGIONAL LIBRARY SYSTEM BOARDS

Purpose of Assistance

To enable regional library system boards to provide, in consultation with municipal and county public library boards, the coordination, development and network services essential to the provision of basic library service.

Eligible Recipients

Regional library system boards established under Part 3 of The Public Libraries Act.

Basis of Assistance

A southern Ontario board may be paid a grant up to the amount computed by multiplying \$.65 by the population of the municipalities and Indian bands for which the board is established.

A Northern Ontario board may be paid a grant up to the amount computed by multiplying \$.70 by the population of the municipalities and Indian bands for which the board is established.

A board (north or south) may be paid a grant up to the amount computed by multiplying \$1.68 each square kilometre up to 194,250 square kilometres that forms part of the area of the regional library system.

Basis of Assistance

The board of a regional library system is required to provide the following:

- a) telecommunications services to local and county libraries.
- b) a library materials delivery system for local and county libraries.
- c) coordinate an interlibrary loan network for local and county libraries.
- d) assist in the development of county libraries.

The Minister may make a grant to a board of a local or county library, or of a regional library system as an incorporated library association approved by the Minister for the purpose of developing a province-wide network of library services.

Regional Library System budgets are approved by the Minister before a grant payment is made.

Conditions

The board shall transmit to the Minister all reports required by the Public Libraries Act and the regulations as requested by the Minister.

Reference

The Public Libraries Act, R.S.O. 1980, Chap. 414, S.O. 1971, Chap. 18, S.O. 1972, 1.

Further Information

Director
Libraries and Community Information
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-2696
Regional Offices (see addresses at end of section).

9 WINTARIO PROGRAM GRANTS

Assistance towards

- 1) The development of skills for organizational development and effective management or operational/organizational improvements for non-profit organizations in the areas of the arts, multiculturalism and citizenship, heritage conservation, community information services and public libraries.
- 2) The development of certain resource materials by non-profit organizations in the areas of multiculturalism and citizenship, heritage conservation and libraries.

Eligible Recipients

Client groups of the Ministry of Citizenship and Culture and its agencies or incorporated non-profit organizations involved in the same areas of activity as the programs of the Ministry.

Conditions and Procedures

- 1) Applicants should consult the nearest regional office of the Ministry of Citizenship and Culture regarding assistance levels, eligibility, deadlines for application and completion of applications.
- 2) Commitment of a Wintario program grant is subject to the availability of proceeds from the Wintario lottery.

Reference

Ministry of Citizenship and Culture Summary of Wintario Program Grants.

Further Information

Grants Administration
Grants Management Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 4th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-2390
Regional Services Offices (see addresses at end of section).

10 EXPERIENCE PROGRAM

Assistance towards

The salaries and benefits of eligible youth employed by approved organizations.

Eligible Recipients

Any provincial or community-based, non-profit organization offering a special summer project of a nature relevant to the program activities and mandate of the Ministry of Citizenship and Culture.

Conditions and Procedures

- 1) Eligible organizations must contact their nearest regional services office of the Ministry to determine the commencement of the Experience Program and the procedures to be followed.
- 2) The Program's main objectives are to provide jobs which contribute directly to the economic development of the Province, and to offer employment to persons who face special difficulties in the labour force. In 1984, special emphasis will be placed on projects supporting Ontario's Bicentennial celebrations.
- 3) Projects must be in operation for 6 to 16 weeks, during the period May to August 1984. Youth in the age range of 15 to 24 years will be paid the current provincial minimum wage, 75 per cent of which is allocated by the Ministry to approved projects.
Eligible organizations are responsible for the remaining 25 per cent of wages and benefits plus any support costs incurred by the project.
- 4) The Ministry will rank applications and fund only those which most closely fulfill the objectives of the program. Applicants should therefore be aware that approval will not be automatic solely on the basis of meeting general criteria.

Reference

Applications for Grant (program 0701) contains the guidelines.

Summer Experience '84

Booklet published by the Secretariat for Social Development, Ontario Youth Secretariat.

Further Information

Experience Coordinator
Grants Management Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 4th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-2390
Regional Services Offices
(see addresses at end of section).

REGIONAL SERVICES OFFICES

Northwestern Region

1825 Arthur Street East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1255

P.O. Box 3000
479 Government Road, 2nd Floor
Dryden, Ontario P8N 3B3
Phone: (807) 223-3331

Northeastern Region

199 Larch Street
Sudbury, Ontario P3E 1C4
Phone: (705) 675-4383

22 Wilcox Street, 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-8018

Eastern Region

1 Nicholas Street, 11th Floor
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3728

280 Pinnacle Street, Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-3474

Southwestern Region

495 Richmond Street, 5th Floor
London, Ontario N6A 5A9
Phone: (519) 438-2947

250 Windsor Avenue, 6th Floor
Windsor, Ontario N9A 6V9
Phone: (519) 256-4919

Central West Region

119 King Street West, 8th Floor
Hamilton, Ontario L8N 3Z9
Phone: (416) 521-7229

30 Duke Street, 4th Floor
Waterloo, Ontario N2H 3W5
Phone: (519) 886-3520

71 King Street, Suite 301
St. Catharines, Ontario L2R 3H7
Phone: (416) 688-6472

Central East Region

77 Bloor Street West, 7th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-6597

114 Worsley Street
Barrie, Ontario L4M 1M1
Phone: (705) 737-0543

Section 3 MINISTRY OF COMMUNITY AND SOCIAL SERVICES

1 CHILDREN'S AID SOCIETIES — CAPITAL GRANTS, GENERAL

Assistance towards

The cost of erecting, purchasing or otherwise acquiring a building or part of a building for occupation by a Children's Aid Society for purposes other than special need.

Eligible Recipients

Counties	} in territorial districts
Metropolitan municipalities	
Cities (Not in Metro)	
Separated Towns (Not in Metro)	
Towns	
Villages	
Townships	
Improvement Districts	
Children's Aid Society	

Conditions and Procedures

- The prior approval, in writing, of the Minister of Community and Social Services is required.
- Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the municipality or to the society of an amount up to 25 per cent of,

- where the whole building is occupied by the society, the value of the building and land.
- where part of the building is occupied by the society, the proportion of the value of the building that the floor space occupied by the society bears to the total floor space of the buildings.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

2

CHILDREN'S AID SOCIETIES — CAPITAL GRANTS, SPECIAL

Assistance towards

The cost of erecting a new building or an addition to an existing building or of the acquisition of an existing building for the provision of facilities and services to meet special needs of children.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- a) The prior approval, in writing, of the Minister of Community and Social Services is required.
- b) Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the society of an amount equal to the cost of the new building or addition or the cost of acquisition of a building but not exceeding an amount based on the rate of,

- a) \$5,000 per bed, in the case of a new building or addition.
- b) \$1,200 per bed, in the case of the acquisition of an existing building.

Reference

The Child Welfare Act, R.S.O. 1980, C.66 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

3

CHILDREN'S AID SOCIETIES — OPERATING COST

Assistance towards

Operating costs in the approved estimates of the society.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- a) The estimates, prepared in the form prescribed under the regulations, must receive the approval of the council of each municipality in the area in which the society has jurisdiction, or of the child welfare budget board of a district.

- b) The estimates must also receive the approval of the Minister of Community and Social Services.

Basis of Assistance

80 per cent of the approved operating costs of the society.

Ontario pays 100 per cent of the costs of Indian children with reserve status in the care of the society and all other services of the society for Indian families, computed in accordance with the regulations.

Ontario may pay 100 per cent of the cost (computed in accordance with the regulations) of children who come into the care of Children's Aid Societies from the care of child welfare authorities in other jurisdiction of Director and consistent with interprovincial agreements.

Ontario may pay 100 per cent of the cost of a demonstration project approved by the Minister.

Reference

The Child Welfare Act, R.S.O. 1980, C.66 as amended; R.R.O. 1980, Reg. 96, as amended by O. Reg. 102/82.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

4

CHILDREN'S AID SOCIETIES — OPERATING COST RE: UNORGANIZED TERRITORY

Assistance towards

The operating costs of a society attributable to unorganized territory within its jurisdiction.

Eligible Recipients

Children's Aid Society having jurisdiction in territory without municipal organization.

Conditions and Procedures

The estimates must receive the approval of the Ministry of Community and Social Services.

Basis of Assistance

100 per cent of:
children from
unorganized
territory in care
of the society X
total no. of
children in care total municipal
share of the
adjusted cost of
children in care

100 per cent of:
children of
unorganized
territory X
population of area
under jurisdiction
of society total municipal
share of the
adjusted cost
of other
services

Payments by the province are made in monthly installments.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended; R.R.O. 1980, Reg. 96, as amended by O. Reg. 102/82.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**5
DAY NURSERIES —
CAPITAL CONSTRUCTION COSTS**

Assistance towards

The costs of the construction of a new building, an addition to an existing building, the purchase or other acquisition of an existing building, or the furnishing and equipping of a building to be used as a day nursery.

Eligible Recipients

Cities
Towns }
Villages }
Townships }
Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

but not if within a
metropolitan municipality

Conditions and Procedures

- a) Proposals to construct or erect facilities must be approved in principle by the Minister in advance.
- b) The site and plans must be approved in advance by the Minister of Community and Social Services.
- c) Requests for payment must be accompanied by a certificate of a member architect in good standing of the Ontario

Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that,

- 1) the erection, addition, purchase or other acquisition or renovation has been completed in accordance with the plans approved by the Minister.
- 2) the building or addition is ready for use and occupancy.

Basis of Assistance

50 per cent of costs of new buildings computed in accordance with the regulations. 80 per cent of costs of renovation of existing buildings and equipping and furnishing them.

Reference

The Day Nurseries Act, R.S.O. 1980, C. 111, Reg. 235; R.R.O. 1980, as amended by O. Reg. 818/81.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**6
DAY NURSERIES — OPERATING COSTS**

Assistance towards

The costs of operation and maintenance of licensed day nurseries operated by the municipality and the cost to a municipality of day nursery services to any child of a person in need under an agreement between the municipality and any person or organization operating a licensed day nursery or supervising private-home day care, (assistance also available to approved corporations).

Eligible Recipients

Cities
Towns }
Villages }
Townships }
Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

but not if within a
metropolitan municipality

Conditions and Procedures

The nursery must be licensed and conducted in accordance with the regulations. Private homes must be supervised in accordance with the regulations.

Application for the monthly payment of the provincial grant must be in the prescribed form and be forwarded to the Minister before the 20th day of the next month.

Basis of Assistance

80 per cent of costs, computed in accordance with the regulations for municipalities and Indian bands. Different formula for corporations and 100 per cent of the costs for services to handicapped children, with some exceptions.

Reference

The Day Nurseries Act, R.S.O. 1980, C. 111, Reg. 235; R.R.O. 1980, as amended by O. Reg. 818/81.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**7
DISTRICT WELFARE ADMINISTRATION
BOARDS — INITIAL OPERATION**

Assistance towards

The provision of welfare services by a district board in the first year of the board's establishment.

Eligible Recipients

District Welfare Administration Boards.

Conditions and Procedures

- a) Application for the grant must be made in the prescribed form.
- b) The estimated expenditures of the board for the first year of its operation must be approved by the Ministry of Community and Social Services.
- c) Payment of the grant may be made during the year either in one amount or by installments.

Basis of Assistance

The amount of the grant is based on the estimated expenditure for the year of the board determined in accordance with Form 1 and is equal to 50 per cent of the estimated expenditures of the board for the year.

Reference

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

**8
GENERAL ASSISTANCE**

Assistance towards

The provision of general assistance, by a municipality, district welfare administration board, or Indian band, to or on behalf of a single person or head of a family who is a person in need (but not a patient or resident in an institution other than a nursing home or hostel).

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration
Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

General assistance is provided to meet expenditures for food, clothing, personal requirements, utilities, household supplies, shelter and fuel.

The assistance granted to needy persons by a municipality, district board or approved Indian band is based on the excess of the recipient's budgetary requirements over his income and the amounts granted are determined by references to the tables, limitations, and requirements of the regulations (referenced below).

Provincial reimbursement is 80 per cent of the amounts of general assistance paid. However,

if, over a period of six months, the average number of persons receiving assistance equals or is in excess of 6 per cent of the population of the municipality or Indian reserve, as the case may be, the contribution of the province is increased to 90 per cent in respect of the number of persons receiving assistance in excess of 5 per cent of the population. Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

**9
SUPPLEMENTARY AID**

Assistance towards

The provision, by a municipality, district board or Indian band, of supplementary aid to assist the recipient of a governmental benefit (e.g. a pensioner under the Old Age Security Act (Canada), a beneficiary under The Family Benefits Act, etc.) to meet the cost of shelter or extraordinary needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under

the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.

- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

The province pays by way of reimbursement to the municipality, district board or Indian band, 80 per cent of the assistance granted.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441 as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

**10
SPECIAL ASSISTANCE**

Assistance towards

The provision of special assistance, by a municipality, district board or approved Indian band, to or on behalf of a person in need, who is a person in financial hardship.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships

Improvement Districts

Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.

District Welfare Administration Boards

Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

"Special Assistance" means the provision of,

- i) Drugs prescribed by a physician
- ii) Surgical supplies and dressings
- iii) Travel and transportation allowance
- iv) Moving allowances
- v) Funerals and burials
- vi) Dental services
- vii) Prosthetic appliances including eye-glasses
- viii) Vocational training or retraining
- ix) A comfort allowance where the applicant or recipient is a resident in a nursing home, and
- x) any other special item or service authorized by the Director.

The province reimburses the municipality, district board or the council of an approved Indian band for 50 per cent of the amounts paid to or on behalf of a person in need for special assistance.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director

Operational Support Branch

700 Bay Street, Suite 216

Toronto, Ontario M7A 1E9

Phone: (416) 965-4363

11

WELFARE SERVICES — ADMINISTRATION AND OTHER COSTS

Assistance towards

The cost of the administration of welfare services.

Eligible Recipients

Cities

Regional Municipalities

Towns

Villages

Townships

Improvement Districts

Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.

District Welfare Administration Boards

Approved Indian Bands

Conditions and Procedures

- a) No subsidy is payable to any of the above not having a full time welfare administrator.
- b) No subsidy is payable to a district welfare administration board until the board has been in operation for a period of one year.
- c) The welfare administrator is required to complete an application (Form 8 under the Regulations) for monthly payment of cost of administration of welfare services as defined in Section 21 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.
- d) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.

Basis of Assistance

"Costs of administration of welfare services" means:

- i) Payments approved by the Director to or on behalf of a welfare administrator who is employed full time in the administration of welfare services and any other employee of a district welfare administration board, municipality or an approved Indian band in respect of:
 - a) Salaries, wages and honoraria.
 - b) Employer's contributions in respect of pension, unemployment insurance or worker's compensation plan or scheme or other employee's benefit plan or scheme.
 - c) Travelling expenses where such expenses are directly related to the administration of welfare services.
- ii) Payments approved by the Director for research or consultation carried out on a contract or fee-for-service basis relating to welfare services.
- iii) Payments approved by the Director for operating costs of computer services including rental of equipment where as a result of such services a welfare administrator is able to provide to the Director such information on the administration and operation of welfare services as the Director requires.

The subsidy payable by the province to a county that administers welfare assistance, to a district welfare administration board and to an approved Indian band equals 50 per cent of the cost of the administration of welfare services as defined in the regulations.

The subsidy payable by the province to a city, a separated town and any approved municipality that does not form part of a county or a district welfare administration board equals 50 per cent of the amount by which the cost of administration of welfare services (defined in the regulations) for the twelve month period ending on the 31st day of December in each year exceeds such cost to the municipality for the year ending December 31, 1964. Fees for staff training and living allowances while receiving training — rate of subsidy 80 per cent subsidy is claimed on Form 9 and is available to municipalities which employ a part-time administrator.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

12

HOME SUPPORT PROGRAM

Assistance towards

Cost of providing home support services including heavy cleaning, gardening, snow shovelling, routine minor repairs and other related home care needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator makes submissions to the Ministry's area manager and if submission is approved the administrator must complete a statement of account and forward it in the month next following the month in which the municipality pays for the services.

Basis of Assistance

100 per cent of net costs up to provincially set daily maximum if services provided directly by a municipality. 80 per cent of net costs based on a provincially set approved rate of services purchased.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1980, C. 273.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

13

HOMEMAKERS AND NURSES SERVICES

Assistance towards

Cost of providing homemaking, nursing services or teaching homemaker services to families or individuals in their own homes who are designated to be "persons in need".

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator must complete a statement of account and forward it to the Ministry's Area Manager, Homemakers and Nurses Services, by the 20th of the month next following the month in which the municipality pays for the services.

Basis of Assistance

Homemakers, Nurse or Teaching Homemaker — 80 per cent of the amount by which the total monthly cost of the approved services paid by the municipality or band, exceeds the available monthly income of the person in need, determined in accordance with the Regulations.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1980, Chap. 200; O. Reg. 499, R.R.O. 1980 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

14 HOMEMAKERS INSTRUCTION

Assistance towards

Course of instruction for homemakers covering child care, hygiene, home economics, meal planning, laundering, general household duties, other skills incidental to the preceding items.

Eligible Recipients

Any municipality
Approved Indian bands
Persons or organizations as approved by the Minister.

Conditions and Procedures

- 1) Application for a grant must be made to the Ministry, accompanied by
- 2) A written statement showing
 - a) an outline of the purpose and content;
 - b) the duration; and
 - c) the estimated cost of the proposed

course of instruction (it is advisable to have the course approved by the Minister prior to any registration of students).

- 3) Recipients of the grant must in the year following its receipt forward to the Minister, at a date specified by him, a certified statement showing the amounts paid and how the proceeds of the grant were disbursed.

Basis of Assistance

100 per cent of approved costs.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1980, Chap. 200; O. Reg. 499, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

15 HOMES FOR THE AGED — ACQUISITION OR ALTERATION OF AN ACQUIRED BUILDING

Assistance towards

The capital cost of:

- a) Acquiring a building for use as a home
- b) Altering, furnishing and equipping an acquired building.

Eligible Recipients

Any Municipal Home for the Aged approved under the Act.

Conditions and Procedures

- a) An area sociological needs study is required and the site and plans must be approved in advance by the Minister.
- b) Application for grant should be submitted in the prescribed form.
- c) A request for payment must be accompanied by a certificate from a qualified architect or professional engineer certifying that:
 - 1) the building acquired for use as a home is, in his opinion, a suitable building for such use, and
 - 2) the building acquired for use as a home is ready for occupancy.
- d) Requests for payments prior to completion of the work must be accompanied by a certificate of the architect or professional engineer stating the progress made.

Basis of Assistance

- a) 50 per cent of the cost, as approved by the

Minister, of acquisition when the building is acquired.

- b) 50 per cent of the cost as approved by the Minister, of altering, furnishing and equipping the acquired building, as certified by the municipal auditor for the home when the building is ready for occupancy.
- c) Homes in territorial districts: 100 per cent of the proportion of the capital expenditures allocated in accordance with the regulations for the unorganized areas.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, R.R.O. 1980, Reg. 502, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

16 HOMES FOR THE AGED — ADDITIONAL FURNISHINGS AND EQUIP- MENT

Assistance towards

Cost of additional furnishings and equipment that are not replacements and that in the opinion of the Minister of Community and Social Services are necessary for the efficient operation of the home, and cost in excess of \$500.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) Capital claims may be made on minor capital claims forms, obtained from the local area office of the Ministry.
- b) Expenditures must be approved by the Minister before purchase and be acceptable as capital expenditures under the Act and Regulations.

Basis of Assistance

50 per cent of the cost approved by the Minister as described above. The Province may pay 100 per cent of that portion of the cost allocated in accordance with the Act and Regulations for unorganized areas.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, R.R.O. 1980, Reg. 502, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

17 HOMES FOR THE AGED — BUILDING OR EXTENDING

Assistance towards

The capital cost of:

- a) erecting a new building;
- b) alteration of a building by an addition, or extension.

Equipment and furnishings are included.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) a needs study and the site and plans must be approved in advance by the Minister.
- b) An application for grants should be submitted in the prescribed form.
- c) Requests for progress payments must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that:
 - 1) all structural work below the ground floor joists or slabs is completed;
 - 2) the roof is on and the new building, addition, or extension is enclosed;
 - 3) the interior partitions are installed and finished, or
 - 4) the new building, addition or extension is completed and ready for occupancy.
- d) When applying for final payment, the application must be certified by the municipal treasurer or auditor including indication of all sales tax refunds being taken into account.

Basis of Assistance

- a) 5 per cent of the cost when all structural work below the ground floor joists or slabs is completed;
- b) 20 per cent when the roof is on the building, addition or extension is enclosed;
- c) 10 per cent when the interior partitions are installed and finished;
- d) Such other part of the estimated amount to be paid by Ontario at such other times as the Minister approves (in these cases applications for payment should be accompanied by architect's or engineer's certificates as to the progress made towards completion; and for the final payment, the request shall be certified by the municipal auditor);

- e) The difference between 50 per cent of the approved cost and the total of (a), (b), (c) and (d) when completed and ready for occupancy.

The grant maximum of 50 per cent of the approved cost, excepting in the case of certain homes in territorial districts where, in addition, the province may pay 100 per cent of that portion of the cost allocated, in accordance with the Act and Regulations, for unorganized areas.

References

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203; Homes for the Aged and Rest Homes Amendment Act 1972, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

18 HOMES FOR THE AGED — RESIDENTIAL

Assistance towards

The cost of operating and maintaining a home, computed in the manner prescribed in the regulations; such cost includes:

- a) food and provisions;
- b) medical, nursing, dental and paramedical services, (including approved drugs, medications, prosthetics, and other medical supplies);
- c) welfare of residents: clothing, crafts and activities, material and supplies, pocket money or comfort allowance, current books, newspapers, etc., recreation and entertainment;
- d) funeral and burial expenses if resident has insufficient funds put aside;
- e) general operation and administration.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) 1) Applications for monthly payment of provincial subsidy should be made in the prescribed form.
2) Applications for subsidy must be made within 3 months of the 1st day of the month for which the subsidy is requested.
- b) The initial salary or an increase in the salary of the administrator or supervisory staff must be approved in advance by the Minister.
- c) The cost of maintaining a resident or portion of such cost which the province

deems the resident capable of paying but which the resident does not pay, shall be computed as if it had been paid.

- d) The prior approval of the Minister must be obtained for the cost of replacement of furnishings and equipment and the maintenance of the buildings and grounds if in excess of \$1,500.

Basis of Assistance

70 per cent of the difference between what the resident can pay and the actual per diem described above for residential care.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

19 HOMES FOR THE AGED — MAINTENANCE OF RESIDENTS FROM UNORGANIZED TERRITORIES

Assistance towards

Net cost of maintenance of persons whose residence, before admission to the home was in territory without municipal organization, and as approved by a provincial authority.

Eligible Recipients

As in item 15.

Conditions and Procedures

A statement of costs in the prescribed form is required.

Basis of Assistance

100 per cent of net cost (number of resident days multiplied by average gross daily cost of maintenance, less monthly contributions on behalf of residents from unorganized territories from a source other than the provincial government).

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

20
HOMES FOR THE AGED —
RESIDENTIAL SERVICES IN SATELLITES

Assistance towards

The cost of maintaining a person admissible under the satellite home provisions of the Act.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) Initially a municipal home setting up a satellite home with residential services must have the approval of the Director prior to the placement of any person, and approval where there would be more than 25 boarders or lodgers.
- b) All satellite homes are to be reported in Form 11 and regularly inspected by municipal authorities.
- c) Application should be made in Form 8.

Basis of Assistance

70 per cent of the approved costs incurred by the municipality, municipalities or band as the case may be, approved by the Director of providing or purchasing residential services.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

21
HOMES FOR THE AGED —
EXTENDED CARE SERVICE

Assistance towards

The cost of extended care services for persons admitted to a home, who are eligible for extended care services on the grounds of medical necessity. Homes must be approved by the Director to provide extended care services and a fixed proportion of beds is allocated.

Eligible Recipients

Any Municipal Home approved for the purpose.

Basis of Assistance

70 per cent of:

- 1) any part of the basic rate in effect on a per diem basis that cannot be paid by the resident.
- 2) any part of the cost that exceeds the ceiling currently in effect on a per diem basis up to the approved costs for the municipal home.

100 per cent of:

- 1) that part of the cost that exceeds the basic rate currently in effect on a per diem basis but that does not exceed a maximum cost currently in effect on a per diem basis and of the cost incurred in connection with the provision of extended care services, determined in a manner approved by the Minister, of,
 - a) approved drugs and pharmaceuticals, and
 - b) any approved device.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, and Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

22
ELDERLY PERSONS CENTRES —
CAPITAL GRANTS

Assistance towards

The cost of erection, alteration, extension or acquisition, or the furnishing and equipping of a building or premises for use as a social, recreational drop-in, or day care centre for elderly persons, including the cost of the land, furnishings and equipment.

Eligible Recipients

- a) Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Elderly Persons Centres Act.

- b) Non-profit corporations may qualify conditionally upon a municipal 20 per cent grant.

Conditions and Procedures

- a) The Minister's approval of the municipal by-law, the area sociological needs study, the site plans, and the proposed programs must be obtained in advance. In addition, when the service is provided by a non-profit corporation, the Minister's approval of the corporation is required.
- b) An application to the Minister must be in the prescribed form and be accompanied by:
 - in the case of the erection, alteration or extension of a building or premises:
 - 1) the site plan showing the location of the building or premises on the site,
 - 2) the plans and specifications, prepared by an architect, showing the construction, equipment and arrangements of the centre.

In the case of the acquisition of the building or premises:

- 1) the site plan showing the location of the building or premises on the site,
 - 2) a structural sketch showing the area or areas in the building or premises to be used as a centre.
- c) The Minister's approval of the corporation or municipal by-law, site, plans and proposed program must be obtained in advance.
- d) An application for payment of the grant must be made in the prescribed form and be accompanied by;
 - 1) the certificate of an auditor certifying;
 - i) the actual cost of the building or premises to the corporation;
 - ii) the actual amount that has been paid by the corporations as of the date of the application;
 - iii) that all refundable sales tax has been taken out.
 - 2) the certificate of the architect or professional engineer, in triplicate (Form 3, O. Reg. 235, R.R.O. 1970) certifying that the alteration, extension or acquisition of the building or premises is completed in accordance with the plans approved by the Minister.

Basis of Assistance

Not in excess of 30 per cent of the costs described above, computed in accordance with the regulations.

Reference

The Elderly Persons' Centres Act, R.S.O. 1980, Chap. 131, Reg. 278, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

23 ELDERLY PERSONS CENTRES — OPERATING AND SPECIAL PROGRAM GRANTS

Assistance towards

The cost of maintaining and operating social services, drop-in, or day care centres for elderly persons. Special grants for programs or services for elderly persons carried out by approved corporations.

Eligible Recipients

Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality.

Providing that the corporation operating the centre and the centre has been approved through the Ministry and the continuing program is satisfactory to the Director, the province may make grants for maintenance and operation of the centre.

Basis of Assistance

Operating grants to centres shall be 50 per cent of the net monthly expenditure by the municipality, determined in accordance with the regulations, to a ceiling of \$15,000 a year whichever is the lesser.

Special Grants

An amount of up to \$15,000 for any one year may be made to a municipality, or an approved corporation, in respect of an approved innovative program or services for elderly persons in an approved centre.

NOTE:

"Where non-municipal and non-profit corporations establish and operate elderly persons centres, provincial grants in aid for both capital and operating are conditional on prior payments of at least 20 per cent from the municipality in which the centre is located or that municipality together with one or more contiguous municipalities".

Reference

The Elderly Persons' Centres Act, R.S.O. 1980, Chap. 131 as amended; and O. Reg. 278, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**24
HOME SUPPORT SERVICES
FOR SENIORS**

Assistance towards

Cost of providing home support services to seniors including meals-on-wheels, wheels-to-meals, housekeeping services, home maintenance, handyman services, transportation for shopping, medical appointments, friendly visiting telephone reassurance, security checks, personal care services, counselling and referral and day care.

Eligible Recipients

Elderly persons in the communities 60+ years of age who meet the requirement of a person in need.

Conditions and Procedures

Municipalities, charitable corporations, or Indian bands make submissions to the Ministry's area manager requesting subsidy allocation for the coming fiscal year. The Ministry's area manager reviews the requests and approves subsidy allocation.

Basis of Assistance

50 per cent of net costs up to a provincially set allocation for each fiscal year approved by the Ministry's area manager.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1980, Chap. 131, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

25

WORK ACTIVITY PROJECTS

Assistance towards

The cost of operating work activity projects for the purpose of preparing for entry or return to employment, persons who by reason of personal, family or environmental circumstances have difficulty in obtaining or holding down steady employment.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration
Boards
Approved Indian Bands

Conditions and Procedures

- a) The project must be approved in advance by the federal government for federal cost sharing under Part III of the Canada Assistance Plan.
- b) the welfare administrator is required to complete an application (Form 10 under the regulations) for monthly payment of cost of administration as defined in section 1(s), 17(1) and 21(4) of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.

Basis of Assistance

80 per cent of the costs of the administration and operation of the work activity project as defined in the regulations.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; Reg. 441, R.R.O. 1980, as amended. The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243 R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

Region	Location	Address	Division		Telephone	Districts, Counties and Regional Municipalities served by Area Offices
			Adult	Child		
Central	Regional Office Toronto	2195 Yonge Street 10th Floor M7A1G2		X	(416) 963-1010	
	Area Offices Toronto	110 Eglinton Avenue W. 3rd and 5th Floors M4R 2C9	X	X	(416) 965-8449 (416) 965-7863	Toronto
	Barrie	70 Collier Street 4th and 5th Floors L4M 4Z2	X	X	(705) 737-1311 (705) 737-1311	Peel, Simcoe and York
North	Regional Office Sault Ste. Marie	473 Queen Street E. 2nd Floor P6A 1Z5		X	(705) 949-8052	
	Area Offices Sudbury	111 Larch Street St. Andrew's Place 8th Floor P3E 4T5	X	X	(705) 675-4541 (705) 675-4544	Algoma, Manitoulin, Muskoka Nipissing, Parry Sound and Sudbury
	Thunder Bay	710 Victoria Avenue Suite 301 P7C 5P7	X	X	(807) 475-1515 (807) 475-1345	Kenora, Rainy River and Thunder Bay
	Timmins	11 Elm Street North Ground Floor P4N 6A3	X	X	(705) 267-7901 (705) 267-7901	Cochrane and Timiskaming
Southeast	Regional Office Kingston	336 Alfred Street Ground Floor K7L 3S5		X	(613) 547-2214	
	Area Offices Kingston	1055 Princess Street Ontario Gov't. Building Main Floor & 3rd Floor K7L 5T3	X	X	(613) 544-6206 (613) 549-6470	Frontenac, Hastings, Lanark Lennox & Addington, Prince Edward, and Leeds & Grenville
	Ottawa	2197 Riverside Drive E. Pebb Building K1H 7X3	X	X	(613) 737-7324 (613) 737-7324	Ottawa-Carleton; Prescott & Russell; Renfrew; and Stormont, Dundas & Glengarry
	Peterborough	60 Hunter Street East K9H 1G5	X	X	(705) 742-9292 (705) 743-1624	Durham, Haliburton, North- umberland, Peterborough and Victoria
Southwest	Regional Office London	195 Dufferin Avenue IBM Building 5th Floor N6A 1K7		X	(519) 438-8344	
	Area Offices Hamilton	100 Main Street E. Century 21 Building 39th and 40th Floor L8N 3X6	X		(416) 526-9300	Brant, Halton, Hamilton- Wentworth and Niagara
		119 KingStreet West 2nd Floor L8N 1E1		X	(416) 521-7300	
	London	495 Richmond Street 6th and 7th Floor N6A 5A9	X		(519) 438-5111	Elgin, Haldimand-Norfolk, Huron, Middlesex, Oxford and Perth
		195 Dufferin Ave. IBM Building 5th Floor N6A 1K7		X	(519) 438-8387	
	Waterloo	75 King Street S. Waterloo Square 5th Floor N2J 1P2	X		(519) 886-4700	Bruce, Dufferin, Grey, Wellington and Waterloo
	Windsor	250 Windsor Avenue Ontario Government Building N9A 6V9	X		(519) 254-1651	Essex, Kent and Lambton

26
PURCHASED COUNSELLING SERVICES

Assistance towards

Cost of providing direct counselling service to needs tested persons.

Eligible Recipients

See list of eligible recipients in section 25, Work Activity Projects.

Conditions and Procedures

The Municipal Welfare Administrator contracts with a service provider, which is approved by the Ministry's area manager, for costing, service content and agency. The administrator must complete a statement of account, and forward it to the Ministry's area manager by the 20th of the month following.

Basis of Assistance

The subsidy payable by the province is 80 per cent of the approved cost.

Reference

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and O. Reg. 441, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

Ministry of Community and Social Services

Regional offices	With Area Offices in:
Central 2195 Yonge Street Toronto, Ontario M7A 1G2 Phone: (416) 963-1010	Toronto Barrie
North 473 Queen Street East Sault Ste. Marie, Ontario P6A 1Z5 Phone: (705) 949-8052	Sudbury Thunder Bay Timmins
Southeast 336 Alfred Street Kingston, Ontario K7L 3S5 Phone: (613) 547-2214	Kingston Ottawa Peterborough

Southwest
195 Dufferin Avenue
London, Ontario
N6A 1K7
Phone: (519) 438-8344

Hamilton
London
Waterloo
Windsor

Section 4
MINISTRY OF CONSUMER AND
COMMERCIAL RELATIONS

1
LAND TITLES SURVEY FUND

Assistance towards

- Costs of and incidental to an application
- a) to have land within a municipality registered under The Land Titles Act, or
 - b) to have boundaries of land described in registered conveyances confirmed under The Boundaries Act.

Eligible Recipients

Any municipality.

Conditions and Procedures

- 1) Municipality must pass a by-law authorizing an application to be made to:
 - a) the proper Land Registrar, or
 - b) the Director of Titles.
- 2) Costs to be borne by municipality making application. In the case of the municipality's making an application on behalf of the owners of the lands, it may recover the costs by levy of a special rate of assessment on all parcels of land included in the application, or in the municipality.
- 3) Consent of the Director of Titles is required before the Land Registrar proceeds with the application to have the land registered under The Land Titles Act.
- 4) Applications for confirmation under The Boundaries Act are made to the Director of Titles.

Basis of Assistance

Generally 25 per cent of the total survey costs.

References

The Land Titles Act, R.S.O. 1980, Chap. 230
Section 31 and Section 59 The Boundaries Act, R.S.O. 1980, Chap. 51.

Further Information

Legal and Survey Standards Branch
Property Rights Division
Ministry of Consumer and
Commercial Relations
3rd Floor, 543 Yonge Street
Toronto, Ontario M7A 2J8
Phone: (416) 963-0436

Section 5 MINISTRY OF CORRECTIONAL SERVICES

1

GRANT-IN-LIEU OF PROPERTY TAXATION — CORRECTIONAL INSTITUTIONS

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality a correctional institute or jail designated by the Minister of Correctional Services.

Basis of Assistance

\$50 times the rated bed capacity of the institution or jail on the previous December 31st.

Reference

The Municipal Act, R.S.O. 1980, Section 160(3).

Further Information

Accounts Section
Ministry of Correctional Services
2001 Eglinton Avenue East
Scarborough, Ontario
M1L 4P1
Phone: (416) 750-3450

Section 6 MINISTRY OF EDUCATION

GRANTS TO SCHOOL BOARDS 1984

Under Ontario Regulation 44/84, the following grants are payable to school boards. The grants are calculated separately for the elementary schools and the secondary schools.

1

ORDINARY OPERATING EXPENDITURE GRANTS

The *grant payable* is the excess of the recognized portion of the school board operating expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The *recognized ordinary expenditure* is the lesser of the actual cost and the product of \$2,297 in the case of an elementary school pupil or \$3,140 in the case of a secondary school pupil, a weighting factor that is determined by the Ministry for the school board, and the average daily enrolment of pupils of the board in day school, summer school and certain continuing education.

Grant assistance in respect of continuing education is limited to specific programs including adult basic literacy, citizenship and language instruction for landed immigrants, English as a second language for adults, and courses for adults for which secondary school credit is given.

The average daily enrolment of pupils for a board is determined in accordance with Ontario Regulation 256. For day school this is determined as 30 per cent of the enrolment on each of the last school days of January and April, and 40 per cent of the enrolment on the last school day of September. For summer school and certain continuing education classes it is determined as the full-time equivalent in terms of instructional time. Kindergarten and junior kindergarten subject to grant is limited to a one-half day basis enrolment.

In calculating average daily enrolment used for grants, recognition is included that costs do not reduce directly with enrolment declines. Thirty to sixty per cent of the decline from 1983 (depending on the board size) plus one-half of such assistance given in 1983 is included in the enrolment for grant purposes.

The average daily enrolment for purposes of grant calculation is increased in the case of grades 9 and 10 pupils in elementary schools by 23 per cent.

The *weighting factors* address variations among school boards in the need for educational services and in the cost of providing comparable education services. The factor components are:

- Compensatory Education
- Language Instruction
- French-English Mixed Schools
- Technical Programs
- Cost of Goods and Services (Northern)
- Small School Boards
- Small schools
- Teacher Experience and Qualifications

The mill rate used to determine the local portion of the recognized expenditure is calculated in the following manner:

4,796 Elementary Schools	Total Recognized Ordinary Expenditure (incl. total tuition fees paid)
OR	
3,634 Secondary Schools	Maximum Recognized Day School Ordinary Expenditure (incl. tuition fees)

The assessment used in the calculation is equalized using a four-year average of the equalization factors (issued by the Ministry of Revenue in 1980, 1981, 1982 and 1983) and is adjusted to reflect the 15 per cent difference between residential and commercial mill rates.

2 EXTRAORDINARY EXPENDITURE GRANTS

Extraordinary expenditure pertains to the types of expenditure that for reasons related to the nature or development of the jurisdiction served differ in terms of per pupil costs among school boards. These are costs in respect of the acquisition of facilities and for the transportation of pupils.

The portions of these expenditures recognized for grant assistance are determined by specific approvals.

The recognized expenditure is divided into two groups:

- a) specific debt charges and pupil transportation expenditure that is in excess of \$265 per day school pupil of average daily enrolment, and
- b) the remainder.

The grant in respect of each group is the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the school board.

The mill rates used to determine the local portion of the recognized expenditure are:

- a) .022 for elementary schools or .010 for secondary schools for each \$100 of per pupil recognized expenditure.
- b) .109 for elementary schools or .050 for secondary schools for each \$100 of per pupil recognized expenditure.

Boards receive grants on current approved minor projects and on major projects prior to 1980 in accordance with the financing of the project including grant on debenture instalments which in some instances will continue to the year 2000.

3 FRENCH-LANGUAGE INSTRUCTION GRANTS

The recognized expenditure for grant assistance is:

- a) For French language schools or classes \$211 per elementary school pupil, \$64 per subject credit for grades 9 and 10 secondary school pupils, \$70 per subject credit for grades 11 to 13 secondary school pupils. In addition there is recognition for some start-up costs where French-language classrooms are established.
- b) For French-language instruction for non French-speaking pupils the recognized expenditure is determined by formulae that takes into account the number of pupils instructed, their grade level, the time devoted to instruction each day and the total accumulated hours of French-language instruction. The amounts range from \$70 to \$211 per pupil at elementary schools and from \$28 to \$108 per subject credit for a secondary school pupil. In addition there is a grant for immersion start-up costs at the secondary school level.

The grant payable is:

- a) For French-language schools or classes, 100 per cent of the recognized expenditure.
- b) For French-language instruction for non French-speaking pupils, the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board. The mill rates are .109 for elementary schools or .050 for secondary schools for each \$100 of per pupil recognized expenditure.

4 GRANTS FOR SPECIAL EDUCATION PROGRAMS IN INSTITUTIONS OR HOSPITALS

The Ministry introduced effective January 1982, a new funding mechanism in respect of special education. In 1984, grants are the product of the Board's total enrolment (not just special education pupils) and a per pupil amount of \$166 in respect of elementary school operations and \$119 in respect of secondary school operations. In addition, a grant is paid in respect of each trainable retarded pupil of \$3,930 adjusted by a weighting factor which takes into account the geographical location of the board. Where a school board employs a teacher to provide a special education program in certain specified facilities, institutions or hospitals, subject to approval a grant is payable to reimburse the board for the cost of the teacher's salary, related employee benefit costs plus a

\$1,840 allowance for administrative costs, etc., up to \$895 per teacher aide and up to \$3,300 for the costs of classroom furniture and equipment.

5 HERITAGE LANGUAGE GRANTS

Elementary school boards receive a grant of \$30.50 per classroom hour in respect of Heritage language instruction, subject to minimum class size and where the school day is extended in relation thereto.

6 ADJUSTMENT IN RESPECT OF CHANGE IN TAX REVENUE

School board grants compensate for any prior calendar year difference between the amount requisitioned by the school board or yield of the mill rate on assessment and actual taxes received. Effectively boards are compensated for "write-off of taxes" and grants are reduced on account of "supplementary" taxes received.

7 SPECIAL DEBENTURE ASSISTANCE

Debt charges acceptable to the Minister on debentures issued by a school board prior to April, 1980 that were not approved for grant assistance at the time of issue are now eligible for grant to the extent that such expenditure for the year exceeds the yield of .109 mills for elementary schools or .050 mills for secondary schools in the dollar upon the equalized assessment for the board in respect of each \$25 per pupil of such expenditure. This base mill rate cannot be less than .113 for elementary schools or .234 for secondary schools.

8 GRANTS FOR BOARDS ON TAX-EXEMPT LAND

Certain school boards on tax-exempt land receive grants from the province. These boards include Department of National Defence School Boards and Ontario Hydro School Boards. Special funding provisions also apply to school boards established in a sanatorium, a hospital, a crippled children's treatment centre or a centre for the treatment of cerebral palsy.

The first group of boards receive 50 per cent of all operating grants exclusive of capital. The second group of boards receive 80 per cent of teachers' salaries and transportation costs and 50 per cent of all other costs exclusive of capital.

9 GRANTS FOR ISOLATE BOARDS

Small remote boards (with enrolment of 300 or fewer) receive grants equal to all approved cost in excess of the yield of a mill rate on equalized assessment of 4.905 mills in the case of elementary school boards or 3.684 mills in the case of secondary school boards.

10 COST OF EDUCATION REIMBURSEMENT

Where a school board provides education for:

- a) a pupil who resides in Ontario in an area that is not within the jurisdiction of a school board, is not Federal Crown Land or is not an Indian Reserve;
- b) a pupil who is resident in, admitted to or detained in certain specified facilities, institutions or homes; or
- c) a pupil who is a ward of a Children's Aid Society, a grant is payable to reimburse the board the cost of education for the pupil.

The amount of reimbursement is the same as is permitted for inter-board billing of tuition fees. This is calculated in accordance with Ontario Regulation 42/84.

11 DIRECT CAPITAL GRANTS

Since April 1, 1980, the grants to school boards on major approved capital projects are paid as the expenditures are incurred. Payments are made on a quarterly basis on progress certificates submitted to the school boards. The rates of grant are identical to those applicable to extraordinary expenditure grants which, for a board of average assessment wealth, is 75 per cent.

12 ASSESSMENT EQUALIZATION FACTORS

The 1984 formula includes a provision which guarantees that no board will receive less grant for reason of using the average of the provincial assessment equalization factors issued by the Ministry of Revenue in 1980, 1981, 1982 and 1983. The comparison is to assessment equalized using the factors that were applicable in 1979. Similarly, grants have been provided to school boards to ensure that there is no increase in the proportion of the school board requisition that is borne by a municipality for reason of the new assessment equalization factors.

SECONDARY SCHOOL REORGANIZATION GRANT

Provisions were introduced in 1980 to encourage French-language education programs at the secondary school level and involve a reorganization grant to offset the start-up costs associated with the establishment of new homogeneous French-language entities.

For the first year of operation of such schools with an enrolment of 100 or fewer, the grant is \$1,455 per pupil. For larger schools, the grant is \$127,200 plus \$183 per pupil to a maximum of \$182,100. For the second year of operation, the grant is \$970 per pupil for a school with an enrolment of 100 or fewer and for larger schools is \$84,800 plus \$122 per pupil to a maximum of \$121,400. For the third year of operating, the grant is \$485 per pupil for a school with an enrolment of 100 or fewer and for larger schools, is \$42,400 plus \$61 per pupil to a maximum of \$60,700.

Further Information

Grants Services,
Financial Services Branch
Ministry of Education
21st Floor, Mowat Block
Queen's Park, Toronto, Ontario
M7A 1L2
Phone: (416) 965-7954

Section 7 MINISTRY OF ENERGY

1 MUNICIPAL OIL CONVERSION AND ENERGY CONSERVATION PROGRAM

Assistance towards

Reducing oil consumption and energy operating costs in municipal buildings.

Eligibility

Phase 1 provides financial assistance towards converting existing oil-fired heating plants in municipal buildings to alternative fuels.

Phase 2 provides financial assistance towards undertaking energy conservation "retrofit" measures in existing municipal buildings.

All Ontario municipalities are eligible to participate in the program provided:

- 1) That the buildings designated for oil conversion or energy conservation projects are municipally owned and operated;
- 2) That the oil conversion projects were completed after August 1981 when Phase 1 of the program was announced; and

- 3) That the energy conservation and retrofit projects were initiated on or after October 1, 1982, when Phase 2 of the program was announced.

Guidelines: Phase 1

Any type of alternative fuel can be used in the conversion: solar, wind, wood, natural gas, propane and electricity are all viable alternatives.

Existing oil-fired plants can be replaced under the program only when burner conversion is impossible because of design restrictions or hazardous conditions.

Both the municipality and the alternative fuel supplier are required to complete the application form under Phase I of the program. The municipality is also responsible for providing supporting documentation confirming the building's oil consumption for a one year period prior to the conversion.

Guidelines: Phase 2

A variety of energy conservation projects are eligible for funding under Phase 2 of the program. Examples are:

- a) Increasing the energy efficiency of lighting systems, including delamping;
- b) Improving heating, ventilation and air conditioning systems, and their controls;
- c) Installing heat recovery equipment;
- d) Reducing the consumption of domestic hot water; and
- e) Upgrading the building's thermal efficiency, including the addition of insulation, weatherstripping and caulking.

When a number of conservation projects are proposed for a single municipal building, only one application need be submitted — provided all projects will be completed within a year.

When on the other hand, conservation and retrofitting projects are proposed for more than one building, separate applications must be submitted.

The City Clerk must provide certification that the buildings under consideration are owned and operated by the city.

Funding Levels

Provincial assistance for individual projects under each phase of the program is available for up to 30 per cent of the project cost, to a maximum of \$30,000.

For both conversion and conservation projects, funding priority is given to those with payback periods between one and five years. Funding is generally not available for projects with payback periods of under one year. Funding for projects with payback periods over five years is limited to a maximum of 15 per cent of the project cost and will also be subject to funding availability.

Grants, however, can only be used for direct costs of the conversion or conservation projects, and not for general repairs or the replacement of worn out equipment.

Technical assistance grants, to be used for hiring consultants, are also available. These grants will be limited to a maximum of \$2,000, provided that the total amount of grant for the project does not exceed \$30,000.

Although the number of provincial grants a municipality can receive under this program is not limited, the amount of money already granted to an applicant may be considered before distribution of the program's limited funds is determined.

Municipalities will be asked to monitor the energy consumption for a one year period following the completion of the oil conversion or energy conservation project, comparing fuel consumption and costs to those accrued during the year prior to the project. A cost comparison chart should then be prepared and submitted to the Ministry of Energy.

Further Information

Ministry of Energy
Energy Conservation Group
Municipal Oil Conversion and Energy
Conservation Program
56 Wellesley Street West
Toronto, Ontario
M7A 2B7
Phone: (416) 965-5743

**2
ENERGY FROM MUNICIPAL SOLID WASTE**

Assistance towards

Feasibility studies to assess the economic and financial viability of energy from solid waste.

Further Information

Municipal Solid Waste Unit
Ontario Ministry of Energy
Queen's Park
Toronto, Ontario
M7A 2B7
Phone: (416) 965-7705

**3
MUNICIPAL SMALL HYDRO FEASIBILITY
ASSISTANCE PROGRAM**

Assistance towards

Determining the feasibility of developing small scale hydro sites, and for inspection of hydro turbines.

Eligible Recipients

Municipalities
Municipal Utilities
Conservation Authorities

Conditions and Procedures

Applications under this program are made in the form of a proposal. Interested municipalities should contact the Ministry regarding proposal requirements.

Basis of Assistance

- 1) Turbine Inspections: All costs for turbine inspections up to \$4,000 and 50 per cent of costs above \$4,000, subject to maximum assistance of \$8,000 in respect of turbines at any one site.
- 2) Feasibility Studies: Up to 90 per cent of the total cost of the study, subject to maximum assistance of \$50,000 for any one site.

Further Information

Conventional Energy Group
Ministry of Energy
56 Wellesley St. W.
Toronto, Ontario M7A 2B7
Phone: (416) 965-9603

**Section 8
MINISTRY OF THE ENVIRONMENT**

Water and Sewage Service

The programs of the Ministry of the Environment are mainly directed towards assisting the construction of communal water and sanitary sewage works and the repair or renewal of private water and sewage systems. The number of projects assisted annually is limited by funds available. Projects are selected for award of grants by means of an MBR assessment system.

**1
15 PERCENT GRANTS FOR MAJOR WORKS**

Any municipality can apply for a grant towards the capital cost of major components of communal water and sewage works.

This includes the water supply: intakes, treatment and storage facilities and trunk feeder mains; for sewerage: treatment facilities, outfall and trunk sanitary sewers and associated pumping stations.

Priority is given to:

- a) works to service an area encompassing more than one municipality;
- b) works providing for an increased supply of serviced lots in growth areas.

Grants are equal to 15 per cent of capital cost after deduction of federal or other grants.

Payment is made following contract award calculated on the project cost less 10 per cent

holdback. Final payment is made against audited final costs.

2 GRANTS AND LOANS TO SMALL MUNICIPALITIES FOR HIGH COST PROJECTS

Small municipalities of population less than 7,500 can apply for grants to assist the construction of new communal water and sewage works to service existing communities. Local distribution and collection works as well as major components are eligible.

Other conditions include:

- a) Substantially all the built up areas must be serviced;
- b) Where buildings have means of access to the service, municipalities must require that a connection be made, in accordance with Section 362a of The Municipal Act.

Priority is given to projects according to their contribution to health and environmental benefits and the servicing of urban growth.

Grants are calculated after deduction of federal or other grants. The assistance enables municipal costs to be limited to \$1,100 and \$1,400 per connection, for water and sewage service respectively, subject to a maximum of 75 per cent of net project cost.

Payment is made through quarterly advances against projected expenditures less 10 per cent holdback. Final payment is made against audited final costs. Loans up to a 30 year term at the provincial interest rate may be made available to municipalities lacking access to commercial funds.

3 GRANTS FOR THE REPAIR OR RENEWAL OF PRIVATE WATER AND SEWAGE SYSTEMS

This grant is for the benefit of small communities currently serviced by private systems, where health and environmental problems exist. Typically, the area considered would have insufficient potential for growth to require a communal system in the future.

Other conditions include:

- a) grants will be made towards the cost of repair or renewal of systems serving homes that are principal residence in defined problem area;
- b) grants may be considered for costs associated with systems for other dwellings, commercial buildings and small industries only when located in the defined problem area;
- c) where a request is accepted, the Ministry will retain a consulting engineer to prepare

a report to identify the problems and propose alternative solutions;

- d) subject to the availability of funds, grants may extend over a two year period.

Priority is given to projects according to their contribution to health and environmental benefits.

Grants are equal to:

- a) 100 per cent of the cost of the report;
- b) 75 per cent of the costs of implementing the solution.

The amount of the grant will be committed over the period of construction.

Applications and requests for further information should be made to the nearest regional office of the Ministry:

P.O. Box 5000
435 James Street South
Thunder Bay, Ontario
P7C 5G6
Phone: (807) 475-1205

469 Bouchard Street
Regency Mall
Sudbury, Ontario
P3E 2K8
Phone: (705) 522-8282

985 Adelaide Street South
London, Ontario
N6E 1V3
Phone: (519) 681-3600

140 Centennial Parkway North
Stoney Creek, Ontario
L8E 3H2
Phone: (416) 561-7410

Suite 700
150 Ferrand Drive
Don Mills, Ontario
L8E 3H2
Phone: (416) 424-3000

133 Dalton Street
P.O. Box 820
Kingston, Ontario
K7L 4X6
Phone: (613) 549-4000

or

Project Coordination Branch
40 St. Clair Avenue West
Toronto, Ontario
M4V 1K6
Phone: (416) 965-7062

WASTE MANAGEMENT

Waste Management Planning Studies

- 1) Financial assistance is available for 50 per cent of study costs to develop a long term waste management plan for regional municipalities, counties or several municipalities which agree to operate joint waste management facilities on a shared cost basis.

Waste Site Improvement Program

- 2) This program provides financial assistance to municipalities for upgrading existing certified waste disposal sites and for proper closure of old sites. Improvements supported include on-site road improvements, provision of scales, landscaping, improving buffer zones, and some special studies related to site expansions, gas and leachate monitoring and control.

Source Separation Program

- 3) The program provides financial and other assistance for the development or expansion of municipal scale source separation projects. Assistance is available for the development of feasibility studies, the development of promotional activities to encourage public involvement and start-up costs for up to three years for qualified projects.

Further Information

Director
Waste Management Branch
135 St. Clair Avenue West
Toronto, Ontario
M4V 1P5
Phone: (416) 965-6191

- 2) Local Boards of Health
- 3) Public Hospitals
- 4) Licensed private and volunteer operators.

Conditions and Procedures

- 1) There must be a need for ambulance services in the area of proposed operation.
- 2) Ambulance services, once licensed by the Ministry and in operation, must be available on a twenty-four hour daily basis.
- 3) Services must conform to the operational policy and procedures of the Ministry as well as to The Ambulance Act and its regulations.

An annual operating budget must be submitted to the ministry for approval in accordance with set procedures and deadlines. Amendments to an approved budget may be presented for consideration during the course of the operating year.

Every ambulance operator, etc., must provide the Minister, within 90 days of the end of a fiscal year, with a financial statement of its ambulance operations during that year.

Basis of Assistance

Up to 100 per cent of costs as approved by the Minister.

Reference

The Ambulance Act, R.S.O. 1970, and Chap. 20; S.O. 1972, Chap. 93, and Ontario Regulation 599/75 as amended.

Further Information

Ambulance Services Branch
Ministry of Health
7 Overlea Boulevard
Toronto, Ontario M4H 1A8
Phone: (416) 965-8034

Section 9 MINISTRY OF HEALTH

AMBULANCE SERVICES

Assistance towards

Expenditures in operating a twenty-four hour daily ambulance service.

Eligible Recipients

- 1) Municipalities — includes metropolitan, regional district municipalities but not area municipalities thereof

BOARDS OF HEALTH

Assistance towards

The expenses of the local Boards of Health incurred in the process of providing approved public health services in accordance with The Public Health Act and its regulations and identified community health needs.

Eligible Recipients

Local Boards of Health.

Conditions and Procedures

- 1) Each local board must submit an annual budget to the Minister not later than the 1st day of March of each operating year.

- 2) Not later than February 1, each board must submit to the Minister a financial statement covering the preceding year's activities.
- 3) Payments to a board may be reduced by:
 - a) 40 per cent where the office of the Medical Officer (M.O.H.) remains vacant for 12 months;
 - b) 50 per cent where the office of the M.O.H. remains vacant for 24 months.

Basis of Assistance

A. Provincial support for the approved general expenses of a board is based on the following structure:

- 1) 40 per cent — April 1, 1982, of the expenses of the board of a municipality;
- 2) 75 per cent of the expenses of the board of a health unit;
- 3) 75 per cent of expenses of the board of a district health unit.

The assistance is flowed to each board in twelve roughly equal monthly payments; adjustments to the total aid flowed are made as necessary at year's end, upon receipt by the Ministry of the required financial statement from each board.

B. Separate provincial assistance is available to boards for the following programs:

- 1) Home Care — 100 per cent of costs approved by the Minister;
- 2) Family planning — 100 per cent of costs approved by the Minister;
- 3) Venereal Disease Control — cf. 4 VENEREAL DISEASE CLINIC;
- 4) Immunization — provision of free vaccines and biologicals.

C. A board which assumes the responsibilities for the public health services of an unorganized territory receives an unorganized territory grant which is intended to cover the full costs of services undertaken there.

Reference

The Public Health Act, R.S.O. 1980, Chap. 409, O. Reg. 841, R.R.O. 1980, O. Reg. 341/82.

Further Information

Public Health Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario
M4H 1A9
Phone: (416) 963-2229

become obsolete or inadequate (land costs are excluded).

Eligible Recipients

Local Boards of Health
Municipal Corporations
Non-profit organizations (as designated by regulations).

Basis of Assistance

2/3 of the approved capital costs of the building project, where "approved costs" means that portion of the actual cost of the building project approved by the Minister, including:

- a) fees for architects, consulting engineers, and other consultants as approved by the Minister
- b) necessary basic equipment and furnishings, and the installation thereof
- c) land survey and soil tests, and necessary paving and sodding but not landscaping, gardens or decorations.

Conditions and Procedures

- 1) Application for grants, accompanied by preliminary sketch plans in triplicate, must be made to the Minister and approved prior to the issuing of tenders or the commencement of work.
- 2) The applicant must undertake not to mortgage, sell, dispose of, alter physically or functionally the facility without the approval of the Minister.
- 3) The grant is paid in the following portions as construction approaches completion: 20 per cent when the contract for the project is signed; 10 per cent for each 1/8 of the work completed, with final payment upon the completion of the project to the satisfaction of the Minister.

Reference

The Public Health Act, R.S.O. 1980, Chap. 409, O. Reg. 835 R.R.O. 1980.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario
M4H 1A9
Phone: (416) 965-2426

3 COMMUNITY HEALTH FACILITIES

Assistance towards

The acquisition of new facilities, the alteration of, addition or renovation to existing community health facilities, or parts thereof that have

4 VENEREAL DISEASE CLINIC

Assistance towards

The cost of treating, examining, supervising and giving after-care to persons infected or

suspected of being infected with venereal disease.

Eligible Recipients

Local Boards of Health
Hospitals

Conditions and Procedures

- a) A designated venereal disease clinic must be established and maintained.
- b) The Director of the Public Health Branch or designate, of the Ministry of Health is to be permitted to inspect the records, equipment, administration and treatment services of a clinic at any time.
- c) The local board or hospital must provide such examination, treatment, supervision, and after-care for venereal disease as necessary to any person who applies at the clinic.
- d) No charge is to be made for the services thus given.

Basis of Assistance

An amount of \$11.00 in respect of each clinic attendance.

Reference

The Venereal Diseases Prevention Act, R.S.O. 1980, Chap. 521, O. Reg. 941 R.R.O. 1980.

Further Information

Public Health Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario
M4H 1A9
Phone: (416) 965-4058

5 VENEREAL DISEASE PHYSICIAN'S ACCOUNT

Assistance towards

Payment to physicians for the treatment of venereal disease in persons who are not insured under The Health Insurance Act, 1972.

Eligible Recipients

Municipalities

Conditions and Procedures

- a) A physician must submit an account of all eligible services performed by him/her under the direction of a board's M.O.H., to the municipal treasurer within three months of the rendering of those services.
- b) 1) Each physician's statement of accounts should equal the amount that would be

payable for the medical services as insured health services under The Health Insurance Act, 1972.

- 2) The cost of drugs used for treatment should also be reported.

- c) The treasurer must forward all such accounts to the Minister within three months of receiving them.

Basis of Assistance

- 1) 100 per cent of the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
- 2) 100 per cent of the costs of approved drugs.

Reference

The Venereal Disease Prevention Act, R.S.O. 1980, Chap 521, O. Reg. 941 R.R.O. 1980, The Health Insurance Act, 1972.

Further Information

Public Health Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario
M4H 1A9
Phone: (416) 965-4058

6 HOME CARE PROGRAM

Assistance towards

The provision of co-ordinated home nursing, physiotherapy, occupational therapy, speech therapy, medical social work, nutrition counselling, and homemaking and other support services to patients in their own homes.

Eligible Recipients

Local Boards of Health
Local Branches of the Victorian Order of Nurses
Local Hospital Boards
Home Care Program of Metropolitan Toronto

Conditions and Procedures

A local home care program must be established and maintained in accordance with the Minister's guidelines.

Basis of Assistance

100 per cent of the costs of services provided by the program to eligible patients, and a local annual program budget approved by the Minister.

Reference

The Health Insurance Act, 1972 O. Reg. 323, Section 41(b).

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario
M4H 1A9
Phone: (416) 965-2426

7 ASSISTANCE TO HOSPITALS CLASSIFICATION OF HOSPITALS

Hospitals are classified as general hospitals, general rehabilitation hospitals, hospitals for chronic patients, active treatment teaching psychiatric hospitals, active treatment hospitals for alcoholism and drug addiction and rehabilitation hospitals, graded as follows:

- a) Group A hospitals are general hospitals providing facilities for giving instruction to medical students of any university;
- b) Group B hospitals are general hospitals having not fewer than 100 beds;
- c) Group C hospitals are general hospitals having fewer than 100 beds;
- d) Group D hospitals are general hospitals operated by the Ontario Division of the Canadian Red Cross Society;
- e) Group E hospitals are general rehabilitation hospitals;
- f) Group F hospitals are hospitals for chronic patients and having not fewer than 200 beds;
- g) Group G hospitals are hospitals for chronic patients and having fewer than 200 beds;
- h) Group H hospitals are psychiatric hospitals providing facilities for giving instruction to medical students for any university;
- i) Group I hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction;
- j) Group J hospitals are hospitals designated by the Minister to provide special rehabilitation services for disabled persons in a region of Ontario specified by the Minister for each hospital;
- k) Group K hospitals are separate organized facilities approved as such by the Minister to provide local diagnostic and treatment services in a community or district to handicapped or disabled individuals requiring restorative and adjustive services in an integrated and co-ordinated program;
- l) Group L hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction and providing facilities for giving instruction to medical students of any university as evidenced by a written agreement between the hospital and the university with which it is affiliated;

- m) Group M hospitals are general hospitals which may charge and receive payment for the use of C.A.T. Scan Services.

References

O. Reg. 726, R.R.O. 1970, O. Reg. 118/71, O. Reg. 244/71, O. Reg. 176/72, O. Reg. 513/72.

8 CAPITAL GRANTS FOR HOSPITAL CONSTRUCTION AND RENOVATION

Ontario Regulation 859 under The Public Hospitals Act allows the province to provide grants not exceeding either 2/3 or 5/6 of the approved cost of constructing or renovating community hospitals. Approved costs include the cost of construction or renovation, professional fees and necessary basic equipment.

The 5/6 of approved costs is provided to hospitals located in a Northern municipality with a population of not more than 12,000 in a territorial district or a provisional county.

Regulation 862 under The Public Hospitals Act provides capital grants for teaching hospitals. The province accepts responsibility for the approved capital cost of the university hospitals and of teaching and research facilities forming part of the university affiliated hospitals.

In accordance with Regulation 861 under The Hospitals Act the province accepts responsibility for the approved capital cost of a regional rehabilitation hospital or that part of a hospital which provides special facilities for medical rehabilitation of patients. To qualify the hospital is expected to provide a wide range of special services and must be approved by the Minister as a regional rehabilitation centre before becoming eligible for grants on the basis of full costs. Regulation 860 under The Public Hospitals Act provides that, for rehabilitation facilities serving a local community or district (e.g. crippled children's treatment centres), the grant amounts to 2/3 of the approved cost.

Regulation 858 under The Public Hospitals Act provides that 100 per cent of the capital cost of economic investment projects may be paid where operating savings to the government will recover the capital cost within five or fewer years.

Regulation 856 under The Public Hospitals Act provides grants equal to 100 per cent of the approved capital cost for the amalgamation of hospital services where the estimated savings on net operating costs during the five years following the establishment of the amalgamated service equals or exceeds the approved capital cost.

Regulation 170/81 under The Public Hospitals Act allows the province to pay a special grant of 2/3 of the capital cost to correct hazardous

conditions resulting from the presence of asbestos in public hospitals. The special grant is 5/6 of the approved cost when the public hospital is located in a Northern municipality with a population of not more than 12,000 persons and in a territorial district or a provisional county.

Further Information

Institutional Planning — Grants
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario
M4H 1A9
Phone: (416) 965-8076

Section 10 MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING

1 UNCONDITIONAL GRANTS

These grants consist of:
— per household grants
— general
— police
— density
— resource equalization grants
— general support grants
— special support grants

Reference

The Ontario Unconditional Grants Act, R.S.O. 1980, as amended.

The Regulation made under *The Ontario Unconditional Grants Act*, as amended.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6183
Field Offices (see addresses at end of section).

1984 MUNICIPAL GRANTS HOUSEHOLDS

Where reference is made below to households for grant purposes, the households will be determined in accordance with the Regulation made under *The Ontario Unconditional Grants Act*.

The 1984 households for grant purposes are available in the Summary of the Assessment Roll for 1984 tax year. All households, with the unit code of RU (residential units), FRU (farm residential units) and RDU (recreational dwelling units) should be included. The 1984 municipal households for grant purposes is the sum of:

- a) • 1984 households under paragraph 2, Section 13(2) of *"The Assessment Act"*, as amended, and
- b) • 1984 households situated on a Canadian Forces Base, as applicable to the Township of Bosanquet, Township of Essa, City of Gloucester, City of London, City of North Bay, City of North York, Township of Opastika, City of Ottawa, Township of Petawawa, Village of Petawawa, Township of Pittsburgh, Township of Sydney, Township of Tosoronto and Town of Valley East.

I. PER HOUSEHOLD GRANTS

Assistance towards the cost of providing municipal services and in recognition of the higher per household expenditures that municipalities with larger populations are required to make on certain municipal services.

Eligible Recipients

Group "A"

The following lower tier municipalities in counties and districts, excluding those in Group "B" and "C", are eligible recipients:

Cities
Separated Towns
Towns
Villages
Townships
Improvement Districts

Group "B"

All upper tier regional municipalities, including the Municipality of Metropolitan Toronto, County of Oxford and the District Municipality of Muskoka.

Group "C"

Constituents (area) municipalities of regions, defined in group "B".

Basis of Assistance

Each municipality in Group "A" receives:

- 1) general per household grant equal to the number of households of the municipality multiplied by \$30.
- 2) In addition, a municipality will receive \$47 per household if it provides its own police force or is under contract with the Ontario Provincial Police in accordance with *The Police Act*, or under contract with another municipality.

Municipalities in Group "B" receive assistance as follows:

- 1) general per household grant equal to \$30 per household, and
- 2) per household grant in respect of policing equal to \$47 per household where a regional municipality is deemed to be a city for the purposes of *The Police Act*.

Municipalities in Group “C” will receive:

- 1) \$47 per household, based on number of households of each area municipality, if it provides law enforcement by its own force or under contract with the Ontario Provincial Police in accordance with *The Police Act*, or under contract with another municipality, and
- 2) An amount per household based on the density of each area municipality as per the following schedule, where density is defined as the ratio of 1984 total households to hectares of an area municipality.

Density	Amount per household
0.375 and under	\$14.00
Over 0.375 to and including 0.75	11.20
Over 0.75 to and including 1.125	8.40
Over 1.125 to and including 1.5	5.60
Over 1.5 to and including 1.875	2.80
Over 1.875	Nil

II. RESOURCE EQUALIZATION GRANT

The Resource Equalization Grant is designed to reinforce the fiscal capacity of lower tier municipalities with below average tax bases, in order to increase their ability to upgrade local servicing without incurring excessive property tax rates. A portion of this grant is paid directly to upper tier municipalities.

Eligible Recipients

All lower tier and upper tier municipalities.

Basis of Assistance

The resource equalization grant is payable to each lower tier municipality whose 1983 equalization assessment is below \$54,000 per household, when the assessment, with residential and farm taxable assessment being discounted by 45 per cent, is equalized according to the average equalization factor appearing in the 1984 Regulation to the Act. The assessment deficiency rate, recognized for resource equalization grant, is based on the proportion that 60 per cent of the municipality's deficiency of the 1983 equalized assessment per household bears to \$54,000, to a maximum of 25 per cent. This deficiency rate is then applied to the net general dollar levy of the lower tier municipality which is defined as the combined lower and upper tier municipal 1983 tax requirements and excludes taxation for school boards. The 1984 resource equalization grant is equal to the product of the municipality's net general dollar levy and its assessment deficiency rate, up to the maximum of the sum of the total 1983 resource equalization grant entitlement (lower and upper tier shares) and the product of its 1984 households and \$2.50.

The portion of the resource equalization grant, determined on a basis of the ratio of upper tier

taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, other than school purposes, is payable directly to the upper tier municipality. The region or county is required to credit this amount to its general revenues. The lower tier municipality is paid a resource equalization grant equal to the difference between the total grant and the amount payable to the region or county. This portion of the grant should be applied against taxes for own purposes.

III. SUPPORT GRANTS

Assistance towards the financing of municipal services.

Basis of Assistance

- a) General Support Grant: Provides an amount equal to 5.75 per cent of the 1983 net general dollar levy to all municipalities, both upper and lower tier.
- b) Special Support Grant: Provides an additional amount equal to 17.25 per cent of the 1983 net general levy to:
 - i) all municipalities situated in the northern part of Ontario, and
 - ii) all municipalities situated in the District of Parry Sound and to the Townships of Airy, Chisholm and the Improvement District of Cameron.

This grant is in recognition of the generally higher costs of municipal goods and services in such areas.

“Net general dollar levy” for the purposes of these grants means a municipality's own 1983 tax requirements, excluding upper tier and school board taxation.

2
IV. REVENUE GUARANTEE

A revenue guarantee is provided on total unconditional grants. The total of 1984 unconditional grant payments for the six major grants to a lower tier municipality, Region or County is guaranteed to be at least 2.5 percent more than in 1983.

2
MUNICIPAL TAX ASSISTANCE —
LOCAL IMPROVEMENT, DRAINAGE
ASSESSMENTS AND WATER, SEWAGE AND
GARBAGE RATES

Assistance towards

Payment of drainage assessments and some special charges.

Eligible Recipients

All municipalities.

Conditions and Procedures

Applicable to provincially owned properties which are situate within the municipality, but excluding properties owned or held in trust by Ontario Hydro.

Basis of Assistance

Assessment formula is determined in accordance with *The Drainage Act*. Special charges are determined in accordance with *The Local Improvement Act* and section 210(85) and 218 of *The Municipal Act*.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6188
Field Offices (see addresses at end of section).

3**PAYMENTS-IN-LIEU — BUSINESS TAX****Assistance towards**

Payments-in-lieu of business taxes.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality land which is occupied or used by the Crown in right of Ontario or any Crown agency for the purpose of or in connection with any business. The legislative, executive, and administrative activities of the Government of Ontario shall not be deemed to be the carrying on of a business.

Basis of Assistance

An amount may be paid equal to what would have been produced if that part of the business mill rate which is levied for general municipal and upper tier purposes has been applied against the business assessment, as determined by the Ministry of Revenue for the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor

Toronto, Ontario M5G 2E5

Phone: (416) 585-6188

Field Offices (see addresses at end of section).

4**PAYMENTS-IN-LIEU — REAL PROPERTY****Assistance towards**

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality provincial property not owned or held in trust by Ontario Hydro (the exceptions set out in section 3(1) of *The Municipal Tax Assistance Act* should be noted).

Basis of Assistance

An amount may be paid equal to what would have been produced if the commercial mill rate levied for general municipal and upper tier purposes was applied to the real property assessment as determined by the Ministry of Revenue in the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6188
Field Offices (see addresses at end of section).

5**PROVINCIAL PARKS
MUNICIPAL TAX ASSISTANCE****Assistance towards**

Any land set apart and designated as a provincial park.

Eligible Recipients

All municipalities.

Conditions and Procedures

The municipality must contain all or part of a provincial park within its boundaries. A provincial park in this context includes a wilderness area or a historical site. Payment is based on area of the provincial park in hectares, situated within the Municipality's boundaries.

Basis of Assistance

The greater of:

- 1) \$12.35 per hectare for each of the first 40 hectares of the park; \$5.00 for each hectare in excess of 40 hectares to a maximum of 4,000 hectares; and \$1.25 for each hectare in excess of 4,000 hectares, or
 - 2) \$100
- Municipalities whose jurisdiction includes any part of the Niagara Escarpment Planning Area, or The Parkway Belt Planning Area as defined by the respective Acts, are eligible for such payments.

Reference

The Provincial Parks Municipal Tax Assistance Act, 1974.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6188
Field Offices (see addresses at end of section).

6 INVOLVEMENT IN MUNICIPAL ADMINISTRATION

Assistance towards

Providing meaningful employment and practical experience for students interested in municipal government.

Eligible Participants

For computer science, administration, and law students, all municipalities and municipal associations; for planning students, only municipalities and planning boards with a population not exceeding 50,000.

Conditions and Procedures

- a) Ontario university and community college students must be registered in an environmental studies program, (e.g. urban geography, urban or regional planning), or core programs of business administration, commerce, economics, political science, law or computer science. All courses are subject to Ministry approval.
- b) Participants will be limited to a maximum of 2 students, one of whom, subject to the population restriction, may be a planning student.
- c) Student positions are allocated on a "first come, first served" basis. Interested municipalities should therefore contact the ministry as soon as possible after the

program announcement has been made to reserve positions.

Basis of Assistance

75 per cent of a student's weekly salary, to a maximum of \$135 per week for a period of at least 10 and up to 18 weeks.

After the application has been approved, the ministry will advance 75 per cent of the estimated reimbursable payroll cost.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200
Field Offices (see addresses at end of section).

7 ONTARIO MUNICIPAL TRAINING PROGRAM

Assistance towards

Developing qualified municipal managers and training college and university graduates in municipal government.

Eligible Participants

All municipalities, recent graduates of university and college programs with a substantial local government content, and current, part-time municipal employees with equivalent academic qualifications.

Conditions and Procedures

- a) Candidates must submit an application for participation, including a letter of nomination, transcripts, curriculum vitae, and description of personal goals. Applications will be matched with municipal submissions and forwarded to the appropriate municipalities for consideration.
- b) Municipalities must submit a plan for work assignments in both finance and general administration.
- c) The total number of trainees is not expected to exceed 25 in any one year.
- d) The term of employment under the program will be two years. A contract will be drawn up between the municipality and the successful candidate specifying the terms of employment and providing a plan of the work assignments.

Basis of Assistance

50 per cent of the trainee's salary to a maximum of \$7,500 in the first year, and \$5,000 in the second year. The Ministry will also pay 50 per cent of the cost of attending approved courses.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200
Field Offices (see addresses at end of section).

8 MUNICIPAL SERVICES IN FRENCH

Assistance towards

- a) Language instruction in either English or French as a second language for members of municipal councils and staff of municipalities.
- b) Translation of documents by municipal staff and/or commercial translators from English into French and from French into English.
- c) Printing costs associated with the production of municipal bilingual documents in French and English and municipal documents that have been translated from English into French or from French into English.
- d) Acquisition by lease or rental of simultaneous-interpretation services for council and/or special public meetings.
- e) A one-time special grant of up to 70 per cent of the cost of purchasing simultaneous-interpretation equipment.
- f) A one-time special grant to cover consulting fees incurred for developing a French-language-services program for a municipality, such payment not to exceed \$125 per day, plus expenses, up to a maximum of 15 working days.

Assistance is not necessarily restricted to the activities mentioned above. Depending on their individual needs, municipalities may provide additional services, within the limits of the financial assistance offered under the program, provided that assistance is not available for similar services through other government programs.

Eligible Recipients

Any municipality whose council deems that such services are desirable. Other local authorities may also be eligible for assistance, depending on the availability of funds and other government programs.

Conditions and Procedures

Municipalities may enter the program by submitting a written request indicating the French-language-services the municipality expects to provide under the program and the estimated expenditures likely to be incurred in each of the first two years.

Basis of Assistance

The assistance offered under the program is for one term of five consecutive years and is not subject to renewal or extension. Each participating municipality is eligible to receive reimbursement of 50 per cent of actual costs, up to a maximum of \$50,000 each year. The special grants relating to the purchase of simultaneous-interpretation equipment and to consulting fees are in addition to this general assistance.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200

9 MUNICIPAL ENERGY AUDIT GRANTS

This is a three-year program, to terminate September 1984, administered by the Ministry of Municipal Affairs and Housing with funding provided by the Ministry of Energy.

Assistance towards

Employing an energy auditor to measure municipal energy use, set guidelines for municipal energy consumption, and develop mechanisms for achieving and maintaining reductions in that consumption.

Eligible Recipients

All municipalities are eligible to participate. Counties and regional governments are encouraged to apply on behalf of their area municipalities.

Conditions and Procedures

- a) Municipalities must submit a proposal, including a statement of the goals and objectives to be achieved by participation and a firm estimate of the energy savings to be realized in each of the three years.
- b) The auditors must submit semi-annual reports to the Ministry summarizing the energy consumption measured during the previous period, the measures implemented for reducing the consumption, and the results achieved.

Basis of Assistance

80 per cent of the total cost of employing an auditor, including salary and benefits, travel, support services, etc., to a maximum of \$20,000 in the first year, \$18,000 in the second year, and \$15,000 in the third year of participation. The Ministry will also provide information and training seminars for the auditors.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200
Field Offices (see addresses at end of section).

For further information about energy conservation

Conservation and Renewable Energy Group
Ministry of Energy
56 Wellesley Street West, 10th Floor
Toronto, Ontario
Phone: (416) 965-3051

10

MARINA AND BOATING FACILITIES GRANTS

This program, introduced in 1981, is administered by the Ministry of Municipal Affairs and Housing for the Board of Industrial Leadership and Development (BILD). The program will run for five years from 1981 with a \$5 million budget provided by BILD.

Assistance towards

The cost of constructing, repairing or improving municipally-owned marina and boating facilities.

Eligible Participants

All municipalities with access to water-related recreation are eligible to participate.

Conditions and Procedures

- a) Municipalities must submit an application with a plan or sketch of the proposed project
- b) The facility must be municipally-owned and must complement, not compete with, privately-owned facilities in the area
- c) The project must be directly related to on-water recreational activities
- d) The municipal share of the cost must be financed from reserves, surpluses, or current levies.

Basis of Assistance

50 per cent of the net municipal cost of a project to a maximum of \$50,000.

Further Information

Subsidies Branch
Ministry of Municipal Affairs and Housing
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200
Field Offices (see addresses at end of section).

11

MUNICIPAL ACTION '85

This three-year program provides a wide range of initiatives designed to encourage municipalities to be more effective and productive, thereby reducing provincial involvement in local government. The program is aimed at municipalities interested in increasing productivity, improving cost-effectiveness, enhancing staff expertise, and adopting innovative management techniques. Direct funding is available from the ministry for three general categories of initiatives — training and development, budget accounting and control systems, and advanced management systems.

Assistance towards

Training and development

There are several training and development programs available to municipalities for the purpose of developing staff expertise:

Eligible Recipients

a) Training Incentive Grants

Senior staff in municipalities of less than 50,000 and in counties are encouraged to enroll in management and certain professional training courses — accounting, law, business and public administration, and management practices. Municipal Action '85 will offset the costs of training with annual re-imbursements of up to \$400.

b) Municipal Management Bursary

Experienced senior administrators who enroll in advanced management training will be eligible for bursaries of up to \$1,500. Approved courses include university graduate-level programs such as master of public administration or master of business administration; university certificate and diploma programs in public or business administration; and selected special programs.

c) Education Development Fund

Municipal Action '85 offers funding to help develop material that advances knowledge and awareness of local government. This may include the design of new educational material, new courses to teach management techniques and the consolidation of existing material for application to the Ontario scene.

d) On-location Training

Information-sharing in smaller municipalities occasionally takes the form of "borrowing" experts to solve particular problems. While not a substitute for formal

training, on-location help can serve as an issue-oriented “crash course” for staff. Financial support is provided for on-location training of staff when no other normal staffing arrangements are possible.

e) Basic Accounting and Control Packaging — BACPAC

BACPAC is a manual of basic bookkeeping, financial administration, and financial control. It is written in language for laymen and contains a model chart of accounts that will reduce the costs of training new treasurers, make auditing easier, and may reduce the total cost of auditing. BACPAC was developed for municipalities of less than 5,000 and has now been successfully tested in 12 pilot municipalities. The ministry will pay all external costs, to a maximum of \$5,000, for implementing the program.

f) Advanced Management Systems

Municipalities may be able to increase productivity and reduce costs by developing and using such systems as comprehensive auditing, advanced budgeting, performance measurement, resources management, equipment maintenance control, etc. Municipal Action '85 may contribute to the development cost and will contribute to the sharing of information by documenting and publishing specific experiences with the systems for the benefit of other municipalities.

Further Information

Separate brochures are available for each component of Municipal Action '85. For information of specific initiatives, please contact:

Municipal Management Policy Branch
777 Bay Street, 11th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-7178

FIELD OFFICES — MUNICIPAL AFFAIRS

TORONTO

Director
Field Services Branch
Ministry of Municipal Affairs & Housing
777 Bay Street, 11th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-7251

Cambridge

Manager
150 Main Street, N1R 6P9
Phone: (519) 622-1500

Serves: Regional Municipalities of Haldimand-Norfolk, Halton, Hamilton-Wentworth, Niagara, Peel, Waterloo; and Counties of Brant, Oxford.

Guelph

Manager
4th Floor
147 Wyndham St. N. N1H 4E9
Phone: (519) 836-2531
Serves: Counties of Bruce, Grey, Wellington.

Kingston

Manager
1055 Princess Street, K7L 5T3
Phone: (613) 547-2203
Serves: Counties of Frontenac, Hastings, Leeds and Grenville, Lennox and Addington, Prince Edward.

London

Manager
495 Richmond Street, N6A 5A9
Phone: (519) 438-7255
Serves: Counties of Elgin, Essex, Huron, Kent, Lambton, Middlesex, Perth.

North Bay

Manager
347 Sherbrooke Street, P1B 2C1
Phone: (705) 476-4300
Serves: Districts of Nipissing, Parry Sound, Timiskaming.

Orillia

Manager
15B Matchedash Street North, L3V 4T4
Phone: (705) 325-6144
Serves: Regional Municipality of York, District Municipality of Muskoka; and Counties of Dufferin, Haliburton, Simcoe.

Oshawa

Manager
74 Simcoe Street South, L1H 4G6
Phone: (416) 571-1515
Serves: Municipality of Metropolitan Toronto, Regional Municipality of Durham; and Counties of Northumberland, Peterborough, Victoria.

Ottawa

Manager
244 Rideau Street, K1N 5T3
Phone: (613) 566-3711
Serves: Regional Municipality of Ottawa-Carleton; and Counties of Lanark, Prescott and Russell, Renfrew, Stormont, Dundas and Glengarry.

Sudbury

Manager

430 Notre Dame Avenue, 2nd Floor

P3C 5K7

Phone: (705) 675-4343

Serves: Regional Municipality of Sudbury; and Districts of Algoma, Cochrane, Manitoulin, Sudbury.

Thunder Bay

Manager

P.O. Box 5000

435 James Street South, P7C 5G6

Phone: (807) 475-1621

Serves: Districts of Kenora, Rainy River, Thunder Bay.

12

COMMUNITY PLANNING STUDY GRANTS

Assistance towards

Planning studies to:

- a) promote the effective operation of community planning;
- b) support the study and resolution of local planning issues;
- c) assist in the implementation of the Planning Act; and
- d) resolve issues in the application of matters of provincial interest to the municipal planning process.

Eligible Recipients

Local municipalities under 65,000 population, Counties and Regions which contain municipalities under 64,000 population and planning boards in Northern Ontario.

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than \$25,000. Community Planning Advisory Branch (CPAB) staff can advise on the use of Ministry of Municipal Affairs and Housing consultant selection procedures and are available to assist in the process.

Municipal staff time is also eligible for funding, subject to prior agreement with the ministry on reporting procedures.

To be eligible for funding, the approval of the Ministry of Municipal Affairs and Housing must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

The ministry will contribute up to 50 percent of approved costs and 100 percent of the costs

incurred by unorganized territory. Generally municipalities will be limited to one study per year and funding will not exceed \$35,000 per year.

Each application is reviewed on an individual basis and will be evaluated in terms of local needs, provincial policy and programs and the availability of funding. Upon agreement of the province to provide funding, an advance payment of up to 85 percent of study costs would be made. The provincial contribution will be limited to those eligible study costs which have been incurred and invoiced after approval of funding. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and ministry at the time of the grant commitment. Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records. Payments are made upon satisfactory completion of a project and fulfillment of terms of reference.

Further Information

Community Planning Advisory Branch regional offices:

Central Region

Community Planning Advisory Branch
47 Sheppard Avenue East, Suite 207
Willowdale, Ontario, M2N 2Z8
Phone: (416) 224-7635
Zenith: 5-2650

Southeastern Region

Community Planning Advisory Branch
244 Rideau Street, 3rd Floor
Ottawa, Ontario K1N 5Y3
Phone: (613) 566-3801
Zenith: 5-2650

Southwestern Region

Community Planning Advisory Branch
495 Richmond Street, 7th Floor
London, Ontario N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region

Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ontario P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region

Community Planning Advisory Branch
435 James Street South
Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

ENERGY CONSERVATION THROUGH LAND USE PLANNING GRANTS

Introduction

As one of the provincial initiatives to ensure that the most efficient use is made of energy resources, this program to provide for the consideration of energy efficiency in land use planning came into effect on April 1, 1981. The program is administered and funded by the Ministry of Municipal Affairs and Housing from 1983/84.

Assistance towards

Funding is available for land-use planning studies aimed at energy conservation in the community. The Ministry of Municipal Affairs and Housing will consider any planning study which has land-use and energy-efficiency implications, whether or not the study is directly related to a document produced under The Planning Act. Data collection and surveys of the existing situation, necessary before policies can be formulated, will also be eligible for grants.

Eligible Recipients

Energy conservation through land-use planning grants are designed to assist municipalities with populations of more than 15,000. (Smaller communities can apply for community planning study grants for similar assistance).

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than \$25,000.

Community Planning Advisory Branch (CPAB) staff can advise on the use of Ministry of Municipal Affairs and Housing consultant selection procedures and are available to assist in the process. Municipal staff time is also eligible for funding, subject to prior agreement with the ministry on reporting procedures. To be eligible for funding, the approval of the Ministry of Municipal Affairs and Housing must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

Grants are available to cover 75 per cent of the cost of a study, to a maximum of \$50,000 per study. Upon agreement of the province to provide funding, an advance payment would be made. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and ministry at the time of the grant commitment. Ministry staff will require suitable

evidence of expenditures, either in the form of consultant invoices or staff work records, before recommending subsequent payments.

Further Information

Community Planning Advisory Branch regional offices:

Central Region

Community Planning Advisory Branch
47 Sheppard Avenue East, Suite 207
Willowdale, Ontario M2N 2Z8
Phone: (416) 224-7635
Zenith: 5-2650

Southeastern Region

Community Planning Advisory Branch
244 Rideau Street, 3rd Floor
Ottawa, Ontario K1N 5Y3
Phone: (613) 566-3801
Zenith: 5-2650

Southwestern Region

Community Planning Advisory Branch
495 Richmond Street, 7th Floor
London, Ontario N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region

Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ontario P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region

Community Planning Advisory Branch
435 James Street South
Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

MUNICIPAL HOUSING STATEMENT GRANTS

Assistance towards

The preparation and updating of municipal housing statements outlining municipalities' housing policies and needs.

When endorsed by council and approved by the ministry, a statement forms the basis for a municipality's request for federal and provincial funding for housing programs.

Eligible Recipients

All Ontario Municipalities are eligible to apply for municipal housing statement grants; those with approved statements may be eligible for funding to update their statements.

Municipalities under 10,000 population may also request ministry staff to complete a statement on their behalf.

Conditions and Procedures

Municipal council must pass a resolution requesting either direct technical assistance or funding. When funding is requested, an application form and the consultant's proposal should accompany the council resolution.

The concurrence of regional council is also required prior to the provision of a study grant or direct technical assistance.

Basis of Assistance

Each application will be considered on its merits, and maximum grant levels have been established according to municipal size. During the term of the approved study, progress payments will be made. Once the housing statement has been adopted by council and approved by the Ministry, the final grant payment is made to the municipality.

Further Information

Housing Policy and Program Development Branch
Community Housing Wing
Ministry of Municipal Affairs & Housing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6360

15

ONTARIO HOME RENEWAL PROGRAM (OHRP)

Assistance towards

OHRP provides per capita grants to municipalities to administer directly as loans to owner-occupants in that municipality whose adjusted annual family income is no greater than \$15,500. The prime objective of these loans is the repair of faulty structural and sanitary conditions and the upgrading of the plumbing, heating and electrical systems of the residences of the eligible owner-occupants to bring their housing up to municipal health and safety standards.

The maximum amount of an OHRP loan to an applicant within the participating municipality shall not exceed \$7,500 less any federal funding. The amount of interest charged on this loan will be determined by the annual family income of the applicant; a portion of the loan may be "forgiven" and therefore need not be paid back, upon completion of a designated number of years of continuous occupancy. A special loan maximum of \$9,500 (less any federal funding) is available under OHRP for physically disabled homeowners or homeowners with physically disabled relatives living with them.

This special loan may be used for the repair of a dwelling unit to a minimum municipal standards and for the necessary modifications that would render the unit accessible to physically disabled persons.

Eligible Recipients

- a) All Ontario municipalities are eligible to receive OHRP funds if they have adopted and are enforcing property maintenance and occupancy standards or are willing to implement building and/or health and safety standards to be used as guidelines in providing financial aid to property owners.
- b) Owner-occupants are eligible provided the annual "adjusted family income" of the owner-occupant does not exceed \$15,500, and the house is below the standards referred to under (a) above.

Conditions and Procedures

Every municipality that receives a grant shall:

- a) ensure that there be taken in the name of the municipality as security for any loan, including the forgivable and repayable portions thereof, a lien as provided for by subsection 2 of section 3 of the Act; and shall follow the procedures set forth in subsections 2 and 3 of section 3 of the Act. Where the placing of a lien is not feasible, a promissory note may be used as security for the repayment of the amount loaned as provided for by subsection 4 of section 3 of the Act.
- b) establish a trust fund and deposit in the fund all monies received pursuant to this regulation, all monies received in repayment of loans made under this regulation, and all interest accruing thereon; and
- c) provide the Minister with whatever information and records of accounts he may require pertaining to any application, loan or any other matter provided for in this regulation.

Reference

The Housing Development Act, R.S.O. 1970, Chap. 213.

Further Information

Housing Policy and Program Development Branch
Community Housing Wing
Ministry of Municipal Affairs and Housing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6360

COMMERCIAL AREA IMPROVEMENT PROGRAM (CAIP)

Assistance towards

Provincial funds are available on a loan and grant basis for municipal services, parking, aesthetic and economic improvements to the downtowns and older commercial areas of eligible municipalities.

Eligible Recipients

All Ontario municipalities.

Conditions and Procedures

A municipality must meet the following criteria:

- a) Have an approved official plan with policies relating to community improvement.
- b) Have a core area or commercial district which complies with the following commercial area eligibility criteria:
 - (i) The area is identified as an area in need of improvement in the community improvement policies in the municipality's official plan.
 - (ii) The area is at least 50 percent commercial and is appropriately zoned.
 - (iii) The area is deficient in municipal services such as water and sewer mains, streets and sidewalks, lighting, etc.
 - (iv) The area would benefit from improvement to parking and streetscape (landscaping, decorative lighting, etc.).
 - (v) The area is defined, in whole or in part, as a Business Improvement Area (BIA) under Section 217 of the Municipal Act.
 - (vi) The area exhibits symptoms of physical, functional and/or economic decline (buildings in need of rehabilitation, decrease in retail sales, high vacancy rate, declining tax base).
- c) Have an adopted property maintenance and occupancy standards by-law applicable to the improvement area pursuant to Section 31 of the Planning Act or under a private bill.
- d) Undertake to involve the public during the preparation of the Community Improvement Plan.
- e) Have the financial and administrative capability to implement the Community Improvement Plan.
- f) Be able to develop and submit within eight months, a Community Improvement Plan (under Section 28(4) of the Planning Act) capable of being implemented within four years of receiving approval of provincial funding.

Basis of Assistance

- (i) The cost sharing arrangement between the province and the municipality is at a ratio of

50:50 of total eligible costs.

- (ii) The provincial contribution will be in the form of loans and grants. The grant portion will not exceed one-third of the total provincial contribution, and the remaining two-thirds will consist of a loan.
- (iii) The loan portion will be repayable over a maximum 10 year period with a fixed rate of interest set at one-half of the Provincial borrowing rate at the time of application approval.
- (iv) All terms and conditions of the loan will be incorporated in a provincial/municipal agreement.
- (v) Eligible items which may be covered by either a loan or grant include improvements to municipal services and utilities as well as all administration costs associated with the project's implementation.
- (vi) Eligible items which may covered by a loan only include parking, aesthetic improvements as well as small anchor redevelopment projects.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs & Housing
777 Bay Street, 13th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6013

ONTARIO NEIGHBOURHOOD IMPROVEMENT PROGRAM

Assistance towards

Provincial grants are available to all eligible municipalities to assist them to upgrade and improve local neighbourhoods and thereby optimize existing community facilities.

Eligible Recipients

All Ontario municipalities.

Conditions and Procedures

A municipality must meet the following criteria:

- a) Have an approved official plan with policies relating to community improvement.
- b) Have or agree to develop a comprehensive community improvement policy statement.
- c) Undertake to involve the residents of the neighbourhood during the preparation of the neighbourhood improvement plan.
- d) Have or agree to develop a property maintenance standards by-law pursuant to Section 31 of The Planning Act and commit itself to administer that by-law effectively.
- e) Have the financial and administrative capacity to undertake the neighbourhood improvement project planning and implementation.

- f) have a neighbourhood which meets the following neighbourhood eligibility criteria:
 - (i) A significant portion of the housing stock is in need of rehabilitation.
 - (ii) Other elements in the physical environment are in need of rehabilitation.
 - (iii) There are deficiencies in neighbourhood recreational and social facilities.
 - (iv) The area is occupied for the most part by low and moderate income people.
 - (v) The area is potentially stable in terms of residential land uses and densities.
 - (vi) The area is predominantly residential.

Basis of Assistance

The cost sharing arrangement between the province and the municipality is at a ratio of 50:50 of total eligible project costs, subject to the execution of the provincial/municipal agreement.

The program provides funds to assist in the repair and construction of community facilities such as clinics, day-care centres, senior citizen centres, arenas, playgrounds, tot lots, neighbourhood parks, youth centres, community halls, libraries, street lighting, sewers, water lines, curbs, sidewalks, boulevards, roadworks, street signs, traffic signals, etc.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs & Housing
777 Bay Street, 13th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6013

**18
INCENTIVE LOANS AND GRANT PROGRAM**

Assistance towards

The province provides incentive funding to those municipalities developing municipal non-profit housing projects for the first time. The funding is in the form of a grant and an interest free loan.

Eligible Recipients

An initial grant of up to \$5,000 is available to municipalities to explore the feasibility of starting a municipal non-profit housing project. To be eligible, a municipality must:

- a) be in the process of developing municipal non-profit housing for the first time.
- b) have had the need for assisted and market rent housing approved by the Ministry of Municipal Affairs and Housing.

The amount of the grant that a municipality receives is commensurate with its population as follows:

Population	Grant
Up to 5,000	\$3,000
5,001- 10,000	\$4,000
10,000-plus	\$5,000

A municipality also becomes eligible for an interest free loan to cover development expenses incurred until the first mortgage draw. The loan is to be capitalized against project costs and is repayable to the province at the time of the first project mortgage draw. If at any point during the development process the project fails, the loan may be forgiven.

Conditions and Procedures

To receive the incentive grant, an interested municipality puts in a written request to:

The Office of the Corporate Secretary
Ministry of Municipal Affairs and Housing
777 Bay Street, 2nd Floor
Toronto, Ontario
M5G 2E5

The municipality attaches to its request the following material:

- a) Council resolution requesting the incentive grant.
To receive the interest-free loan, the Municipal Non-Profit Housing Corporation submits an Initial Project Application MOH Form 560 and the following material:
 - 1) A copy of the incorporation charter and by-laws
 - 2) Preliminary organizational plan
 - 3) Preliminary administrative and property management plan
 - 4) Rationale for any non-residential space proposed
 - 5) Procurement technique
 - 6) Shelter and site requirements.

Basis of Assistance

The costs of the grants and loans are covered 100 per cent by the province. The legislative authority for both components of the program is Section 7(d) and 7(a) of the Ministry of Municipal Affairs and Housing Act.

Further Information

Field Operations Branch
Ontario Housing Corporation
Ministry of Municipal Affairs and Housing
777 Bay Street, 2nd Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6430

Section 11

MINISTRY OF NATURAL RESOURCES

1

ACCESS ROADS TO PROVINCIAL PARKS

Assistance towards

The construction, reconstruction or maintenance of a road under the jurisdiction and control of a municipality, for the purpose of providing access to a provincial park.

Eligible Recipients

Any municipality.
Road commissioners under The Statute Labour Act.

Conditions and Procedures

Approval for an agreement must be obtained from Lieutenant Governor in Council.

Basis of Assistance

By agreement with the Minister of Natural Resources.

Reference

The Provincial Parks Act, R.S.O. 1980, Chap. 401.

Further Information

Director
Parks and Recreational Areas Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-5160
Regional Offices (see addresses at end of section).

2

PARKS ASSISTANCE

Assistance towards

- a) The acquisition of land for an approved park;
- b) The planning and development of an approved park;
- c) The conversion of a provincial or public park into an approved park. Parks eligible for assistance are those which provide camping and/or involve the development of a natural beach for recreational purposes.

Eligible Recipients

Any municipality.
School boards in territory without municipal organization.
Any Indian band which, under the Indian Act (Canada), controls and manages its revenue.

Conditions and Procedures

- 1) Applicant must have unencumbered title to land, or hold a long term lease.
- 2) Park must be maintained and operated for the enjoyment of the public in a manner complementary to the use of provincial parks.
- 3) Purchase or development of the proposed park lands must be approved by the Minister in advance.

Basis of Assistance

Up to 50 per cent of the total cost of acquisition and development or to a maximum of \$100,000 in respect of any one park. Grant towards land acquisition not to exceed \$25,000.

Reference

The Parks Assistance Act, R.S.O. 1980, Chap. 367, O. Reg. 743, R.R.O. 1980.

Further Information

Director
Parks and Recreational Areas Branch
Ministry of Natural Resources
3rd Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-5160
Regional Offices (see addresses at end of section).

3

CONSERVATION AREAS

Assistance towards

The acquisition and subsequent development of approved land areas purchased primarily in the interest of conservation, including valley and flood-plain land, forested areas, swamps which feed the headwaters of streams, small areas for reforestation and demonstration areas for special conservation practices.

Development includes fences, woodland improvement, access roads and trails, fire breaks, stream improvements.

As an ancillary to the water and related land management objectives of an authority, lands may be acquired and developed for outdoor recreation purposes as well, providing the developments are consistent with the conservation authority's overall water management programs.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present proposed project to authority for adoption.

- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Ministry to an authority.

Basis of Assistance

55 per cent of the cost of water management projects such as erosion control projects.

50 per cent of the cost of conservation and recreation projects.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

4A

WATER CONTROL STUDY (ENGINEERING)

Assistance towards

Engineering studies to determine the physical, financial and environmental feasibility of constructing water control structures.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present the proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of the study.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

4B

FLOOD RISK MAPPING

Assistance towards

Flood risk mapping undertaken under the Canada/Ontario Flood Damage Reduction Agreement to identify areas which would be susceptible to flooding.

Eligible Recipients

Any Conservation Authority and where there is no Conservation Authority, any municipality.

Conditions and Procedures

- a) Municipalities should present project to Authority or Ministry of Natural Resources where no Conservation Authority exists, for adoption.
- b) Proposed project must be approved by The Steering Committee of the Canada/Ontario Flood Damage Reduction program and by the Minister of Natural Resources.
- c) Grants may be made by the Minister of Natural Resources.

Basis of Assistance

90 per cent of the cost of the mapping.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85. The Canada Water Act Canada/Ontario Flood Damage Reduction Agreement, September 10, 1982 Order-In-Council 2389/82.

5

WATER CONTROL STRUCTURES

Assistance towards

The construction, operation and maintenance of dams and reservoirs for the prevention of flooding and conservation of water. The construction and maintenance of channel improvements, dykes and other related works for flood and erosion control purposes.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of the projects described above.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

6 CONSERVATION EDUCATION

Assistance towards

The development of educational and interpretive programs and facilities on lands owned by a conservation authority for the purposes of increasing the watershed residents' awareness of proper resource management practices and of the authority's watershed management program.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- Municipal member on authority should present proposed project to authority for adoption.
- Proposed expenditures must be approved by the Minister of Natural Resources.
- Grants may be made by the Minister to an authority.

Basis of Assistance

50 per cent-55 per cent of the assistance depending upon the project described above.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

7 FIRES ON CROWN LANDS WITHIN FIRE REGIONS

Assistance towards

The cost of extinguishing fires originating from

or confined to Crown lands within municipalities where no agreement (as in #8) exists.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

- The above assistance applies in fire regions.
- Satisfactory proof that the fire started on Crown land within the municipal limits must be furnished by the municipality.
- Invoices showing costs incurred must be submitted to the Ministry of Natural Resources Local District Office.

Basis of Assistance

Total cost where fire proven to have started on Crown land within the municipality.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario
P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of section).

8 FIRES IN FIRE REGIONS

Assistance towards

Prevention and control of grass, brush or forest fires in organized municipalities having an agreement with the ministry.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

- The above assistance applies only in fire regions.
- As many fire wardens must be appointed as is deemed necessary for the enforcement of

The Forest Fire Prevention Act within the municipality.

- c) The municipality must acquire and maintain in good repair fire fighting equipment which is, in the opinion of the Minister of Natural Resources, adequate to combat grass, brush, or forest fires.

Basis of Assistance

By agreement.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario
P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of section).

**9
SURVEYS, COORDINATE CONTROL**

Assistance towards

The installation and maintenance of coordinate control networks.

Eligible Recipients

Municipalities

Conditions and Procedures

The Minister may enter in an agreement with any municipality for the performance of coordinate control survey and the installation and maintenance of monuments.

Basis of Assistance

Usually on a cost sharing arrangement.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of section).

**10
SURVEYS, MUNICIPAL**

Assistance towards

A survey made for the purpose of fixing the position of a disputed or lost line, boundary or

corner that is in the municipality and that has been surveyed under competent authority or under The Land Titles Act or The Registry Act.

Eligible Recipients

Municipalities.

Conditions and Procedures

- a) The council of a municipality or the board of trustees of an improvement district, upon its own motion, may, or upon the petition of one-half of the landowners affected shall, pass a by-law authorizing an application to the Minister to cause a survey to be made.
- b) A surveyor selected by the municipality is appointed and instructed by the Minister to make the survey. Upon confirmation and subsequent registration the survey becomes an original survey within the meaning of The Surveys Act.

Basis of Assistance

Subject to negotiation.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493, Part VIII.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of section).

**11
ONTARIO BASIC MAPPING**

Assistance towards

The provision of 1:2000 scale basic mapping.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the provision of OBM standard 1:2000 scale basic topographic mapping. Program capacity is limited, and priorities are set by an Inter-Ministry committee.

Basis of Assistance

Cost-sharing arrangement.

Further Information

Mapping Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park

Toronto, Ontario M7A 1W3
Phone: (416) 965-4941

12

LAND FOR FORESTRY PURPOSES

Assistance towards

The purchase of land suitable for "forestry purposes" as defined in The Forestry Act.

Eligible Recipients

Regional Municipalities
Counties
Townships
Conservation Authorities

Conditions and Procedures

- a) The approval of the Minister must be sought before purchase.
- b) The land must be placed under the existing forestry agreement.
- c) The land may not be sold for any purpose inconsistent with forestry purposes without the approval of the Lieutenant Governor in Council.
- d) The land may not be sold, leased or otherwise disposed of without the approval of the Lieutenant Governor in Council.
- e) Grants may be made by the Minister to an agreement to acquire additional lands.

Basis of Assistance

Grants are from 50 per cent to 75 per cent of the purchase price and legal fees depending on the terms of the agreement.

Reference

The Forestry Act, R.S.O. 1980, Chap. 175, S.O. 1971, Chap. 17; Chap. 50.

Further Information

Forest Resources Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2785
Regional Offices (see addresses at end of section).

REGIONAL OFFICES

Northern Ontario

Northwestern Region
Regional Director
808 Robertson Street, Box 5160
Kenora, Ontario P9N 3X9
Phone: (807) 468-3111

North Central Region
Regional Director
435 James Street South, P.O. Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1261

Northern Region
Regional Director
140 Fourth Avenue, Box 3000
Cochrane, Ontario P0L 1C0
Phone: (705) 272-4287

Northeastern Region
Regional Director
174 Douglas Street West
Sudbury, Ontario P3E 1G1
Phone: (705) 673-1111

Southern Ontario

Algonquin Region
Regional Director
Brendale Square, Box 9000
Huntsville, Ontario P0A 1K0
Phone: (705) 789-9611

Eastern Region
Regional Director
Provincial Government Building
South Boundary Road
Kemptonville, Ontario K0G 1J0
Phone: (613) 258-3413

Central Region
Regional Director
10670 Yonge Street
Richmond Hill, Ontario L4C 3C9
Phone: (416) 884-9203

Southwestern Region
Regional Director
1106 Dearness Drive
London, Ontario N6E 1N9
Phone: (519) 681-5350

Section 12 MINISTRY OF NORTHERN AFFAIRS

1

NORTHERN COMMUNITY ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM

Assistance towards

This program is designed to help communities to undertake the research, planning and organization required to enable them to undertake economic development initiatives with the private sector and to effectively work with other government agencies providing specific industrial development support programs. In addition it will provide the basis for any special or capital development assistance not normally available from either the private or public sector. The program has also been designed to be flexible and responsive to local needs and opportunities. It will help communities to help themselves in the development of their local economy. The Ministry will provide staff advisory services and

funding assistance of up to 75 per cent to municipalities for the following:

1. Community awareness programs including economic development seminars.
2. Investigation of the community's potential for new business development.
3. Identification of new business opportunities and assessment of their feasibility.
4. The development of promotional materials.

Basis of Assistance

Requests for assistance can be directed to any one of the Ministry's 29 offices in Northern Ontario. No application form is required.

2 AGRINORTH

Assistance towards

A Joint MNA-OMAF Program to develop northern agriculture.

Conditions and Procedures

The value of production from the farm operation in a normal production year must be at least \$10,000.

Farms to which grants may apply must be located in the northern districts of Algoma, Cochrane, Kenora, Manitoulin, Nipissing (that part lying south of the French and Mattawa Rivers and north and west of Algonquin Park), Parry Sound, Rainy River, Timiskaming, Thunder Bay and Sudbury.

The applicant must own the land on which the capital improvements will take place or lease land from the Crown in right of Ontario or be an Indian under the Indian Act (Canada) and lawfully in possession of land on an Indian Reserve.

Individuals, partnerships and corporations will be treated as a single applicant for the purposes of AgriNorth.

For subprograms 1, 4 and 5, use of owner's own machinery or labour are not eligible expenditures.

All application forms are available from OMAF district offices and Ministry of Northern Affairs offices. Completed application forms must be submitted to the local agricultural office.

Applications must be submitted for approval before work commences by the AgriNorth Review Committee.

Financial assistance will be authorized for approval upon receipt of paid invoices.

All projects will be inspected on completion by OMAF staff, where required.

Eligible Recipients

Any agricultural association or commodity group may submit a proposal for a study or

market development project to the AgriNorth Project Review Committee. Groups of farmers with a common interest may also apply.

I SUBPROGRAM 1 LAND DEVELOPMENT

Objective: To improve and expand the Northern Ontario agricultural land base through land drainage and land clearing.

(a) Land Drainage

Eligible applicants may receive a grant covering 20 per cent of the cost of materials and labour for subsurface drainage. An applicant may qualify for a maximum grant of \$10,000. Projects must be inspected by OMAF staff before grant money is paid.

(b) Land Clearing

Eligible applicants may receive a grant covering 50 per cent of the approved costs of clearing land, to a maximum of \$80 per acre or \$10,000 per applicant whichever is less. In addition, applicants must prove that land clearing is economically advantageous to their operation and that other means of expansion are not feasible. Completed projects must be inspected and approved by OMAF staff before payment is made.

Farmers applying for both the land drainage and the land clearing grant will be subject to an overall maximum of \$10,000 on the combined grant.

II SUBPROGRAM 2 NEW TECHNOLOGY DEMONSTRATION

Objective: To promote the testing and demonstration of new technology on farms in Northern Ontario.

Grants may be obtained covering up to 50 per cent of the cost of introducing, testing and demonstrating innovative technology to Northern Ontario agriculture. Only one project of a type will be approved per district.

Applicants will be required to keep records, report progress and demonstrate their project for public information.

Normally there will be a 20 per cent hold back on payment pending submission of an acceptable final report.

Examples of new technology might include such items as new cropping technology or innovative livestock housing, machinery and equipment.

III SUBPROGRAM 3 DISTRICT DEVELOPMENT INITIATIVES

Objective: To promote Northern Ontario agricultural development through local district initiatives.

An incentive fund of \$125,000 is available annually to encourage district-based agricultural development. Proposals to use these funds must be generated by the District Agricultural Development Committees which are composed of local farmers in each district.

Farmers, farm organizations and commodity groups are encouraged to submit ideas to the Agricultural Development Committee to assist in developing these proposals.

IV SUBPROGRAM 4 GRAIN PRODUCTION DEVELOPMENT

Objective: To promote increased production and marketing of seeds, grains and oilseeds.

- (a) Grain Storage Equipment
Up to 25 per cent of the capital cost of on-farm grain storage equipment may be covered by a grant, to a maximum of \$3,000 per applicant.
- (b) Grain Handling Equipment
Up to 33 per cent of the capital cost of on-farm handling equipment, excluding vehicles, may be covered by a grant, to a maximum of \$3,000 per applicant. Such equipment might include grain driers, seed and grain cleaning and treating equipment, grain moving equipment, scales, etc.

Applicants applying for both (a) and (b) will be subject to a maximum grant of \$5,000.

V SUBPROGRAM 5 FORAGE PRODUCTION DEVELOPMENT

Objective: To promote improved forage preservation and storage facilities in Northern Ontario.

Up to 25 per cent of eligible costs to a maximum of \$2,000 are available for the purchase of construction of forage storage facilities, such as hay storage sheds, tower silos, concrete pads and walls for horizontal silos.

VI SUBPROGRAM 6 MARKET DEVELOPMENT ACTIVITIES

Funding is available to promote activities aimed at developing or expanding markets for Northern Ontario-produced commodities.

These could include such activities as promotion and test marketing of commodities in Northern Ontario centres.

Funds are also available to commission studies which will identify markets for Northern Ontario-produced agricultural goods and recommend action plans for accessing these markets.

In both cases, projects *may* be eligible for grants of up to 100 per cent of costs.

The program is open to individuals, commodity groups and agricultural associations. Proposals must be submitted to the AgriNorth Review Committee.

3 INDUSTRIAL INFRASTRUCTURE PROGRAM

Assistance towards

Removing specific physical constraints to the development of identified small-scale private sector projects. Assistance may include mapping, power and water supply, waste disposal, access and other public services.

Basis of Assistance

In the case of assistance to the public sector, such as municipalities, funding will be in the form of grants, normally not exceeding 75 per cent of approved capital costs or \$200,000, whichever is the lesser. Public sector projects will be handled through the Ministry of Northern Affairs.

Eligibility

To be eligible for consideration under this program:

Projects must be located within the territorial districts of Northern Ontario: Algoma, Cochrane, Kenora, Manitoulin, Parry Sound, Rainy River, Sudbury, Thunder Bay, Timiskaming and that portion of the district of Nipissing lying north, west and south of Algonquin Provincial Park.

The municipal governments of Sudbury, Timmins, North Bay, Sault Ste. Marie and Thunder Bay are not eligible. Applications from the private sector within those communities

may be considered.

Projects shall result in establishing or expanding commercial activities involving one or more of the following:

- (i) natural resource harvesting;
- (ii) quarrying;
- (iii) manufacturing;
- (iv) processing;
- (v) marketing, wholesaling or warehousing of local products;
- (vi) repair and other services for the foregoing.

Proposals shall indicate satisfactory commercial and financial viability of the business(es) to be developed as a result of the assistance requested, as well as an indication that additional net economic benefits will accrue.

Application for assistance must be made while the project is still in the planning stages. Contractual commitments made in respect of any project not yet approved may be ineligible for funding.

The proponent's financial participation in the project shall not be less than 10 per cent of the approved capital costs of the undertaking.

Implementation

Public sector projects delivered by the Ministry of Northern Affairs. Application forms available from the Ministry of Northern Affairs and the Ministry of Industry and Trade offices.

Disbursement of Funds

In the case of assistance to public bodies, 50 per cent of the grant will be advanced:

- (a) when construction begins or when equipment and materials are ordered;
- (b) when the required equity has been invested;
- (c) when security has been received to cover the amount advanced.

Any advance payment received in excess of allowable assistance, based on actual approved costs, must be refunded immediately.

In the case of assistance to public bodies, the final 50 per cent of the grant will be forwarded upon verification that the project is completed.

Loan Forgiveness

- 1. 50 per cent of the loan may be forgiven one year after the project is completed and the balance may be forgiven one year from then, provided that:
 - (a) the business or businesses for which the undertaking was intended is/are operating;

- (b) the general terms and conditions under which the loan was granted have been met.

- 2. Upon forgiveness, the related security will be released.

Non-performance

- 1. Upon refusal of forgiveness, demand for repayment will be made and the loan will forthwith commence to bear interest at the prime bank rate in effect at that date for the remainder of the period during which the loan is outstanding.

Requests for assistance can be directed to the Ministry of Northern Affairs, 10 Wellesley St. East, Toronto, Ontario.

Section 13 MINISTRY OF THE SOLICITOR GENERAL

1 POLICE RADIO COMMUNICATIONS SERVICES

Assistance towards

Costs incurred by municipal police forces in upgrading police radio communications services which incorporate an inter-communications (common channel) capability and ease of access to the Canadian Police Information Centre.

Eligible Recipients

Municipalities which have not been incorporated in regional governments (regions are aided by startup costs).

Conditions and Procedures

- a) New radio systems must have the provincial inter-communications capability and provide for all necessary "satellite" access to CPIC computer terminals.
- b) Systems design, performance and operation must meet minimum standards as set forth by the Ontario Police Commission.
- c) Application for financial assistance must be submitted by police forces on award of system contract and approved as meeting the commission's minimum standards by the Technical Services Branch.

- d) Financial assistance is limited to actual one-time capital costs as detailed in a formally submitted and approved "Project". Recurring lease or rental items are not eligible.
- e) The Chairman of the Ontario Police Commission must approve the "Project Submissions".

Basis of Assistance

The program in Ontario permits the sharing of approved activity expenditures as follows:

	*Large Systems	Small Systems
By the province	50%	75%
By the municipality	50%	25%

*A large system is, by definition, one which contains more than one radio channel for support of normal police operations (not including intercommunications or CPIC channels).

Reference

Letter to — Chiefs of Police
Boards of Commissioners of Police
Police Committees of Council

Date: February 14, 1974

File: Technical Services Branch COM 01-02

Further Information

Ontario Police Commission
Technical Services Branch
Ministry of The Solicitor General
10th Floor, The George Drew Building
25 Grosvenor Street
Toronto, Ontario M7A 2H3
Phone: (416) 965-3281

Section 14 MINISTRY OF TOURISM AND RECREATION

1 COMMUNITY PROGRAMS OF RECREATION

Assistance towards

Community programs of recreation.

Eligible Recipients

Cities
Towns

Villages
Townships
Territory without municipal organization
Indian Reserves
Local Service Boards

Conditions and Procedures

- 1) The recreation program must be approved by the Minister of Tourism and Recreation.
- 2) The expenditures incurred by the recreation committee must be authorized for payment by the council.

Basis of Assistance

- a) where the population is 5,000 or less, the lesser of \$6,000 or 50 per cent of the approved recreation costs;
- b) where the population of the applicant is more than 5,000 but less than 25,001, the lesser of \$9,000 or 25 per cent of the approved recreation costs; or
- c) where the population of the applicant is more than 25,000, the lesser of \$12,000 or 10 per cent of the approved recreation costs.

Reference

The Ministry of Tourism and Recreation Act, 1982, O. Reg. 517 R.R.O. 1983.

Further Information

Assistant Deputy Minister
Recreation Division
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-0617

Section 15 MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

1 ROADS, BRIDGES AND CULVERTS

Assistance towards

The construction and maintenance of roads, bridges and culverts.

Eligible Recipients

Regional, District and Metropolitan Municipalities
Counties
Townships
Improvement Districts
Villages
Towns
Cities and Separated Towns
Indian Reserves

Conditions and Procedures

- a) The Minister will annually advise the eligible recipients of the monies allocated for road improvement for that year and on request may make supplementary allocation.
- b) Work on which a claim will be made must be included in a detailed statement covering annual estimated expenditures on roads for the calendar year (due March 31st) or in a supplementary statement and be approved by the Minister of Transportation and Communications.
- c) Municipalities shall make annually, and may with the consent of the Minister at any time during the progress of road construction and maintenance, submit to the Minister:
 - 1) a detailed statement of receipts and expenditures in the form prescribed by the Minister;
 - 2) a declaration of the road superintendent that the statement of receipts and expenditures is correct and the work has been done in accordance with requirements of the Minister;
 - 3) a declaration of the treasurer that the statement is correct; and
 - 4) petition for the payment of the subsidy authorized by resolution of council (or in case of a county, an interim statement by resolution of the road committee).
- d) Cities or separated towns must contribute toward construction and maintenance of suburban roads to be eligible for grants.

Basis of Assistance

Counties:

50 per cent of road and bridge construction and maintenance;
up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Townships, Improvement Districts and Indian Reserves:

50 per cent of road construction and maintenance under ordinary conditions;
80 per cent of bridge and culvert construction and maintenance under ordinary conditions; up to 80 per cent of road construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it; up to 100 per cent of bridge and culvert construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it.

Non-Separated Towns or Villages:

50 per cent of road construction and maintenance; up to 80 per cent for bridges

and culverts construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Cities or Separated Towns:

50 per cent of road, bridge and culvert construction and maintenance.

Regions, Metro Toronto and District of Muskoka:

50 per cent of road and bridge construction and maintenance;
up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

References

The Public Transportation and Highway Improvement Act, R.S.O. 1980. The Municipality of Metropolitan Toronto Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

2 SUBURBAN ROADS

Assistance towards

Expenditures on suburban roads and bridges.

Eligible Recipients

Counties.

Conditions and Procedures

- a) A suburban roads commission must be appointed.
- b) An appropriation must be made to the suburban roads commission by the county council.

Basis of Assistance

50 per cent of road and bridge construction and maintenance:

up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**3
KING'S HIGHWAY CONNECTING LINKS**

Definition

A route which connects parts of the King's Highway or an extension of the King's Highway.

Assistance towards

- i) The cost of construction in cities and separated towns.
- ii) The cost of construction and maintenance in towns, villages and townships.

Eligible Recipients

Cities and Separated Towns
Towns
Villages
Townships
Counties

Conditions and Procedures

- a) The highway must be designated a connecting link by the Lieutenant Governor in Council.
- b) Where the work is undertaken as a local improvement under The Local Improvement Act, the owner's share of the cost shall not be included in the cost of the work upon which the province's contribution is calculated.

Basis of Assistance

By agreement with the Minister, subject to the following maximums:

- a) Where the highway is in a town, not being a separated town, having a population of not more than 2,500 or in a village or township having a population of not more than 2,500: the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.
- b) Where the highway is in a town, not being a separated town, having a population of more than 2,500 or in a village or township having a population of more than 2,500: 90 per cent of the cost of the eligible items of construction and maintenance of the connecting link route including roadways necessary to permit the proper interchange of traffic with the connecting link.
- c) Where the highway is in a separated town or city: 75 per cent of the cost of the eligible items of construction of the connecting link

route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**4
DEVELOPMENT ROADS**

Assistance towards

The construction and maintenance of a road or proposed road which, because of a provincial initiative, the Minister of Transportation and Communications considers should be constructed, or improved to a higher standard than is reasonable having regard to the economic situation of the municipality.

Eligible Recipients

Townships
Improvement Districts
Towns and Villages in Territorial Districts

Conditions and Procedures

- a) The road or proposed road must be designated by the Minister of Transportation and Communications as a development road.
- b) An agreement with the Minister is required.

Basis of Assistance

Any proportion up to 100 per cent of construction costs, except property acquisition, damage claims and fencing.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**5
LOCAL ROADS BOARDS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION**

Assistance towards

The cost of work performed on local roads in an area in which a local roads board has been elected.

Eligible Recipients

Local Roads Boards.

Conditions and Procedures

- a) Local roads area must have been established and a local roads board elected under the provisions of The Local Roads Boards Act.
- b) The secretary-treasurer of the board must remit to the Minister of Transportation and Communications an amount equal to taxes received, less incidental administrative costs.
- c) Ministry of Transportation and Communications personnel supervise the work.

Basis of Assistance

An amount equal to twice that remitted to the Minister for work on roads and up to 100 per cent of the cost of bridges and culverts.

References

The Local Roads Boards Act, R.S.O. 1980.
The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

6

STATUTE LABOUR BOARDS AND GROUPS — TERRITORY WITHOUT MUNICIPAL ORGANIZATION

Assistance towards

The cost of work performed on local roads in unincorporated areas other than those in which local roads board have been formed.

Eligible Recipients

Statute labour boards and groups in territory without municipal organization.

Conditions and Procedures

A statute labour board must have been elected under provisions of The Statute Labour Act or where there are not the requisite number of landholders, a group may appoint an agent and make application for aid to the Ministry of Transportation and Communications.

Basis of Assistance

An amount equal to the group's contribution or to the value of acceptable statute labour work on roads and up to 100 per cent of the total cost for bridges and culverts.

References

The Statute Labour Act, R.S.O. 1980.

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

7

SIDEWALKS ON KING'S HIGHWAY OR COUNTY ROAD

Assistance towards

Construction of sidewalks on the King's Highway or a County Road.

Eligible Recipients

Townships.

Conditions and Procedures

- a) The authority of the Minister of Transportation and Communications to construct a sidewalk must be obtained.
- b) Upon completion of the work the township must apply to the Minister for payment.

Basis of Assistance

A maximum of 50 per cent of the cost of work.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

8

MUNICIPAL TRANSPORTATION PLANNING

Assistance towards

Studies of the development and improvement of transportation systems (including all modes of transporting people and goods), traffic operation and the collection of certain traffic data.

Eligible Recipients

Regional Municipalities
Cities
Towns
Townships
Counties
Separated Towns
Villages

Conditions and Procedures

Agreement with the Minister of Transportation and Communications.

Basis of Assistance

By agreement with the Minister, up to 75 per cent of cost.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

TRANSPORTATION SYSTEM — Director,
Policy Planning Branch
Phone: (416) 248-3638

TRAFFIC OPERATIONS — Manager, Traffic
Engineering Office
Phone: (416) 248-3781

TRANSIT — Manager, Transit Office
Phone: (416) 248-3785

ROADS — Manager, Municipal Roads
Office
Phone: (416) 248-3621
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8

9

MUNICIPAL TRANSIT CAPITAL AND OPERATION

Assistance towards

- a) Rapid Transit construction
- b) Transit capital
- c) The operation of a public transportation system
- d) The capital and operating costs of public transit for the physically disabled
- e) Demonstration projects.

Eligible Recipients

All municipalities are eligible for capital and operating assistance of a public transportation system and for assistance towards approved demonstration projects under criteria designated by the Minister. For rapid transit construction the system must receive special approval.

Conditions and Procedures

- a) Assistance for Rapid Transit construction and transit capital is provided under conditions and procedures outlined in a Municipal Transit Manual which is available from the address shown below.
- b) Having regard for the cost of the operation of the public transportation service, the Minister may determine the extent to which expenditures are eligible for financial assistance. Submission is to be made in accordance with instructions contained in a Municipal Transit Manual available to each municipality from the address shown below.
- c) The assistance available for transit for the physically disabled is detailed in a Guide to

Transit for the Physically Disabled which is available from the address shown below.

Basis of Assistance

- a) 75 per cent of the Rapid Transit construction expenditures properly chargeable to Rapid Transit construction.
- b) 75 per cent of the cost of buses, and transit terminals, etc.
- c) Percentage of operating costs based on population.
- d) Percentage of costs plus \$2.50 per passenger trip, for transit for the physically disabled.
- e) The assistance available for demonstration projects depends on the nature of the project and can be up to 100 per cent.
- f) 90 per cent of capital costs, including infrastructure, for new trolleys.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Transit Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3785

10

AIRPORTS

Assistance towards

- a) The cost of construction of municipal airports (funding in part via B.I.L.D. program).
- b) The cost of maintaining municipal airports.

Eligible Recipients

Designated municipalities.

Conditions and Procedures

An agreement with the Minister is required.

Basis of Assistance

50 per cent or 80 per cent of construction costs depending on the project.

50 per cent of maintenance deficit to a limited amount which varies according to the airport traffic.

Reference

The Airports Act, R.S.O. 1980.

Further Information

Manager, Air Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3325-7186

Section 16 MINISTRY OF TREASURY AND ECONOMICS

1 ONTARIO MUNICIPAL IMPROVEMENT CORPORATION

Assistance towards

An auxiliary financial program of assistance is provided to municipalities and school boards in the purchase of their debentures on last resort terms as follows:

- 1) for municipalities under 20,000 population
- 2) for school board residual loans which complement the direct capital grants program of the Ministry of Education.

Debenture Financing

Last resort lending is available as an assurance of debenture financing for those borrowers who otherwise have no reasonable source of capital funds. All loans are subject to statutory and procedural considerations. Borrowers are expected to search out alternative sources of capital funds. Treasury staff assistance and guidance is available for this. In practice, most borrowers do in fact find more advantageous financing elsewhere.

Lending Rate

The OMIC last resort lending rate is set by order-in-council, and follows very closely changes for the province's own obligations in the public market.

Further Information

For a descriptive bulletin on procedures regarding a debenture loan, or for the current interest rate, contact:

The Ontario Municipal Improvement Corporation
Ministry of Treasury and Economics
5th Floor
Frost Building South, Queen's Park
Toronto, Ontario M7A 1Y7
Phone: (416) 965-2451

Section 17 ONTARIO HYDRO

1 PAYMENTS-IN-LIEU OF TAXES — LANDS AND BUILDINGS

Assistance towards

Payments-in-lieu of property taxes on:

- a) lands owned by and vested in Ontario Hydro,

- b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro, or
- c) buildings owned by and vested in the Ontario Hydro and rented by it to other persons.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the real property assessment as determined by the Ministry of Revenue, except on residential properties, in which case the residential mill rate would be applied.

The total of payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

2 PAYMENTS-IN-LIEU OF TAXES — GENERATING AND TRANSFORMER STATIONS

Assistance towards

Payments-in-lieu of property taxes on generating station buildings or transformer station buildings owned and vested in the Ontario Hydro, except in cases where the plant is not yet operational.

Eligible Recipients

All municipalities.

Conditions and Procedures

The assessment is to be based on \$86.11 for each square metre of inside ground floor area of the actual buildings housing generating, transforming and auxiliary equipment and machinery, multiplied by the municipality's equalization factor used for the year, 1978.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been

applied to the assessment. The total payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

**3
PAYMENTS-IN-LIEU OF TAXES —
BUSINESS ASSESSMENT**

Assistance towards

Payments-in-lieu of business taxes on:

- a) lands owned by and vested in Ontario Hydro;
- b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro; and
- c) generating station buildings and transformer station buildings owned by and vested in the Ontario Hydro;

excepting where property is residential or where land or buildings are rented to other persons or vacant land not presently required for Hydro purposes.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to 60 per cent of the real property assessment as determined by Ministry of Revenue.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

Section 18 OTHER PUBLICATIONS AVAILABLE

A MUNICIPAL FINANCE PUBLICATIONS

	Price	
1) A Guide for the Municipal Auditors in Ontario	*	\$3.00 (Out of Print)
2) Financial Disclosure to the Public — A Code for Municipalities in Ontario	*	2.00 (Out of Print)
3) Provincial Financial Assistance to Municipalities, Boards and Commissions	*	3.50
4) Standardized Budget Format — Preliminary Current and Capital Budget (for Small and Medium Sized Municipalities)	**	Free
5) The 1981 Financial Report (or latest) and Instructions for its Completion	**	Free
6) The 1981 Financial Information Return (or latest) and Instructions for its completion	**	Free
7) Municipal Financial Reporting Handbook	*	15.00
8) Basic Accounting Package "BACPAC"	*	15.00

B FINANCIAL PROCEDURES BULLETINS

F.1 Cash Management in Municipalities, 1978, 14 pp.	*	1.00 (Out of Print)
F.2 Bank Reconciliation Procedure for Municipalities, 1979, 17 pp.	*	1.00
F.3 Municipal Investments, 1979, 21 pp.	*	1.00
F.4 Zero-Base Budgeting, May 1979, 39 pp.	*	1.00
F.5 Reserves, Reserve Funds, Allowances and Other Special Funds, July 1979, 30 pp.	*	1.00
F.6 Property Taxation — Billing and Collections August 1980, 43 pp.	*	1.00

C MANAGEMENT ADVISORY PUBLICATIONS

1) Developing a Municipal Code	*	1.00
2) Duties of the Municipal Treasurer	*	1.00
3) Getting More for Consulting Dollars	*	3.00 (Out of Print)
4) Metric Conversion	*	1.50
5) Records Management	*	1.50 (Out of Print)
6) Statutory Duties of the Municipal Clerk	*	3.00
7) Using Computers	*	6.50
8) Managing Purchasing — A Guide for Municipalities in Ontario	*	2.50
9) 1981 Directory of Computers and Applications in Ontario Municipalities	*	6.00

D MUNICIPAL MANAGEMENT BULLETINS

Bulletin No.

1 Highlights of the Municipal Elections Act, 1977, January 1978, 11 pp.	*	1.00
2 Conflict of Interest in Municipal Government, March 1978, 3 pp.	*	1.00
3 Amendments to the Municipal Elections Act, 1977, April 1978, 10 pp.	*	1.00
4 Council Agenda and Minutes — Committee Agenda and Reports, April 1978, 40 pp.	*	1.00 (Out of Print)
5 An Alphabetic Filing System Suitable for a Small Municipality, May 1978, 10 pp.	*	1.00

6	Bargaining Information, May 1978, 7 pp.	*	1.00
7	Drafting Municipal By-laws, May 1978, 21 pp.	*	1.00 (Out of Print)
8	Municipal Insurance, May 1978, 15 pp.	*	1.00
9	The Municipality and the Law, June 1978, 8 pp.	*	1.00
10	Labour Relations — The Organizing Process, June 1978, 9 pp.	*	1.00
11	Procedure By-law, July 1978, 34 pp.	*	1.00 (Out of Print)
12	Dismissal, July 1978, 9 pp.	*	1.00
13	Labour Relations — Components of a Collective Agreement, August 1978, 12 pp.	*	1.00
14	The Head of Council, October 1978, 10 pp.	*	1.00 (Out of Print)
15	An Act to amend the Municipal Act (Bill 80) Remuneration and Expenses, October 1978, 5 pp.	*	1.00
16	Municipal Staff Reports, January 1979, 11 pp.	*	1.00
17	Council Committees, January 1979, 13 pp.	*	1.00
18	Liability Protection, February 1979, 6 pp.	*	1.00
19	Summary of 1978 Legislative Respecting Remuneration and Expenses, February 1979, 5 pp.	*	1.00
20	Microrecording, March 1979, 15 pp.	*	1.00 (Out of Print)
21	Holidays and Time Calculations, March 1979, 8 pp.	*	1.00
22	Minicomputers, March 1979, 17 pp.	*	1.00
23	Training Opportunities for Staff in Small Municipalities, April, 1979, 13 pp.	*	1.00
24	Animal Control, May 1979, 23 pp.	*	1.00
25	Purchasing in Small Municipalities, June 1979, 18 pp.	*	1.00 (Out of Print)
26	Recruiting — I. Planning the Process, June 1979, 10 pp.	*	1.00
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33	Information Gathering Services and Techniques, October 1979, 15 pp.	*	1.00
34	Word Processing, October 1979, 24 pp.	*	1.00
35	Job Descriptions: Make Them Simple and Useful, November 1979, 19 pp.	*	1.00 (Out of Print)
36	The Provincial Legislative Process, December 1979, 12 pp.	*	1.00
37	Municipal Real Estate — Inventory, January 1980, 11 pp.	*	1.00
38	Designing a Pay Plan for Office Staff in Small Municipalities, May 1980, 37 pp.	*	1.00
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44	The Provincial Offences Act, 1979, January 1981, 22 pp.	*	1.00
45	Good Fences Make Good Neighbours, Administrative Practices and Procedures Related to Line Fences, March 1981, 61 pp.	*	1.00
46	Records Retention By-laws, April 1981, 36 pp.	*	1.00 (Out of Print)
47	By-law Enforcement — An Administrative View, November 1981, 21 pp.	*	1.00
48	Amendments to the Municipal Elections Act September 1982, 13 pp.	*	1.00

E MANAGERS FOR LOCAL GOVERNMENT

(1) Report 1: The Issues	*	0.50
(2) Report 2: The Design	*	0.50
(3) Report 3: The Data Base	*	0.50
(4) Discussion Paper #1: Manpower Planning	*	0.50 (Out of Print)
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(7) Discussion Paper #5: Education/Training/Development	*	0.50

F LOCAL GOVERNMENT MANAGEMENT PROJECT

1) Project Overview Statement, December 1974, Reprinted June 1975, 21 pp.	*	1.00 (Out of Print)
2) Series A Publications: Project Documentation and Evaluation		
(a) The LGMP Experience: Phase I: Assessing Readiness for Organizational Change in Local Government, January 1977, 69 pp.	*	2.00
(b) The LGMP Experience: Phase II: The Implementation of Organizational Change in Local Government, May 1978, 95 pp.	*	4.50
(c) The LGMP Experience: Phase III: An Overview of An Experiment in Organizational Change in Local Government, August 1978, 87 pp.	*	3.50
(d) The LGMP Experience: Guidelines for Organizational Change in Local Government, April 1977, 173 pp.	*	4.50
3) Series B Publications: Technical Papers		
(a) Corporate Management: Its Role in Local Government, June 1978, 47 pp.	*	3.00
(b) Improving Management Performance: The Contribution of Productivity and Performance Measurement, November 1977, 143 pp.	*	5.00
(c) Management Improvement: A Manager's Guide to the Theory and Process of Individual and Organizational Change, June 1978, 53 pp.	*	3.00
(d) Improving Management Performance: The Role of Management Information, May 1978, 57 pp.	*	3.00

G GENERAL PUBLICATIONS

1) Municipal Services in French — Financial Assistance to Municipalities/Service municipaux offerts en français — Aide financière aux municipalités (Pamphlet)	**	Free
2) Farm Tax Reduction Program (Pamphlet)	***	Free
3) Government of Ontario Telephone Directory, Summer 1983 (or Latest) [published by Ministry of Government Services]	*	1.96 (plus .14 tax)
4) Involvement in Municipal Administration Program (Memorandum)	***	Free
5) "New" KWIC Index to your Ontario Government Services 1981/82 (or Latest)	*	2.34 (plus .16 tax)
6) Managed Forest Tax Reduction Program (Pamphlet)	***	Free
7) Municipal Directory 1984	*	3.50 (plus .25 tax)
8) Municipal Election Forms/Formules d'élection municipale	*	2.00
9) 1982 Ontario Youth Employment Program Guidelines (Booklet)	***	Free
10) The Ontario Municipal Training Program (Pamphlet)	***	Free

H PROVINCIAL STATUTES

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Write or Phone:

Municipal Management
Policy Branch
777 Bay Street, 11th Floor
M5G 2E5
585-7178

Write or Phone:

Subsidies Branch
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5
585-6012

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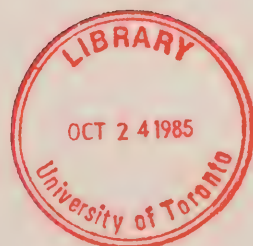
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Ontario

PROVINCIAL FINANCIAL ASSISTANCE TO MUNICIPALITIES BOARDS AND COMMISSIONS

AUGUST, 1985





Compiled and
Published by

Ministry of Municipal Affairs

Subsidies Branch
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5

The Honourable Bernard Grandmaître
Minister

W.M. Cornell
Deputy Minister

Additional copies may be purchased from the Government
Book Store, 880 Bay Street, Toronto, Ontario M7A 1N8.

Foreword

This 1985 edition of Provincial Financial Assistance to Municipalities, Boards and Commissions is your guide to the many programs for municipalities currently offered by the Province of Ontario.

My ministry aids the administration of the municipalities of this province, and it is in this role that I have the pleasure to introduce this valuable publication.

It is always advisable to contact respective ministry officials before making financial commitments in the expectation of receiving provincial assistance. This first step in the funding process insures against financial disappointment at the management level.

Many of the programs in this book can be of benefit to your community. Please use it to your advantage.



Préface

Cette édition pour 1985 de la brochure "Provincial Financial Assistance to Municipalities, Boards and Commissions" sert d'introduction aux nombreux programmes offerts aux municipalités par la province de l'Ontario.

Mon ministère est responsable de l'aide aux municipalités de notre province, et c'est à ce titre que j'ai le plaisir de vous présenter cette publication utile à consulter.

Il est toujours préférable de communiquer avec les représentants intéressés du ministère avant de prendre des engagements financiers basés sur la possibilité d'une aide de la province. Cette première étape du processus de financement permet d'éviter des déceptions éventuelles de la part des gestionnaires.

Certains programmes énumérés dans cette brochure pourraient bénéficier votre communauté. Prenez-en avantage.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "Bernard Grandmaître". The signature is fluid and cursive.

Hon. Bernard Grandmaître
Minister of Municipal Affairs

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Section 1 MINISTRY OF AGRICULTURE AND FOOD

1 DRAINAGE WORKS

Assistance towards

Part of the cost of drainage works that drain agricultural lands, including the cost of embanking, pumping machinery and maintenance.

Eligible Recipients

Cities
Towns
Villages
Townships

Conditions and Procedures

- a) Works must be undertaken in accordance with section 4, 74 or 78 of The Drainage Act.
- b) The council must forward to the Minister of Agriculture and Food a copy of the engineering report and an application for grant (Form available from Ministry of Agriculture and Food).
- c) Where emergency work must be performed, the Minister may authorize work before adoption of the engineer's report.
- d) Where municipalities are doing maintenance work they must have a ministry approved drainage superintendent before they are eligible for grants.

Basis of Assistance

Municipalities in a county — 33⅓ per cent of the cost assessed against agricultural land.

Municipalities in a territorial district — 66⅔ per cent of the cost assessed against agricultural land.

Reference

The Drainage Act, R.S.O. 1980.

Further Information

Capital Improvements Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario M7A 2B2
Phone: (416) 965-9921

2 LIVESTOCK COMPENSATION

Assistance towards

Reimbursing a municipality for compensation it has paid to livestock owners for losses caused by wolves.

Eligible Recipients

Any municipality.

Conditions and Procedures

When a livestock owner has livestock killed or injured by a dog or a wolf, he makes application to the municipality for compensation. A municipal valuer investigates and assesses the amount of the damage. The municipality compensates the livestock owner for the market value of the livestock killed or injured to maximum amounts prescribed under the Act. The municipality applies to the Ministry of Agriculture and Food for reimbursement of any compensation it has paid for losses caused by wolves.

Basis of Assistance

The Ministry of Agriculture and Food reimburses the municipality for all compensation it has paid for losses caused by wolves.

Reference

The Dog Licensing and Livestock and Poultry Protection Act.

Further Information

Farm Assistance Programs Branch
Ministry of Agriculture and Food
Queen's Park
Toronto, Ontario
M7A 2B2
Phone: (416) 963-2404

3 AGRINORTH

Assistance towards

A Joint MNA-OMAF Program to develop northern agriculture.

Conditions and Procedures

The gross production value from the farm operation in a normal production year must be at least \$10,000.

Farms to which grants may apply must be located in the northern districts of Algoma, Cochrane, Kenora, Manitoulin, Nipissing (that part lying south of the French and Mattawa Rivers and north and west of Algonquin Park), Parry Sound, Rainy River, Timiskaming, Thunder Bay and Sudbury.

The applicant must own the land on which the capital improvements will take place or lease land from the Crown in right of Ontario or be an Indian under the Indian Act (Canada) and lawfully in possession of land on an Indian Reserve.

Individuals, partnerships and corporations will be treated as a single applicant for the purposes of AgriNorth.

For subprograms 1, 4 and 5, use of owner's own machinery or labour are not eligible expenditures. All application forms are available from OMAF district offices and Ministry of Northern Affairs offices.

Completed application forms must be submitted to the local agricultural office.

Before work commences applications must be submitted to the AgriNorth Review Committee for approval.

Financial assistance will be authorized for approval upon receipt of paid invoices.

All projects will be inspected on completion by OMAF staff, where required.

Eligible Recipients

Any agricultural association or commodity group may submit a proposal for a study or market development project to the AgriNorth Project Review Committee. Groups of farmers with a common interest may also apply.

I SUBPROGRAM 1 LAND DEVELOPMENT

Objective: To improve and expand the Northern Ontario agricultural land base through land drainage and land clearing.

- (a) Land Drainage
Eligible applicants may receive a grant covering 20 per cent of the cost of materials and labour for subsurface drainage. An applicant may qualify for a maximum grant of \$10,000. Projects must be inspected by OMAF staff before grant money is paid.
- (b) Land Clearing
Eligible applicants may receive a grant covering 50 per cent of the approved costs of clearing land, to a maximum of \$80 per acre or \$10,000 per applicant whichever is less. In addition, applicants must prove that land clearing is economically advantageous to their operation and that other means of expansion are not feasible. Completed projects must be inspected and approved by OMAF staff before payment is made.

Farmers applying for both the land drainage and the land clearing grant will be subject to an overall maximum of \$10,000 on the combined grant.

II SUBPROGRAM 2 NEW TECHNOLOGY DEMONSTRATION

Objective: To promote the testing and demonstration of new technology on farms in Northern Ontario.

Grants may be obtained covering up to 50 per cent of the cost of introducing, testing and demonstrating innovative technology to Northern Ontario agriculture. Only one project of a type will be approved per district.

Applicants will be required to keep records, report progress and demonstrate their project for public information.

Normally there will be a 20 per cent hold back on payment pending submission of an acceptable final report.

Examples of new technology might include such items as new cropping technology or innovative livestock housing, machinery and equipment.

III SUBPROGRAM 3 DISTRICT DEVELOPMENT INITIATIVES

Objective: To promote Northern Ontario agricultural development through local district initiatives.

An incentive fund of \$125,000 is available annually to encourage district-based agricultural development. Proposals to use these funds must be generated by the District Agricultural Development Committees which are composed of local farmers in each district.

Farmers, farm organizations and commodity groups are encouraged to submit ideas to the Agricultural Development Committee to assist in developing these proposals.

IV SUBPROGRAM 4 GRAIN PRODUCTION DEVELOPMENT

Objective: To promote increased production and marketing of seeds, grains and oilseeds.

- (a) Grain Storage Equipment
Up to 25 per cent of the capital cost of on-farm grain storage equipment may be covered by a grant, to a maximum of \$3,000 per applicant.
- (b) Grain Handling Equipment
Up to 33 per cent of the capital cost of on-farm handling equipment, excluding vehicles, may be covered by a grant, to a maximum of \$3,000 per applicant. Such equipment might include grain driers, seed and grain cleaning and treating equipment, grain moving equipment, scales, etc.

Applicants applying for both (a) and (b) will be subject to a maximum grant of \$5,000.

V SUBPROGRAM 5 FORAGE PRODUCTION DEVELOPMENT

Objective: To promote improved forage preservation and storage facilities in Northern Ontario.

Up to 25 per cent of eligible costs to a maximum of \$2,000 are available for the purchase of construction of forage storage facilities, such as hay storage sheds, towers silos, concrete pads and walls for horizontal silos.

VI SUBPROGRAM 6 MARKET DEVELOPMENT ACTIVITIES

Funding is available to promote activities aimed at developing or expanding markets for Northern Ontario-produced commodities.

These could include such activities as promotion and test marketing of commodities in Northern Ontario centres.

Funds are also available to commission studies which will identify markets for Northern Ontario-produced agricultural goods and recommend action plans for accessing these markets.

In both cases, projects may be eligible for grants of up to 100 per cent of costs.

The program is open to individuals, commodity groups and agricultural associations. Proposals must be submitted to the AgriNorth Review Committee.

Further Information

Communications Branch
Ministry of Agriculture and Food
801 Bay Street, 12th Floor
Toronto, Ontario
M7A 2B2
Phone: (416) 965-1056



1 HERITAGE CONSERVATION

Assistance Towards

The conservation, protection and preservation of areas, properties, buildings and archaeological materials and sites of heritage value in Ontario.

Eligible Recipients

Ontario Municipal Corporations, Conservation Authorities, Heritage Conservation Societies and Groups, private property owners.

Conditions and Procedures

Each application should be by letter, outlining the project proposal.

Further information may be requested by the Ontario Heritage Foundation before the assistance proposal is considered.

Basis of Assistance

By agreement, as approved by the Directors of the Ontario Heritage Foundation.

Reference

Ontario Heritage Act, R.S.O. 1980, Chapter 337.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of section).

2 GRANTS-IN-AID OF PUBLICATION

Assistance towards

The publication of books, monographs, pamphlets, guides, etc., in the field of Ontario heritage which meet good standards of scholarship and organization but because of their local, regional or specialized nature would not ordinarily find a commercial publisher. It is expected that these publications will have demonstrable community interest.

Eligible Recipients

Individuals or groups whose manuscripts would not otherwise be published.

Conditions and Procedures

An application for a grant-in-aid of publication shall be made to the Ontario Heritage Foundation, and shall be accompanied by a copy of the final version of the proposed manuscript, the cost of its publication and such other information as the Foundation may require. The Foundation, before approving a grant-in-aid of publication, may request alterations in the manuscript as a condition of the award.

Basis of Assistance

Foundation grants-in-aid of publication shall not normally exceed \$5,000, but special exceptions may be considered.

Reference

Ontario Heritage Act R.S.O. 1980, Chapter 337.

Further Information

Chairman
Ontario Heritage Foundation
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-9504
Regional Offices (see addresses at end of section).

3 LOCAL HERITAGE MARKERS

Assistance towards

The construction, erection or alteration of local heritage markers or cairns.

Eligible Recipients

Any non-profit organization that has as one of its

purposes or objective the commemoration of subjects of local heritage significance and any syndicate, partnership, joint venture or corporation without share capital (including township councils, chambers of commerce, etc.).

Conditions and Procedures

An application for a grant in respect of a project shall be made to the Minister and shall be accompanied by a copy of the proposed inscription for the plaque, the costs of the project, and such other information as the Minister may require. The Minister, before approving a grant in respect of a project shall consult with the Ontario Heritage Foundation.

Basis of Assistance

A grant payable by the Minister in respect of a project approved by the Minister shall be the lesser of:

- a) \$200; or
- b) 50 per cent of the approved cost of the project.

No organization is eligible to receive a grant in respect of more than one project in each year.

Reference

Ontario Heritage Act, 1974, O. Reg. 715/74 as amended by O. Reg. 86/76.

Further Information

Chief
History, Museums & Administration
Heritage Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-4021
Regional Offices (see addresses at end of section).

**4
COMMUNITY MUSEUMS — OPERATING**

Assistance Towards

Ongoing operational costs of community museums, including salaries, administration, maintenance, conservation, research, exhibition and interpretation of collections.

Eligible Recipients

- 1) A non-profit corporation that has its head office in the Province of Ontario
- 2) A council of a municipality
- 3) A public library board
- 4) A council of an Indian band as defined in The Indian Act (Canada)
- 5) A conservation authority established by or under The Conservation Authorities Act.

Conditions and Procedures

A qualified applicant that operates a community museum that:

- a) is established for the purpose of acquiring, conserving, studying, interpreting, assembling and exhibiting to the public a collection of historical artifacts
- b) has a statement of purpose
- c) has a written collections management policy
- d) has an appointed or elected governing body that is solely responsible for the management of the museum
- e) owns a catalogued collection of historical artifacts
- f) has a definite site used exclusively for the operation of the museum that apportions its physical space to meet the needs of a museum as outlined in the Ministry guidelines
- g) has a curator whose full time service is devoted to the museum
- h) is open to the public either 360 or more hours and sixty or more days to meet the minimum hours requirement, or 1,080 hours and at least 180 days, including a minimum of 20 days in each of eight months to meet the extended hours requirement
- i) is not already funded by any other federal or provincial source
- j) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, and having supplied such information as the Minister may require, may apply on the form provided by the Minister before the 30th of June in any year.

Basis of Assistance

Operating grants to eligible community museums are based on a percentage of the eligible operating expenses, the previous year's grant, and available Ministry funds.

Reference

The Ontario Heritage Act, 1974, as amended 1981.

Further Information

Heritage Administration
Heritage Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-3937
Regional Offices (see addresses at end of section).

**5
COMMUNITY ART GALLERIES — OPERATING**

Assistance towards

Ongoing operational costs of art galleries, such as maintenance of gallery building, salaries, administrative support, permanent collection maintenance, insurance, educational and extension costs.

Eligible Recipients

— Art Galleries managed by the following:

- 1) A board of management appointed by a council of a municipality to operate the gallery
- 2) A public library board
- 3) A council of a band as defined in the Indian Act (Canada)
- 4) A board appointed by the senate of a publicly-supported post-secondary institution
- 5) A board of volunteers drawn directly from the community.

Conditions and Procedures

A qualified applicant that operates a gallery that:

- a) employs one or more persons paid to provide full-time direction of the gallery
- b) owns or leases space exclusively devoted to gallery-related activities which is open to the public a minimum of 1,500 hours or at least ten months of the year
- c) demonstrates that at least 50 per cent of operating and program expenditures are raised in the local community
- d) is not already funded for basic operating by any other provincial government source
- e) has been in full operation for at least one year prior to the date of application for assistance, having satisfied other eligibility criteria given above for that year, may apply in writing to the Minister approximately three months before the end of its fiscal year for assistance for the following year.

Basis of Assistance

Operating grants to eligible galleries will be based on a review of the gallery's previous year's operating expenses, the previous year's grant and available ministry funds.

Further Information

Director
Arts Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 2nd Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-6256
Regional Offices (see addresses at end of section).

6 MUNICIPAL AND COUNTY PUBLIC LIBRARY BOARDS

Purpose of Assistance

To support and enhance public library service at the municipal level.

Eligible Recipients

- 1) Public library boards established under Part 1 of the Public Libraries Act, 1984.

- 2) County library boards established under Part 1 of the Public Libraries Act, 1984.

Basis of Assistance

The board shall be paid a grant equal to the amount computed by multiplying \$5.90 in southern Ontario and \$6.50 in northern Ontario by the number of households in the municipality or municipalities for which the library is established.

County library systems and library systems established by regional government receive \$25,000 for maintenance of library service in addition to \$6.50 per household.

The grant payable in 1985 to a municipal or county public library board to which a grant was payable in 1984, shall not be less than 103 per cent of the 1984 grant.

Conditions

It is a condition of making a grant that the recipient of the grant,

- a) provide the prescribed classes of circulating materials in accordance with Section 23 of the Act; and
- b) supply the financial statements and information to the Minister that are required under section 37 of the Act.

7 FOR INDIAN BANDS

Eligible Recipients

A public library established by the council of an Indian band with the approval of the Minister.

Basis of Assistance

The grant for southern Ontario is equal to the amount computed by multiplying \$2.33 by the population of the Indian band. The grant for northern Ontario is equal to the amount computed by multiplying \$2.54 by the population of the Indian band.

Conditions

It is a condition of making a grant that the recipient of the grant,

- a) provide the prescribed classes of circulating materials in accordance with Section 23 of the Act; and
- b) supply the financial statements and information to the Minister that are required under section 37 of the Act.

8 ONTARIO LIBRARY SERVICE — AREA BOARDS

Purpose of Assistance

To enable Ontario Library Service boards to provide, in consultation with municipal and county public library boards, the coordination, development and network services essential to the provision of basic library service.

Eligible Recipients

Ontario Library Service boards established under Part 2 of The Public Libraries Act, 1984.

Basis of Assistance

- 1) The objects of an Ontario Library Service board are to deliver programs and services on behalf of the Minister by,
 - a) increasing co-operation and co-ordination among public library boards and other information providers in order to promote the provision of library services to the public; and
 - b) assisting public library boards by providing them with services and programs that reflect their needs including consultation, training and development services.

The Minister may make a grant to a board of a local or county library, or of an Ontario Library Service board or an incorporated library association approved by the Minister for the purpose of developing a province-wide network of library services.

Ontario Library Service budgets are approved by the Minister before a grant payment is made.

Conditions

The boards shall transmit to the Minister all reports required by the Public Libraries Act, 1984 and the regulations as requested by the Minister.

Reference

The Public Libraries Act, 1984 (Chapter 57 Statutes of Ontario, 1984).
Ontario Regulation 100-85

Further Information

Director
Libraries and Community Information
Ministry of Citizenship and Culture
5th Floor, 77 Bloor Street West
Toronto, Ontario
M7A 2R9
Phone: (416) 965-2696
Regional Offices (see addresses at end of section).

9

WINTARIO PROGRAM GRANTS

Objectives

To provide funds to non-profit community or provincial organizations for special projects beyond their normal activities and for improvements to the organizations' management leading to their increased self-sufficiency. Applicant organizations must have the active support of their communities.

In a general way, Wintario program grants of the Ministry of Citizenship and Culture promote public education about culture, public library and community information services, multiculturalism and

citizenship as well as the fiscal development and stability of the non-profit community or provincial organizations involved and the training and development of staff and volunteers.

Eligible Recipients

Client groups of the Ministry of Citizenship and Culture and its agencies or incorporated non-profit organizations involved in the same areas of activity as the programs of the Ministry.

Conditions and Procedures

Applicants should consult the nearest regional office of the Ministry of Citizenship and Culture regarding assistance levels, eligibility, deadlines for application and completion of applications.

Reference

Ministry of Citizenship and Culture Summary of Wintario Program Grants.

Further Information

Grants Administration
Grants Management Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 4th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-2390
Regional Services and Program Offices
(see addresses at end of section).

YOUTH EMPLOYMENT PROGRAMS

A) EXPERIENCE '85 PROGRAMS

Assistance towards

The salaries and employer's contributions of eligible students employed by approved organizations.

Eligible Recipients

Any provincial or community-based, non-profit organization offering a special summer project of a nature relevant to the program activities and mandate of the Ministry of Citizenship and Culture.

Conditions and Procedures

- 1) The Program's main goals are to provide students meaningful work experience and to assist eligible organizations in providing useful services. In 1985, special emphasis will be placed on projects supporting International Youth Year.
- 2) Projects must be in operation for 6 to 16 weeks, during the period May to September 1985. Students in the age range of 15 to 24 years will be paid the current provincial minimum wage, a percentage of which is allocated by the Ministry to approved projects.

Eligible organizations are responsible for the remaining percentage of wages and employer's contributions plus any administrative costs incurred by the project.

- 3) Eligible organizations must contact their nearest regional services or native community branch office of the Ministry to determine the commencement of the Experience Program and the procedures to be followed.
- 4) The Ministry will rank applications and fund only those which most closely fulfill the objectives of the program. Applicants should therefore be aware that approval will not be automatic solely on the basis of meeting general criteria.

Reference

Experience '85 Applications for Grant contains the guidelines.

Summer Experience '85

Booklet published by the Secretariat for Social Development, Ontario Youth Secretariat.

B) 1985 ONTARIO YOUTH CORPS PROGRAM SPRING/SUMMER — FALL/WINTER

Assistance towards

The salaries and employer's contributions of eligible disadvantaged youth employed by approved organizations.

Eligible Recipients

Any provincial or community-based, non-profit organization offering a special project of a nature relevant to the program activities and mandate of the Ministry of Citizenship and Culture.

Conditions and Procedures

- 1) The Program's main goal is to increase the employability of disadvantaged youth who are experiencing severe difficulties in finding full-time employment. Program objectives include the provision of jobs in areas of high unemployment, particularly Northern Ontario; offering job opportunities for disabled youth; offering job opportunities for Native youth. In 1985, special emphasis will be placed on projects supporting International Youth Year.
- 2) Projects must be in operation for 12 to 20 weeks, during the period from April to September, 1985. Disadvantaged youth in the age range of 15 to 24 years who have been out of school and unemployed for at least 12 weeks will be paid the current provincial minimum wage. Depending on the academic qualifications or barriers to employment of eligible youth, either a full or partial subsidy is allocated by the Ministry to approved projects. Eligible organizations are responsible for any remaining percentage of wages and employer's contributions plus any administrative costs incurred by the project.
- 3) Eligible organizations must contact their nearest regional services or native community branch office of the Ministry to determine the

commencement of the Ontario Youth Corps Program and the procedures to be followed.

- 4) The Ministry will rank applications and fund only those which most closely fulfill the objectives of the program. Applicants should therefore be aware that approval will not be automatic solely on the basis of meeting general criteria.

Reference

Ontario Youth Corps Applications for Grant contains the guidelines.

The Job Book

Booklet published by the Secretariat for Social Development, Ontario Youth Secretariat.

Further Information

Youth Employment Programs
Co-ordinator
Grants Management Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 4th Floor
Toronto, Ontario
M7A 2R9
Phone: (416) 965-2390
Regional Services Offices
(see addresses at end of section).

REGIONAL SERVICES OFFICES

Northwestern Region

1825 Arthur Street East, 2nd Floor
Thunder Bay, Ontario P7E 5N7
Phone: (807) 475-1255
P.O. Box 3000
479 Government Road, 2nd Floor
Dryden, Ontario P8N 3B3
Phone: (807) 223-3331

Northeastern Region

199 Larch Street
Sudbury, Ontario P3E 5P9
Phone: (705) 675-4383
22 Wilcox Street, 2nd Floor
Timmins, Ontario P4N 3K6
Phone: (705) 267-8018

Eastern Region

1 Nicholas Street, 11th Floor
Ottawa, Ontario K1N 7B7
Phone: (613) 566-3728
280 Pinnacle Street, Suite 3
Belleville, Ontario K8N 3B1
Phone: (613) 968-3474

Southwestern Region

255 Dufferin Avenue, 6th Floor
London, Ontario N6A 5K6
Phone: (519) 679-7146
250 Windsor Avenue, 6th Floor
Windsor, Ontario N9A 6V9
Phone: (519) 256-4919

Central West Region

119 King Street West, 8th Floor
Hamilton, Ontario L8N 3Z9
Phone: (416) 521-7229

30 Duke Street, 4th Floor
Kitchener, Ontario N2H 3W5
Phone: (519) 578-8200

71 King Street, Suite 301
St. Catharines, Ontario L2R 3H7
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Central East Region

77 Bloor Street West, 7th Floor
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Section 3 MINISTRY OF COMMUNITY AND SOCIAL SERVICES

1

CHILDREN'S AID SOCIETIES — CAPITAL GRANTS, GENERAL

Assistance Towards

The cost of erecting, purchasing or otherwise acquiring a building or part of a building for occupation by a Children's Aid Society for purposes other than special need.

Eligible Recipients

Counties
Metropolitan municipalities
Cities (Not in Metro)
Separated Towns (Not in Metro)
Towns)
Villages) in
Townships) territorial
Improvement Districts) districts
Children's Aid Society)

Conditions and Procedures

- The prior approval, in writing, of the Minister of Community and Social Services is required.
- Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the municipality or to the society of an amount up to 25 per cent of,

- where the whole building is occupied by the society, the value of the building and land.
- where part of the building is occupied by the society, the proportion of the value of the build-

ing that the floor space occupied by the society bears to the total floor space of the buildings.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

2

CHILDREN'S AID SOCIETIES — CAPITAL GRANTS, SPECIAL

Assistance towards

The cost of erecting a new building or an addition to an existing building or of the acquisition of an existing building for the provision of facilities and services to meet special needs of children.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- The prior approval, in writing, of the Minister of Community and Social Services is required.
- Application for capital grant must be completed in the prescribed form.

Basis of Assistance

The Minister may direct payment to the society of an amount equal to the cost of the new building or addition or the cost of acquisition of a building but not exceeding an amount based on the rate of,

- \$5,000 per bed, in the case of a new building or addition.
- \$1,200 per bed, in the case of the acquisition of an existing building.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

3

CHILDREN'S AID SOCIETIES — OPERATING COST

Assistance towards

Operating costs in the approved estimates of the society.

Eligible Recipients

Children's Aid Societies.

Conditions and Procedures

- a) The estimates, prepared in the form prescribed under the regulations, must receive the approval of the council of each municipality in the area in which the society has jurisdiction, or of the child welfare budget board of a district.
- b) The estimates must also receive the approval of the Minister of Community and Social Services.

Basis of Assistance

80 per cent of the approved operating costs of the society. Ontario pays 100 per cent of the costs of Indian children with reserve status in the care of the society and all other services of the society for Indian families, computed in accordance with the regulations.

Ontario may pay 100 per cent of the cost (computed in accordance with the regulations) of children who come into the care of Children's Aid Societies from the care of child welfare authorities in other jurisdiction of Director and consistent with interprovincial agreements.

Ontario may pay 100 per cent of the cost of a demonstration project approved by the Minister.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended; R.R.O. 1980, Reg. 96, as amended by O. Reg. 102/82.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

4 CHILDREN'S AID SOCIETIES — OPERATING COST RE: UNORGANIZED TERRITORY

Assistance towards

The operating costs of a society attributable to unorganized territory within its jurisdiction.

Eligible Recipients

Children's Aid Society having jurisdiction in territory without municipal organization.

Conditions and Procedures

The estimates must receive the approval of the Minister of Community and Social Services.

Basis of Assistance

100 per cent of:
children from unorganized territory in care of the society X total municipal share of the adjusted cost of children in care

100 per cent of:
children of unorganized territory X total municipal share of the adjusted cost of other services
population of area under jurisdiction of society
Payments by the province are made in monthly installments.

Reference

The Child Welfare Act, R.S.O. 1980, C. 66 as amended; R.R.O. 1980, Reg. 96, as amended by O. Reg. 102/82.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

5 DAY NURSERIES — CAPITAL CONSTRUCTION COSTS

Assistance towards

The costs of the construction of a new building, an addition to an existing building, the purchase or other acquisition of an existing building, or the furnishing and equipping of a building to be used as a day nursery.

Eligible Recipients

Cities)
Towns) but not if within a
Villages) metropolitan municipality
Townships)
Metropolitan Municipalities
Approved Indian Bands
Approved Corporations

Conditions and Procedures

- a) Proposals to construct or erect facilities must be approved in principle by the Minister in advance.
- b) The site and plans must be approved in advance by the Minister of Community and Social Services.
- c) Requests for payment must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that,
 - 1) the erection, addition, purchase or other acquisition or renovation has been completed in accordance with the plans approved by the Minister.
 - 2) the building or addition is ready for use and occupancy.

Basis of Assistance

50 per cent of costs of new buildings computed in

accordance with the regulations. 80 per cent of costs of renovation of existing buildings and equipping and furnishing them.

Reference

The Day Nurseries Act, R.S.O. 1980, C. 111, Reg. 235; R.R.O. 1980, as amended by O. Reg. 818/81.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**6
DAY NURSERIES — OPERATING COSTS**

Assistance towards

The costs of operation and maintenance of licensed day nurseries operated by the municipality and the cost to a municipality of day nursery services to any child of a person in need under an agreement between the municipality and any person or organization operating a licensed day nursery or supervising private-home day care, (assistance also available to approved corporations).

Eligible Recipients

- Cities)
- Towns) but not if within a
- Villages) metropolitan municipality
- Townships)
- Metropolitan Municipalities
- Approved Indian Bands
- Approved Corporations

Conditions and Procedures

The nursery must be licensed and conducted in accordance with the regulations. Private homes must be supervised in accordance with the regulations.

Application for the monthly payment of the provincial grant must be in the prescribed form and be forwarded to the Minister before the 20th day of the next month.

Basis of Assistance

80 per cent of costs, computed in accordance with the regulations for municipalities and Indian bands. Different formula for corporations and 100 per cent of the costs for services to handicapped children, with some exceptions.

Reference

The Day Nurseries Act, R.S.O. 1980, C. 111, Reg. 235; R.R.O. 1980, as amended by O. Reg. 818/81.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**7
DISTRICT WELFARE ADMINISTRATION
BOARDS — INITIAL OPERATION**

Assistance towards

The provision of welfare services by a district board in the first year of the board's establishment.

Eligible Recipients

District Welfare Administration Boards.

Conditions and Procedures

- a) Application for the grant must be made in the prescribed form.
- b) The estimated expenditures of the board for the first year of its operation must be approved by the Minister of Community and Social Services.
- c) Payment of the grant may be made during the year either in one amount or by installments.

Basis of Assistance

The amount of the grant is based on the estimated expenditure for the year of the board determined in accordance with Form 1 and is equal to 50 per cent of the estimated expenditures of the board for the year.

References

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

**8
GENERAL ASSISTANCE**

Assistance towards

The provision of general assistance, by a municipality, district welfare administration board, or Indian band, to or on behalf of a single person or head of a family who is a person in need (but not a patient or resident in an institution other than a nursing home or hostel).

Eligible Recipients

- Cities
- Regional Municipalities
- Towns
- Villages
- Townships
- Improvement Districts
- Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
- District Welfare Administration Boards
- Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

General assistance is provided to meet expenditures for food, clothing, personal requirements, utilities, household supplies, shelter and fuel.

The assistance granted to needy persons by a municipality, district board or approved Indian band is based on the excess of the recipient's budgetary requirements over his income and the amounts granted are determined by references to the tables, limitations, and requirements of the regulations (referenced below).

Provincial reimbursement is 80 per cent of the amounts of general assistance paid. However, if, over a period of six months, the average number of persons receiving assistance equals or is in excess of 6 per cent of the population of the municipality or Indian reserve, as the case may be, the contribution of the province is increased to 90 per cent in respect of the number of persons receiving assistance in excess of 5 per cent of the population. Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment's being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

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9

SUPPLEMENTARY AID

Assistance towards

The provision, by a municipality, district board or Indian band, of supplementary aid to assist the recipient of a governmental benefit (e.g. a pensioner under the Old Age Security Act (Canada), a beneficiary under The Family Benefits Act, etc.) to meet the cost of shelter or extraordinary needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the Province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

The province pays by way of reimbursement to the municipality, district board or Indian band, 80 per cent of the assistance granted.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441 as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

**10
SPECIAL ASSISTANCE**

Assistance towards

The provision of special assistance, by a municipality, district board or approved Indian band, to or on behalf of a person in need, who is a person in financial hardship.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) Where in any month assistance is granted by the welfare administrator, he is required to complete an application (Form 6 under the Regulations) for each class of assistance paid in that month. The application must go forward to the Minister before the 20th day of the next month.
- b) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.
- c) Payments of subsidy by the province are made monthly.
- d) Under The District Welfare Administration Boards Act, where a board is established for a district, any contribution payable by the province for welfare services to a municipality in the district is paid instead to the board.

Basis of Assistance

"Special Assistance" means the provision of,
i) Drugs prescribed by a physician
ii) Surgical supplies and dressings
iii) Travel and transportation allowance
iv) Moving allowances
v) Funerals and burials
vi) Dental services
vii) Prosthetic appliances including eyeglasses
viii) Vocational training or retraining

- ix) A comfort allowance where the applicant or recipient is a resident in a nursing home, and
- x) any other special item or service authorized by the Director.

The province reimburses the municipality, district board or the council of an approved Indian band for 50 per cent of the amounts paid to or on behalf of a person in need for special assistance.

Provision is also made for reimbursement by the province of 100 per cent of the assistance granted to applicants deemed not to have been resident of any organized municipality in Ontario for a period of 12 consecutive months, prior to application for assistance. In this case, the Ministry of Community and Social Services must be notified within sixty days of the first payment being made to the recipient.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.
* The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
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Phone: (416) 965-4363

**11
WELFARE SERVICES —
ADMINISTRATION AND OTHER COSTS**

Assistance towards

The cost of the administration of welfare services.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

- a) No subsidy is payable to any of the above not having a full time welfare administrator.
- b) No subsidy is payable to a district welfare administration board until the board has been in operation for a period of one year.
- c) The welfare administrator is required to complete an application (Form 8 under the Regulations) for monthly payment of cost of

administration of welfare services as defined in Section 21 of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.

- d) The Minister may require additional information if deemed necessary and may require an inspection and audit of books, accounts, and vouchers relating to the application.

Basis of Assistance

"Costs of administration of welfare services" means:

- i) Payments approved by the Director to or on behalf of a welfare administrator who is employed full time in the administration of welfare services and any other employee of a district welfare administration board, municipality or an approved Indian band in respect of:
 - a) Salaries, wages and honoraria.
 - b) Employer's contributions in respect of pension, unemployment insurance or worker's compensation plan or scheme or other employee's benefit plan or scheme.
 - c) Travelling expenses where such expenses are directly related to the administration of welfare services.
- ii) Payments approved by the Director for research or consultation carried out on a contract or fee-for-service basis relating to welfare services.
- iii) Payments approved by the Director for operating costs of computer services including rental of equipment where as a result of such services a welfare administrator is able to provide to the Director such information on the administration and operation of welfare services as the Director requires.

The subsidy payable by the Province of Ontario to,

- a) a city or a separated town;
- b) any municipality approved by the Lieutenant Governor in Council other than a city or separated town;
- c) a county that has appointed a welfare administrator under the Act or a municipality that has a population in excess of 5,000 and by agreement with the County and with approval of the Minister, has appointed a municipal welfare administrator to administer assistance in their municipality independently of the county.
- d) an approved band; and
- e) a district welfare administration board established under the District Welfare Administration Boards Act.

is equal to 50 per cent of the cost of the administration of welfare services. Fees for staff training and living allowances while receiving training are subsidized at 80 per cent and this subsidy is made available to municipalities which employ both a full-time and part-time welfare administrator.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and Reg. 441, R.R.O. 1980, as amended.

The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243, R.R.O. 1980, as amended.

Further Information

Director
Operational Support Branch
700 Bay Street, Suite 216
Toronto, Ontario M7A 1E9
Phone: (416) 965-4363

12

HOME SUPPORT PROGRAM

Assistance towards

Cost of providing home support services including heavy cleaning, gardening, snow shovelling, routine minor repairs and other related home care needs.

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator makes submissions to the Ministry's area manager and if submission is approved the administrator must complete a statement of account and forward it in the month next following the month in which the municipality pays for the services.

Basis of Assistance

100 per cent of net costs up to provincially set daily maximum if services provided directly by a municipality. 80 per cent of net costs based on a provincially set approved rate of services purchased.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1980, C. 273.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

13 HOMEMAKERS AND NURSES SERVICES

Assistance towards

Cost of providing homemaking, nursing services or teaching homemaker services to families or individuals in their own homes who are designated to be "persons in need".

Eligible Recipients

Cities
Regional Municipalities
Towns
Villages
Townships
Improvement Districts
Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
District Welfare Administration Boards
Approved Indian Bands

Conditions and Procedures

The Municipal Welfare Administrator must complete a statement of account and forward it to the Ministry's Area Manager, Homemakers and Nurses Services, by the 20th of the month next following the month in which the municipality pays for the services.

Basis of Assistance

Homemakers, Nurse or Teaching Homemaker — 80 per cent of the amount by which the total monthly cost of the approved services paid by the municipality or band, exceeds the available monthly income of the person in need, determined in accordance with the Regulations.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1980, Chap. 200; O. Reg. 499, R.R.O. 1980 as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

14 HOMEMAKERS INSTRUCTION

Assistance towards

Course of instruction for homemakers covering child care, hygiene, home economics, meal planning, laundering, general household duties, other skills incidental to the preceding items.

Eligible Recipients

Any municipality
Approved Indian bands
Persons or organizations as approved by the Minister.

Conditions and Procedures

- 1) Application for a grant must be made to the Ministry, accompanied by
- 2) A written statement showing
 - a) an outline of the purpose and content;
 - b) the duration; and
 - c) the estimated cost of the proposed course of instruction (it is advisable to have the course approved by the Minister prior to any registration of students).
- 3) Recipients of the grant must in the year following its receipt forward to the Minister, at a date specified by him, a certified statement showing the amounts paid and how the proceeds of the grant were disbursed.

Basis of Assistance

100 per cent of approved costs.

Reference

The Homemakers and Nurses Services Act, R.S.O. 1980, Chap. 200; O. Reg. 499, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

15 HOMES FOR THE AGED — ACQUISITION OR ALTERATION OF AN ACQUIRED BUILDING

Assistance towards

The capital cost of:
a) Acquiring a building for use as a home
b) Altering, furnishing and equipping an acquired building.

Eligible Recipients

Any Municipal Home for the Aged approved under the Act.

Conditions and Procedures

- a) An area sociological needs study is required and the site and plans must be approved in advance by the Minister.
- b) Application for grant should be submitted in the prescribed form.
- c) A request for payment must be accompanied by a certificate from a qualified architect or professional engineer certifying that:
 - 1) the building acquired for use as a home is, in his opinion, a suitable building for such use, and
 - 2) the building acquired for use as a home is ready for occupancy.
- d) Requests for payments prior to completion of the work must be accompanied by a certificate of the architect or professional engineer stating the progress made.

Basis of Assistance

- a) 50 per cent of the cost, as approved by the Minister, of acquisition when the building is acquired.
- b) 50 per cent of the cost as approved by the Minister, of altering, furnishing and equipping the acquired building, as certified by the municipal auditor for the home when the building is ready for occupancy.
- c) Homes in territorial districts: 100 per cent of the proportion of the capital expenditures allocated in accordance with the regulations for the unorganized areas.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, R.R.O. 1980, Reg. 502, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

16

HOMES FOR THE AGED — ADDITIONAL FURNISHINGS AND EQUIPMENT

Assistance towards

Cost of additional furnishings and equipment that are not replacements and that in the opinion of the Minister of Community and Social Services are necessary for the efficient operation of the home, and cost in excess of \$500.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) Capital claims may be made on minor capital claims forms, obtained from the local area office of the Ministry.
- b) Expenditures must be approved by the Minister before purchase and be acceptable as capital expenditures under the Act and Regulations.

Basis of Assistance

50 per cent of the cost approved by the Minister as described above. The Province may pay 100 per cent of that portion of the cost allocated in accordance with the Act and Regulations for unorganized areas.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, R.R.O. 1980, Reg. 502, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

17

HOMES FOR THE AGED — BUILDING OR EXTENDING

Assistance towards

The capital cost of:

- a) erecting a new building;
- b) alteration of a building by an addition, or extension.

Equipment and furnishings are included.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) A needs study and the site and plans must be approved in advance by the Minister.
- b) An application for grants should be submitted in the prescribed form.
- c) Requests for progress payments must be accompanied by a certificate of a member architect in good standing of the Ontario Association of Architects or an engineer in good standing of the Ontario Association of Professional Engineers, certifying that:
 - 1) all structural work below the ground floor joists or slabs is completed;
 - 2) the roof is on and the new building, addition, or extension is enclosed;
 - 3) the interior partitions are installed and finished, or
 - 4) the new building, addition or extension is completed and ready for occupancy.
- d) When applying for final payment, the application must be certified by the municipal treasurer or auditor including indication of all sales tax refunds being taken into account.

Basis of Assistance

- a) 5 per cent of the cost when all structural work below the ground floor joists or slabs is completed;
- b) 20 per cent when the roof is on the building, addition or extension is enclosed;
- c) 10 per cent when the interior partitions are installed and finished;
- d) Such other part of the estimated amount to be paid by Ontario at such other times as the Minister approves (in these cases applications for payment should be accompanied by architect's or engineer's certificates as to the progress made towards completion; and for the final payment, the request shall be certified by the municipal auditor);
- e) The difference between 50 per cent of the approved cost and the total of (a), (b), (c) and (d) when completed and ready for occupancy.

The grant maximum of 50 per cent of the approved cost, excepting in the case of certain homes in territorial districts where, in addition, the province may pay 100 per cent of that portion of the cost allocated, in accordance with the Act and Regulations, for unorganized areas.

References

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203; Homes for the Aged and Rest Homes Amendment Act 1972, O. Reg. 439, R.R.O. 1970, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**18
HOMES FOR THE AGED —
RESIDENTIAL**

Assistance towards

The cost of operating and maintaining a home, computed in the manner prescribed in the regulations; such cost includes:

- a) food and provisions;
- b) medical, nursing, dental and paramedical services, (including approved drugs, medications, prosthetics, and other medical supplies);
- c) welfare of residents: clothing, crafts and activities, material and supplies, pocket money or comfort allowance, current books, newspapers, etc. recreation and entertainment;
- d) funeral and burial expenses if resident has insufficient funds put aside;
- e) general operation and administration.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) 1) Applications for monthly payment of provincial subsidy should be made in the prescribed form.
2) Applications for subsidy must be made within 3 months of the 1st day of the month for which the subsidy is requested.
- b) The initial salary or an increase in the salary of the administrator or supervisory staff must be approved in advance by the Minister.
- c) The cost of maintaining a resident or portion of such cost which the province deems the resident capable of paying but which the resident does not pay, shall be computed as if it had been paid.

- d) The prior approval of the Minister must be obtained for the cost of replacement of furnishings and equipment and the maintenance of the buildings and grounds if in excess of \$1,500.

Basis of Assistance

70 per cent of the difference between what the resident can pay and the actual per diem described above for residential care.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**19
HOMES FOR THE AGED —
MAINTENANCE OF RESIDENTS FROM
UNORGANIZED TERRITORIES**

Assistance towards

Net cost of maintenance of persons whose residence, before admission to the home was in territory without municipal organization, and as approved by a provincial authority.

Eligible Recipients

As in item 15.

Conditions and Procedures

A statement of costs in the prescribed form is required.

Basis of Assistance

100 per cent of net cost (number of resident days multiplied by average gross daily cost of maintenance, less monthly contributions on behalf of residents from unorganized territories from a source other than the provincial government).

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

20 HOMES FOR THE AGED — RESIDENTIAL SERVICES IN SATELLITES

Assistance towards

The cost of maintaining a person admissible under the satellite home provisions of the Act.

Eligible Recipients

As in item 15.

Conditions and Procedures

- a) Initially a municipal home setting up a satellite home with residential services must have the approval of the Director prior to the placement of any person, and approval where there would be more than 25 boarders or lodgers.
- b) All satellite homes are to be reported in Form 11 and regularly inspected by municipal authorities.
- c) Application should be made in Form 8.

Basis of Assistance

70 per cent of the approved costs incurred by the municipality, municipalities or band as the case may be, approved by the Director of providing or purchasing residential services.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, O. Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

21 HOMES FOR THE AGED — EXTENDED CARE SERVICE

Assistance towards

The cost of extended care services for persons admitted to a home, who are eligible for extended care services on the grounds of medical necessity. Homes must be approved by the Director to provide extended care services and a fixed proportion of beds is allocated.

Eligible Recipients

Any Municipal Home approved for the purpose.

Basis of Assistance

70 per cent of:

- 1) any part of the basic rate in effect on a per diem basis that cannot be paid by the resident.
- 2) any part of the cost that exceeds the ceiling currently in effect on a per diem basis up to the approved costs for the municipal home.

100 per cent of:

- 1) that part of the cost that exceeds the basic rate currently in effect on a per diem basis but that does not exceed a maximum cost currently in effect on a per diem basis and of the cost incurred in connection with the provision of extended care services, determined in a manner approved by the Minister, of,
 - a) approved drugs and pharmaceuticals, and
 - b) any approved device.

Reference

The Homes for the Aged and Rest Homes Act, R.S.O. 1980, Chap. 203, and Reg. 502, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

22 ELDERLY PERSONS CENTRES — CAPITAL GRANTS

Assistance towards

The cost of erection, alteration, extension or acquisition, or the furnishing and equipping of a building or premises for use as a social, recreational drop-in, or day care centre for elderly persons, including the cost of the land, furnishings and equipment.

Eligible Recipients

- a) Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional, or District Municipality. While excluded in the Act, specific authority may be given in a Metropolitan Regional District Municipality Act for coverage for the purposes of the Elderly Persons Centres Act.

- b) Non-profit corporations may qualify conditionally upon a municipal 20 per cent grant.

Conditions and Procedures

- a) The Minister's approval of the municipal by-law, the area sociological needs study, the site plans, and the proposed programs must be obtained in advance. In addition, when the service is provided by a non-profit corporation, the Minister's approval of the corporation is required.

- b) An application to the Minister must be in the prescribed form and be accompanied by;

in the case of the erection, alteration or extension of a building or premises;

- 1) the site plan showing the location of the building or premises on the site,
- 2) the plans and specifications, prepared by an architect, showing the construction, equipment and arrangements of the centre.

In the case of the acquisition of the building or premises;

- 1) the site plan showing the location of the building or premises on the site,
- 2) a structural sketch showing the area or areas in the building or premises to be used as a centre.

- c) The Minister's approval of the corporation or municipal by-law, site, plans and proposed program must be obtained in advance.

- d) An application for payment of the grant must be made in the prescribed form and be accompanied by;

- 1) the certificate of an auditor certifying;
 - i) the actual cost of the building or premises to the corporation;
 - ii) the actual amount that has been paid by the corporations as of the date of the application;
 - iii) that all refundable sales tax has been taken out.

- 2) the certificate of the architect or professional engineer, in triplicate (Form 3, O. Reg. 235, R.R.O. 1970) certifying that the alteration, extension or acquisition of the building or premises is completed in accordance with the plans approved by the Minister.

Basis of Assistance

Not in excess of 30 per cent of the costs described above, computed in accordance with the regulations.

Reference

The Elderly Persons' Centres Act, R.S.O. 1980, Chap. 131, Reg. 278, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**23
ELDERLY PERSONS CENTRES —
OPERATING AND SPECIAL
PROGRAM GRANTS**

Assistance towards

The cost of maintaining and operating social services, drop-in, or day care centres for elderly per-

sons. Special grants for programs or services for elderly persons carried out by approved corporations.

Eligible Recipients

Municipalities.

"Municipality" means a City, Town, Village or Township, and includes an Area Municipality, whether in a Metropolitan, Regional or District Municipality.

Providing that the corporation operating the centre and the centre has been approved through the ministry and the continuing program is satisfactory to the Director, the province may make grants for maintenance and operation of the centre.

Basis of Assistance

Operating grants to centres shall be 50 per cent of the net monthly expenditure by the municipality, determined in accordance with the regulations, to a ceiling of \$15,000 a year whichever is the lesser.

Special Grants

- An amount of up to \$15,000 for any one year may be made to a municipality, or an approved corporation, in respect of an approved innovative program or services for elderly person in an approved centre.

NOTE:

"Where non-municipal and non-profit corporations establish and operate elderly persons centres, provincial grants in aid for both capital and operating are conditional on prior payments of at least 20 per cent from the municipality in which the centre is located or that municipality together with one or more contiguous municipalities".

Reference

The Elderly Persons' Centres Act, R.S.O. 1980, Chap. 131 as amended; and O. Reg. 278, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

**24
HOME SUPPORT SERVICES
FOR SENIORS**

Assistance towards

Cost of providing home support services to seniors including meals-on-wheels, wheels-to-meals, housekeeping services, home maintenance, handyman services, transportation for shopping, medical appointments, friendly visiting telephone reassurance, security checks, personal care services, counselling and referral and day care.

Eligible Recipients

Elderly persons in the communities 60+ years of age who meet the requirement of a person in need.

Region	Location	Address	Division		Telephone	Districts, Counties and Regional Municipalities served by Area Offices
			Adult	Child		
Central	Regional Office Toronto	2195 Yonge Street 10th Floor M7A 1G2		X	(416) 963-1010	
	Area Offices Toronto	110 Eglinton Avenue W. 3rd & 5th Floors M4R 2C9	X	X	(416) 965-8449 (416) 965-7863	Toronto
	Barrie	70 Collier Street 4th & 5th Floors L4M 4Z2	X	X	(705) 737-1311 (705) 737-1311	Peel, Simcoe and York
North	Regional Office Sault Ste. Marie	473 Queen Street E. 2nd Floor P6A 1Z5		X	(705) 949-8052	
	Area Offices Sudbury	111 Larch Street St. Andrew's Place 8th Floor P3E 4T5	X	X	(705) 675-4541 (705) 675-4544	Algoma, Manitoulin, Muskoka Nipissing, Parry Sound and Sudbury
	Thunder Bay	710 Victoria Avenue Suite 301 P7C 5P7	X	X	(807) 475-1515 (807) 475-1345	Kenora, Rainy River and Thunder Bay
	Timmins	11 Elm Street North Ground Floor P4N 6A3	X	X	(705) 267-7901 (705) 267-7901	Cochrane and Timiskaming
Southeast	Regional Office Kingston	336 Alfred Street Ground Floor K7L 3S5		X	(613) 547-2214	
	Area Offices Kingston	1055 Princess Street Ontario Gov't. Building Main Floor & 3rd Floor K7L 5T3	X	X	(613) 544-6206 (613) 549-6470	Frontenac, Hastings, Lanark Lennox & Addington, Prince Edward, and Leeds & Grenville
	Ottawa	2197 Riverside Drive E. Pebb Building K1H 7X3	X	X	(613) 737-7324 (613) 737-7324	Ottawa-Carleton; Prescott & Russell; Renfrew; and Storm- mont, Dundas & Glengarry
	Peterborough	60 Hunter Street East K9H 1G5	X	X	(705) 742-9292 (705) 743-1624	Durham, Haliburton, North- cumberland, Peterborough and Victoria
Southwest	Regional Office London	195 Dufferin Avenue IBM Building 5th Floor N6A 1K7		X	(519) 438-8344	
	Area Offices Hamilton	100 Main Street E. Century 21 Building 39th & 40th Floor L8N 3X6	X	X	(416) 526-9300 (416) 521-7300	Brant Halton, Hamilton- Wentworth and Niagara
	London	119 King Street West 2nd Floor L8N 1E1	X	X	(519) 438-5111 (519) 438-8387	Elgin, Haldimand-Norfolk, Huron, Middlesex, Oxford and Perth
	Waterloo	195 Dufferin Ave. IBM Building 5th Floor N6A 1K7	X	X	(519) 886-4700	Bruce, Dufferin, Grey, Wellington and Waterloo
	Windsor	75 King Street S. Waterloo Square 5th Floor N2J 1P2	X	X	(519) 254-1651	Essex, Kent and Lambton
		250 Windsor Avenue Ontario Gov't. Building N9A 6V9	X	X		

Conditions and Procedures

Municipalities, charitable corporations, or Indian bands make submissions to the Ministry's area manager requesting subsidy allocation for the coming fiscal year. The Ministry's area manager reviews the requests and approves subsidy allocation.

Basis of Assistance

50 per cent of net costs up to a provincially set allocation for each fiscal year approved by the Ministry's area manager.

Reference

The Ministry of Community and Social Services Act, R.S.O. 1980, Chap. 131, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

25
WORK ACTIVITY PROJECTS

Assistance towards

The cost of operating work activity projects for the purpose of preparing for entry or return to employment, persons who by reason of personal, family or environmental circumstances have difficulty in obtaining or holding down steady employment.

Eligible Recipients

- Cities
- Regional Municipalities
- Towns
- Villages
- Townships
- Improvement Districts
- Counties which, with the approval of the Minister of Community and Social Services, administer welfare assistance.
- District Welfare Administration Boards
- Approved Indian Bands

Conditions and Procedures

- a) The project must be approved in advance by the federal government for federal cost sharing under Part III of the Canada Assistance Plan.
- b) The welfare administrator is required to complete an application (Form 10 under the regulations) for monthly payment of cost of administration as defined in section 1(s), 17(1) and 21(4) of the Regulations. The application must go forward to the Minister before the 20th day of the month following that in which the administration costs were paid.

Basis of Assistance

80 per cent of the costs of the administration and operation of the work activity project as defined in the regulations.

References

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; Reg. 441, R.R.O. 1980, as amended. The District Welfare Administration Boards Act, R.S.O. 1980, Chap. 122; and Reg. 243 R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

26
PURCHASED COUNSELLING SERVICES

Assistance towards

Cost of providing direct counselling service to needs tested persons.

Eligible Recipients

See list of eligible recipients in section 25, Work Activity Projects.

Conditions and Procedures

The Municipal Welfare Administrator contracts with a service provider, which is approved by the Ministry's area manager, for costing, service content and agency. The administrator must complete a statement of account, and forward it to the Ministry's area manager by the 20th of the month following.

Basis of Assistance

The subsidy payable by the province is 80 per cent of the approved cost.

Reference

The General Welfare Assistance Act, R.S.O. 1980, Chap. 188; and O. Reg. 441, R.R.O. 1980, as amended.

Further Information

Regional Director, Ministry of Community and Social Services (at nearest regional office — see addresses at end of section).

Ministry of Community and Social Services

Regional offices

Central
2195 Yonge Street
Toronto, Ontario
M7A 1G2
Phone: (416) 963-1010
North
473 Queen Street East
Sault Ste. Marie, Ontario
P6A 1Z5
Phone: (705) 949-8052

With Area
Offices in:

- Toronto
- Barrie
- Sudbury
- Thunder Bay
- Timmins

Southeast
336 Alfred Street
Kingston, Ontario
K7L 3S5
Phone: (613) 547-2214

Kingston
Ottawa
Peterborough

Southwest
195 Dufferin Avenue
London, Ontario
N6A 1K7
Phone: (519) 438-8344

Hamilton
London
Waterloo
Windsor

Section 4 MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

1 LAND TITLES SURVEY FUND

Assistance towards

Costs of and incidental to an application

- a) to have land within a municipality registered under The Land Titles Act, or
- b) to have boundaries of land described in registered conveyances confirmed under The Boundaries Act.

Eligible Recipients

Any municipality.

Conditions and Procedures

- 1) Municipality must pass a by-law authorizing an application to be made to:
 - a) the proper Land Registrar, or
 - b) the Director of Titles.
- 2) Costs to be borne by municipality making application. In the case of the municipality's making an application on behalf of the owners of the lands, it may recover the costs by levy of a special rate of assessment on all parcels of land included in the application, or in the municipality.
- 3) Consent of the Director of Titles is required before the Land Registrar proceeds with the application to have the land registered under The Land Titles Act.
- 4) Applications for confirmation under The Boundaries Act are made to the Director of Titles.

Basis of Assistance

Generally 25 per cent of the total survey costs.

References

The Land Titles Act, R.S.O. 1980, Chap. 230 Section 31 and Section 59 The Boundaries Act, R.S.O. 1980, Chap. 51.

Further Information

Legal and Survey Standards Branch
Property Rights Division
Ministry of Consumer and Commercial Relations
3rd Floor, 543 Yonge Street
Toronto, Ontario M7A 2J8
Phone: (416) 963-0436

Section 5 MINISTRY OF CORRECTIONAL SERVICES

1 GRANT-IN-LIEU OF PROPERTY TAXATION — CORRECTIONAL INSTITUTIONS

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality a correctional institute or jail designated by the Minister of Correctional Services.

Basis of Assistance

\$50 times the rated bed capacity of the institution or jail on the previous December 31st.

Reference

The Municipal Act. R.S.O., 1980, Section 160(3).

Further Information

Finance Branch
Ministry of Correctional Services
2001 Eglinton Avenue East
Scarborough, Ontario
M1L 4P1
Phone: (416) 750-3450

Section 6 MINISTRY OF EDUCATION

GRANTS TO SCHOOL BOARDS 1985

Under Ontario Regulation 128/85, the following grants are payable to school boards. The grants are calculated separately for the elementary schools and the secondary schools.

1
ORDINARY OPERATING EXPENDITURE GRANTS

The *grant payable* is the excess of the recognized portion of the school board operating expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board.

The *recognized ordinary* expenditure is the lesser of the actual cost and the product of \$2,396 in the case of an elementary school pupil or \$3,275 in the case of a secondary school pupil, a weighting factor that is determined by the Ministry for the school board, and the average daily enrolment of pupils of the board in day school, summer school and certain continuing education.

Grant assistance in respect of continuing education is limited to specific programs including adult basic literacy, citizenship and language instruction for landed immigrants, English as a second language for adults, and courses for adults for which secondary school credit is given.

The average daily enrolment of pupils for a board is determined in accordance with Ontario Regulation 127/85. For day school this is determined as 30 per cent of the enrolment on each of the last school days of January and April, and 40 per cent of the enrolment on the last school day of September. For summer school and certain continuing education classes it is determined as the full-time equivalent in terms of instructional time. Kindergarten and junior kindergarten subject to grant is limited to a one-half day basis enrolment.

In calculating average daily enrolment used for grants, recognition is included that costs do not reduce directly with enrolment declines. Thirty to sixty per cent of the decline from 1984 (depending on the board size) plus one-half of such assistance given in 1984 is included in the enrolment for grant purposes.

The average daily enrolment for purposes of grant calculation is increased in the case of grades 9 and 10 pupils in elementary schools by 23 per cent.

The *weighting factors* address variations among school boards in the need for education services and in the cost of providing comparable education services. The factor components are:

- Compensatory Education
- Language Instruction
- French-English Mixed Schools
- Technical Programs
- Cost of Goods and Services (Northern)
- Small School Boards
- Small schools
- Teacher Experience and Qualifications

The mill rate used to determine the local portion of the recognized expenditure is calculated in the following manner:

4.769 Elementary Schools	X	Total Recognized Ordinary Expenditure (incl. total tuition fees paid)
OR		
3.613 Secondary Schools		Maximum Recognized Day School Ordinary Expenditure (incl. tuition fees)

The assessment used in the calculation is equalized using a five-year average of the equalization factors (issued by the Ministry of Revenue in 1980, 1981, 1982, 1983 and 1984) and is adjusted to reflect the 15 per cent difference between residential and commercial mill rates.

2
EXTRAORDINARY EXPENDITURE GRANTS

Extraordinary expenditure pertains to the types of expenditure that for reasons related to the nature or development of the jurisdiction served differ in terms of per pupil costs among school boards. These are costs in respect of the acquisition of facilities and for the transportation of pupils. The portions of these expenditures recognized for grant assistance are determined by specific approvals. The recognized expenditure is divided into two groups —

- a) specific debt charges and pupil transportation expenditure that is in excess of \$275 per day school pupil of average daily enrolment, and
- b) the remainder.

The grant in respect of each group is the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the school board. The mill rates used to determine the local portion of the recognized expenditure are:

- a) .022 for elementary schools or .010 for secondary schools for each \$100 of per pupil recognized expenditure.
- b) .107 for elementary schools or .049 for secondary schools for each \$100 of per pupil recognized expenditure.

Boards receive grants on current approved minor projects and on major projects prior to 1980 in accordance with the financing of the project including grant on debenture installments, which in some instances will continue to the year 2000.

3 FRENCH-LANGUAGE INSTRUCTION GRANTS

The recognized expenditure for grant assistance is:

- a) For French language schools or classes \$220 per elementary school pupil, \$67 per subject credit for grades 9 and 10 secondary school pupils, \$73 per subject credit for grades 11 to 13 secondary school pupils. In addition there is recognition for some start-up costs where French-language classrooms are established.
- b) For French-language instruction for non French-speaking pupils the recognized expenditure is determined by formulae that takes into account the number of pupils instructed, their grade level, the time devoted to instruction each day and the total accumulated hours of French-language instruction. The amounts range from \$73 to \$220 per pupil at elementary schools and from \$29 to \$112 per subject credit for a secondary school pupil. In addition, there is a grant for immersion start-up costs at the secondary school level.

The grant payable is:

- a) For French-language schools or classes, 100 per cent of the recognized expenditure.
- b) For French-language instruction for non French-speaking pupils, the excess of the recognized expenditure over the yield of a calculated mill rate in the dollar upon the equalized assessment supporting the board. The mill rates are .107 for elementary schools or .049 for secondary schools for each \$100 of per pupil recognized expenditure.

4 GRANTS FOR SPECIAL EDUCATION PROGRAMS IN INSTITUTIONS OR HOSPITALS

The Ministry introduced effective January, 1982, a new funding mechanism in respect of special education. In 1985, grants are the product of the Board's total enrolment (not just special education pupils) and a per pupil amount of \$185 in respect of elementary school operations and \$132 in respect of secondary school operations. In addition, a grant is paid in respect of each trainable retarded pupil of \$4,100 adjusted by a weighting factor which takes into account the geographical location of the board. Where a school board employs a teacher to provide a special education program in certain specified facilities, institutions or hospitals, subject to approval a grant is payable to reimburse the board for the cost of the teacher's salary, related employee benefit costs plus a \$1,900 allowance for administrative costs etc., up to \$925 per teacher aide and up to \$3,300 for the cost of classroom furniture and equipment.

5 HERITAGE LANGUAGE GRANTS

Elementary school boards receive a grant of \$31.75 per classroom hour in respect of Heritage language instruction, subject to minimum class size and where the school day is extended in relation thereto.

6 ADJUSTMENT IN RESPECT OF CHANGE IN TAX REVENUE

School board grants compensate for any prior calendar year difference between the amount requisitioned by the school board or yield of the mill rate on assessment and actual taxes received. Effectively boards are compensated for "write-off of taxes" and grants are reduced on account of "supplementary" taxes received.

7 SPECIAL DEBENTURE ASSISTANCE

Debt charges acceptable to the Minister on debentures issued by a school board prior to April, 1980 that were not approved for grant assistance at the time of issue are now eligible for grant to the extent that such expenditure for the year exceeds the yield of .107 mills for elementary schools or .049 mills for secondary schools in the dollar upon the equalized assessment for the board in respect of each \$25 per pupil of such expenditure. This base mill rate cannot be less than .110 for elementary schools or .230 for secondary schools.

8 GRANTS FOR BOARDS ON TAX-EXEMPT LAND

School boards on tax-exempt land receive grants from the province. These boards are Department of National Defence School Boards. Special funding provisions also apply to school boards established in a sanatorium, a hospital, a crippled children's treatment centre or a centre for the treatment of cerebral palsy.

The first type of boards receive 50 per cent of all operating grants exclusive of capital. The second group of boards receive 80 per cent of teachers' salaries and transportation costs and 50 per cent of all other costs exclusive of capital.

9 GRANTS FOR ISOLATE BOARDS

Small remote boards (with enrolment of 300 or fewer) receive grants equal to all approved cost in excess of the yield of a mill rate on equalized assessment of 4.875 mills in the case of elemen-

tary school boards or 3.661 mills in the case of secondary school boards.

10
COST OF EDUCATION REIMBURSEMENT

Where a school board provides education for:

- a) a pupil who resides in Ontario in an area that is not within the jurisdiction of a school board, is not Federal Crown Land or is not an Indian Reserve;
- b) a pupil who is resident in, admitted to or detained in certain specified facilities, institutions or homes; or
- c) a pupil who is a ward of a Children's Aid Society, a grant is payable to reimburse the board the cost of education for the pupil.

The amount of reimbursement is the same as is permitted for inter-board billing of tuition fees. This is calculated in accordance with Ontario Regulation 130/85.

11
DIRECT CAPITAL GRANTS

Since April 1, 1980, the grants to school boards on major approved capital projects are paid as the expenditures are incurred. Payments are made on a quarterly basis on progress certificates submitted to the school boards. The rates of grant are identical to those applicable to extraordinary expenditure grants which, for a board of average assessment wealth, is 75 per cent.

12
ASSESSMENT EQUALIZATION FACTORS

The 1985 formula includes a provision which guarantees that no board will receive less grant for reason of using the average of the provincial assessment equalization factors issued by the Ministry of Revenue in 1980, 1981, 1982, 1983 and 1984. The comparison is to assessment equalized using the factors that were applicable in 1979. Similarly, grants have been provided to school boards to ensure that there is no increase in the proportion of the school board requisition that is borne by a municipality for reason of the new assessment equalization factors.

13
SECONDARY SCHOOL REORGANIZATION GRANT

Provisions were introduced in 1980 to encourage French-language education programs at the secondary school level and involve a reorganization grant to offset the start-up costs associated with the establishment of new homogeneous French-language entities.

For the first year of operation of such schools with an enrolment of 100 or fewer, the grant is \$1,455 per pupil. For larger schools, the grant is \$127,200 plus \$183 per pupil to a maximum of \$182,100. For the second year of operation, the grant is \$970 per pupil for a school with an enrolment of 100 or fewer and for larger schools is \$84,800 plus \$122 per pupil to a maximum of \$121,400. For the third, fourth and fifth years of operating, the grant is \$485 per pupil for a school with an enrolment of 100 or fewer and for larger schools, is \$42,400 plus \$61 per pupil to a maximum of \$60,700.

Further Information

Grants Services,
Financial Services Branch
Ministry of Education
21st Floor, Mowat Block
Queen's Park, Toronto, Ontario M7A 1L2
Phone: (416) 965-7954

**Section 7
MINISTRY OF ENERGY**

1
MUNICIPAL OIL CONVERSION AND ENERGY CONSERVATION PROGRAM

Purpose

To assist Ontario municipalities with the costs of converting oil-fired heating systems to alternate fuels, carrying out energy conservation retrofits in existing buildings, and installing solar heating systems in seasonal swimming pools.

Who is eligible?

Municipal governments, conservation authorities, public utility commissions and boards or commissions thereof.

What work is eligible?

Equipment, material and installation costs directly related to oil conversions, energy conservation retrofits, and seasonal pool solar heating installations in facilities owned or operated by eligible applicants. Typical measures include:

- converting from oil to electricity, gas or other fuel sources;
- improving the thermal efficiency of the building envelope including insulating, caulking and weather stripping;
- modifying lighting systems including delamping;
- improving heating, ventilation and air conditioning systems and their controls;
- reducing domestic hot water consumption;
- installing heat recovery or solar heating equipment.

Where applicants do not possess the technical expertise needed to identify or proceed with projects, technical assistance grants are available to secure advice or commission a report from a professional engineer.

General maintenance, repairs, and the replacement of over-age or worn-out equipment, as well as project financing costs, are **not** eligible.

Funding levels

	% Grant by Payback		Maximum
	1-6 years	6-10 years	
Oil Conversions	30%	15%*	\$ 75,000
Energy Conservation Retrofits	25%		\$100,000

	% Grant	Maximum
Technical Reports	50%	\$ 10,000
Solar Systems for Seasonal Pools	30%	\$ 25,000

- ★ Oil Conversion projects with paybacks exceeding 10 years will be considered under the following conditions:
- availability of only one alternate fuel source;
 - annual oil displacement exceeding 100,000 litres;
 - conversion of an historic building.
- Maximums represent the total assistance allowable any applicant in one provincial fiscal year.

Payment

Once the project has been approved by the Ministry of Energy, 50 per cent of the approved grant will be paid upon commencement of the project and the balance upon completion.

Monitoring and reporting

Grant recipients must monitor energy consumption and cost for one full year following project completion and report this information to the Ministry of Energy.

Effective date

April 1, 1985 to March 31, 1988.

How to apply

- Application details and forms are available from the Ministry of Energy.
- Each application must be accompanied by:
- an audit of the building including current energy consumption and costs, proposed conservation measures and detailed energy savings calculations;
 - evidence that the building audit and application have been prepared by an individual or firm suitably qualified or knowledgeable in the field;

- certification from the Municipal Clerk or the corporations' Chief Executive Officer that no other financial assistance has been received or applied for in relation to work proposed for funding by the Ministry of Energy.
- Where an Energy Auditor has been hired by the municipality, the submission of applications should be coordinated by that person.

Further Information

Ministry of Energy
Municipal Conservation Group
56 Wellesley Street West
10th Floor
Toronto, Ontario
M7A 2B7
Phone: (416) 965-8190
(416) 965-6471

2 ENERGY FROM MUNICIPAL SOLID WASTE

Assistance towards

- Feasibility studies to assess the economic and financial viability of energy from solid waste.
- Project Development Costs.

Further Information

Energy-From-Waste Technology Development
Ontario Ministry of Energy
Queen's Park
Toronto, Ontario
M7A 2B7
Phone: (416) 965-0758

3 MUNICIPAL SMALL HYDRO FEASIBILITY ASSISTANCE PROGRAM

Assistance towards

Determining the feasibility of developing small scale hydro sites, and for inspection of hydro turbines.

Eligible Recipients

Municipalities
Municipal Utilities
Conservation Authorities

Conditions and Procedures

Applications under this program are made in the form of a proposal. Interested municipalities should contact the Ministry regarding proposal requirements.

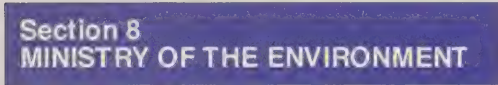
Basis of Assistance

- 1) Turbine Inspections: All costs for turbine inspections up to \$4,000 and 50 per cent of costs above \$4,000, subject to maximum assistance of \$8,000 in respect of turbines at any one site.
- 2) Feasibility Studies: Up to 90 per cent of the total

cost of the study, subject to maximum assistance of \$50,000 for any one site.

Further Information

Industry Transportation Programs
Ministry of Energy
56 Wellesley Street West
Toronto, Ontario
M7A 2B7
Phone: (416) 965-0763



Water and Sewage Service

The programs of the Ministry of the Environment are mainly directed towards assisting the construction of communal water and sanitary sewage works and the repair or renewal of private water and sewage systems. The number of projects assisted annually is limited by funds available. Projects are selected for award of grants by means of an MBR assessment system.

**1
15 PERCENT GRANTS FOR MAJOR WORKS**

Any municipality can apply for a grant towards the capital cost of major components of communal water and sewage works.

This includes the water supply: intakes, treatment and storage facilities and trunk feeder mains; for sewerage: treatment facilities, outfall and trunk sanitary sewers and associated pumping stations.

Priority is given to:

- a) works to service an area encompassing more than one municipality;
- b) works providing for an increased supply of serviced lots in growth areas.

Grants are equal to 15 percent of capital cost after deduction of federal or other grants.

Payment is made following contract award calculated on the project cost less 10 per cent holdback. Final payment is made against audited final costs.

**2
GRANTS AND LOANS TO SMALL MUNICIPALITIES FOR HIGH COST PROJECTS**

Small municipalities of population less than 7,500 can apply for grants to assist the construction of new communal water and sewage works to service existing communities. Local distribution and collection works as well as major components are eligible.

Other conditions include:

- a) Substantially all the built up areas must be serviced;
- b) Where buildings have means of access to the service, municipalities must require that a connection be made, in accordance with Section 219 of The Municipal Act.

Priority is given to projects according to their contribution to health and environmental benefits and the servicing of urban growth. Grants are calculated after deduction of federal or other grants. The assistance enables municipal costs to be limited to \$1,100 and \$1,400 per connection, for water and sewage service respectively, subject to a maximum of 75 per cent of net project cost.

Payment is made through quarterly advances against projected expenditures less 10 per cent holdback. Final payment is made against audited final costs. Loans up to a 30 year term at the provincial interest rate may be made available to municipalities lacking access to commercial funds.

**3
GRANTS FOR THE REPAIR OR RENEWAL OF PRIVATE WATER AND SEWAGE SYSTEMS**

This grant is for the benefit of small communities currently serviced by private systems, where health and environmental problems exist. Typically, the area considered would have insufficient potential for growth to require a communal system in the future.

Other conditions include:

- a) grants will be made towards the cost of repair or renewal of systems serving homes that are principal residence in defined problem area;
- b) grants may be considered for costs associated with systems for other dwellings, commercial buildings and small industries only when located in the defined problem area;
- c) where a request is accepted, the ministry will retain a consulting engineer to prepare a report to identify the problems and propose alternative solutions;
- d) subject to the availability of funds, grants may extend over a two year period.

Priority is given to projects according to their contribution to health and environmental benefits.

Grants are equal to:

- a) 100 per cent of the cost of the report;
- b) 75 per cent of the costs of implementing the solution.

The amount of the grant will be committed over the period of construction.

Applications and requests for further information should be made to the nearest regional office of the Ministry:

P.O. Box 5000
435 James Street South
Thunder Bay, Ontario
P7C 5G6
Phone: (807) 475-1205

469 Bouchard Street
Regency Mall
Sudbury, Ontario
P3E 2K8
Phone: (705) 522-8282

985 Adelaide Street South
London, Ontario
N6E 1V3
Phone: (519) 681-3600

140 Centennial Parkway North
Stoney Creek, Ontario
L8E 3H2
Phone: (416) 561-7410

Suite 700
150 Ferrand Drive
Don Mills, Ontario
L8E 3H2
Phone: (416) 424-3000

133 Dalton Street
P.O. Box 820
Kingston, Ontario
K7L 4X6
Phone: (613) 549-4000

or

Project Coordination Branch
40 St. Clair Avenue West
Toronto, Ontario
M4V 1K6
Phone: (416) 965-7062

4

WASTE MANAGEMENT

Waste Management Planning Studies

- 1) Financial assistance is available for 50 per cent of study costs to develop a long term waste management plan for regional municipalities or several municipalities which agree to operate joint waste management facilities on a shared cost basis.

Waste Site Improvement Program

- 2) This program provides financial assistance to municipalities for upgrading waste disposal sites, proper closure, and special investigative studies related to site expansions, gas and

leachate monitoring and control, including remedial work associated with these studies. Improvements supported include on-site roads, provision of scales, landscaping, improving buffer zones, and other regulatory requirements.

Source Separation Program

- 3) The program provides financial and other assistance for the development or expansion of municipal scale source separation projects. Assistance is available for the development of feasibility studies, the development of promotional activities to encourage public involvement and start-up costs for up to three years for qualified projects.

Further Information

Director
Waste Management Branch
135 St. Clair Avenue West
Toronto, Ontario
M4V 1P5
Phone: (416) 965-6191

Section 9 MINISTRY OF HEALTH

1

AMBULANCE SERVICES

Assistance towards

Expenditures in operating a twenty-four hour daily ambulance service.

Eligible Recipients

- 1) Municipalities — includes metropolitan, regional district municipalities but not area municipalities thereof
- 2) Local Boards of Health
- 3) Public Hospitals
- 4) Licensed private and volunteer operators.

Conditions and Procedures

- 1) There must be a need for ambulance services in the area of proposed operation.
- 2) Ambulance services, once licensed by the ministry and in operation, must be available on a twenty-four hour daily basis.
- 3) Services must conform to the operational policy and procedures of the ministry as well as to The Ambulance Act and its regulations.

An annual operating budget must be submitted to the ministry for approval in accordance with set procedures and deadlines. Amendments to an approved budget may be presented for consideration during the course of the operating year.

Every ambulance operator, etc., must provide the Minister, within 90 days of the end of a fiscal year,

with a financial statement of its ambulance operations during that year.

Basis of Assistance

Up to 100 per cent of costs as approved by the Minister.

Reference

The Ambulance Act, R.S.O. 1970, and Chap. 20; S.O. 1972, Chap. 93, and Ontario Regulation 599/75 as amended.

Further Information

Ambulance Services Branch
Ministry of Health
7 Overlea Boulevard
Toronto, Ontario M4H 1A8
Phone: (416) 965-8034

2

BOARDS OF HEALTH

Assistance towards

The expenses of the local Boards of Health incurred in the process of providing approved public health services and core programs in accordance with The Health Protection and Promotion Act, 1983 and its regulations and identified community health needs.

Eligible Recipients

Local Boards of Health.

Conditions and Procedures

- 1) Each board shall provide the Minister or the council of a municipality such information and in such form as the Minister or the council may require.
- 2) Each Board shall keep accounts of its financial affairs and prepare annual financial statements covering the preceding years' activities as well as estimates of expenses for the next year.
- 3) Each Board must submit an annual budget to the local municipality for approval, then forward it to the provincial Ministry of Health where it is subjected to line-by-line review.
- 4) "New" or "expanded" program proposals are submitted to the local District Health Council for review and then forwarded via the Regional Area Planning Co-ordinator to the Ministry for approval.

Basis of Assistance

A. Provincial support for the approved general expenses of a board is based on the following structure:

- 1) 75 per cent of the expenses of a board of health except the boards of health of Metropolitan Toronto where the grant is 40 per cent of the expenses.

The assistance is flowed to each board in twelve

roughly equal monthly payments; adjustments to the total aid flowed are made as necessary at year's end, upon receipt by the Ministry of the required financial statement from each board and also as a result of periodic audits by Ministry internal audit staff.

B. Separate provincial assistance is available to boards for the following programs:

- 1) Home Care — 100 per cent of costs approved by the Minister;
- 2) Family Planning — 100 per cent of costs approved by the Minister;
- 3) Venereal Disease Control — cf. 4 VENEREAL DISEASE CLINIC;
- 4) Immunization — provision of free vaccines and biologicals.

C. A board which assumes the responsibilities for the public health services of an unorganized territory until 1984 received an unorganized territory grant which covered the full costs of services undertaken there. In 1984, the grant was replaced by an unorganized territory budget which is subject to line-by-line assessment in the same manner as organized territory budgets.

Reference

The Health Protection and Promotion Act, 1983 and its regulations.

Further Information

Public Health Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 963-2229

3

COMMUNITY HEALTH FACILITIES

Assistance towards

The acquisition of new facilities, the alteration of, addition or renovation to existing community health facilities, or parts thereof that have become obsolete or inadequate (land costs are excluded).

Eligible Recipients

Local Boards of Health
Municipal Corporations
Non-profit organizations (as designated by regulations).

Basis of Assistance

2/3 of the approved capital costs of the building project, where "approved costs" means that portion of the actual cost of the building project approved by the Minister, including:

- a) fees for architects, consulting engineers, and other consultants as approved by the Minister

- b) necessary basic equipment and furnishings, and the installation thereof
- c) land survey and soil tests, and necessary paving and sodding but not landscaping, gardens or decorations.

Conditions and Procedures

- 1) Application for grants, accompanied by preliminary sketch plans in triplicate, must be made to the Minister and approved prior to the issuing of tenders or the commencement of work.
- 2) The applicant must undertake not to mortgage, sell, dispose of, alter physically or functionally the facility without the approval of the Minister.
- 3) The grant is paid in the following portions as construction approaches completion: 20 per cent when the contract for the project is signed; 10 per cent for each 1/8 of the work completed, with final payment upon the completion of the project to the satisfaction of the Minister.

Reference

The Public Health Act, R.S.O. 1980, Chap. 409, O. Reg. 835 R.R.O. 1980.

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario
M4H 1A9
Phone: (416) 965-2426

4 VENEREAL DISEASE CLINIC

Assistance towards

The cost of treating, examining, supervising and giving after-care to persons infected or suspected of being infected with venereal disease.

Eligible Recipients

Local Boards of Health
Hospitals

Conditions and Procedures

- a) A designated venereal disease clinic must be established and maintained.
- b) The Director of the Public Health Branch or designate, of the Ministry of Health is to be permitted to inspect the records, equipment, administration and treatment services of a clinic at any time.
- c) The local board or hospital must provide such examination, treatment, supervision, and after-care for venereal disease as necessary to any person who applies at the clinic.
- d) No charge is to be made for the services thus given.

Basis of Assistance

An amount of \$11.00 in respect of each clinic attendance.

References

The Health Protection and Promotion Act, 1983, O. Reg. 237/84, The Health Insurance Act, 1972.

Further Information

Public Health Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 963-2238

5 VENEREAL DISEASE PHYSICIANS' ACCOUNT

Assistance towards

Payment to physicians for the treatment of venereal disease in persons who are not insured under The Health Insurance Act, 1972.

Eligible Recipients

Municipalities

Conditions and Procedures

- a) A physician must submit an account of all eligible services performed by him/her under the direction of a board's M.O.H., to the municipal treasurer within three months of the rendering of those services.
- b) 1) Each physician's statement of accounts should equal the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
2) The cost of drugs used for treatment should also be reported.
- c) The treasurer must forward all such accounts to the Minister within three months of receiving them.

Basis of Assistance

- 1) 100 per cent of the amount that would be payable for the medical services as insured health services under The Health Insurance Act, 1972.
- 2) 100 per cent of the costs of approved drugs.

Reference

The Health Protection and Promotion Act 1983, O. Reg. 237/84.

Further Information

Public Health Branch
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 963-2238

6 HOME CARE PROGRAM

Assistance towards

The provision of co-ordinated home nursing, physiotherapy, occupational therapy, speech therapy, medical social work, nutrition counselling, and homemaking and other support service to patients in their own homes.

Eligible Recipients

Local Boards of Health
Local Branches of the Victorian Order of Nurses
Local Hospital Boards
Home Care Program of Metropolitan Toronto

Conditions and Procedures

A local home care program must be established and maintained in accordance with the Minister's guidelines.

Basis of Assistance

100 per cent of the costs of services provided by the program to eligible patients, and a local annual program budget approved by the Minister.

Reference

The Health Insurance Act, 1972, O. Reg. 323, Section 41(b).

Further Information

Health Programs Division
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-2426

7 ASSISTANCE TO HOSPITALS CLASSIFICATION OF HOSPITALS

Hospitals are classified as general hospitals, general rehabilitation hospitals, hospitals for chronic patients, active treatment teaching psychiatric hospitals, active treatment hospitals for alcoholism and drug addiction and rehabilitation hospitals, graded as follows:

- a) Group A hospitals are general hospitals providing facilities for giving instruction to medical students of any university;
- b) Group B hospitals are general hospitals having not fewer than 100 beds;
- c) Group C hospitals are general hospitals having fewer than 100 beds;
- d) Group D hospitals are general hospitals operated by the Ontario Division of the Canadian Red Cross Society;
- e) Group E hospitals are general rehabilitation hospitals;
- f) Group F hospitals are hospitals for chronic patients and having not fewer than 200 beds;

- g) Group G hospitals are hospitals for chronic patients and having fewer than 200 beds;
- h) Group H hospitals are psychiatric hospitals providing facilities of giving instruction to medical students for any university;
- i) Group I hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction;
- j) Group J hospitals are hospitals designated by the Minister to provide special rehabilitation services for disabled persons in a region of Ontario specified by the Minister for each hospital;
- k) Group K hospitals are separate organized facilities approved as such by the Minister to provide local diagnostic and treatment services in a community or district to handicapped or disabled individuals requiring restorative and adjustive services in an integrated and co-ordinated program;
- l) Group L hospitals are hospitals for the treatment of patients suffering from alcoholism and drug addiction and providing facilities for giving instruction to medical students of any university as evidenced by a written agreement between the hospital and the university with which it is affiliated;
- m) Group M hospitals are general hospitals which may charge and receive payment for the use of C.A.T. Scan Services.

References

O. Reg. 726, R.R.O. 1970, O. Reg. 118/71, O. Reg. 244/71, O. Reg. 176/72, O. Reg. 513/72.

8 CAPITAL GRANTS FOR HOSPITAL CONSTRUCTION AND RENOVATIONS

Ontario Regulation 859 under The Public Hospitals Act allows the province to provide grants not exceeding either 2/3 or 5/6 of the approved cost of constructing or renovating community hospitals. Approved costs include the cost of construction or renovation, professional fees and necessary basic equipment.

The 5/6 of approved costs is provided to hospitals located in a Northern municipality with a population of not more than 12,000 in a territorial district or a provisional county.

Regulation 862 under The Public Hospitals Act provides capital grants for teaching hospitals. The province accepts responsibility for the approved capital cost of the university hospitals and of teaching and research facilities forming part of the university affiliated hospitals.

In accordance with Regulation 861 under The Public Hospitals Act the province accepts responsibility for the approved capital cost of a regional

rehabilitation hospital or that part of a hospital which provides special facilities for medical rehabilitation of patients. To qualify the hospital is expected to provide a wide range of special services and must be approved by the Minister as a regional rehabilitation centre before becoming eligible for grants on the basis of full costs. Regulation 860 under The Public Hospitals Act provides that, for rehabilitation facilities serving a local community or district (e.g. crippled children's treatment centres), the grant amounts to 2/3 of the approved cost.

Regulation 858 under The Public Hospitals Act provides that 100 per cent of the capital cost of economic investment projects may be paid where operating savings to the government will recover the capital cost within five or fewer years.

Regulation 856 under The Public Hospitals Act provides grants equal to 100 per cent of the approved capital cost for the amalgamation of hospital services where the estimated savings on net operating costs during the five years following the establishment of the amalgamated service equals or exceeds the approved capital cost.

Regulation 170/81 under The Public Hospitals Act allows the province to pay a special grant of 2/3 of the capital cost to correct hazardous conditions resulting from the presence of asbestos in public hospitals. The special grant is 5/6 of the approved cost when the public hospital is located in a Northern municipality with a population of not more than 12,000 persons and in a territorial district or a provisional county.

Further Information

Institutional Planning — Grants
Ministry of Health
15 Overlea Boulevard
Toronto, Ontario M4H 1A9
Phone: (416) 965-8076



**1
MUNICIPAL HOUSING STATEMENT GRANTS**

Assistance towards

The preparation and updating of municipal housing statements outlining municipalities' housing policies and needs.

When endorsed by council and approved by the ministry, a statement forms the basis for a municipality's request for federal and provincial funding for housing programs.

Eligible Recipients

All Ontario Municipalities are eligible to apply for municipal housing statement grants; those with approved statements may be eligible for funding to update their statements. Municipalities under 10,000 population may also request ministry staff to complete a statement on their behalf.

Conditions and Procedures

Municipal council must pass a resolution requesting either direct technical assistance or funding. When funding is requested, an application form and the consultant's proposal should accompany the council resolution.

The concurrence of regional council is also required prior to the provision of a study grant or direct technical assistance.

Basis of Assistance

Each application will be considered on its merits, and maximum grant levels have been established according to municipal size. During the term of the approved study, progress payments will be made. Once the housing statement has been adopted by council and approved by the Ministry, the final grant payment is made to the municipality.

Further Information

Field Operations
Ontario Housing Corporation
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6430

**2
ONTARIO HOME RENEWAL PROGRAM
(OHRP)**

Assistance towards

In the past the province provided per capita grants to municipalities to administer as OHRP loans. While this direct assistance has not been available in recent years, many municipalities have OHRP funds as a result of loan repayments, etc. that can be utilized as loans to owner-occupants in that municipality whose adjusted annual family income is no greater than \$18,000. This income limited will increase to \$21,000 in accordance with the following table:

Date	Income Limit
Current	\$18,000
August 1, 1985	\$19,000
August 1, 1986	\$20,000
August 1, 1987	\$21,000

The prime objective of these loans is the repair of faulty structural and sanitary conditions and the upgrading of the plumbing, heating and electrical systems of the residences of the eligible owner-

occupants to bring their housing up to municipal health and safety standards.

The maximum amount of an OHRP loan to an applicant within the participating municipality shall not exceed \$7,500 less any federal funding. The amount of interest charged on this loan will be determined by the annual family income of the applicant; a portion of the loan may be “forgiven” and therefore need not be paid back, upon completion of a designated number of years of continuous occupancy. A special loan maximum of \$9,500 (less any federal funding) is available under OHRP for physically disabled homeowners or homeowners with physically disabled relatives living with them.

This special loan may be used for the repair of a dwelling unit to a minimum municipal standards and for the necessary modifications that would render the unit accessible to physically disabled persons.

Eligible Recipients

Owner-occupants are eligible provided the annual “adjusted family income” of the owner-occupant does not exceed \$18,000.

Conditions and Procedures

Every municipality that receives a grant shall:

- a) ensure that there be taken in the name of the municipality as security for any loan, including the forgivable and repayable portions thereof, a lien as provided for by subsection 2 of section 3 of the Act; and shall follow the procedures set forth in subsections 2 and 3 of section 3 of the Act. Where the placing of a lien is not feasible, a promissory note may be used as security for the repayment of the amount loaned as provided for by subsection 4 of section 3 of the Act.
- b) establish a trust fund and deposit in the fund all monies received pursuant to this regulation, all monies received in repayment of loans made under this regulation, and all interest accruing thereon; and
- c) provide the Minister with whatever information and records of accounts he may require pertaining to any application, loan or any other matter provided for in this regulation.

Reference

The Housing Development Act, R.S.O. 1980, Chap. 213.

Further Information

Housing Policy and Program Development Branch
Community Housing Wing
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6360

**3
INCENTIVE LOANS AND GRANT PROGRAM**

Assistance towards

The province provides incentive funding to those municipalities developing municipal non-profit housing projects for the first time. The funding is in the form of a grant and an interest free loan.

Eligible Recipients

An initial grant of up to \$5,000 is available to municipalities to explore the feasibility of starting a municipal non-profit housing project.

To be eligible, a municipality must:

- a) be in the process of developing municipal non-profit housing for the first time
- b) have had the need for assisted and market rent housing approved by the Ministry of Housing.

The amount of the grant that a municipality receives is commensurate with its population as follows:

Population	Grant
Up to 5,000	\$3,000
5,001-10,000	\$4,000
10,000 plus	\$5,000

A municipality also becomes eligible for an interest free loan to cover development expenses incurred until the first mortgage draw. The loan is to be capitalized against project costs and is repayable to the province at the time of the first project mortgage draw. If at any point during the development process the project fails, the loan may be forgiven.

Conditions and Procedures

To receive the incentive grant, an interested municipality puts in a written request to:

The Office of the Corporate Secretary
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario
M5G 2E5

The municipality attaches to its request the following material:

- a) Council resolution requesting the incentive grant.

To receive the interest-free loan, the Municipal Non-Profit Housing Corporation submits an Initial Project Application MOH Form 560 and the following material:

- 1) A copy of the incorporation charter and by-laws
- 2) Preliminary organizational plan
- 3) Preliminary administrative and property management plan
- 4) Rationale for any non-residential space proposed
- 5) Procurement technique
- 6) Shelter and site requirements.

Basis of Assistance

The costs of the grants and loans are covered 100 per cent by the province. The legislative authority for both components of the program is Section 7(d) and 7(a) of the Ministry of Municipal Affairs and Housing Act.

Further Information

Field Operations
Ontario Housing Corporation
Ministry of Housing
777 Bay Street, 2nd Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6430

Section 11 MINISTRY OF MUNICIPAL AFFAIRS

1

UNCONDITIONAL GRANTS

These grants consist of:

- per household grants
 - general
 - police
 - density
- resource equalization grant
- general support grant
- special support grant
- revenue guarantee

Reference

The Ontario Unconditional Grants Act,
R.S.O. 1980, as amended.

The Regulation made under *The Ontario Unconditional Grants Act,* as amended.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6183
Field Offices (see addresses at end of section).

1985 MUNICIPAL GRANTS HOUSEHOLDS

Where reference is made below to households for grant purposes, the households will be determined in accordance with the Regulation made under *The Ontario Unconditional Grants Act*.

The 1985 households for grant purposes are available in the Summary of the Assessment Roll for 1985 tax year. All households, with the unit code of RU (residential units), FRU (farm residential units) and RDU (recreational dwelling units) should be included. The 1985 municipal households for grant purposes is the sum of:

- a) ● 1985 households under paragraph 2, Section 13(2) of "*The Assessment Act*", as amended, and
- b) ● 1985 households situated on a Canadian Forces Base, as applicable to the Township of Bosanquet, Township of Essa, City of Gloucester, City of London, City of North Bay, City of North York, Township of Opastika, City of Ottawa, Township of Petawawa, Village of Petawawa, Township of Pittsburgh, Township of Sidney, Township of Tosorontio, Town of Valley East and Town of Sioux Lookout.

I. PER HOUSEHOLD GRANTS

Assistance towards the cost of providing municipal services and in recognition of the higher per household expenditures that municipalities with larger populations are required to make on certain municipal services.

Eligible Recipients

Group "A"

The following lower tier municipalities in counties and districts, excluding those in Group "B" and "C", are eligible recipients:

Cities
Separated Towns
Towns
Villages
Townships
Improvement Districts

Group "B"

All upper tier regional municipalities, including the Municipality of Metropolitan Toronto, County of Oxford and the District Municipality of Muskoka.

Group "C"

Constituents (area) municipalities of regions, defined in group "B".

Basis of Assistance

Each municipality in Group "A" receives:

- 1) general per household grant equal to the number of households of the municipality multiplied by \$30.
- 2) In addition, a municipality will receive \$50 per household if it provides its own police force or is under contract with the Ontario Provincial Police in accordance with *The Police Act*, or under contract with another municipality.

Municipalities in Group "B" receive assistance as follows:

- 1) general per household grant equal to \$30 per household, and

- 2) per household grant in respect of policing equal to \$50 per household where a regional municipality is deemed to be a city for the purposes of *The Police Act*.

Municipalities in Group “C” will receive:

- 1) \$50 per household, based on number of households of each area municipality, if it provides law enforcement by its own force or under contract with the Ontario Provincial Police in accordance with *The Police Act*, or under contract with another municipality, and
- 2) An amount per household based on the density of each area municipality as per the following schedule, where density is defined as the ratio of 1985 total households to hectares of an area municipality.

Density	Amount per household
0.375 and under	\$14.00
Over 0.375 to and including 0.75	11.20
Over 0.75 to and including 1.125	8.40
Over 1.125 to and including 1.5	5.60
Over 1.5 to and including 1.875	2.80
Over 1.875	Nil

II. RESOURCE EQUALIZATION GRANT

The Resource Equalization Grant is designed to reinforce the fiscal capacity of lower tier municipalities with below average tax bases, in order to increase their ability to upgrade local servicing without incurring excessive property tax rates. A portion of this grant is paid directly to upper tier municipalities.

Eligible Recipients

All lower tier and upper tier municipalities.

Basis of Assistance

The resource equalization grant is payable to each lower tier municipality whose 1984 equalization assessment is below \$57,000 per household, when the assessment, with residential and farm taxable assessment being discounted by 45 per cent, is equalized according to the average equalization factor appearing in the 1985 Regulation to the Act. The assessment deficiency rate, recognized for resource equalization grant, is based on the proportion that 60 per cent of the municipality's deficiency of the 1984 equalized assessment per household bears to \$57,000, to a maximum of 25 per cent. This deficiency rate is then applied to the net general dollar levy of the lower tier municipality which is defined as the combined lower and upper tier municipal 1984 tax requirements and excludes taxation for school boards. The 1985 resource equalization grant is equal to the product of the municipality's net general dollar levy and its assessment deficiency rate, up to the maximum of the sum of the total 1984 resource equalization

grant entitlement (lower and upper tier shares) and the product of its 1985 households and \$1.25.

The portion of the resource equalization grant, determined on a basis of the ratio of upper tier taxes levied on commercial and business assessment to the total taxes levied on commercial and business assessment for all purposes, other than school purposes, is payable directly to the upper tier municipality. The region or county is required to credit this amount to its general revenues. The lower tier municipality is paid a resource equalization grant equal to the difference between the total grant and the amount payable to the region or county. This portion of the grant should be applied against taxes for own purposes.

III. SUPPORT GRANTS

Assistance towards the financing of municipal services.

Basis of Assistance

- a) General Support Grant: Provides an amount equal to 5.75 per cent of the 1984 net general dollar levy to all municipalities, both upper and lower tier.
- b) Special Support Grant: Provides an additional amount equal to 17.25 per cent of the 1984 net general levy to:
 - i) all municipalities situated in the northern part of Ontario, and
 - ii) all municipalities situated in the District of Parry Sound and to the Townships of Airy, Chisholm and the Improvement District of Cameron.

This grant is in recognition of the generally higher costs of municipal goods and services in such areas.

“Net general dollar levy” for the purposes of these grants means a municipality's own 1984 tax requirements, excluding upper tier and school board taxation.

2

IV. REVENUE GUARANTEE

A revenue guarantee is provided on total unconditional grants. The total of 1985 unconditional grant payments for the six major grants to a lower tier municipality, Region or County is guaranteed to be at least 2.0 percent more than in 1984.

2

MUNICIPAL TAX ASSISTANCE — LOCAL IMPROVEMENT, DRAINAGE ASSESSMENTS AND WATER, SEWAGE AND GARBAGE RATES

Assistance towards

Payment of drainage assessments and some special charges.

Eligible Recipients

All municipalities.

Conditions and Procedures

Applicable to provincially owned properties which are situate within the municipality, but excluding properties owned or held in trust by Ontario Hydro.

Basis of Assistance

Assessment formula is determined in accordance with *The Drainage Act*. Special charges are determined in accordance with *The Local Improvement Act* and section 210(85) and 218 of *The Municipal Act*.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6188
Field Offices (see addresses at end of section).

**3
PAYMENTS-IN-LIEU — BUSINESS TAX**

Assistance towards

Payments-in-lieu of business taxes.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality land which is occupied or used by the Crown in right of Ontario or any Crown agency for the purpose of or in connection with any business. The legislative, executive, and administrative activities of the Government of Ontario shall not be deemed to be the carrying on of a business.

Basis of Assistance

An amount may be paid equal to what would have been produced if that part of the business mill rate which is levied for general municipal and upper-tier purposes has been applied against the business assessment, as determined by the Ministry of Revenue for the previous year.

Reference

The Municipal Tax Assistance Act.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6188
Field Offices (see addresses at end of section).

**4
PAYMENTS-IN-LIEU — REAL PROPERTY**

Assistance towards

Payments-in-lieu of real property tax.

Eligible Recipients

All municipalities.

Conditions and Procedures

There must be situate within the municipality's boundaries provincial property not owned or held in trust by Ontario Hydro (the exceptions set out in section 3(1) of *The Municipal Tax Assistance Act* should be noted). Eligible properties also include Provincial parks, historical parks, wilderness areas and the non-tenanted portions of agricultural research stations.

Basis of Assistance

An amount may be paid equal to what would have been produced if the commercial mill rate levied for general municipal and upper-tier purposes, excluding schools, was applied to the real property assessment as determined by the Ministry of Revenue in the previous year.

In the case of Provincial parks, historical parks, wilderness areas and the non-tenanted portions of agricultural research stations, the grant entitlement is equal to the total grant for these properties based on assessment and mill rate as described above, or the total 1983 grant entitlement for these properties whichever is greater.

Reference

The Municipal Tax Assistance Act, as amended.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6188
Field Offices (see addresses at end of section).

5

**INVOLVEMENT IN MUNICIPAL
ADMINISTRATION**

Assistance towards

Providing meaningful employment and practical experience for students interested in municipal government.

Eligible Participants

For computer science, administration, and law students, all municipalities and municipal associations; for planning students, only municipalities and planning boards with a population not exceeding 50,000.

Conditions and Procedures

- a) Ontario university and community college students must be registered in an environmental studies program, (e.g. urban geography, urban or regional planning), or core programs of business administration, commerce, economics, political science, law or computer science. All courses are subject to ministry approval.
- b) Participants will be limited to a maximum of 2 students, one of whom, subject to the population restriction, may be a planning student.
- c) Student positions are allocated on a "first come, first served" basis. Interested municipalities should therefore contact the ministry as soon as possible after the program announcement has been made to reserve positions.

Basis of Assistance

75 per cent of a student's weekly salary, to a maximum of \$135 per week for a period of at least 10 and up to 18 weeks.

After the application has been approved, the ministry will advance 75 per cent of the estimated reimbursable payroll cost.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6200
Field Offices (see addresses at end of section).

6

ONTARIO MUNICIPAL TRAINING PROGRAM

Assistance towards

Developing qualified municipal managers and training college and university graduates in municipal government.

Eligible Participants

All municipalities, recent graduates of university and college programs with a substantial local government content, and current, part-time municipal employees with equivalent academic qualifications.

Conditions and Procedures

- a) Candidates must submit an application for participation, including a letter of nomination, transcripts, curriculum vitae, and description of personal goals. Applications will be matched with municipal submissions and forwarded to the appropriate municipalities for consideration.
- b) Municipalities must submit a plan for work assignments in both finance and general administration.
- c) The total number of trainees is not expected to exceed 25 in any one year.
- d) The term of employment under the program will be two years. A contract will be drawn up between the municipality and the successful candidate specifying the terms of employment and providing a plan of the work assignments.

Basis of Assistance

50 per cent of the trainee's salary to a maximum of \$7,500 in the first year, and \$5,000 in the second year. The ministry will also pay 50 per cent of the cost of attending approved courses.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6200
Field Offices (see addresses at end of section).

7

MUNICIPAL SERVICES IN FRENCH

Assistance towards

- a) Language instruction in either English or French as a second language for members of municipal councils and staff of municipalities.
- b) Translation of public documents by municipal staff and/or commercial translators from English into French and from French into English.
- c) Printing costs associated with the production of public municipal bilingual documents in French and English and public municipal documents that have been translated from English into French or from French into English.
- d) Acquisition by lease or rental of simultaneous-

interpretation services for council and/or special public meetings.

- e) A one-time special grant of up to 50 per cent of the cost of purchasing simultaneous-interpretation equipment.
- f) A one-time special grant to cover consulting fees incurred for developing a French-language-services program for a municipality, such payment not to exceed \$125 per day, plus expenses, up to a maximum of 15 working days.

Assistance is not necessarily restricted to the activities mentioned above. Depending on their individual needs, municipalities may provide additional services, within the limits of the financial assistance offered under the program, provided that assistance is not available for similar services through other government programs.

Eligible Recipients

Any municipality whose council deems that such services are desirable. Other local authorities may also be eligible for assistance, depending on the availability of funds and other government programs.

Conditions and Procedures

Municipalities may enter the program by submitting a written request indicating the French-language services the municipality expects to provide under the program and the estimated expenditures likely to be incurred in each of the first two years.

Basis of Assistance

The assistance offered under the program is for one term of five consecutive years and is not subject to renewal or extension. Each participating municipality is eligible to receive reimbursement of 50 per cent of actual costs, up to a maximum of \$50,000 each year. The special grants relating to the purchase of simultaneous-interpretation equipment and to consulting fees are in addition to this general assistance.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6200

8 MUNICIPAL ENERGY AUDIT PROGRAM

This program, to terminate March 31, 1986 is administered by the Ministry of Municipal Affairs with funding provided by the Ministry of Energy.

Assistance towards

Employing an energy auditor to measure municipal energy use, set guidelines for municipal energy consumption, and develop mechanisms for achieving and maintaining reductions in that consumption.

Eligible Recipients

All municipalities are eligible to participate, but counties and regional governments are encouraged to apply on behalf of their area municipalities.

Conditions and Procedures

- a) Municipalities must submit a proposal, including a statement of the goals and objectives to be achieved by participation.
- b) The auditors must submit semi-annual reports to the Ministry summarizing the energy consumption measured during the previous period, the measures implemented for reducing the consumption, and the results achieved.

Basis of Assistance

80 per cent of the total cost of employing an auditor, including salary and benefits, travel, support services, etc., to a maximum of \$20,000 in the first year, \$18,000 in the second year, \$15,000 in the third year and \$12,500 in the fourth year of participation. The Ministry will also provide information and training seminars for the auditors.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6208
Field Offices (see addresses at end of section).

9 MARINA AND BOATING FACILITIES PROGRAM

This program, introduced in 1981, is administered by the Ministry of Municipal Affairs for the Board of Industrial Leadership and Development (BILD). The program will run for five years from 1981 with a \$5 million budget provided by BILD.

Assistance towards

The cost of constructing, repairing or improving municipally-owned marina and boating facilities.

Eligible participants

All municipalities with access to water-related recreation are eligible to participate.

Conditions and Procedures

- a) Municipalities must submit an application with a plan or sketch of the proposed project
- b) The facility must be municipally-owned and must complement, not compete with, privately-owned facilities in the area
- c) The project must be directly related to on-water recreational activities
- d) The municipal share of the cost must be financed from reserves, surpluses, or current levies.

Basis of Assistance

50 per cent of the net municipal cost of a project to a maximum of \$50,000.

Further Information

Subsidies Branch
Ministry of Municipal Affairs
777 Bay Street, 12th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6200

FIELD OFFICES — MUNICIPAL AFFAIRS

TORONTO

Director
Field Services Branch
Ministry of Municipal Affairs
777 Bay Street, 11th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-7251

Cambridge

Manager
150 Main Street, N1R 6P9
Phone: (519) 622-1500

Serves: Regional Municipalities of Haldimand-Norfolk, Halton, Hamilton-Wentworth, Niagara, Peel, Waterloo; and Counties of Brant, Oxford.

Guelph

Manager
4th Floor
147 Wyndham Street North, N1H 4E9
Phone: (519) 836-2531

Serves: Counties of Bruce, Grey, Wellington.

Kingston

Manager
1055 Princess Street, K7L 5T3
Phone: (613) 547-2203

Serves: Counties of Frontenac, Hastings, Leeds and Grenville, Lennox and Addington, Prince Edward.

London

Manager
495 Richmond Street, N6A 5A9
Phone: (519) 438-7255

Serves: Counties of Elgin, Essex, Huron, Kent, Lambton, Middlesex, Perth.

North Bay

Manager
347 Sherbrooke Street, P1B 2C1
Phone: (705) 476-4300

Serves: Districts of Nipissing, Parry Sound, Timiskaming.

Orillia

Manager
15B Matchedash Street North, L3V 4T4
Phone: (705) 325-6144

Serves: Regional Municipality of York, District Municipality of Muskoka; and Counties of Dufferin, Haliburton, Simcoe.

Oshawa

Manager
74 Simcoe Street South, L1H 4G6
Phone: (416) 571-1515

Serves: Municipality of Metropolitan Toronto, Regional Municipality of Durham; and Counties of Northumberland, Peterborough, Victoria.

Ottawa

Manager
244 Rideau Street, K1N 5Y3
Phone: (613) 566-3711

Serves: Regional Municipality of Ottawa-Carleton; and Counties of Lanark, Prescott and Russell, Renfrew, Stormont, Dundas and Glengarry.

Sudbury

Manager
430 Notre Dame Avenue, 2nd. Floor
P3C 5K7
Phone: (705) 675-4343

Serves: Regional Municipality of Sudbury; and Districts of Algoma, Cochrane, Manitoulin, Sudbury.

Thunder Bay

Manager

P.O. Box 5000

435 James Street South, P7C 5G6

Phone: (807) 475-1621

Serves: Districts of Kenora, Rainy River, Thunder Bay.

10

MUNICIPAL AFFIRMATIVE ACTION PROGRAM

This program, to terminate March 31, 1986, is administered by the Ministry of Municipal Affairs with funding provided by the Ontario Women's Directorate.

Assistance towards

Employing an affirmative action co-ordinator to develop and implement an affirmative action program for a municipality's women employees.

Eligible Recipients

All municipalities are eligible to participate, but counties and regional governments are encouraged to apply on behalf of their area municipalities.

Conditions and Procedures

- a) Municipalities must submit a proposal outlining the goals to be achieved by participating and the strategy to be followed in implementing and administering an affirmative action program.
- b) The co-ordinators must submit semi-annual reports summarizing the municipality's existing personnel and other policies as they relate to women and the measures implemented for improving the opportunities for women.

Basis of Assistance

75 per cent of the total cost of employing a co-ordinator, including salary and benefits, support services, education and training materials, etc. to a maximum of \$20,000 in the first year of participation and \$18,000 in the second. In addition, a one-time special grant of up to \$200 per day for 15 working days may be provided to appoint a consultant to develop an affirmative action program for a municipality.

Further Information

Subsidies Branch

Ministry of Municipal Affairs

777 Bay Street, 12th Floor

Toronto, Ontario

M5G 2E5

Phone: (416) 585-6208

11

COMMUNITY PLANNING STUDY GRANTS

Assistance towards

Planning studies to:

- a) promote the effective operation of community planning;
- b) support the study and resolution of local planning issues;
- c) assist in the implementation of the Planning Act; and
- d) resolve issues in the application of matters of provincial interest to the municipal planning process.

Eligible Recipients

Local municipalities under 65,000 population, Counties and Regions which contain municipalities under 65,000 population and planning boards in Northern Ontario.

Conditions and Procedures

When a municipality intends to hire a consultant, competitive selection procedures must be used if the study is to cost more than \$25,000. Community Planning Advisory Branch (CPAB) staff can advise on the use of Ministry of Municipal Affairs consultant selection procedures and are available to assist in the process. Municipal staff time is also eligible for funding, subject to prior agreement with the ministry on reporting procedures. To be eligible for funding, the approval of the Ministry of Municipal Affairs must be received before the commencement of the study. Staff of the Community Planning Advisory Branch (CPAB) should be contacted prior to starting any work on a study for which funding is to be sought.

Basis of Assistance

The ministry will contribute up to 50 per cent of approved costs and 100 per cent of the costs incurred by unorganized territory. Generally municipalities will be limited to one study per year and funding will not exceed \$35,000 per year.

Each application is reviewed on an individual basis and will be evaluated in terms of local needs, provincial policy and programs and the availability of funding. Upon agreement of the province to provide funding, an advance payment of up to 85 per cent of study costs would be made. The provincial contribution will be limited to those eligible study costs which have been incurred and invoiced after approval of funding. Subsequent payments would be made in accordance with stages of completion of the study and timing agreed to by the municipality and ministry at the time of the grant commitment. Ministry staff will require suitable evidence of expenditures, either in the form of consultant invoices or staff work records. Payments are made upon satisfactory com-

pletion of a project and fulfillment of terms of reference.

Further Information

Community Planning Advisory Branch regional offices:

Central Region

Community Planning Advisory Branch
47 Sheppard Avenue East, Suite 207
Willowdale, Ontario M2N 2Z8
Phone: (416) 224-7635
Zenith: 5-2650

Southeastern Region

Community Planning Advisory Branch
244 Rideau Street, 3rd Floor
Ottawa, Ontario K1N 5Y3
Phone: (613) 566-3801
Zenith: 5-2650

Southwestern Region

Community Planning Advisory Branch
495 Richmond Street, 7th Floor
London, Ontario N6A 5A9
Phone: (519) 673-1611
Toll Free: 1-800-265-4736

Northeastern Region

Community Planning Advisory Branch
1191 Lansing Avenue
Sudbury, Ontario P3A 4C4
Phone: (705) 560-0120
Toll Free: 1-800-461-1193

Northwestern Region

Community Planning Advisory Branch
435 James Street South
Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1651
Zenith: 5-2650

12

COMMERCIAL AREA IMPROVEMENT PROGRAM (CAIP)

Assistance towards

Provincial funds are available on a loan and grant basis for municipal services, parking, aesthetic and economic improvements to the downtown and older commercial areas of eligible municipalities.

Eligible Recipients

All Ontario Municipalities.

Conditions and Procedures

A municipality must meet the following criteria:

- a) Have an approved official plan with policies relating to community improvement.
- b) Have a core area or commercial district which complies with the following commercial area eligibility criteria:
 - (i) The area is identified as an area in need of improvement in the community improvement policies in the municipality's official plan.
 - (ii) The area is at least 50 per cent commercial and is appropriately zoned.
 - (iii) The area is deficient in municipal services such as water and sewer mains, streets and sidewalks, lighting, etc.
 - (iv) The area would benefit from improvement to parking and streetscape (landscaping, decorative lighting, etc.).
 - (v) The area is defined, in whole or in part, as a Business Improvement Area (BIA) under Section 217 of the Municipal Act.
 - (vi) The area exhibits symptoms of physical, functional and/or economic decline (buildings in need of rehabilitation, decrease in retail sales, high vacancy rate, declining tax base).
- c) Have an adopted property maintenance and occupancy standards by-law applicable to the improvement area pursuant to Section 31 of the Planning Act or under a private bill.
- d) Undertake to involve the public during the preparation of the community improvement plan.
- e) Have the financial and administrative capability to implement the Community Improvement plan.
- f) Be able to develop and submit within eight months, a community improvement plan (under Section 28(4) of the Planning Act) capable of being implemented within four years of receiving approval of provincial funding.

Basis of Assistance

- (i) The cost sharing arrangement between the province and the municipality is at a ratio of 50:50 of total eligible costs.
- (ii) The provincial contribution will be in the form of loans and grants. The grant portion will not exceed one-third of the total provincial contribution, and the remaining two-thirds will consist of a loan.
- (iii) The loan portion will be repayable over a maximum 10 year period with a fixed rate of interest set at one-half of the Provincial borrowing rate at the time of application approval.
- (iv) All terms and conditions of the loan will be

incorporated in a provincial/municipal agreement.

- (v) Eligible items which may be covered by either a loan or grant include improvements to municipal services and utilities as well as all administration costs associated with the project's implementation.
- (vi) Eligible items which may be covered by a loan only include parking, aesthetic improvements as well as small anchor redevelopment projects.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs
777 Bay Street, 13th Floor
Toronto, Ontario
M5G 2E5
Phone: (416) 585-6013

13 ONTARIO NEIGHBOURHOOD IMPROVEMENT PROGRAM

Assistance towards

Provincial grants are available to all eligible municipalities to assist them to upgrade and improve local neighbourhoods and thereby optimize existing community facilities.

Eligible Recipients

All Ontario municipalities.

Conditions and Procedures

A municipality must meet the following criteria:

- a) Have an approved official plan with policies relating to community improvement.
- b) Have or agree to develop a comprehensive community improvement policy statement.
- c) Undertake to involve the residents of the neighbourhood during the preparation of the neighbourhood improvement plan.
- d) Have or agree to develop a property maintenance standards by-law pursuant to Section 31 of The Planning Act and commit itself to administer that by-law effectively.
- e) Have the financial and administrative capacity to undertake the neighbourhood improvement project planning and implementation.
- f) Have a neighbourhood which meets the following neighbourhood eligibility criteria:
 - i) A significant portion of the housing stock is in need of rehabilitation.
 - ii) Other elements in the physical environment are in need of rehabilitation.
 - iii) There are deficiencies in neighbourhood recreational and social facilities.
- iv) The area is occupied for the most part by

low and moderate income people.

- v) The area is potentially stable in terms of residential land uses and densities.
- vi) The area is predominantly residential.

Basis of Assistance

The cost sharing arrangement between the province and the municipality is at a ratio of 50:50 of total eligible project costs, subject to the execution of the provincial/municipal agreement.

The program provides funds to assist in the repair and construction of community facilities such as clinics, day-care centres, senior citizen centres, arenas, playgrounds, tot lots, neighbourhood parks, youth centres, community halls, libraries, street lighting, sewers, water lines, curbs, sidewalks, boulevards, roadworks, street signs, traffic signals, etc.

Further Information

Community Renewal Branch
Ministry of Municipal Affairs
777 Bay Street, 13th Floor
Toronto, Ontario M5G 2E5
Phone: (416) 585-6013

Section 12 MINISTRY OF NATURAL RESOURCES

1 ACCESS ROADS TO PROVINCIAL PARKS

Assistance towards

The construction, reconstruction or maintenance of a road under the jurisdiction and control of a municipality, for the purpose of providing access to a provincial park.

Eligible Recipients

Any municipality.
Road commissioners under The Statute Labour Act.

Conditions and Procedures

Approval for an agreement must be obtained from the Lieutenant Governor in Council.

Basis of Assistance

By agreement with the Minister of Natural Resources.

Reference

The Provincial Parks Act, R.S.O. 1980, Chap. 401.

Further Information

Director
Parks and Recreational Areas Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-5160
Regional Offices (see addresses at end of section).

2

PARKS ASSISTANCE

Assistance towards

- a) The acquisition of land for an approved park;
- b) The planning and development of an approved park;
- c) The conversion of a provincial or public park into an approved park. Parks eligible for assistance are those which provide camping and/or involve the development of a natural beach for recreational purposes.

Eligible Recipients

Any municipality.
School Boards in territory without municipal organization.
Any Indian band which, under the Indian Act (Canada), controls and manages its revenue.

Conditions and Procedures

- 1) Applicant must have unencumbered title to land, or hold a long term lease.
- 2) Park must be maintained and operated for the enjoyment of the public in a manner complementary to the use of provincial parks.
- 3) Purchase or development of the proposed park lands must be approved by the Minister in advance.

Basis of Assistance

Up to 50 per cent of the total cost of acquisition and development to a maximum of \$100,000 in respect of any one park. Grant towards land acquisition not to exceed \$25,000.

Reference

The Parks Assistance Act, R.S.O. 1980, Chap. 367, O. Reg. 743, R.R.O. 1980.

Further Information

Director
Parks and Recreational Areas Branch
Ministry of Natural Resources
3rd Floor, Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-5160
Regional Offices (see addresses at end of section).

3

CONSERVATION AREAS

Assistance towards

The acquisition and subsequent development of approved land areas purchased primarily in the interest of conservation, including valley and flood-plain land, forested areas, swamps which feed the headwaters of streams, small areas for reforestation and demonstration areas for special conservation practices.

Development includes fences, woodland improvement, access roads and trails, fire breaks, stream improvements.

As an ancillary to the water and related land management objectives of an authority, lands may be acquired and developed for outdoor recreation purposes as well, providing the developments are consistent with the conservation authority's overall water management programs.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of water management projects such as erosion control projects.

50 per cent of the cost of conservation and recreation projects.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block,
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

4A WATER CONTROL STUDY (ENGINEERING)

Assistance towards

Engineering studies to determine the physical, financial and environmental feasibility of constructing water control structures.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present the proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of the study.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

4B FLOOD RISK MAPPING

Assistance towards

Flood risk mapping undertaken under the Canada/Ontario Flood Damage Reduction Agreement to identify areas which would be susceptible to flooding.

Eligible Recipients

Any Conservation Authority and where there is no Conservation Authority, any municipality.

Conditions and Procedures

- a) Municipality should present project to Authority or Ministry of Natural Resources where no Conservation Authority exists, for adoption.
- b) Proposed project must be approved by The

Steering Committee of the Canada/Ontario Flood Damage Reduction program and by the Minister of Natural Resources.

- c) Grants may be made by the Minister of Natural Resources.

Basis of Assistance

90 per cent of the cost of the mapping.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85. The Canada Water Act Canada/Ontario Flood Damage Reduction Agreement, September 10, 1982 Order-In-Council 2389/82.

5 WATER CONTROL STRUCTURES

Assistance towards

The construction, operation and maintenance of dams and reservoirs for the prevention of flooding and conservation of water. The construction and maintenance of channel improvements, dykes and other related works for flood and erosion control purposes.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

55 per cent of the cost of the projects described above.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director
Conservation Authorities Branch
Ministry of Natural Resources
5th Floor, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

6
CONSERVATION EDUCATION

Assistance towards

The development of educational and interpretive programs and facilities on lands owned by a conservation authority for the purposes of increasing the watershed residents' awareness of proper resource management practices and of the authority's watershed management program.

Eligible Recipients

Any Conservation Authority.

Conditions and Procedures

- a) Municipal member on authority should present proposed project to authority for adoption.
- b) Proposed expenditures must be approved by the Minister of Natural Resources.
- c) Grants may be made by the Minister to an authority.

Basis of Assistance

50 per cent-55 per cent of the assistance depending upon the project described above.

Reference

The Conservation Authorities Act, R.S.O. 1980, Chap. 85.

Further Information

Director, Conservation Authorities and Water Management Branch
Ministry of Natural Resources
Room 5620, Whitney Block
Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-6287
Regional Offices (see addresses at end of section).

7
FIRES ON CROWN LANDS WITHIN FIRE REGIONS

Assistance towards

The cost of extinguishing fires originating from or confined to Crown lands within municipalities where no agreement (as in #8) exists.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

- a) The above assistance applies in fire regions.
- b) Satisfactory proof that the fire started on Crown land within the municipal limits must be furnished by the municipality.
- c) Invoices showing costs incurred must be submitted to the Ministry of Natural Resources Local District Office.

Basis of Assistance

Total cost where fire proven to have started on Crown land within the municipality.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario
P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of section).

8
FIRES IN FIRE REGIONS

Assistance towards

Prevention and control of grass, brush or forest fires in organized municipalities having an agreement with the ministry.

Eligible Recipients

Cities
Towns
Villages
Townships
Improvement Districts

Conditions and Procedures

- a) The above assistance applies only in fire regions.
- b) As many fire wardens must be appointed as is deemed necessary for the enforcement of The Forest Fire Prevention Act within the municipality.
- c) The municipality must acquire and maintain in good repair fire fighting equipment which is, in the opinion of the Minister of Natural Resources, adequate to combat grass, brush, or forest fires.

Basis of Assistance

By agreement.

Reference

The Forest Fires Prevention Act, R.S.O. 1970, Chap. 179.

Further Information

Aviation and Fire Management Centre
Ministry of Natural Resources
Box 310
Sault Ste. Marie, Ontario
P6A 5L8
Phone: (705) 942-1800
Regional Offices (see addresses at end of section).

9

SURVEYS, COORDINATE CONTROL

Assistance towards

The installation and maintenance of coordinate control networks.

Eligible Recipients

Municipalities

Conditions and Procedures

The Minister may enter in an agreement with any municipality for the performance of coordinate control survey and the installation and maintenance of monuments.

Basis of Assistance

Cost-sharing arrangement.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of section).

10

SURVEYS, MUNICIPAL

Assistance towards

A survey made for the purpose of fixing the position of a disputed or lost line, boundary or corner that is in the municipality and that has been surveyed under competent authority or under The Land Titles Act or The Registry Act.

Eligible Recipients

Municipalities.

Conditions and Procedures

- a) The council of a municipality or the board of trustees of an improvement district, upon its own motion, may, or upon the petition of one-half of the landowners affected shall, pass a by-law authorizing an application to the Minister to cause a survey to be made.
- b) A surveyor selected by the municipality is appointed and instructed by the Minister to make the survey. Upon confirmation and subsequent registration the survey becomes an original survey within the meaning of The Surveys Act.

Basis of Assistance

Cost-sharing arrangement.

Reference

The Surveys Act, R.S.O. 1980, Chap. 493, Part VIII.

Further Information

Surveying Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4538
Regional Offices (see addresses at end of section).

11

ONTARIO BASIC MAPPING

Assistance towards

The provision of 1:2000 scale basic mapping.

Eligible Recipients

Municipalities.

Conditions and Procedures

The Minister may enter into an agreement with any municipality for the provision of OBM standard 1:2000 scale basic topographic mapping. Program capacity is limited, and priorities are set by an Inter-Ministry committee.

Basis of Assistance

Cost-sharing arrangement.

Further Information

Mapping Services
Surveys and Mapping Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-4941

**12
LAND FOR FORESTRY PURPOSES**

Assistance towards

The purchase of land suitable for "forestry purposes" as defined in The Forestry Act.

Eligible Recipients

Regional Municipalities
Counties
Townships
Conservation Authorities

Conditions and Procedures

- a) The approval of the Minister must be sought before purchase.
- b) The land must be placed under the existing forestry agreement.
- c) The land may not be used for any purpose inconsistent with forestry purposes without the approval of the Lieutenant Governor in Council.
- d) The land may not be sold, leased or otherwise disposed of without the approval of the Lieutenant Governor in Council.
- e) Grants may be made by the Minister to an agreement to acquire additional lands.

Basis of Assistance

Grants are from 50 per cent to 75 per cent of the purchase price and legal fees depending on the terms of the agreement.

Reference

The Forestry Act, R.S.O. 1980, Chap. 175, S.O. 1971, Chap. 17; Chap. 50.

Further Information

Forest Resources Branch
Ministry of Natural Resources
Whitney Block, Queen's Park
Toronto, Ontario M7A 1W3
Phone: (416) 965-2785
Regional Offices (see addresses at end of section).

REGIONAL OFFICES

Northern Ontario

Northwestern Region
Regional Director
808 Robertson Street, Box 5160
Kenora, Ontario P9N 3X9
Phone: (807) 468-3111

North Central Region
Regional Director
435 James Street South, P.O. Box 5000
Thunder Bay, Ontario P7C 5G6
Phone: (807) 475-1261

Northern Region
Regional Director
140 Fourth Avenue, Box 3000
Cochrane, Ontario P0L 1C0
Phone: (705) 272-4287

Northeastern Region
Regional Director
174 Douglas Street West
Sudbury, Ontario P3E 1G1
Phone: (705) 673-1111

Southern Ontario

Algonquin Region
Regional Director
Brendale Square, Box 9000
Huntsville, Ontario P0A 1K0
Phone: (705) 789-9611

Eastern Region
Regional Director
Provincial Government Building
South Boundary Road
Kemptville, Ontario K0G 1J0
Phone: (613) 258-3413

Central Region
Regional Director
10670 Yonge Street
Richmond Hill, Ontario L4C 3C9
Phone: (416) 884-9203

Southwestern Region
Regional Director
1106 Dearness Drive
London, Ontario N6E 1N9
Phone: (519) 681-5350

Section 13 MINISTRY OF NORTHERN AFFAIRS

1

OPERATING GRANTS TO LOCAL SERVICES BOARDS FOR BASIC SERVICES — TERRITORY WITHOUT MUNICIPAL ORGANIZATION IN NORTHERN ONTARIO

Assistance towards

The operating and maintenance costs for providing basic services in an unorganized area in which a local services board has been elected and duly authorized for one or more of the following powers: water supply, garbage collection, street or area lighting, fire protection, sewage disposal and recreation.

Eligible Recipients

Local Services Boards.

Conditions and Procedures

The Ministry of Northern Affairs provides a matching dollar-for-dollar grant, based on monies raised locally through eligible sources (i.e. local taxation — via a surcharge on the Provincial Land Tax bill, user fees or fund-raising events) which are expended on operating and maintenance.

To receive payment:

- a) The board must prepare an annual budget, complete a form requesting subsidy, and forward them to ministry's regional assistant deputy ministers, also
- b) The board must submit an interim financial statement and year-end audit.

Basis of Assistance

Up to 50 per cent of the operating cost of the service as described above. The subsidy is net of any other government funding. Bequests, donated land, voluntary labour or materials are not eligible for consideration in determining the matching grant. No capital funding toward the establishment of a service or facility will be provided under this program.

Reference

Bill 122, An Act to establish Local Services Boards.

2

CAPITAL GRANTS TO UNORGANIZED COMMUNITIES IN NORTHERN ONTARIO UCAP — UNORGANIZED COMMUNITIES ASSISTANCE PROGRAM

Assistance towards

The capital costs of providing basic services in

unorganized communities, mainly for fire protection, also for minor capital projects (e.g., fire halls, community wells, street lighting, etc.). The Ministry of Northern Affairs provides;

- fire equipment through the Solicitor General, Office of the Fire Marshal (OFM). Equipment provided includes fire vehicles and smaller packages of fire equipment depending on the needs of the community;
- direct grants for capital projects such as fire halls, community wells, street lighting.

Eligible Recipients

Local Services Boards (LSB), Volunteer Fire Teams and Non-Profit Corporations in Unorganized Communities.

Conditions and Procedures

- (a) Ownership of fire equipment provided through the OFM is retained by the Province.
- (b) Applications are assessed on the basis of need, population, degree of self-help, date of request.
- (c) The local fire chief of the unorganized community must enter into an agreement with the Office of the Fire Marshal to establish a fire fighting team in the area. If a Local Services Board exists in that unorganized area, then the Board enters into the agreement with the Fire Marshal.
- (d) The fire team is responsible for the cost of maintenance and operating costs, housing for fire equipment, etc.

To receive a direct grant

- (a) The unorganized community must display interest and involvement in the project for which a grant is requested.
- (b) The unorganized community should demonstrate an ability for continuing use and financing of the facility for which a grant is requested.
- (c) Applications are processed on the basis of need, population, degree of self-help, date of request.

Conditions and Procedures

The Volunteer Fire team/the LSB/the Non-Profit Corporation submits a request in the form of a letter to the Minister of Northern Affairs through the local Northern Affairs Officer. Applications are reviewed on a case-by-case basis.

Basis of Assistance

Provincially owned fire equipment is stationed in communities for use by volunteer fire teams. MNA provides grants of up to 100 per cent of the building material costs of a community project, depending on local ability to contribute the labour and other construction costs. The grant is net of any other government funding.

EXTENDED CARE CAPITAL ASSISTANCE PROGRAM FOR SMALL AND REMOTE COMMUNITIES IN NORTHERN ONTARIO (ELDCAP)

Assistance towards

Capital and equipment costs only for the construction of an extended care addition of up to twenty beds to a local hospital or for the renovation of existing hospital space to the same purpose and extent. Operating costs provided by Ministry of Health according to established formulas.

Eligible Recipients

Local Hospital Boards

Conditions and Procedures

Capital and equipment to be shared by Ministry of Northern Affairs and local community in the proportion of five-sixths. Ministry funding to one-sixth community funding.

Procedures

Application is to the Minister of Northern Affairs by letter from the local hospital board.

There is no application form. A copy of the application should be sent to the District Health Council. Details on documentation to accompany the application may be obtained from any office of the Ministry of Northern Affairs.

All applications will be acknowledged by the Minister of Northern Affairs and submitted to a preliminary review in the Ministry and a detailed review in the Ministry of Health. The advice of the District Health Council will be sought. When all aspects of the review have been completed, final approval and authorization will be communicated to the local hospital board and District Health Council by letter jointly from the Minister of Northern Affairs and the Minister of Health.

Basis of Assistance

MNA provides five-sixths of capital and equipment costs.

PROVISION OF RECEIVING AND TRANSMITTING FACILITIES FOR TV ONTARIO TO COMMUNITIES IN NORTHERN ONTARIO

Assistance towards

Capital supplied in form of:

- 3 metre receiving dish
- transmitting equipment
- installation and maintenance thereof

Eligible Recipients

Communities of not less than 100 who have three or less TV signals and no service from TVOntario. Restricted to area of jurisdiction of Ministry of Northern Affairs.

Conditions and Procedures

Community group (i.e., municipality, LSB, voluntary group) applies directly to Minister by letter.

Community must sign undertaking to provide:

- (1) land for tower and dish
- (2) heated, secure premises for broadcasting equipment
- (3) electrical power for heat, light and broadcasting
- (4) housekeeping — e.g., keep snow off the dish
- (5) a liaison person to contact TVOntario re: poor service, breakdowns

MNA contracts installations to TVOntario who

- complete engineering survey
- obtain channel allocation (VHF or UHF)
- obtain CRTC licence (Held by TVOntario)
- install equipment

Future equipment maintenance will be provided by TVOntario.

Basis for Assistance

MNA provides 100 per cent of capital equipment costs.

NORTHERN COMMUNITY ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM

Assistance towards

The purpose of this program is to assist communities in Northern Ontario, particularly single industry communities to identify and pursue opportunities to develop and diversify their local economies with the private sector and to effectively work with other government agencies providing specific industrial development support programs. In addition it will provide the basis for any special or capital development assistance not normally available from either the private or public sector. The program has also been designed to be flexible and responsive to local needs and opportunities. It will help communities to help themselves in the development of their local economy.

The Ministry will provide staff advisory services and funding assistance of up to 75 per cent to municipalities for the following:

1. Community awareness programs including economic development seminars.
2. Investigation of the community's potential for new business development.
3. Identification of new business opportunities and assessment of their feasibility.
4. The development of promotional materials.

Basis of Assistance

Requests for assistance can be directed to any one of the Ministry's 29 offices in Northern Ontario. No application form is required.

6 INDUSTRIAL INFRASTRUCTURE PROGRAM (NOR-DEV) Sub-Program

Assistance towards

Removing specific physical constraints to the development of identified small-scale private sector projects. Assistance may include mapping, power and water supply, waste disposal, access and other public services.

Basis of Assistance

In the case of assistance to the public sector, such as municipalities, funding will be in the form of grants, normally not exceeding 75 per cent of approved capital costs or \$200,000, whichever is the lesser. Public sector projects will be handled through the Ministry of Northern Affairs.

Eligibility

To be eligible for consideration under this program:

Projects must be located within the territorial districts of Northern Ontario: Algoma, Cochrane, Kenora, Manitoulin, Parry Sound, Rainy River, Sudbury, Thunder Bay, Timiskaming and that portion of the district of Nipissing lying north, west and south of Algonquin Provincial Park.

The municipal governments of Sudbury, Timmins, North Bay, Sault Ste. Marie and Thunder Bay are not eligible. Applications from the private sector within those communities may be considered.

Projects shall result in establishing or expanding commercial activities involving one or more of the following:

- (i) natural resource harvesting;
- (ii) quarrying;
- (iii) manufacturing;
- (iv) processing;
- (v) marketing, wholesaling or warehousing of local products;
- (vi) repair and other services for the foregoing.

Proposals shall indicate satisfactory commercial and financial viability of the business(es) to be developed as a result of the assistance requested, as well as an indication that additional net economic benefits will accrue.

Application for assistance must be made while the project is still in the planning stages. Contractual commitments made in respect of any project not yet approved may be ineligible for funding.

The proponent's financial participation in the project shall not be less than 10 per cent of the approved capital costs of the undertaking.

Implementation

Public sector projects delivered by the Ministry of Northern Affairs. Application forms available from the Ministry of Northern Affairs and the Ministry of Industry and Trade offices.

Disbursement of Funds

In the case of assistance to public bodies, 50 per cent of the grant will be advanced:

- (a) when construction begins or when equipment and materials are ordered;
- (b) when the required equity has been invested;
- (c) when security has been received to cover the amount advanced.

Any advance payment received in excess of allowable assistance, based on actual approved costs, must be refunded immediately.

In the case of assistance to public bodies, the final 50 per cent of the grant will be forwarded upon verification that the project is completed.

Loan Forgiveness

1. 50 per cent of the loan may be forgiven one year after the project is completed and the balance may be forgiven one year from then, provided that:
 - (a) the business or businesses for which the undertaking was intended is/are operating;
 - (b) the general terms and conditions under which the loan was granted have been met.
2. Upon forgiveness, the related security will be released.

Non-performance

1. Upon refusal of forgiveness, demand for repayment will be made and the loan will forthwith commence to bear interest at the prime bank rate in effect at that date for the remainder of the period during which the loan is outstanding.

Requests for assistance can be directed to the Ministry of Northern Affairs, 10 Wellesley Street East, Toronto, Ontario.

7 CAPITAL ASSISTANCE PROGRAM FOR DESIGNATED SMALL AND REMOTE SECONDARY SCHOOLS IN NORTHERN ONTARIO (EDUCAP)

Assistance towards

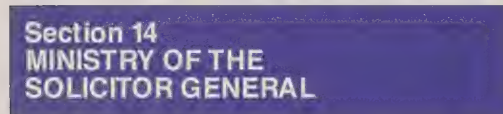
Purchase of equipment for regular curriculum programs in Technical studies, Computer Literacy, Business, the Arts and Home Economics.

Eligible recipients

28 small isolated secondary schools in Northern Ontario having fewer than 400 students and being 70 kilometres from another secondary school.

Conditions and Procedures

Program 100 per cent funded by MNA for equipment purchases in support of the basic curriculum deemed reasonable by the Ministry of Education. Application by the school to the Local School Board and thence to the Ministry of Northern Affairs. All applications will be reviewed by the Ministry of Education and the Ministry of Northern Affairs.



**1
POLICE RADIO COMMUNICATIONS SERVICES**

Assistance towards

Costs incurred by municipal police forces in upgrading police radio communications services which incorporate an inter-communications (common channel) capability and ease of access to the Canadian Police Information Centre.

Eligible Recipients

Municipalities which have not been incorporated in regional governments (regions are aided by start-up costs).

Conditions and Procedures

- a) New radio systems must have the provincial inter-communications capability and provide for all necessary "satellite" access to CPIC computer terminals.
- b) Systems design, performance and operation must meet minimum standards as set forth by the Ontario Police Commission.
- c) Application for financial assistance must be submitted by police forces on award of system contract and approved as meeting the commission's minimum standards by the Technical Services Branch.
- d) Financial assistance is limited to actual one-time capital costs as detailed in a formally submitted and approved "Project". Recurring lease or rental items are not eligible.
- e) The Chairman of the Ontario Police Commission must approve the "Project Submissions".

Basis of Assistance

The program in Ontario permits the sharing of

approved activity expenditures as follows:

	*Large Systems	Small Systems
By the province	50%	75%
By the municipality	50%	25%

*A large system is, by definition, one which contains more than one radio channel for support of normal police operations (not including inter-communications or CPIC channels).

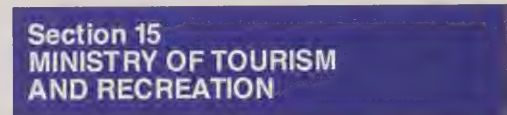
Reference

Letter to — Chiefs of Police
Boards of Commissioners of Police
Police Committees of Council

Date: February 14, 1974
File: Technical Services Branch COM 01-02

Further Information

Ontario Police Commission
Technical Services Branch
Ministry of The Solicitor General
10th Floor, The George Drew Building
25 Grosvenor Street
Toronto, Ontario M7A 2H3
Phone: (416) 965-3281



**1
COMMUNITY PROGRAMS OF RECREATION**

Assistance towards

Community programs of recreation.

Eligible Recipients

Cities
Towns
Villages
Townships
Territory without municipal organization
Indian Reserves
Local Service Boards

Conditions and Procedures

- 1) The recreation program must be approved by the Minister of Tourism and Recreation.
- 2) The expenditures incurred by the recreation committee must be authorized for payment by the council.

Basis of Assistance

- a) where the population is 5,000 or less, the lesser of \$6,000 or 50 per cent of the approved recreation costs;
- b) where the population of the applicant is more

than 5,000 but less than 25,001, the lesser of \$9,000 or 25 per cent of the approval recreation costs; or

- c) where the population of the applicant is more than 25,000, the lesser of \$12,000 or 10 per cent of the approved recreation costs.

Reference

The Ministry of Tourism and Recreation Act, 1982, O. Reg. 517 R.R.O. 1983.

Further Information

Executive Coordinator
Field Operations
Ministry of Tourism and Recreation
77 Bloor Street West, 8th Floor
Toronto, Ontario M7A 2R9
Phone: (416) 965-3475

Section 16 MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

1

ROADS, BRIDGES AND CULVERTS

Assistance towards

The construction and maintenance of roads, bridges and culverts.

Eligible Recipients

Regional, District and Metropolitan
Municipalities
Counties
Townships
Improvement Districts
Villages
Towns
Cities and Separated Towns
Indian Reserves

Conditions and Procedures

- a) The Minister will annually advise the eligible recipients of the monies allocated for road improvements for that year and on request may make supplementary allocation.
- b) Work on which a claim will be made must be included in a detailed statement covering annual estimated expenditures on roads for the calendar year (due March 31st) or in a supplementary statement and be approved by the Minister of Transportation and Communications.
- c) Municipalities shall make annually, and may with the consent of the Minister at any time during the progress of road construction and maintenance, submit to the Minister:

- 1) a detailed statement of receipts and expenditures in the form prescribed by the Minister;
 - 2) a declaration of the road superintendent that the statement of receipts and expenditures is correct and the work has been done in accordance with requirements of the Minister;
 - 3) a declaration of the treasurer that the statement is correct; and
 - 4) petition for the payment of the subsidy authorized by resolution of council (or in the case of a county, an interim statement by resolution of the road committee).
- d) Cities or separated towns must contribute toward construction and maintenance of suburban roads to be eligible for grants.

Basis of Assistance

Counties:

50 per cent of road and bridge construction and maintenance;

up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Townships, Improvement Districts and Indian Reserves:

50 per cent of road construction and maintenance under ordinary conditions;

80 per cent of bridge and culvert construction and maintenance under ordinary conditions; up to 80 per cent of road construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it; up to 100 per cent of bridge and culvert construction and maintenance if the Minister of Transportation and Communications regards the economic conditions merit it.

Non-Separated Towns or Villages:

50 per cent of road construction and maintenance; up to 80 per cent for bridges and culverts construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Cities or Separated Towns:

50 per cent of road, bridge and culvert construction and maintenance.

Regions, Metro Toronto and District of Muskoka:

50 per cent of road and bridge construction and maintenance;

up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

References

The Public Transportation and Highway Improvement Act, R.S.O. 1980. The Municipality of Metropolitan Toronto Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**2
SUBURBAN ROADS**

Assistance towards

Expenditures on suburban roads and bridges.

Eligible Recipients

Counties.

Conditions and Procedures

- a) A suburban roads commission must be appointed.
- b) An appropriation must be made to the suburban roads commission by the county council.

Basis of Assistance

50 per cent of road and bridge construction and maintenance:

up to 80 per cent of road and bridge construction and maintenance if the Minister of Transportation and Communications regards the needs and financial capability of the municipality merit it.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**3
KING'S HIGHWAY CONNECTING LINKS**

Definition

A route which connects parts of the King's Highway or an extension of the King's Highway.

Assistance towards

- i) The cost of construction in cities and separated towns.
- ii) The cost of construction and maintenance in towns, villages and townships.

Eligible Recipients

Cities and Separated Towns
Towns
Villages
Townships
Counties

Conditions and Procedures

- a) The highway must be designated a connecting link by the Lieutenant Governor in Council.
- b) Where the work is undertaken as a local improvement under The Local Improvement Act, the owner's share of the cost shall not be included in the cost of the work upon which the province's contribution is calculated.

Basis of Assistance

By agreement with the Minister, subject to the following maximums:

- a) Where the highway is in a town, not being a separated town, having a population of not more than 2,500 or in a village or township having a population of not more than 2,500: the cost of the eligible items of construction and maintenance of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.
- b) Where the highway is in a town, not being a separated town, having a population of more than 2,500 or in a village or township having a population of more than 2,500: 90 per cent of the cost of the eligible items of construction and maintenance of the connecting link route including roadways necessary to permit the proper interchange of traffic with the connecting link.
- c) Where the highway is in a separated town or city: 75 per cent of the cost of the eligible items of construction of the connecting link route including roadways or additional widths of roadway necessary to permit the proper interchange of traffic with the connecting link.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**4
DEVELOPMENT ROADS**

Assistance towards

The construction and maintenance of a road or proposed road which, because of a provincial initiative, the Minister of Transportation and Com-

munications considers should be constructed, or improved to a higher standard than is reasonable having regard to the economic situation of the municipality.

Eligible Recipients

Townships
Improvement Districts
Towns and Villages in Territorial Districts

Conditions and Procedures

- a) The road or proposed road must be designated by the Minister of Transportation and Communications as a development road.
- b) An agreement with the Minister is required.

Basis of Assistance

Any proportion up to 100 per cent of construction costs, except property acquisition, damage claims and fencing.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**5
LOCAL ROADS BOARDS — TERRITORY
WITHOUT MUNICIPAL ORGANIZATION**

Assistance towards

The cost of work performed on local roads in an area in which a local roads board has been elected.

Eligible Recipients

Local Roads Boards.

Conditions and Procedures

- a) Local roads area must have been established and a local roads board elected under the provisions of The Local Roads Boards Act.
- b) The secretary-treasurer of the board must remit to the Minister of Transportation and Communications an amount equal to taxes received, less incidental administrative costs.
- c) Ministry of Transportation and Communications personnel supervise the work.

Basis of Assistance

An amount equal to twice that remitted to the Minister for work on roads and up to 100 per cent of the cost of bridges and culverts.

References

The Local Roads Boards Act, R.S.O. 1980.
The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**6
STATUTE LABOUR BOARDS AND GROUPS
— TERRITORY WITHOUT MUNICIPAL
ORGANIZATION**

Assistance towards

The cost of work performed on local roads in unincorporated areas other than those in which local roads boards have been formed.

Eligible Recipients

Statute labour boards and groups in territory without municipal organization.

Conditions and Procedures

A statute labour board must have been elected under provisions of The Statute Labour Act or where there are not the requisite number of landholders, a group may appoint an agent and make application for aid to the Ministry of Transportation and Communications.

Basis of Assistance

An amount equal to the group's contribution or to the value of acceptable statute labour work on roads and up to 100 per cent of the total cost for bridges and culverts.

References

The Statute Labour Act, R.S.O. 1980. The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

**7
SIDEWALKS ON KING'S HIGHWAY OR
COUNTY ROAD**

Assistance towards

Construction of sidewalks on the King's Highway or a County Road.

Eligible Recipients

Townships.

Conditions and Procedures

- a) The authority of the Minister of Transportation and Communications to construct the sidewalk must be obtained.
- b) Upon completion of the work the township must apply to the Minister for payment.

Basis of Assistance

A maximum of 50 per cent of the cost of work.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Municipal Roads Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3621

8

MUNICIPAL TRANSPORTATION PLANNING

Assistance towards

Studies of the development and improvement of transportation systems (including all modes of transporting people and goods), traffic operation and the collection of certain traffic data.

Eligible Recipients

Regional Municipalities
Cities
Towns
Townships
Counties
Separated Towns
Villages

Conditions and Procedures

Agreement with the Minister of Transportation and Communications.

Basis of Assistance

By agreement with the Minister, up to 75 per cent of cost.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

TRANSPORTATION SYSTEM — Director,
Policy Planning Branch
Phone: (416) 248-3638

TRAFFIC OPERATIONS — Manager, Traffic
Engineering Office
Phone: (416) 248-3781

TRANSIT — Manager, Transit Office
Phone: (416) 248-3785

ROADS — Manager, Municipal Roads Office
Phone: (416) 248-3621
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8

9

MUNICIPAL TRANSIT CAPITAL AND OPERATION

Assistance towards

- a) Rapid Transit construction
- b) Transit capital
- c) The operation of a public transportation system
- d) The capital and operating costs of public transit for the physically disabled
- e) Demonstration projects.

Eligible Recipients

All municipalities are eligible for capital and operating assistance of a public transportation system and for assistance towards approved demonstration projects under criteria designated by the Minister. For rapid transit construction the system must receive special approval.

Conditions and Procedures

- a) Assistance for Rapid Transit construction and transit capital is provided under conditions and procedures outlined in a Municipal Transit Manual which is available from the address shown below.
- b) Having regard for the cost of the operation of the public transportation service, the Minister may determine the extent to which expenditures are eligible for financial assistance. Submission is to be made in accordance with instructions contained in a Municipal Transit Manual available to each municipality from the address shown below.
- c) The assistance available for transit for the physically disabled is detailed in a Guide to Transit for the Physically Disabled which is available from the address shown below.

Basis of Assistance

- a) 75 per cent of the Rapid Transit construction expenditures properly chargeable to Rapid Transit construction.
- b) 75 per cent of the cost of buses, and transit terminals, etc.
- c) Percentage of operating costs based on population.
- d) Percentage of costs plus \$2.60 per passenger trip, for transit for the physically disabled.
- e) The assistance available for demonstration projects depends on the nature of the project and can be up to 100 per cent.
- f) 90 per cent of capital costs, including infrastructure, for new trolleys.

Reference

The Public Transportation and Highway Improvement Act, R.S.O. 1980.

Further Information

Manager, Transit Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3785

10 AIRPORTS

Assistance towards

- The cost of construction of municipal airports (funding in part via B.I.L.D. program).
- The cost of maintaining municipal airports.

Eligible Recipients

Designated municipalities.

Conditions and Procedures

An agreement with the Minister is required.

Basis of Assistance

50 per cent or 80 per cent of construction costs depending on the project.

50 per cent of maintenance deficit to a limited amount which varies according to the airport traffic.

Reference

The Airports Act, R.S.O. 1980.

Further Information

Manager, Air Office
Ministry of Transportation and Communications
Downsview, Ontario M3M 1J8
Phone: (416) 248-3325-7186

Section 17 MINISTRY OF TREASURY AND ECONOMICS

11 ONTARIO MUNICIPAL IMPROVEMENT CORPORATION

Assistance towards

An auxiliary financial program of assistance is provided to municipalities and school boards in the purchase of their debentures on last resort terms as follows:

- for municipalities under 20,000 population
- for school board residual loans which complement the direct capital grants program of the Ministry of Education.

Debenture Financing

Last resort lending is available as an assurance of debenture financing for those borrowers who otherwise have no reasonable source of capital

funds. All loans are subject to statutory and procedural considerations. Borrowers are expected to search out alternative sources of capital funds. Treasury staff assistance and guidance is available for this. In practice, most borrowers do in fact find more advantageous financing elsewhere.

Lending Rate

The OMIC last resort lending rate is set by order-in-council, and follows very closely changes for the province's own obligations in the public market.

Further Information

For a descriptive bulletin on procedures regarding a debenture loan, or for the current interest rate, contact:

The Ontario Municipal Improvement Corporation
Ministry of Treasury and Economics
5th Floor
Frost Building South, Queen's Park
Toronto, Ontario M7A 1Y7
Phone: (416) 965-2451

Section 18 ONTARIO HYDRO

1 PAYMENTS-IN-LIEU OF TAXES- LANDS AND BUILDINGS

Assistance towards

Payments-in-lieu of property taxes on:

- lands owned by and vested in Ontario Hydro,
- buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro, or
- buildings owned by and vested in the Ontario Hydro and rented by it to other persons.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the real property assessment as determined by the Ministry of Revenue, except on residential properties, in which case the residential mill rate would be applied.

The total of payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

2

PAYMENTS-IN-LIEU OF TAXES — GENERATING AND TRANSFORMER STATIONS

Assistance towards

Payments-in-lieu of property taxes on generating station buildings or transformer station buildings owned and vested in the Ontario Hydro, except in cases where the plant is not yet operational.

Eligible Recipients

All municipalities.

Conditions and Procedures

The assessment is to be based on \$86.11 for each square metre of inside ground floor area of the actual buildings housing generating, transforming and auxiliary equipment and machinery, multiplied by the municipality's equalization factor used for the year, 1978.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to the assessment. The total payments from the Ontario Hydro to any municipality shall not exceed 50 per cent of the tax levy, exclusive of local improvements, in any one year.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

3

PAYMENTS-IN-LIEU OF TAXES — BUSINESS ASSESSMENT

Assistance towards

Payments-in-lieu of business taxes on:

- a) lands owned by and vested in Ontario Hydro;
- b) buildings used exclusively for executive and administrative purposes and owned by and vested in the Ontario Hydro; and
- c) generating station buildings and transformer station buildings owned by and vested in the Ontario Hydro;

excepting where property is residential or where land or buildings are rented to other persons or vacant land not presently required for Hydro purposes.

Eligible Recipients

All municipalities.

Basis of Assistance

An amount equal to what would have been produced if the commercial mill rate had been applied to 60 per cent of the real property assessment as determined by Ministry of Revenue.

Reference

Section 46 of the Power Corporation Act, R.S.O. 1980, Chap. 384, as amended.

Further Information

Assessment and Taxation Officer
Ontario Hydro
700 University Avenue
Toronto, Ontario M5G 1X6
Phone: (416) 592-3245

Section 19 OTHER PUBLICATIONS AVAILABLE

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A MUNICIPAL FINANCE PUBLICATIONS

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| 1) A Guide for the Municipal Auditors in Ontario | * \$3.00(Out of Print) |
| 2) Financial Disclosure to the Public – A Code for Municipalities in Ontario | * 2.00(Out of Print) |
| 3) Provincial Financial Assistance to Municipalities, Boards and Commissions | * 3.50 |
| 4) Standardized Budget Format — Preliminary Current and Capital Budget (for Small and Medium Sized Municipalities) | ** Free |
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| F.7 Calendarized Budgets. March 1985 | * 1.00 |

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| 7) Using Computers | * 6.50 |
| 8) Managing Purchasing — A Guide for Municipalities in Ontario | * 2.50 |
| 9) 1981 Directory of Computers and Applications in Ontario Municipalities | * 6.00 |

D MUNICIPAL MANAGEMENT BULLETINS

Bulletin
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| 1 Highlights of the Municipal Elections Act, 1977, January 1978, 11 pp. | * 1.00(Out of Print) |
| 2 Conflict of Interest in Municipal Government, March 1978, 3 pp. | * 1.00(Out of Print) |
| 3 Amendments to the Municipal Elections Act, 1977, April 1978, 10 pp. | * 1.00(Out of Print) |
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